

**PRESENT:**

**ABSENT:**

**ALSO PRESENT:**

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**A G E N D A**

Tentative: 06/18/14

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY, JUNE 23, 2014– 7:00 PM**

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,  
1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call \_\_\_\_\_ PM – By \_\_\_\_\_

B. Statement of Adequate Public Notice – Read by \_\_\_\_\_

*Salute to the flag and the Pledge of Allegiance followed by a moment of silence.*

C. Approval of MINUTES—REGULAR MEETING: MONDAY, JUNE 9, 2014  
(Absent: None)

\_\_\_\_\_

D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:  
MONDAY, JUNE 9, 2014. (Absent: None)

\_\_\_\_\_

E. Approval of 2013 VOUCHER LIST

\_\_\_\_\_

F. Approval of 2014 VOUCHER LIST

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G. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

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2. REVENUE REPORT—MONTH OF MAY

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3. ATTENDANCE REPORT—MONTH OF MAY

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4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MAY 2014  
(Dated: 6/18/2014)

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5. MCPS TRAINING REQUESTS AS OF JUNE 17, 2014

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6. MCPS WEBSITE TRAFFIC REPORT—MAY

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H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)  
(Presentations are limited to three (3) minutes per person.)

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J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)

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K. FREEHOLDER’S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Declaring the Month of July 2014 as “Parks & Recreation Month”.
2. Board Action Item #2 – Change Order #1 to KLBL, Inc. dba Vic Gerard Golf Cars, Farmingdale, NJ.
3. Eastpointe Condominium Association, Highlands, NJ—Request for Tree Trimming at Mt. Mitchill
4. Status of Funded Projects as of June 12, 2014.

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_ PM, the following **Resolution of Consent** was offered for adoption by \_\_\_\_\_:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #2 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_.

Resolution of Consent seconded by: \_\_\_\_\_.

**ITEMS FOR BOARD ACTION:**

1. Resolution DECLARING the MONTH OF JULY 2014 as “PARKS AND RECREATION MONTH”, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS DECLARE the MONTH OF JULY 2014 as “PARKS AND RECREATION MONTH” in the COUNTY OF MONMOUTH.

\_\_\_\_\_

2. Resolution Authorizing CHANGE ORDER #1, in the amount of \$9,734.00 for one (1) additional Utility Vehicle VII—Electric (Item #014), Club Car/Carryall 550 Electric, to KLBL, INC. dba VIC GERARD GOLF CARS, Farmingdale, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0021-14), ITEMS: #8, 9, 10, 13, 14 & 15; as originally awarded by Resolution #R-14-3-24=199 in the Contract Amount of \$57,812.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$67,546.00.

\_\_\_\_\_

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BID:**

1. Concrete Walkways and Site Work at Forest Edge Area, Holmdel Park

\_\_\_\_\_

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Surveying Services, Block 19, Lot 27, Holmdel Township, Owner: Dean, for Additions to Holmdel Park (Ref. #14-24) (FAIR & OPEN)
2. Preliminary Assessment & Site Investigation, Block 19, Lot 27, Holmdel Township, Owner: Dean, for Additions to Holmdel Park (Ref. #14-25) (FAIR & OPEN)
3. Two (2) Appraisals, Block 49, Lot 10.02, Upper Freehold Township, Owner: O’Keefe, for Additions to Crosswicks Creek Greenway (Ref. #14-26) (FAIR & OPEN)
4. Architectural Services, Battery Lewis Restoration—Phase 2, Hartshorne Woods Park (Ref. #14-27) (FAIR & OPEN)
5. Engineering Services for Alterations to Waln’s Mill Equipment—Historic Walnford (Ref. #14-28) (NON-FAIR & OPEN)

(Continued)

6. Engineering/Environmental Consulting Services for a Licensed Site Remediation Professional, Historic Walnford Maintenance Yard (Ref. #14-29) (*NON-FAIR & OPEN*)
  7. Engineering/Environmental Consulting Services for a Licensed Site Remediation Professional, Thompson Park Carpenter Shop & Auto Shop, Pine Brook Golf Course Maintenance (Ref. #14-30) (*NON-FAIR & OPEN*)
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**DATES TO REMEMBER:**

1. **MONDAY EVENING, JUNE 23, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY THROUGH FRIDAY, JUNE 23-27, 2014** – **CAPRA Visitation Team.** Arrives: June 23, 2014; MCPS Reaccreditation: June 24, 25 & 26, 2014; Depart: June 27, 2014.
3. **MONDAY EVENING, JULY 14, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **WEDS. THROUGH SUNDAY, JULY 23-27, 2014** - **40<sup>th</sup> Annual Monmouth County Fair.** East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ. (*Hours: Weds.-Sat. 5 PM to 11 PM; Sunday 11 AM to 6 PM*).
5. **MONDAY EVENING, AUGUST 11, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, AUGUST 25, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by \_\_\_\_\_

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of June 9, 2014, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At \_\_\_\_\_ PM, the following Resolution was introduced by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: \_\_\_\_\_PM)

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NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the public in ninety (90) days or upon completion of acquisition or potential litigation.

**ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:**

**ITEMS FOR THE GOOD OF THE ORDER:**

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **Monday Evening, July 14, 2014, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

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Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: \_\_\_\_\_PM)