

AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, JUNE 22, 2020, AT 7:00 PM
THOMPSON PARK HEADQUARTERS
805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice
Salute to the flag and the Pledge of Allegiance followed by a moment of silence.
- C. Approval of MINUTES—REGULAR MEETING: MONDAY, JUNE 8, 2020
- D. Approval of EXECUTIVE SESSION MINUTES: LAND ACQUISITION MATTERS,
MONDAY, JUNE 8, 2020
- E. Approval of 2019 VOUCHER LIST
- F. Approval of 2020 VOUCHER LIST
- G. BOARD CORRESPONDENCE RECEIVED:
- H. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
- J. SECRETARY—DIRECTOR'S REPORT:
 - 1. BUDGET REPORTS
 - 2. REVENUE REPORT—MONTH OF MAY
 - 3. ATTENDANCE REPORT—MONTH OF MAY

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MAY
(Dated: 6/15/20)
5. MCPS WEBSITE TRAFFIC REPORT— MAY COMPARISON BY YEARS 2009 – 2020

K. FREEHOLDER’S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Declaring the Month of July 2020 as “Parks and Recreation Month”, and further recommending to the Monmouth County Board of Chosen Freeholders that the Board of Chosen Freeholders Declare the Month of July 2020 as “Parks and Recreation Month” in the County of Monmouth.
2. Board Action Item #2 – Recommending Acceptance of the 2019/2020 Deer Management Program Annual Report dated May 2020, and Approval of the Recommendation for the Deer Management Program for the 2020/2021 Season.
3. Board Action Item #3 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to William H. O’Shaughnessy, County Park Manager, who started work with the Monmouth County Park System on September 8, 1992, and who will Retire effective July 1, 2020, with over Twenty-Seven (27) years of service.
4. Board Action Item #4 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to T. Bradford Roe, Senior Greenskeeper, who started work with the Monmouth County Park System on November 14, 1983, and who will Retire effective July 1, 2020, with over Thirty-Six (36) years of service.
5. Board Action Item #5 – Recommending acceptance of the written proposal of LAN Associates, Engineering, Planning, Architecture, Surveying, Inc., Midland Park, NJ, for Providing Professional Surveying Services of Block 177, Lots 57, 107, 108, 108.02, 137 & 138, Howell Township, New Jersey, ±58.66 Acres, Vacant Property, Owned by Manzo Business Ventures, LLC, Project: Additions to Yellow Brook Tract (Ref. #20-25 & PS #46-20), in an Amount Not To Exceed \$19,977.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
6. Board Action Item #6 – Recommending acceptance of the written proposal of Kenny Environmental Services, Marlton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) of Block 177, Lots 57, 107, 108, 108.02, 137 & 138, Howell Township, New Jersey, ±58.66 Acres, Vacant Property, Owned by Manzo Business Ventures, LLC, Project: Additions to Yellow Brook Tract (Ref. #20-24 & PS #45-20), in an Amount Not To Exceed \$1,750.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

7. Board Action Item #7 – Recommending acceptance of the written proposal of LAN Associates, Engineering, Planning, Architecture, Surveying, Inc., Midland Park, NJ, for Providing Professional Surveying Services of Block 33, Lot 4.42, Upper Freehold Township, New Jersey, ±3.06 Acres, Vacant Property, Owned by Schmitt, et al., Project: Additions to Crosswicks Creek Park (Ref. #19-87 & PS #42-20), in an Amount Not To Exceed \$3,933.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
8. Board Action Item #8 – Recommending acceptance of the written proposal of Remington & Vernick Engineers, Old Bridge, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) of Block 33, Lot 4.42, Upper Freehold Township, New Jersey, ±3.06 Acres, Owned by Schmitt, et al., Vacant Property, Project: Additions to Crosswicks Creek Park (Ref. #19-86 & PS #41-20), in an Amount Not To Exceed \$1,745.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
9. Board Action Item #9 – Rejecting bid proposal of Cherry Valley Tractor Sales, Marlton, NJ, for Furnishing and Delivery of Grounds and Turf Equipment Repair Parts and Service (Supplement #3) (Bid #0059-20), as the vendor is already on original contract.
10. Board Action Item #10 – Recommending awarding a negotiated contract to Woodward Construction Company, Morganville, NJ, for Battery 219 Entry Repairs at Hartshorne Woods Park, Item: Base Bid Price, as authorized by law, as per Local Public Contracts Law N.J.S.A. 40A:11-5(3), after two (2) unsuccessful invitations to bid on February 13, 2020 & March 20, 2020; one (1) bid was received on February 13, 2020 and the price was in excess of the budget, and no bids were received on March 20, 2020, in the Total Negotiated Contract Amount of \$117,030.00.
11. Board Action Item #11 – Authorizing Change Order #1, in the amount of \$16,000.00 for basketball court color coating and court striping to Shore Top Construction, Jackson, NJ, for Sport Court Milling, Repaving, and Court Striping at Dorbrook Recreation Area (Bid #0059-19), Item: Total Base Bid Price; as originally awarded by Resolution #R-19-10-21=394 in the Contract Amount of \$97,490.00, for a new Total Change Order #1 Contract Amount of \$113,490.00.
12. Board Action Item #12 – Authorizing the Purchase of Toro NSN Annual Service Plan, from Storr Tractor Company, Branchburg, NJ, Items: Toro NSN Annual Service Plan for Centrals and Standard Irrigation Computer with Windows 10; as available under Local Public Contract Law 40A:11-5 (dd), in the Total Contract Amount of \$19,450.00.
13. Board Action Item #13 – Authorizing Contract Amendment #4, in the Amount of \$74,500.00 for modification of contract drawings and additional work due to the extension of the project, to Netta Architects, LLC, Mountain Side, NJ, for Providing Architectural and Engineering Services for the Reconstruction of the Hominy Hill Golf Center, Colts Neck, NJ (Ref. #16-30 & PS #35-16), as originally awarded by Resolution #R-16-6-20=232, in the Contract Amount Not To Exceed \$189,440.00, and as modified by Contract Amendment #1 awarded by Resolution #R-16-12-19=447 in the Total Contract Amendment #1 Amount of \$235,140.00, and as modified by Contract

Amendment #2 awarded by Resolution #R-17-7-10=245 in the Total Contract Amendment #2 Amount of \$256,690.00, and as modified by Contract Amendment #3 awarded by Resolution #R-18-5-7=183 in the Total Contract Amendment #3 Amount of \$282,690.00, for a new Total Amended Contract Amount of \$357,190.00, as modified by Contract Amendment #4, and further Authorizing the Secretary-Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

14. Board Action Item #14 – Recommending acceptance of the written proposal of Z Studio, Vineyard Haven, MA, for Providing Professional Exhibit Design Services for Portland Place, Hartshorne Woods Park (Ref. #20-08 & PS #47-20), in an Amount Not To Exceed \$45,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
15. Board Action Item #15 as Added to the Agenda – Rescinding contract awarded by Resolution #R-20-3-23=160, to Lakewood Sports dba Bike Blade and Ball, Howell, NJ, for Furnishing of a Bicycle Rental Concession at the Manasquan Reservoir (Bid #0048-20), Item: #1 – Bicycle Rental Concession at Manasquan Reservoir, for the Period of May 1, 2020 through October 25, 2020; Concessionaire agrees to pay the Monmouth County Park System, Board of Recreation Commissioners the Total Sum of \$8,500.00, due to Covid-19 social distancing restrictions.
16. Board Action Item #16 as Added to the Agenda – Authorizing the Chairman and Secretary-Director of the Board, to Enter Into a Contribution Agreement with the New Jersey Water Supply Authority, for the Control of Aquatic Plants, and of greatest concern, the aggressive emerging invasive aquatic plant Hydrilla (*Hydrilla verticillata*) in the Manasquan Reservoir Water Supply System, to reduce negative impacts to the public water supply system, public recreation, and to fish, waterfowl, and other wildlife habitats, for a Period of no less than sixteen (16) weeks, at 24 hours per week, through Summer 2020, beginning on or about May 22, 2020, as per the terms and conditions provided for in said agreement, and further Authorizing the Secretary-Director to take all necessary action as may be required.
17. The Status of Park Improvement Projects has no changes from the previously distributed copy dated June 3, 2020.

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #14 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #15, 16, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by: (blank).

ITEMS FOR BOARD ACTION:

1. Resolution DECLARING the MONTH OF JULY 2020 as “PARKS AND RECREATION MONTH”, and further RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS DECLARE the MONTH OF JULY 2020 as “PARKS AND RECREATION MONTH” in the COUNTY OF MONMOUTH.
2. Resolution ACCEPTING the 2019/2020 DEER MANAGEMENT PROGRAM ANNUAL REPORT DATED MAY 2020, and APPROVING the RECOMMENDATION FOR THE DEER MANAGEMENT PROGRAM FOR THE 2020/2021 SEASON.
3. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD’S APPRECIATION FOR SERVICES to WILLIAM H. O’SHAUGHNESSY, County Park Manager, who started work with the Monmouth County Park System on SEPTEMBER 8, 1992, and who will RETIRE effective JULY 1, 2020, with over Twenty-Seven (27) years of service.
4. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD’S APPRECIATION FOR SERVICES to T. BRADFORD ROE, Senior Greenskeeper, who started work with the Monmouth County Park System on NOVEMBER 14, 1983, and who will RETIRE effective JULY 1, 2020, with over Thirty-Six (36) years of service.
5. Resolution ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on May 28, 2020, proposal dated May 27, 2020, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 177, LOTS 57, 107, 108, 108.02, 137 & 138, HOWELL TOWNSHIP, NEW JERSEY, ±58.66 ACRES, VACANT PROPERTY, OWNED BY MANZO BUSINESS VENTURES, LLC, PROJECT: ADDITIONS TO YELLOW BROOK TRACT (Ref. #20-25 & PS #46-20), in an Amount Not To Exceed \$19,977.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
6. Resolution ACCEPTING the WRITTEN PROPOSAL of KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, as received on May 28, 2020, proposal dated May 20, 2020, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 177, LOTS 57, 107, 108, 108.02, 137 & 138, HOWELL TOWNSHIP, NEW JERSEY, ±58.66 ACRES, VACANT PROPERTY, OWNED BY MANZO BUSINESS

VENTURES, LLC, PROJECT: ADDITIONS TO YELLOW BROOK TRACT (Ref. #20-24 & PS #45-20), in an Amount Not To Exceed \$1,750.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

7. Resolution ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on May 28, 2020, proposal dated May 27, 2020, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 33, LOT 4.42, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.06 ACRES, VACANT PROPERTY, OWNED BY SCHMITT, ET AL., PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #19-87 & PS #42-20), in an Amount Not To Exceed \$3,933.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
8. Resolution ACCEPTING the WRITTEN PROPOSAL of REMINGTON & VERNICK ENGINEERS, Old Bridge, NJ, as received on May 28, 2020, proposal dated May 26, 2020, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 33, LOT 4.42, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.06 ACRES, OWNED BY SCHMITT, ET AL., VACANT PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK (Ref. #19-86 & PS #41-20), in an Amount Not To Exceed \$1,745.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
9. Resolution REJECTING bid proposal of CHERRY VALLEY TRACTOR SALES, Marlton, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT REPAIR PARTS AND SERVICE (SUPPLEMENT #3) (Bid #0059-20), as the vendor is already on original contract.
10. Resolution AWARDING A NEGOTIATED CONTRACT to WOODWARD CONSTRUCTION COMPANY, Morganville, NJ, for BATTERY 219 ENTRY REPAIRS AT HARTSHORNE WOODS PARK, ITEM: Base Bid Price, as authorized by law, as per Local Public Contracts Law N.J.S.A. 40A:11-5(3), after two (2) unsuccessful invitations to bid on February 13, 2020 & March 20, 2020; one (1) bid was received on February 13, 2020 and the price was in excess of the budget and no bids were received on March 20, 2020, in the Total Negotiated Contract Amount of \$117,030.00.
11. Resolution Authorizing CHANGE ORDER #1, in the amount of \$16,000.00 for basketball court color coating and court striping, to SHORE TOP CONSTRUCTION, Jackson, NJ, for SPORT COURT MILLING, REPAVING AND COURT STRIPING AT DORBROOK RECREATION AREA (Bid #0059-19), ITEM: Total Base Bid Price; as originally awarded by Resolution #R-19-10-21=394 in the Contract Amount of \$97,490.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$113,490.00.
12. Resolution AUTHORIZING the PURCHASE of TORO NSN ANNUAL SERVICE PLAN, from STORR TRACTOR COMPANY, Branchburg, NJ, ITEMS: Toro NSN Annual Service Plan for

Centrals and Standard Irrigation Computer with Windows 10; as available under Local Public Contract Law 40A:11-5 (dd), in the Total Contract Amount of \$19,450.00.

13. Resolution Authorizing CONTRACT AMENDMENT #4, in the Amount of \$74,500.00 for modification of contract drawings and additional work due to the extension of the project, to NETTA ARCHITECTS, LLC, Mountain Side, NJ, for PROVIDING ARCHITECTURAL AND ENGINEERING SERVICES FOR THE RECONSTRUCTION OF THE HOMINY HILL GOLF CENTER, COLTS NECK, NJ (Ref. #16-30 & PS #35-16), as originally awarded by Resolution #R-16-6-20=232, in the Contract Amount Not To Exceed \$189,440.00, and as modified by Contract Amendment #1 awarded by Resolution #R-16-12-19=447 in the Total Contract Amendment #1 Amount of \$235,140.00, and as modified by Contract Amendment #2 awarded by Resolution #R-17-7-10=245 in the Total Contract Amendment #2 Amount of \$256,690.00, and as modified by Contract Amendment #3 awarded by Resolution #R-18-5-7=183 in the Total Contract Amendment #3 Amount of \$282,690.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$357,190.00, AS MODIFIED BY CONTRACT AMENDMENT #4, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
14. Resolution ACCEPTING the WRITTEN PROPOSAL of Z STUDIO, Vineyard, MA, as received on June 10, 2020, proposal dated June 9, 2020, for PROVIDING PROFESSIONAL EXHIBIT DESIGN SERVICES FOR PORTLAND PLACE, HARTSHORNE WOODS PARK (Ref. #20-08 & PS #47-20), in an Amount Not To Exceed \$45,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
15. Resolution RESCINDING contract awarded by Resolution #R-20-3-23=160, to LAKEWOOD SPORTS dba BIKE BLADE AND BALL, Howell, NJ, for FURNISHING OF A BICYCLE RENTAL CONCESSION AT THE MANASQUAN RESERVOIR (Bid #0048-20), ITEM: #1 – Bicycle Rental Concession at Manasquan Reservoir, for the Period of May 1, 2020 through October 25, 2020; Concessionaire agrees to pay the Monmouth County Park System, Board of Recreation Commissioners the Total Sum of \$8,500.00, due to Covid-19 social distancing restrictions.
16. Resolution AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD, to ENTER INTO a CONTRIBUTION AGREEMENT with the NEW JERSEY WATER SUPPLY AUTHORITY, for the CONTROL OF AQUATIC PLANTS, and of greatest concern, the aggressive emerging invasive aquatic plant Hydrilla (*Hydrilla verticillata*) in the MANASQUAN RESERVOIR WATER SUPPLY SYSTEM, to reduce negative impacts to the public water supply system, public recreation, and to fish, waterfowl, and other wildlife habitats, for a Period of no less than sixteen (16) weeks, at 24 hours per week, through Summer 2020, beginning on or about May 22, 2020, as per the terms and conditions provided for in said agreement, and further AUTHORIZING the SECRETARY-DIRECTOR to take all necessary action as may be required.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BID:

1. Replacement of Wood Shingle and Metal Roofs at Historic Longstreet Farm

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Appraisal Services, Block 33, Lot 1.08, Upper Freehold Township, ±7.35 Acres, Improved Property Owned by Abrams, for Additions to Crosswicks Creek Park (Ref. #20-43) *(NON-FAIR & OPEN)*

DATES TO REMEMBER:

1. **MONDAY EVENING, JULY 13, 2020 – 7:30 PM. REGULAR BOARD MEETING.**
Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, AUGUST 10, 2020 – 7:30 PM. REGULAR BOARD MEETING.**
Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, AUGUST 24, 2020 – 7:30 PM. REGULAR BOARD MEETING.**
Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **July 13, 2020**, at **7 PM**, in "**Headquarters**", **805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands**; and **Attorney Client Privilege Information**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.