

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 06/15/11

**MONMOUTH COUNTY BOARD OF
RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY,
JUNE 20, 2011– 7:00 PM**

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, JUNE 6, 2011
(Absent: None)

D. Approval of EXECUTIVE SESSION MINUTES—POTENTIAL LITIGATION: MONDAY,
JUNE 6, 2011. (Absent: None)

E. Approval of 2010 VOUCHER LIST

F. Approval of 2011 VOUCHER LIST

G. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF MAY

3. ATTENDANCE REPORT—MONTH OF MAY

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MAY 2011
(6/14/2011)

5. MCPS WEBSITE TRAFFIC REPORT—MAY

H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. FREEHOLDER'S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Request by the City of Long Branch for Permission to Use Parking Facilities at Seven Presidents Oceanfront Park on July 4, 2011 (Rain Date: July 5, 2011), 5 PM until 11 PM, for their 4th of July Fireworks display during their "Oceanfest", subject to and in accordance with the provisions contained in the Agreement, and further authorizing the Chairman and Secretary-Director of the Board to sign said Agreement.
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2. Request by the Monmouth Conservation Foundation for Permission to Use the Claypit Creek Area of Hartshorne Woods Park for the Temporary Stabling of Horses from Thursday, September 22, 2011 to Sunday, September 25, 2011, for their three (3) day Monmouth County Coaching Invitational event, being a part of their Annual Dinner Dance; and for Permission to hold their 34th Annual Dinner Dance at Hartshorne Woods Park on Saturday, September 24, 2011, beginning at 6 PM, and to serve alcoholic beverages, subject to and in accordance with the provisions contained in the Agreement, and further authorizing the Chairman and Secretary-Director of the Board to sign said Agreement.
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3. Board Support and Recommending that the Monmouth County Board of Chosen Freeholders Support the Federal Reauthorization of the New Jersey Coastal Heritage Trail and urge Senators and Congressional delegation of New Jersey to support same. *(Item for Board Action #10.)*

4. Recommending that the Monmouth County Board of Chosen Freeholders Authorize the Entering Into a State Aid Agreement between the County of Monmouth and the NJDEP for the Bayshore Waterfront Park Revetment Project. *(Item for Board Action #11.)*

5. Status of Funded Projects as of June 10, 2011.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #11 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution ACCEPTING the WRITTEN PROPOSAL of HARRIS SURVEYING, INC., Robbinsville, NJ, as received on June 7, 2011, proposal dated June 6, 2011, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 27, LOTS 26 (P/O) AND 38.01 (P/O), UPPER FREEHOLD TOWNSHIP, NJ, OWNER: TAFT, +2.450 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #11-27 & PS #46-11), in an Amount Not To Exceed \$4,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

2. Resolution ACCEPTING the WRITTEN PROPOSAL of PSP FALCON INDUSTRIES, LLC, Jackson, NJ, as received on June 2, 2011, proposal dated May 27, 2011, for providing PROFESSIONAL SUREYING SERVICES OF BLOCK 214, LOT 43.03, MARLBORO TOWNSHIP, NJ, OWNER: STATE OF NEW JERSEY, PROJECT: ADDITIONS TO BIG BROOK PARK (Ref. #10-68 & PS #44-11), in an Amount Not To Exceed \$2,278.50, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

3. Resolution ACCEPTING the WRITTEN PROPOSAL of CREST ENGINEERING ASSOCIATES, INC., Millstone, NJ, as received on June 2, 2011, proposal dated June 1, 2011, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 214, LOT 43.03, MARLBORO TOWNSHIP, NJ, OWNER: STATE OF NEW JERSEY, ±16.50 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO BIG BROOK PARK (Ref. #10-69 & PS #45-11), in an Amount Not To Exceed \$1,625.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

4. Resolution ACCEPTING the WRITTEN PROPOSAL of MC AULIFFE & CARROLL ARCHITECTS, LLC, Trenton, NJ, as received on May 24, 2011, proposal dated May 23, 2011, for providing ARCHITECTURAL SERVICES FOR RESTORATION OF THE BLACKSMITH SHOP AND TENANT HOUSE WINDOWS AT HISTORIC LONGSTREET FARM (Ref. #11-21 & PS #26-11), in an Amount Not To Exceed \$27,655.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

5. Resolution ACCEPTING the WRITTEN PROPOSAL of DENNIS BERTLAND ASSOCIATES, Stockton, NJ, as received on May 25, 2011, proposal dated May 21, 2011, for providing NOMINATION OF PORTLAND PLACE, HARTSHORNE WOODS PARK, TO THE NEW JERSEY AND NATIONAL REGISTERS OF HISTORIC PLACES (Ref. #11-05 & PS #33-11), in an Amount Not To Exceed \$8,340.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

6. Resolution ACCEPTING the WRITTEN PROPOSAL of MILLS & SCHNOERING ARCHITECTS, LLC, Princeton, NJ, as received on June 1, 2011, proposal dated May 26, 2011, for providing ARCHITECTURAL SERVICES FOR THE RESTORATION OF THE MAIN HOUSE AND CARRIAGE HOUSE AT PORTLAND PLACE, HARTSHORNE WOODS PARK (Ref. #11-06 & PS #34-11), in an Amount Not To Exceed \$115,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

7. Resolution AUTHORIZING PAYMENT in the AMOUNT OF \$2,773.80 for TENANT RELOCATION ASSISTANCE to STANLEY LEVERETT, in accordance with the Workable Relocation Assistance Plan as approved by the New Jersey Department of Community Affairs, as tenant resided on BLOCK 64, LOT 15.01, MILLSTONE TOWNSHIP, OWNER: PETROU, as purchased by the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS for ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE.

8. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FUNNY FACTORY PRODUCTIONS, Colts Neck, NJ, for FURNISHING OF ENTERTAINMENT SERVICES FOR THE 2011 MONMOUTH COUNTY FAIR (Bid #0055-11), ITEMS: Proposal #1, Assorted Strolling Performers (\$8,000.00 Estimated); Proposal #2, Motorcycle Thrill Act (\$11,550.00 Estimated); Proposal #3, Festive Family Friendly Stage Show (\$3,000.00 Estimated); for the Period of 07/27/11-07/31/11; in the Estimated Total Contract Amount of \$22,550.00.
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9. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DCI PRODUCTIONS PLUS, INC., New York, NY, for FURNISHING OF ENTERTAINMENT SERVICES FOR THE 2011 MONMOUTH COUNTY FAIR (Bid #0055-11), ITEMS: Proposal #4, Cirque Style Act; for the Period of 07/27/11-07/31/11; in the Estimated Total Contract Amount of \$10,000.00.
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10. Resolution of BOARD SUPPORT and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS SUPPORT the FEDERAL REAUTHORIZATION of the NEW JERSEY COASTAL HERITAGE TRAIL and URGE SENATORS AND CONGRESSIONAL DELEGATION OF NEW JERSEY TO SUPPORT SAME.
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11. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a STATE AID AGREEMENT BETWEEN the COUNTY OF MONMOUTH and the NJDEP for the BAYSHORE WATERFRONT PARK REVETMENT PROJECT.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Installation of Steel Fence Posts and Relocation of Fence Panels, Gate and Hardware at Holmdel Park, Holmdel, NJ
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Preliminary Assessment/Site Inspection of Block 60.01, Lot 2.01, Borough of Tinton Falls, Owner: Dellapietra, for Additions to Thompson Park (Ref. #11-47) (*FAIR & OPEN*)
 2. Surveying Services, Block 60.01, Lot 2.01, Borough of Tinton Falls, Owner: Dellapietra, for Additions to Thompson Park (Swimming River Public Access) (Ref. #11-48) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **FRIDAY, JUNE 17, 2011** – 4 PM—5:30 PM. **Coastal Activity Center (CAC)/Urban Recreation Program End of the Year BBQ**, for CAC Participants & Families. Location: Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park, NJ.
2. **MONDAY EVENING, JUNE 20, 2011** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, JULY 18, 2011** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **WEDNESDAY, JULY 27—SUNDAY, JULY 31, 2011** – 37th Annual Monmouth County Fair. East Freehold Showgrounds, Kozloski Rd., Freehold, NJ.
5. **MONDAY EVENING, AUGUST 8, 2011** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, AUGUST 22, 2011** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of June 6, 2011, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park land:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **July 18, 2011**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
