

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 06/05/13

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, JUNE 10, 2013– 7:00 PM

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, MAY 20, 2013
(Excused: Chairman Loud, Commissioner Harmon)

D. Approval of 2012 VOUCHER LIST

E. Approval of 2013 VOUCHER LIST

F. SECRETARY—DIRECTOR’S REPORT:

1. MCPS TRAINING REQUESTS AS OF JUNE 4, 2013

G. BOARD CORRESPONDENCE RECEIVED:

H. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

I. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

J. PRESENTATION

“Summer Programs”
by Andrew Spears, Superintendent of Recreation

K. FREEHOLDER’S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Review of Agenda Items for Board Action.
2. Employee Citations of Appreciation for Service to:
 - a. Craig D. Fraser, Senior County Park Ranger, Retiring July 1, 2013, with over Thirty-nine and one-half (39 1/2) years of service. (*Agenda Item For Board Action #1.*)
 - b. Gary W. Johnson, Greenskeeper, Retiring July 1, 2013, with over Seven (7) years of service. (*Agenda Item For Board Action #2.*)
3. Review of the 2012/2013 Deer Management Program Annual Report, Draft dated May 13, 2013, and Recommendations for the Deer Management Program for the 2013/2014 Season. (*Agenda Item For Board Action #9.*)
4. Review of Beach Fees for Monmouth County Military Veterans at Seven Presidents Oceanfront Park.
5. Status of Funded Projects as of May 31, 2013.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #10 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to CRAIG D. FRASER, Senior County Park Ranger, who started work with the Monmouth County Park System on July 9, 1973, and who will RETIRE effective July 1, 2013. (Over Thirty-nine and one-half (39 ½) Years of Service).

2. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to GARY W. JOHNSON, Greenskeeper, who started work with the Monmouth County Park System on February 21, 2006, and who will RETIRE effective July 1, 2013. (Over Seven (7) Years of Service).

3. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$1,500.00 for additional psychological testing and vocational assessment services, to the INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, for providing PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #04-13), for the Period of 01/22/13-12/31/13, as originally awarded by Resolution #R-13-1-22=51, in the Estimated Contract Amount Not To Exceed \$3,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$4,500.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.

4. Resolution Authorizing CHANGE ORDER #1, in the amount of \$2,000.00, increasing existing contract by 20% as allowed by law to KARL K. DEIGERT ENTERPRISES, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF SEWER LINE CLEANING SERVICES, EMERGENCY REPAIR OF SEPTIC SYSTEMS AND EMERGENCY REPAIR OF SEPTIC AND SEWER PUMPS (Bid #0010-13), as originally awarded by Resolution #R-13-1-7=35, ITEMS: #1-16, 2013 Supply/Service Contract (Period of 01/07/13 through 12/31/13), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$12,000.00.

5. Resolution AUTHORIZING the PURCHASE WSCA COMPUTER CONTRACT from DELL MARKETING LP, Round Rock, TX, ITEMS: Twenty (20) Optiplex 7010 Small Form Factor WSCA Configuration; as available under NJ State Contract #70256, for the Period of 10/17/07 through 08/31/14, in the Total Contract Amount of \$22,171.00.

6. Resolution AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a FIXED COST AGREEMENT with JERSEY CENTRAL POWER & LIGHT, A FIRST ENERGY COMPANY, Morristown, NJ, for the RELOCATION OF TRANSMISSION POLES JC174UF AND JC180UF, LOCATED AT SHARON STATION ROAD, UPPER FREEHOLD, MONMOUTH COUNTY, NJ, in the AMOUNT OF \$38,738.52.
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7. Resolution Authorizing CHANGE ORDER #2, in the amount of minus (-) \$3,940.27 for contract additions and deletions, to HALECON, INC., Bridgewater, NJ, for 2012 PAVED TRAIL RESURFACING & REPAIR AT DORBROOK RECREATION AREA (Bid #0033-12), as originally awarded by Resolution #R-12-6-11=216 in the Contract Amount of \$226,397.50, and as modified by Change Order #1 awarded by Resolution #R-12-12-3=371 in the Total Change Order #1 Contract Amount of \$238,779.30, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$234,839.03.
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8. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$0.00 extending length of contract time to December 31, 2013, to MUNGEAM CORNISH GOLF DESIGN, INC., Douglas, MA, for PROVIDING GOLF COURSE ARCHITECTURAL SERVICES AT VARIOUS PARKS (Ref. #11-74 & PS #19-12), as originally awarded by Resolution #R-12-3-5=131, in the Contract Amount Not To Exceed \$12,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$12,000.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage
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9. Resolution ACCEPTING the 2012/2013 DEER MANAGEMENT PROGRAM ANNUAL REPORT DATED MAY 13, 2013, and APPROVING the RECOMMENDATIONS FOR THE DEER MANAGEMENT PROGRAM FOR THE 2013/2014 SEASON.
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10. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to THE SPORT SPOT, INC., Shrewsbury, NJ, for FURNISHING AND DELIVERY OF LIFEGUARD UNIFORMS (Bid #0051-13), ITEMS: #1-5, 2013 Supply Contract (Period of 06/10/13 through 12/31/13), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$3,700.00.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Surveying Services—Weltz Park Boundary Line, Block 3901, Lot 35, Eatontown Borough, Block 3, Lots 17.01 & 52, Ocean Township (Ref. #13-25) (*FAIR & OPEN*)
 2. Consultant Services to Review, Amend and Update MCPS Operating Plans, Policies and Procedures in Compliance with CAPRA Requirements & Standards (Ref. #13-26) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **MONDAY EVENING, JUNE 10, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **FRIDAY, JUNE 14, 2013** – 4 PM Until 5:30 PM. **Coastal Activity Center (CAC)/Urban Recreation Program Barbeque** for CAC Participants & Families. Location: Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park, NJ.
3. **SATURDAY, JUNE 22, 2013** – 9 AM—1 PM. **Eco-Elephant Family Flea Market.** Dorbrook Recreation Area, Colts Neck, NJ
4. **MONDAY EVENING, JUNE 24, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **“TENTATIVE DATE” SATURDAY AFTERNOON, AUGUST 10, 2013** – 12 PM–3 PM, Opening of the Fort Monmouth Recreation Center.
6. **JULY 2013** – Parks & Recreation Month.
7. **MONDAY EVENING, JULY 15, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **WEDS.–SUNDAY, JULY 24, 25, 26, 27 & 28, 2013** – **39th Annual Monmouth County Fair.** East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ. (Weds.-Sat. = 5 PM—11 PM; Sunday = 11 AM—6 PM).
9. **MONDAY EVENING, AUGUST 5, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
10. **MONDAY EVENING, AUGUST 19, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of May 20, 2013, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____ PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing POTENTIAL LITIGATION:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “potential litigation”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____ PM)

NOTE: Minutes of the Executive Session to discuss Potential Litigation will be made available to the public in ninety (90) days, or upon completion of potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **June 24, 2013**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
