

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 07/11/12

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, JULY 16, 2012 – 7:00 PM

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, JUNE 25, 2012
(Excused: Commissioners Hood and Zelina)

D. Approval of EXECUTIVE SESSION MINUTES: MONDAY, JUNE 25, 2012
(Excused: Commissioners Hood and Zelina)

E. Approval of 2011 VOUCHER LIST

F. Approval of 2012 VOUCHER LIST

G. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF JUNE

3. ATTENDANCE REPORT—MONTH OF JUNE

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—JUNE 2012
(Report Dated: 7/10/2012)

5. MCPS TRAINING REQUESTS AS OF JUNE 28, 2012

6. MCBRC 2012 PURCHASING PERFORMANCE REPORT—SECOND QUARTER
APRIL 1, 2012 – JUNE 30, 2012.

7. MCPS WEBSITE TRAFFIC REPORT—JUNE

H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. FREEHOLDER'S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Request for resolution to authorize the payment of \$72,500.00 as cost-share for the full unconditional remediation of the Wrege burn pile, Block 49, Lot 12.01, ±73 acres at Flemer Entities (former Princeton Nurseries). (*Board Action Item #1*)

 2. Recommendation to Enter Into a Temporary Use & Occupancy Agreement with the New Jersey Sports and Exposition Authority (NJSEA), East Rutherford, NJ, for the use of the southeast section of Wolf Hill Recreation Area on July 29, 2012, for overflow parking for the Haskell Invitational being held at Monmouth Park Race Track, subject to and in accordance with the provisions contained in the Agreement. (*Email request received from Gerald Russomanno, Chief of Security/Monmouth Park Racetrack, dated June 21, 2012.*)
-

3. Review of Agenda Items for Board Action.

4. Status of Funded Projects as of July 5, 2012.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #17 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution by the AUTHORIZING the PAYMENT OF \$72,500.00 as the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' COST-SHARE for the FULL, UNCONDITIONAL REMEDIATION of the WREGGE FARM BURN PILE, located on a portion of the Princeton Nurseries acquisition, Upper Freehold Township, NJ.

2. Resolution Authorizing CHANGE ORDER #1, in the amount of \$17,000.00, to increase contract by 20%, the maximum amount as allowed by law, to BECKER'S TREE SERVICE, INC., Tinton Falls, NJ, for FURNISHING OF TREE TRIMMING SERVICES (Bid #0007-11), as originally awarded by Resolution #R-10-11-22=405 and Extended for an Additional One (1) Year Period (2012) as per Resolution #R-11-10-24=364 in the Contract Amount of \$85,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$102,000.00.

3. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$3,260.00, for additional mapping to include drawing of all structures and physical features, to JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, for PROFESSIONAL COMPOSITE PARK PARCEL MAPPING FOR PERRINEVILLE LAKE PARK, MILLSTONE TOWNSHIP, BOROUGH OF ROOSEVELT, NJ (Ref. #11-70 & PS #80-11), as originally awarded by Resolution #R-11-12-5=427, in the Contract Amount Not To Exceed \$7,970.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$11,230.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
-

4. Resolution ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on June 8, 2012, proposal dated May 30, 2012, for providing APPRAISAL REVIEW SERVICES OF TWO (2) APPRAISALS OF BLOCK 98, LOTS 102Q AND 103.01Q(P/O), TOWNSHIP OF FREEHOLD, OWNER: HANSEN, ±28.72 ACRES, UNIMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #12-22 & PS #45-12), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
-

5. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on June 19, 2012, proposal dated June 12, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 28, LOT 7, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: HIGH RIDGE HOLDING COMPANY, ±14.33 ACRES, VACANT, PROJECT: ADDITIONS TO UNION TRANSPORTATION, INTEREST: 100% FEE SIMPLE (Ref. #12-35 & PS #48-12), in an Amount Not To Exceed \$3,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
-

6. Resolution ACCEPTING the WRITTEN PROPOSAL of LEWIS CONSULTING GROUP, Manasquan, NJ, as received on June 19, 2012, proposal dated June 14, 2012, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 152, LOT 9, HOWELL TOWNSHIP, NJ, OWNER: GOLDSTEIN, ±6.0 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #12-40 & PS #49-12), in an Amount Not To Exceed \$1,550.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
-

7. Resolution ACCEPTING the WRITTEN PROPOSAL of SUBURBAN CONSULTING ENGINEERS, INC., Arlington, NJ, as received on June 19, 2012, proposal dated June 14, 2012, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 152, LOT 9, HOWELL TOWNSHIP, NJ, OWNER: GOLDSTEIN ±6.0 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #12-41 & PS #50-12), in an Amount Not To Exceed \$2,820.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
-

8. Resolution ACCEPTING the WRITTEN PROPOSAL of LEWIS CONSULTING GROUP, Manasquan, NJ, as received on June 26, 2012, proposal dated June 25, 2012, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 98, LOTS 84, 84Q, 84.01, 93 AND 95.01, FREEHOLD TOWNSHIP, NJ, OWNER: REAGAN & RAIMONDI, ±31.7 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #12-24 & PS #51-12), in an Amount Not To Exceed \$1,550.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
-

9. Resolution ACCEPTING the WRITTEN PROPOSAL of MORRIS P. HEBERT, INC., Houma, LA, as received on June 26, 2012, proposal dated June 25, 2012, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 98, LOTS 84, 84.01, 93 AND 95.01, FREEHOLD TOWNSHIP, NJ, OWNER: REAGAN & RAIMONDI, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #12-24 & PS #52-12), in an Amount Not To Exceed \$6,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
-

10. Resolution ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on July 3, 2012, proposal dated June 21, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 94, LOT 11, TOWNSHIP OF FREEHOLD, NJ, OWNER: GIGLIO & ADAMO ±7 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-34 & PS #54-12), in an Amount Not To Exceed \$1,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
-

11. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on July 3, 2012, proposal dated June 25, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 94, LOT 11, TOWNSHIP OF FREEHOLD, NJ, OWNER: GIGLIO & ADAMO, ±7 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-34 & PS #54-12), in an Amount Not To Exceed \$1,585.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
-

12. Resolution ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on June 19, 2012, proposal dated June 8, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 29, LOTS 5.01 & 5.01Q, TOWNSHIP OF MILLSTONE, NJ, OWNER: GINOLFI ±13.07 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #12-33 & PS #47-12), in an Amount Not To Exceed \$2,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
-

13. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on June 19, 2012, proposal dated June 12, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 29, LOTS 5.01 AND 5.01Q, TOWNSHIP OF MILLSTONE, NJ, OWNER: GINOLFI, ±13.07 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #12-33 & PS #47-12), in an Amount Not To Exceed \$3,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
-

14. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on June 28, 2012, proposal dated June 18, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 34, LOT 1, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: SCHMITT & WALLING ±16.89 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-32 & PS #53-12), in an Amount Not To Exceed \$2,488.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
-

15. Resolution ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Pt. Pleasant, NJ, as received on June 28, 2012, proposal dated June 14, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 34, LOT 1, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: SCHMITT & WALLING ±16.89 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-32 & PS #53-12), in an Amount Not To Exceed \$2,825.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
-

16. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MECHA-DRAULIC SERVICE, INC., Clarksboro, NJ, for WALN'S MILL HYDRAULIC DRIVE SYSTEM REHABILITATION AT HISTORIC WALNFORD, UPPER FREEHOLD TOWNSHIP, NJ (Bid #0044-12), ITEMS: Base Bid Price \$79,950.00; in the Total Contract Amount of \$79,950.00.
-

17. Resolution Authorizing CHANGE ORDER #1, in the amount of \$2,000.00 to increase contract by 20%, the maximum allowed by law, to GOLF CAR SPECIALTIES, LLC, Gloucester City, NJ, for FURNISHING AND DELIVERY OF GOLF CART REPAIR PARTS AND SERVICES (Bid #0008-11), as originally awarded by Resolution #R-10-11-22=408 and Extended for an Additional One (1) Year Period (2012 Supply/Service Contract) as per Resolution #R-11-10-24=365, in the Estimated Contract Amount of \$10,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$12,000.00.
-

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Appraisals, Block 24, Lots 13 and 13.01, Upper Freehold Township, ±20.06 Acres, Improved (Farm Bldgs.), Owner: Hellekson, for Additions to Crosswicks Creek Greenway (Ref #12-48) (*FAIR & OPEN*)
-

DATES TO REMEMBER:

1. **MONDAY EVENING, JULY 16, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **WEDS.—SUNDAY, JULY 25, 26, 27, 28 & 29, 2012** – 38th **Annual Monmouth County Fair.** East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ. (Weds.-Fri. = 5 PM—11 PM; Sat. = 11 AM—11 PM; Sunday = 11 AM—6 PM) Admission: \$7.00; Ages 12 & Under Admitted Free; Free Parking. (***NOTE: Board Members please arrive by 4:45 PM for the Opening of the Fair.***)
3. **MONDAY EVENING, AUGUST 6, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, AUGUST 20, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, SEPTEMBER 17, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **TUESDAY EVENING, OCTOBER 9, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **TUESDAY-THURSDAY, OCTOBER 16-18, 2012** – NRPA Congress and Exposition. Anaheim Convention Center. Anaheim, CA.
8. **MONDAY EVENING, OCTOBER 22, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of June 25, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____ PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **Monday, August 6, 2012, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: _____PM)