

# AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING  
MONDAY EVENING, JULY 13, 2020, AT 7:00 PM  
THOMPSON PARK HEADQUARTERS  
805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice  
*Salute to the flag and the Pledge of Allegiance followed by a moment of silence.*
- C. Approval of MINUTES—REGULAR MEETING: MONDAY, JUNE 22, 2020  
(Excused: Commissioner Peters)
- D. Approval of 2019 VOUCHER LIST
- E. Approval of 2020 VOUCHER LIST
- F. BOARD CORRESPONDENCE RECEIVED:
- G. Motion to OPEN the HEARING OF THE PUBLIC.  
*(Presentations are limited to three (3) minutes per person.)*
- H. Motion to CLOSE the HEARING OF THE PUBLIC.
- I. SECRETARY—DIRECTOR'S REPORT:
  - 1. VISITOR SERVICES REPORT – Patti Conroy, Supt. of Recreation
  - 2. GOLF REPORT – Mike Janoski, Co. Park Supt./Golf Operations
  - 3. PARKS REPORT – Tom Fobes, Supt. of Co. Parks/Park Operations
  - 4. BUDGET REPORTS

5. REVENUE REPORT—MONTH OF JUNE
6. ATTENDANCE REPORT—MONTH OF JUNE
7. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—JUNE  
(Dated: 7/6/20)
8. MCPS WEBSITE TRAFFIC REPORT— JUNE COMPARISON BY YEARS 2009 – 2020

J. FREEHOLDER’S REPORT:

K. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommending acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on June 10, 2020, proposal dated June 10, 2020, for Providing Professional Appraisal Services of Block 43, Lot 11.02, Township of Upper Freehold, New Jersey, Improved Property, Owned by Morales, ±2.0 Acres, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #20-30 & PS #49-20), in an Amount Not To Exceed \$1,249.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
2. Board Action Item #2 – Recommending acceptance of the written proposal of PATJO Appraisal Services, Inc., Kendall Park, NJ, as received on June 10, 2020, proposal dated June 2, 2020, for Providing Professional Appraisal Services of Block 43, Lot 11.02, Township of Upper Freehold, New Jersey, Improved Property, Owned by Morales, ±2.0 Acres, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #20-30 & PS #49-20), in an Amount Not To Exceed \$1,600.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
3. Board Action Item #3 – Recommending acceptance of the written proposal of Spiezle Architectural Group, Inc., Hamilton, NJ, as received on April 28, 2020, proposal dated April 28, 2020, for Providing Professional Architectural Services for the Preparation of Plans and Bid Documents for the Renovation of Building #1402 (Cottage) and for a new Gazebo at Deep Cut Gardens, Middletown, New Jersey (Ref. #20-21 & PS #33-20), in an Amount Not To Exceed \$58,100.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
4. Board Action Item #4 – Recommending the Increase of the Board of Recreation Commissioners Bid Threshold for Award of Public Contracts from \$26,000.00 to \$44,000.00, and the Informal Quotation Threshold Increased from \$3,900.00 to \$6,600.00.

5. Board Action Item #5 – Recommending Adoption of a \$3 Reservation Fee Per Person, including children and adults who wish to enter the Sprayground for a one and one-half (1½) hour time period (six people maximum per reservation) (Retroactive to July 1, 2020) to be added to the Board’s 2020 Schedule of Fees & Charges for Dorbrook Recreation Area.
6. Board Action Item #6 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Sarah Z. Bent, Supervisor Historic Sites, who started work with the Monmouth County Park System on July 13, 1996, and who will retire effective September 1, 2020, with over Twenty-Four (24) years of service.
7. Board Action Item #7 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Susan M. Stafford-Smith, Geographic Information Systems Specialist 2, who started work with the Monmouth County Park System on September 16, 1991, and who will retire effective September 1, 2020, with over Twenty-Nine (29) years of service.
8. Board Action Item #8 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Barg’s Lawn & Garden Shop, Freehold, NJ, for Furnishing and Delivery of Grounds and Turf Equipment (Bid #0061-20), ITEMS: #1-12; in the Total Contract Amount of \$17,052.00.
9. Board Action Item #9 – Authorizing Change Order #2, in the amount of minus (-) \$32,400.00 to deduct Item #7 (waterproofing membrane) and extension of contract time to October 30, 2020, to Precise Construction, Inc., Freehold, NJ, for Manalapan Brook Pond Dredging & Dam Repair, Charleston Springs Golf Course, Millstone Township, NJ (Bid #0055-19), as originally awarded by Resolution #R-19-10-21=398 in the Contract Amount of \$2,897,000.00, and as modified by Change Order #1 awarded by Resolution #R-20-6-8=231 in the Total Change Order #1 Contract Amount of \$2,897,000.00, for a new Total Change Order #2 Contract Amount of \$2,864,600.00.
10. Board Action Item #10 – Rescinding contract awarded by Resolution #R-19-10-7=367, to Reithoffer Shows, Inc., Gibsonton, FL, for Furnishing and Delivery of Amusement Rides, Concessions and Games (Bid #0012-19), Items: #1-4, 2020 Monmouth County Fair (07/22-20-07/26/20); Vendor agrees to pay the MCPS a flat fee of \$20,000.00 for the five (5) day Fair; Thirty-five percent (35%) commission of the gross rides tickets/wristband sales, a flat fee of \$500.00 per game unit with a minimum of ten (10) games, maximum of fifteen (15); and a \$1,000.00 flat fee for each food concession unit, minimum is zero (0), maximum five (5) units; with the Board of Recreation Commissioners reserving the Option to Extend the Contract an Additional One (1) Year Fair Period (July 21-25, 2021), under the same terms and conditions, as per bid specification; as the Fair is cancelled due to COVID-19.
11. Board Action Item #11 – Rescinding contract awarded by Resolution #R-19-8-19=290, to L & A Tent Rentals, Hamilton, NJ, for Rental of Fair Tents (Bid #0018-19), Items: 1-19; with options to add or delete Items 20-29 (Period of 07/06/20 through 08/07/20) with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2021), under the same terms and conditions, as per bid specifications; in the Total Contract Amount of \$91,631.00; as the Fair is cancelled due to COVID-19.

12. Board Action Item #12 – Rescinding contract awarded by Resolution #R-20-2-24=123, to Michael A. Loori Bus Company, Inc., Middletown, NJ, for Furnishing and Delivery of Bus Transportation Services (Bid #0041-20), Item: Proposal #4 Only, Monmouth County Fair @\$13,000.00 for the Contract Period of July 22, 2020 through July 26, 2020, in the Total Contract Amount of \$13,000.00; as the Fair is cancelled due to COVID-19.
13. Board Action Item #13 – Rescinding contract awarded by Resolution #R-20-1-6=26, to ARF Rental Services, Inc., Bridgeton, CT, for Furnishing, Delivery & Servicing of Portable Toilet Rental Services (Bid #0025-20), Item: Proposal 2 Only @\$23,000.00 (Contract Period 01/06/20 through 12/31/20), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2021 & 2022) in the Total Contract Amount of \$23,000.00; as the Fair is cancelled due to COVID-19.
14. Board Action Item #14 – Recommending to the Monmouth County Board of Chosen Freeholders that the Board Authorize the Entering Into an Amendment being #13, to the NJ Green Acres Program Project Agreement, Increasing Funding by an additional One Million Two-Hundred and Fifty Thousand Dollars (\$1,250,000.00), for a Total Amount of Twenty Million Three-Hundred and Seven Thousand Five Hundred Dollars (\$20,307,500.00) to the Planning Incentive Application #1300-92-026, identified in the Monmouth County Park, Recreation and Open Space Plan.
15. Board Action Item #15 – Recommending acceptance of the written proposal of Dewberry Engineers, Inc., Mount Laurel, NJ, as received on June 24, 2020, proposal dated June 22, 2020, for Providing Professional Surveying Services of Block 101, Lots 35, 36, 60.01-60.06 & 60.08, Freehold Township, New Jersey, ±43.69 Acres, Vacant Property, Owned by Higgins, Project: Additions to Turkey Swamp Park (Ref. #20-22 & PS #52-20), in an Amount Not To Exceed \$11,020.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
16. Board Action Item #16 – Recommending acceptance of the written proposal of Kenny Environmental Services, Marlton, NJ, as received on June 24, 2020, proposal dated June 20, 2020, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) of Block 101, Lots 35, 36, 60.01-60.06 & 60.08, Freehold Township, New Jersey, ±43.69 Acres, Owned by Higgins, Vacant Property, Project: Additions to Turkey Swamp Park (Ref. #20-23 & PS #51-20), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
17. Board Action Item #17 – Recommending acceptance of the written proposal of Kenny Environmental Services, Marlton, NJ, as received on June 25, 2020, proposal dated June 17, 2020, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) of Block 98, Lot 110.03, Freehold Township, New Jersey, ±1.0 Acres, Owned by Vivo, Improved Property, Project: Additions to Turkey Swamp Park (Ref. #20-31 & PS #54-20), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

18. Board Action Item #18 – Recommending acceptance of the written proposal of Banc3 Engineering, Inc., Princeton, NJ, as received on June 25, 2020, proposal dated June 23, 2020, for Providing Professional Surveying Services of Block 98, Lot 110.03, Freehold Township, New Jersey, ±1.0 Acres, Owned by Vivo, Improved Property, Project: Additions to Turkey Swamp Park (Ref. #20-32 & PS #55-20), in an Amount Not To Exceed \$3,960.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
19. Board Action Item #19 – Recommending acceptance of the written proposal of Brockwell Solutions, Wall, NJ, as received on June 24, 2020, proposal dated June 19, 2020, for Providing Professional Consultant Services to Administer the Monmouth County Municipal Open Space Grant Program for the Period of July 1, 2020 through June 30, 2021 (Ref. #20-40 & PS #53-20), in an Amount Not To Exceed \$30,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
20. Board Action Item #20 – Recommendation to Establish Procedures for the Public’s Use of Park System Spraygrounds (Retroactive to July 1, 2020)
21. Board Action Item #21 – Declaring an Emergency as per N.J.S.A. 40A:11-6, and Authorizing the Contracting for Furnishing, Delivery, and Servicing of Portable Toilet Rental Services with ARF Rental Services, Inc., Bridgeport, CT. until said services can be publicly bid and a contract awarded.
22. Board Action Item #22 – Recommending acceptance of the written proposal of Whitestone Associates, Inc., Warren, NJ, as received on July 1, 2020, proposal dated June 29, 2020, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) of Block 54, Lot 4, Upper Freehold Township, New Jersey, ±0.21 Acres, Owned by Hahn & Maddox, Improved Property, Project: Additions to Union Transportation Trail (Ref. #20-28 & PS #56-20), in an Amount Not To Exceed \$6,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
23. Board Action Item #23 – Recommending acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, as received on July 1, 2020, proposal dated June 30, 2020, for Providing Professional Surveying Services of Block 54, Lot 4, Upper Freehold Township, New Jersey, ±0.21 Acres, Improved Property, Owned by Hahn & Maddox, Project: Additions to Union Transportation Trail (Ref. #20-29 & PS #57-20), in an Amount Not To Exceed \$2,380.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
24. Board Action Item #24 as Added to the Agenda – Authorizing Contract Amendment #1, in the Amount of \$13,300.00 for the completion of site investigation services, to Kenny Environmental Services, Marlton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) OF Block 94, Lot 9, Freehold Township, New Jersey, ±5.0 Acres, Owned by Mackin, Improved Property, Project: Additions to Manasquan River Greenway (Ref. #20-07 & PS #19-20), as originally awarded by Resolution #R-20-4-20=186, in the Contract Amount Not To Exceed \$1,945.00, for a new Total Amended Contract Amount of \$15,245.00, as modified by Contract Amendment #1, and further Authorizing the Secretary-Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

25. Board Action Item #25 as Added to the Agenda – Authorizing Change Order #1, in the amount of \$4,755.00 to seal Well #1, to Frank Lurch Demolition Co., LLC, Avon-by-the-Sea, NJ, for Demolition at the Martin Motel (Bid #0046-20), as originally awarded by Resolution #R-20-3-23=154 in the Contract Amount of \$79,000.00, for a new Total Change Order #1 Contract Amount of \$83,755.00.
26. Board Action Item #26 as Added to the Agenda – Authorizing Change Order #1, in the amount of \$10,000.00 for additional paving work at Bel-Aire Golf Course, to Garden State Sealing, Inc., Tinton Falls, NJ, for Purchase of Paving Services – Repair and Maintenance, as originally awarded by Resolution #R-19-12-16=477, Items: Paving at Wickatunk Recreation Area @\$7,911.62, Winter Run Farms @\$8,003.86, Shark River Golf Course @\$28,220.48, and Bel-Aire Golf Course @\$32,922.91, as available under Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, 18/19-66, for the Contract Period of 06/03/19 to 06/02/21; in the Contract Amount of \$77,058.87, for a new Total Change Order #1 Contract Amount of \$87,058.87.
27. Board Action Item #27 as Added to the Agenda – Recommending acceptance of the written proposal of Najarian Associates, Eatontown, NJ, as received on July 9, 2020, proposal dated July 9, 2020, for Providing Professional Services to Perform Sediment Sampling and Analysis for NJDEP Dredging Permit for the Monmouth Cove Marina Boat Basin, 200 Port Monmouth Road, Port Monmouth, NJ (Ref. #20-45 & PS #61-20), in an Amount Not To Exceed \$15,520.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further Authorizing the Secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
28. Board Action Item #28 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Range Servant America, Inc., Norcross, GA, for Furnishing and Delivery of Driving Range Golf Ball Dispensers (Bid #0062-20), Items: #1-4; in the Total Contract Amount of \$30,285.00.
29. Board Action Item #29 as Added to the Agenda – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Albert K. Weaver, Recreation Program Coordinator, who started work with the Monmouth County Park System on May 17, 2000, and who will retire effective August 1, 2020, with over Twenty (20) years of service.
30. Request by Shore Youth Football and Cheer, Inc., West Long Branch, NJ, for Permission to Use the Turf Field on the southeast section of the Wolf Hill Recreation Area, Crescent Place, Oceanport Borough, for practices from August 1, 2020 through November 15, 2020, Monday through Friday, 6:00 p.m., to 8:00 p.m., and continuing until the commencement of school in September, and once school resumes, practices will be reduced to three (3) days a week until completion of the 2020 football season, with the Board charging a facility use fee in the total amount of \$2,340.00, subject to and in accordance with the provisions contained in the Temporary Use and Occupancy Agreement.
31. Status of Park Improvement Projects as of July 7, 2020. |

**RESOLUTION OF CONSENT:**

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #23 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #24, 25, 26, 27, 28 & 29, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by: (blank).

**ITEMS FOR BOARD ACTION:**

1. Resolution ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on June 10, 2020, proposal dated June 10, 2020, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 43, LOT 11.02, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MORALES, +2.0 ACRES, PROJECT: ADDITIONS, TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #20-30 & PS #49-20), in an Amount Not To Exceed \$1,249.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
2. Resolution ACCEPTING the WRITTEN PROPOSAL of PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, as received on June 10, 2020, proposal dated June 2, 2020, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 43, LOT 11.02, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MORALES, +2.0 ACRES, PROJECT: ADDITIONS, TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #20-30 & PS #49-20), in an Amount Not To Exceed \$1,600.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
3. Resolution ACCEPTING the WRITTEN PROPOSAL of SPIEZLE ARCHITECTURAL GROUP, INC., Hamilton, NJ, as received on April 28, 2020, proposal dated April 28, 2020, for PROVIDING PROFESSIONAL ARCHITECTURAL SERVICES FOR THE PREPARATION OF PLANS AND BID DOCUMENTS FOR THE RENOVATION OF BUILDING #1402 (COTTAGE) AND FOR A NEW GAZEBO AT DEEP CUT GARDENS, MIDDLETOWN, NEW JERSEY (Ref. #20-21 & PS #33-20), in an Amount Not To Exceed \$58,100.00, as

solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

4. Resolution RECOMMENDING THE INCREASE OF THE BOARD OF RECREATION COMMISSIONERS BID THRESHOLD FOR AWARD OF PUBLIC CONTRACTS FROM \$26,000.00 TO \$44,000.00, AND THE INFORMAL QUOTATION THRESHOLD INCREASED FROM \$3,900.00 TO \$6,600.00.
5. Resolution ADOPTING a \$3 RESERVATION FEE PER PERSON, including children and adults who wish to ENTER THE SPRAYGROUND for a one and one-half (1/1/2) hour time period (six people maximum per reservation) (Retroactive to July 1, 2020) to be added to the Board's 2020 Schedule of Fees and Charges for Dorbrook Recreation Area.
6. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to SARAH Z. BENT, Supervisor Historic Sites, who started work with the Monmouth County Park System on JULY 13, 1996, and who will RETIRE effective SEPTEMBER 1, 2020, with over Twenty-Four (24) years of service.
7. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to SUSAN M. STAFFORD-SMITH, Geographic Information Systems Specialist 2, who started work with the Monmouth County Park System on SEPTEMBER 16, 1991, and who will RETIRE effective SEPTEMBER 1, 2020, with over Twenty-Nine (29) years of service.
8. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BARG'S LAWN & GARDEN SHOP, Freehold, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0061-20), ITEMS: #1-12; in the Total Contract Amount of \$17,052.00.
9. Resolution Authorizing CHANGE ORDER #2, in the amount of minus (-) \$32,400.00 to deduct Item #7 (waterproofing membrane) and extension of contract time to October 30, 2020, to PRECISE CONSTRUCTION, INC., Freehold, NJ, for MANALAPAN BROOK POND DREDGING & DAM REPAIR, CHARLESTON SPRINGS GOLF COURSE, MILLSTONE TOWNSHIP, NJ (Bid #0055-19), as originally awarded by Resolution #R-19-10-21=398 in the Contract Amount of \$2,897,000.00, and as modified by Change Order #1 awarded by Resolution #R-20-6-8=231 in the Total Change Order #1 Contract Amount of \$2,897,000.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$2,864,600.00.
10. Resolution RESCINDING contract awarded by Resolution #R-19-10-7=367, to REITHOFFER SHOWS, INC., Gibsonton, FL, for FURNISHING AND DELIVERY OF AMUSEMENT RIDES, CONCESSIONS AND GAMES (Bid #0012-19), ITEMS: #1-4, 2020 Monmouth County Fair (07/22-20-07/26/20); Vendor agrees to pay the MCPS a flat fee of \$20,000.00 for the five (5) day Fair; Thirty-five percent (35%) commission of the gross rides tickets/wristband sales, a flat



fee of \$500.00 per game unit with a minimum of ten (10) games, maximum of fifteen (15); and a \$1,000.00 flat fee for each food concession unit, minimum is zero (0), maximum five (5) units; with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT AN ADDITIONAL ONE (1) YEAR FAIR PERIOD (JULY 21-25, 2021), under the same terms and conditions, as per bid specification; as the Fair is cancelled due to COVID-19.

11. Resolution RESCINDING contract awarded by Resolution #R-19-8-19=290, to L & A TENT RENTALS, Hamilton, NJ, for RENTAL OF FAIR TENTS (Bid #0018-19), ITEMS: 1-19; with options to add or delete Items 20-29 (Period of 07/06/20 through 08/07/20), with the Board of Recreation Commissioners RESERVING THE OPTION TO EXTEND THE CONTRACT FOR AN ADDITIONAL ONE (1) YEAR PERIOD (2021), under the same terms and conditions, as per bid specifications in the Total Contract Amount of \$91,631.00; as the Fair is cancelled due to COVID-19.
12. Resolution RESCINDING contract awarded by Resolution #R-20-2-24=123, to MICHAEL A. LOORI BUS COMPANY, INC., Middletown, NJ, for FURNISHING AND DELIVERY OF BUS TRANSPORTATION SERVICES (Bid #0041-20), ITEM: Proposal #4 ONLY, Monmouth County Fair @\$13,000.00 for the Contract Period of July 22, 2020 through July 26, 2020, in the Total Contract Amount of \$13,000.00; as the Fair is cancelled due to COVID-19.
13. Resolution RESCINDING contract awarded by Resolution #R-20-1-6=26, to ARF RENTAL SERVICES, INC., Bridgeton, CT, for FURNISHING, DELIVERY & SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0025-20), ITEM: Proposal 2 ONLY @\$23,000.00 (Contract Period 01/06/20 through 12/31/20), with the Board of Recreation Commissioners RESERVING THE OPTION TO EXTEND THE CONTRACT FOR TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2021 & 2022), under the same terms and conditions, as per bid specifications in the Total Contract Amount of \$23,000.00; as the Fair is cancelled due to COVID-19.
14. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the Board AUTHORIZE the ENTERING INTO an AMENDMENT being #13, to the NJ GREEN ACRES PROGRAM PROJECT AGREEMENT, INCREASING FUNDING by an ADDITIONAL ONE MILLION TWO-HUNDRED AND FIFTY THOUSAND DOLLARS (\$1,250,000.00), for a Total Amount of TWENTY MILLION THREE-HUNDRED AND SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$20,307,500.00) to the PLANNING INCENTIVE APPLICATION #1300-92-026, identified in the Monmouth County Park, Recreation and Open Space Plan.
15. Resolution ACCEPTING the WRITTEN PROPOSAL of DEWBERRY ENGINEERS, INC., Mount Laurel, NJ, as received on June 24, 2020, proposal dated June 22, 2020, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 101, LOTS 35, 36, 60.01-60.06 & 60.08, FREEHOLD TOWNSHIP, NEW JERSEY, ±43.69 ACRES, VACANT PROPERTY, OWNED BY HIGGINS, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #20-22 & PS #52-20), in an Amount Not To Exceed \$11,020.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

16. Resolution ACCEPTING the WRITTEN PROPOSAL of KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, as received on June 24, 2020, proposal dated June 20, 2020, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 101, LOTS 35, 36, 60.01-60.06 & 60.08, FREEHOLD TOWNSHIP, NEW JERSEY,  $\pm$ 43.69 ACRES, OWNED BY HIGGINS, VACANT PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #20-23 & PS #51-20), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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18. Resolution ACCEPTING the WRITTEN PROPOSAL of BANC3 ENGINEERING, INC., Princeton, NJ, as received on June 25, 2020, proposal dated June 23, 2020, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 98, LOT 110.03, FREEHOLD TOWNSHIP, NEW JERSEY,  $\pm$ 1.0 ACRES, OWNED BY VIVO, IMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #20-32 & PS #55-20), in an Amount Not To Exceed \$3,960.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
19. Resolution ACCEPTING the WRITTEN PROPOSAL of BROCKWELL SOLUTIONS, Wall, NJ, as received on June 24, 2020, proposal dated June 19, 2020, for PROVIDING PROFESSIONAL CONSULTANT SERVICES TO ADMINISTER THE MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT PROGRAM FOR THE PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2021 (Ref. #20-40 & PS #53-20), in an Amount Not To Exceed \$30,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
20. Resolution ESTABLISHING PROCEDURES FOR THE PUBLIC'S USE OF PARK SYSTEM SPRAYGROUNDS (Retroactive to July 1, 2020)
21. Resolution DECLARING an EMERGENCY as per N.J.S.A. 40A:11-6, and AUTHORIZING the CONTRACTING for FURNISHING, DELIVERY, AND SERVICING OF PORTABLE TOILET RENTAL SERVICES with ARF RENTAL SERVICES, INC., Bridgeport, CT, until said services can be publicly bid and a contract awarded.

22. Resolution ACCEPTING the WRITTEN PROPOSAL of WHITESTONE ASSOCIATES, INC., Warren, NJ, as received on July 1, 2020, proposal dated June 29, 2020, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 54, LOT 4, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±0.21 ACRES, OWNED BY HAHN & MADDOX, IMPROVED PROPERTY, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #20-28 & PS #56-20), in an Amount Not To Exceed \$6,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
23. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on July 1, 2020, proposal dated June 30, 2020, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 54, LOT 4, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±0.21 ACRES, IMPROVED PROPERTY, OWNED BY HAHN & MADDOX, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #20-29 & PS #57-20), in an Amount Not To Exceed \$2,380.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
24. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$13,300.00 for the completion of site investigation services, to KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 94, LOT 9, FREEHOLD TOWNSHIP, NEW JERSEY, ±5.0 ACRES, OWNED BY MACKIN, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #20-07 & PS #19-20), as originally awarded by Resolution #R-20-4-20=186, in the Contract Amount Not To Exceed \$1,945.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$15,245.00, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
25. Resolution Authorizing CHANGE ORDER #1, in the amount of \$4,755.00 to seal well #1, to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, for DEMOLITION AT THE MARTIN MOTEL (Bid #0046-20), as originally awarded by Resolution #R-20-3-23=154 in the Contract Amount of \$79,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$83,755.00.
26. Resolution Authorizing CHANGE ORDER #1, in the amount of \$10,000.00 for additional paving work at Bel-Aire Golf Course, to GARDEN STATE SEALING, INC., Tinton Falls, NJ, for PURCHASE OF PAVING SERVICES – REPAIR AND MAINTENANCE, as originally awarded by Resolution #R-19-12-16=477, ITEMS: Paving at Wickatunk Recreation Area @\$7,911.62, Winter Run Farms @\$8,003.86, Shark River Golf Course @\$28,220.48, and Bel-Aire Golf Course @\$32,922.91, as available under Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, 18/19-66, for the Contract Period of 06/03/19 to 06/02/21; in the Contract Amount of \$77,058.87, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$87,058.87.

27. Resolution ACCEPTING the WRITTEN PROPOSAL of NAJARIAN ASSOCIATES, Eatontown, NJ, as received on July 9, 2020, proposal dated July 9, 2020, for PROVIDING PROFESSIONAL SERVICES TO PERFORM SEDIMENT SAMPLING AND ANALYSIS FOR NJDEP DREDGING PERMIT FOR MONMOUTH COVE MARINA BOAT BASIN, 200 PORT MONMOUTH ROAD, PORT MONMOUTH, NJ (Ref. #20-45 & PS #61-20), in an Amount Not To Exceed \$15,520.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
  
28. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to RANGE SERVANT AMERICA, INC., Norcross, GA, for FURNISHING AND DELIVERY OF DRIVING RANGE GOLF BALL DISPENSERS (Bid #0062-20), ITEMS: #1-4; in the Total Contract Amount of \$30,285.00.
  
29. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to ALBERT K. WEAVER, Recreation Program Coordinator, who started work with the Monmouth County Park System on MAY 17, 2000, and who will RETIRE effective AUGUST 1, 2020, with over Twenty (20) years of service.

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

1. Reconstruction of Hominy Hill Golf Center
2. Furnishing & Delivery of Herbicide Applications for 2020 at Various Monmouth County Park Locations for the Monmouth County Board of Recreation Commissioners, Lincroft, New Jersey
3. Salvaging of Greenhouses and Other Materials at Crosswicks Creek Park
4. Septic Disposal Field Replacement, Ranger Residence – Perrineville Lake Park

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Survey Services, Block 152, Lot 4.03, Howell Township, ±3.950 Acres, Unimproved Property Owned by County of Monmouth, for Manasquan River Greenway (Ref. #20-44) (*FAIR & OPEN—OVER \$17,500.00*)
2. Engineering Services, Sampling & Analysis of Sediment in Access Channel, Monmouth Cove Marina (Ref. #20-45) (*NON-FAIR & OPEN*)

**DATES TO REMEMBER:**

1. **FRIDAY, JULY 31, 2020 – WORLD RANGER DAY**
2. **MONDAY EVENING, AUGUST 10, 2020 – 7:00 PM. REGULAR BOARD MEETING.**  
Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

3. **MONDAY EVENING, AUGUST 24, 2020 – 7:00 PM. REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **TUESDAY EVENING, SEPTEMBER 8, 2020 – 7:00 PM. REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, SEPTEMBER 21, 2020 – 7:00 PM. REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **August 10, 2020**, at **7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Attorney Client Privilege Information**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.