

MINUTES OF THE MONDAY EVENING, JANUARY 7, 2019 ANNUAL FIRST REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Fred J. Rummel at 7:04 PM.

Chairman Fred J. Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 19, 2018, as required by law.”

The following were Present on roll call:

Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
David W. Horsnall
Mark E. Zelina
Patricia M. Butch
Thomas W. Adcock

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Vice Chairman Kevin Mandeville (Excused)
Commissioners:
Violeta Peters
Thomas E. Hennessy, Jr. (Excused/Late Arrival)

Also Present:

James J. Truncer, Secretary-Director
Kira S. Dabby, Esquire
Andrew J. Spears, Assistant Director
Thomas E. Fobes, Supt. of Co. Parks/Park Operations
Michael E. Janoski, Co. Park Supt./Golf Operations
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Gail L. Hunton, Chief of Acquisition & Design
Andrew R. Coeyman, Supv./Land Preservation Services

On a motion made by Commissioner Zelina, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 17, 2018**, were upon being put to a vote, approved as recorded by Chairman Rummel, Commissioners Harmon, Horsnall, Zelina and Adcock. Commissioner Butch abstained as not being present at the meeting.

On a motion made by Commissioner Zelina, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 17, 2018**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Rummel, Commissioners Harmon, Horsnall, Zelina and Adcock. Commissioner Butch abstained as not being present at the meeting.

Fred J. Rummel indicated that this was the time and place of the Board's Annual First Regular Meeting for the purpose of considering **NOMINATIONS FOR OFFICERS** for the **YEAR 2019**.

On a motion made by Commissioner Horsnall, seconded by Commissioner Harmon, it was moved that the **SECRETARY-DIRECTOR** of the Board be **APPOINTED** as **TEMPORARY CHAIRMAN** of the **MEETING**. Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Horsnall, seconded by Commissioner Harmon, it was moved that **FRED J. RUMMEL** be **NOMINATED** for the position of **CHAIRMAN** of the Board. The Secretary-Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Horsnall, seconded by Commissioner Harmon, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Horsnall, seconded by Commissioner Harmon, it was moved that the Secretary-Director of the Board cast one ballot for the nominee for **CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Secretary-Director cast one ballot in favor of the nominee, **FRED J. RUMMEL**, for **CHAIRMAN** of the Board.

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, it was moved that **KEVIN MANDEVILLE** be **NOMINATED** for the position of **VICE CHAIRMAN** of the Board. The Secretary-Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, it was moved that the Secretary-Director of the Board cast one ballot for the nominee for **VICE CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Secretary-Director cast one ballot in favor of the nominee, **KEVIN MANDEVILLE**, for **VICE CHAIRMAN** of the Board.

The Secretary-Director announced that **MR. FRED J. RUMMEL** was duly elected to the position of **CHAIRMAN** for the **YEAR 2019**, and that **MR. KEVIN MANDEVILLE** was duly elected to the position of **VICE CHAIRMAN** for the **YEAR 2019**.

At 7:09 PM, Commissioner Peters arrived at the meeting.

On a motion made by Commissioner Butch, seconded by Commissioner Adcock, the **2018 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Butch, seconded by Commissioner Adcock, the **2019 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Zelina, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:10 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Zelina, seconded by Commissioner Adcock, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:11 PM.

The Secretary-Director announced that this was the time and the place for the **PUBLIC HEARING** on the **ADOPTION OF AMENDED SUPPLEMENTAL RULES & REGULATIONS GOVERNING EXHIBITORS & VENDORS AT THE MONMOUTH COUNTY FAIR** as originally adopted by the Board of Recreation Commissioners on December 7, 2015, by Resolution #R-15-12-7=452, to include the following changes: (Note that additions are shown in **bold** with underlines, and deletions are shown with a ~~strikethrough~~.)

Page 5:V, E, 5, b, (2)

- Add text “Snack food vendors shall sell only three (3) types of snack food items and/or beverage, with the exception of **any designated 20’ x 30’ snack space which may sell four (4) and** any designated 20’ x 40’ snack space which may sell five (5).

Page 8:VI, K

- Add text: “All Main and Snack Food vendors must complete and submit a Statement of Ownership form **and a satisfactory sanitary inspection certificate issued in the past year by a government Board of Health agency.**”

Page 11:XI, C, 8

- Replace text: “~~Smoking shall not be permitted in any vending space, food or commercial areas.~~” with **“No person shall use any tobacco products, which include, but are not limited to smoking (e.g., cigarettes, pipes, cigars, e-cigarettes or vaporize cigarettes, etc.) and/or using smokeless tobacco (e.g., snuff, chew, etc.) on the Fairgrounds or within any building.”**

Page 16: XII, B, 3

- Add text: “Area 5 – Corner 20’x20’ Spaces **& 20’x30’ Spaces** 208volt/50 amp/single phase/14-50R receptacle (generators ***ARE NOT*** permitted)

The Secretary-Director noted that the Amended Supplemental Rules & Regulations Governing Exhibitors & Vendors at the Monmouth County Fair were introduced by the Board of Recreation Commissioners during their regularly scheduled meeting held on December 3, 2018, by Resolution #R-18-12-3=429, and that the requirements as to the publication and hearing notice have been published in the Asbury Park Press on December 20, 2018, and posted as required by law.

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, at 7:12 PM, the meeting was **OPEN** to a **PUBLIC HEARING** on the **ADOPTION OF AMENDED SUPPLEMENTAL RULES & REGULATIONS GOVERNING EXHIBITORS & VENDORS AT THE MONMOUTH COUNTY FAIR**. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Horsnall, seconded by Commissioner Zelina, that the **PUBLIC HEARING** on the **ADOPTION OF AMENDED SUPPLEMENTAL RULES & REGULATIONS GOVERNING EXHIBITORS & VENDORS AT THE MONMOUTH COUNTY FAIR** be **CLOSED**, at 7:13 PM. Upon being put to a vote, the motion was unanimously carried.

SECRETARY-DIRECTOR'S REPORT:

James J. Truncer, Secretary-Director, introduced staff who made the following Presentations to the Board:

1. Visitor Services Report

Patti Conroy, Superintendent of Recreation, reviewed with the Board the Visitors Services Report for January 2019.

Mrs. Conroy reported that we spend a lot of our time in December and January on planning. We plan for our upcoming spring and camp/swim programs in our Parks and Programs Guide which was no easy task because we are still experiencing some issues with our internal portion of our new registration system such as duplicate program numbers and approval screen.

Mrs. Conroy also reported to the Board on our Parks & Programs Guide and noted the following:

- Total Number of Programs Being Offered in Spring 2019: 440 (976 sessions);
- Total Number of Camps/Swim Lessons Being Offered in Summer 2019: 192 (782 sessions);
- New:
 - Slight paper quality change which made photos and text print more clearly
 - Program themes signified by an icon:
 - Winter – Discovering Winter
 - Spring – Celebrating the Beauty of Spring
 - Summer – Water and Shore Activities
 - Fall – Autumn Nature
 - Added more park/facility information boxes

Mrs. Conroy reported to the Board that this month staff is starting indoor programs at Freneau Woods and distributing brochures, ordering tables, chairs and furnishings for program rooms.

Mrs. Conroy also reported to the Board on the following Social Media Updates:

Monmouth County Park System Facebook Page

- Total number of followers: 18,122 (*increase of over 1,900 since January 2018*)
- Total number of visits to our website from a link on Facebook: 23,264

Top three posts:

- Bald Eagle's at Manasquan Reservoir egg incubation (reached 26,989 people)
- Longstreet Farm Staff Ice Harvest (reached 21,991 people)
- Spring Parks & Programs Guide release (reached 10,661 people)

Number of people reached by our event postings (all events and drop-ins): 642,000+

Monmouth County Park System Instagram Page

- Total Number of Followers: 2,117 (increase of over 500 since January 2017)
- Total number of visits to our website from a link on Instagram: 180
- Top three posts have been about: National Take a Hike Day, Bicycle Repair Stations in three parks, and Earth Science Week and the Environmental Centers.

Monmouth County Park System Twitter Page

- Total number of followers: 2,054 (increase of more than 300 since our January 2018)
- Total number of visits to our website from a link on Twitter: 353
- Top three tweets have been about: Great Horned Owl spotting at Crosswicks Creek, 9/11 Memorial Ceremony, and World Photo Day.

Monmouth County Park System Blog

- Total Number of Views: 130,622 (increase of over 20,000 views since January 2018)
- Total number of visits to our website from a link on Blogger: 344
- Popular blog posts included: "The Season for Snowflakes", "Spring Break in Your Parks", "Get Heart Healthy in the Parks", and "Bicycling is Fun and Great for Your Health".

2. **Golf Report**

Mike Janoski, County Park Superintendent/Golf Operations, reported to the Board and noted the following:

1. Golf Rounds were up in the month of December at 3,630 versus 2,818 in 2107;
2. For the year, golf rounds finished at 189,570;
3. Through January 6th, 2019, golf rounds have already surpassed January 2018 totals;
4. Golf Administration is busy compiling the awards for the Agricultural Supply bid;
5. The Polar Bear Golf Tournament is scheduled for January 19th at Shark River Golf Course; and
6. The contractor has begun work again at Shark River Golf Course after a brief break over the holidays.

3. **Parks Report**

Tom Fobes, Superintendent of County Parks/Park Operations, updated the Board with regard to park operations during the month of December 2018 through to the present.

Mr. Fobes reported to the Board that although the weather and time of year has had an impact on attendance in the Parks, visitors still come to the parks and enjoy all that we offer. Unfortunately, a couple of unpleasant incidents occurred recently; however, the Park Rangers handled the incidents appropriately and professionally.

Mr. Fobes reported that there were two suicides. One was at Shark River Park, a 22 year old male on December 21st. A hunter discovered a hanging victim behind the Shark River Maintenance Building. The hunter reported to Shark River Maintenance and advised Park Ranger Chris DeMiao. Ranger DeMiao notified authorities and immediately went to the reported location. Ranger DeMiao quickly cut the rope and lowered the individual as he wasn't sure whether he was deceased. After determining the individual was deceased, Ranger DeMaio managed the scene as emergency personnel arrived, remaining on scene until the scene was cleared. The other was at Dorbrook Recreation Area, a 51 year old male on December 25th, Christmas Day. A park visitor discovered a hanging victim near one of Dorbrook Recreation Area trails, adjacent to Swimming River Reservoir. The visitor called 911 advising of his findings. Dorbrook Recreation Area Park Rangers were notified via Radio of the reported situation and responded to the site. Ranger Mark Davison managed the scene as emergency personnel arrived, remaining on scene until the scene was cleared.

Mr. Fobes also reported on Smash and Grabs and noted that a smash and grab may occur when an individual leaves items of value in plain view inside a vehicle, typically on the vehicle seat. The vehicle window is quickly broken and contents stolen. Smash and grabs typically occur at sites where people recreate or exercise. Gyms, indoor recreational facilities and parks are common examples of locations where this crime may occur. Unfortunately, on occasion, smash and grabs have occurred in our park parking lots. Two smash and grabs occurred this past weekend at Deep Cut Gardens and Shark River Park. The Rangers at both locations responded, notified the municipal Police Department, documented the incidents and assisted the visitors clean the vehicle and parking lot.

Mr. Fobes reported to the Board on an off leash dog attack. Despite continued Park Ranger enforcement, dogs off leash in the parks continues to be an issue. On Friday, January 4, 2019, a witness to a dog attack at Dorbrook Recreation Area reported to Headquarters advising of an incident. Although the incident had not been reported on the day of occurrence, the individual wanted to make us aware of the attack. Staff discussions followed and a new strategy has been developed. Implementation of the new strategy of Park Rangers handling park visitors with dogs off leash will be implemented immediately.

Mr. Fobes reviewed with the Board the Preliminary Report on the 2018-19 Deer Management Program. Mr. Fobes noted that two (2) hunting days remain in two of the three Category 2 park areas. Mr. Fobes also noted that tomorrow, January 8th, Hartshorne Woods Park and Thursday, January 10th, Thompson Park, each will hold their final days of Category 2 hunting.

Preliminary statistics thus far from our Category 2 areas (including last season comparison) are as follows:

- Hartshorne Woods Park – 24 deer harvested – last season 16;
- Holmdel Park – 17 deer harvested – last season 13; and
- Thompson Park – 49 deer harvested – last season 32.

Mr. Fobes reported on the number of permits issued thus far, in the 2018-19 season is 906, compared to last season – 889.

Mr. Fobes also reported that in talking with field staff, the feeling is more hunters have participated on a daily basis than in previous years. The Final harvest statistics will be accumulated and presented in late spring.

Mr. Fobes reported to the Board that five (5) new Park Rangers began their employment today. We are glad to have them and staffing wise, starts off the New Year in a good manner.

FREEHOLDER'S REPORT:

Freeholder Lillian G. Burry reported to the Board that Tom Adcock was reappointed to the Board by the Monmouth County Board of Chosen Freeholders. Freeholder Burry also reported that the County Budget is to be introduced on February 7th at the Board of Chosen Freeholders' meeting to be held at Brookdale Community College; and that she will be doing a program on Spring Park Programs on her next Monmouth In Focus TV program.

ITEMS FOR BOARD REVIEW:

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 – Recommending Approval of 2019 Change Funds in the Estimated Amount of \$75,000.00, and Authorizing the Monmouth County Finance Department to Establish the List of Board Approved 2019 Change Funds.
2. Board Action Item #2 – Establishing an Account for the Deposit of Park Areas, Golf Courses, and Visitor Services Receipts, at various Investors Bank branch locations, Account Number ending in 3423, for the Year 2019.
3. Board Action Item #3 – Establishing an Account for the Deposit of Mastercard, Visa and Discover Credit Card Receipts, for Park Areas, Golf Courses, and Visitor Services, at various Investors Bank branch locations, Account Number ending in 3431, for the Year 2019.
4. Board Action Item #4 – Requiring Two (2) Signatures on each Check Issued from Board Accounts, and Specifically Naming James J. Truncer, Secretary-Director, or Andrew J. Spears, Assistant Director, or Thomas E. Fobes, Superintendent of County Parks, or Barbara Berry, Assistant Chief Clerk.

5. Board Action Item #5 – Designating the following Newspapers as the Official Newspapers of the Monmouth County Board of Recreation Commissioners for Legal Publication of Public Notices and Invitations to Bid:
 - The Asbury Park Press
 - The Coast Star
 - The Coaster
 - News Transcript
 - Newspaper Media Group
 - The Star Ledger
 - The Tri-Town News
 - The Two River Times
6. Board Action Item #6 – Appointing the Secretary-Director as the Custodian of the Board’s Public Records, and Andrew J. Spears, as the Assistant Custodian of the Board’s Public Records.
7. Board Action Item #7 – Authorizing the Secretary-Director of the Board and his Designee(s) to Represent and Act on Behalf of the Board of Recreation Commissioners in Matters Pertaining to Personnel of the Board Including the Hiring, Discharging and Disciplining of Employees, Promotions, Titles, Salaries, Wages, Working Conditions, and to Represent the Board with regard to Employee Union Contract Negotiations, Employee Grievances, New Jersey Department Of Personnel Civil Service Matters, New Jersey Police Training Commission, and Other Personnel Matters of the Board of Recreation Commissioners.
8. Board Action Item #8 – Designating Jennifer Kaczala, Purchasing Agent, to serve as the Board’s Public Agency Compliance Officer (P.A.C.O.) for the Year 2019.
9. Board Action Item #9 – Authorizing the Secretary-Director, James J. Truncer and Jennifer Kaczala, Qualified Purchasing Agent (Q.P.A) for the Board, to Advertise, Solicit and Receive Written Bids and Proposals, and to Prepare Contracts, Enter Into Purchase Agreements and Authorize Purchases for Various Materials, Goods and Supplies, on Behalf of the Board, in Accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and Establishing the Board’s Bid Threshold in Accordance with N.J.S.A. 40a:11-2 at \$26,000.00 and Establishing the Board’s Quotation Threshold in Accordance with N.J.S.A. 40a:11-6.1 (A) at \$3,900.00, and further Authorizing Andrew J. Spears, Assistant Director, and Thomas E. Fobes, Superintendent of County Parks, to Act in the Absence of the Secretary-Director or the Purchasing Agent.
10. Board Action Item #10 – Authorizing the Secretary-Director of the Board and his Designees(s) to Set Program, Food, Retail Sale Prices, Service and Equipment Rental Fees.
11. Board Action Item #11 – Authorizing the Secretary-Director of the Board, James J. Truncer, to Enter Into Contracts, Memorandums of Understanding, Permits, and Other Various Documents and Agreements as may be required, from time to time, to Conduct the Business of the Board, and further Authorizing the Assistant Director, Andrew J. Spears, to Act in the Absence of the Secretary-Director of the Board.

12. Board Action Item #12 – Authorizing the Secretary-Director of the Board, James J. Truncer, and his Designee(s) to Promulgate and Institute Administrative Orders and Operating Guidelines and Procedures including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.
13. Board Action Item #13 – Authorizing the Secretary-Director, James J. Truncer and his Designee(s), to Act on Behalf of the Board in Response to Emergencies that affect the public’s safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources.
14. Board Action Item #14 – Designating Kevin P. Dunn as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System to Receive and Coordinate Compliance Issues, and further Designating Joseph V. Sardonia as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System for Facilities, Structures and Site Improvements, and Designating Anne Simon as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System for Services, Programs and Activities, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-18-1-8=15 as previously adopted by the Board on January 8, 2018.
15. Board Action Item #15 – Designating Amanda Tanay as Social Media Coordinator, and Jennie Andras as Alternate Social Media Coordinator, in accordance with the Monmouth County Park System Social Media Comment And Posting Policy adopted by Board Resolution #R-15-10-5=362.
16. Board Action Item #16 – Authorizing the Secretary-Director of the Board and his Designee(s) to Solicit Donations and Sponsorships, on behalf of the Board, in Support of the 2019 Monmouth County Fair, to be held July 24th – 28th, at East Freehold Showgrounds, Freehold Township; and Other Projects and Events of the Board, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.
17. Board Action Item #17 – Approving and Adopting the Monmouth County Park System Marketing Promotional Program for the Year 2019.
18. Board Action Item #18 – Authorizing the Sale of Solar Renewable Energy Credits (S-REC’s) on Various Occasions During 2019, through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and Recommending to the Monmouth County Board of Chosen Freeholders Ratification of a Resolution for the Sale of Solar Renewable Energy Credits (S-REC’s) through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and further Authorizing the Secretary-Director to publish notice of impending sale of the S-REC’s in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.

19. Board Action Item #19 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Ricciardi Brothers, Inc., Maplewood, NJ, for Furnishing and Delivery of Grounds and Turf Equipment (Supplement #2) (Bid #0013-19), Item: #1; in the Total Contract Amount of \$2,198.00.
20. Board Action Item #20 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to E-Z Go, Division of Textron, Inc., Augusta, GA, for Furnishing and Delivery of Grounds and Turf Equipment (Supplement #2) (Bid #0013-19), Item: #2; in the Total Contract Amount of \$14,143.70.
21. Board Action Item #21 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to KLBL, Inc., dba Vic Gerard Golf Cars, Farmingdale, NJ, for Furnishing and Delivery of Grounds and Turf Equipment (Supplement #2) (Bid #0013-19), Items: #3 & 4; in the Total Contract Amount of \$21,950.00.
22. Board Action Item #22 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Storr Tractor Company, Branchburg, NJ, for Furnishing and Delivery of Grounds and Turf Equipment (Supplement #2) (Bid #0013-19), Item: #5; in the Total Contract Amount of \$47,956.00.
23. Board Action Item #23 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Harter Equipment, Inc., Millstone Twp., NJ, for Furnishing and Delivery of Grounds and Turf Equipment (Supplement #2) (Bid #0013-19), Item: #6; in the Total Contract Amount of \$9,960.00.
24. Board Action Item #24 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to PMR 1, LLC, Long Valley, NJ, for Furnishing and Delivery of Grounds and Turf Equipment (Supplement #2) (Bid #0013-19), Item: #7; in the Total Contract Amount of \$4,723.74.
25. Board Action Item #25 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Cherry Valley Tractor Sales, Inc., Marlton, NJ, for Furnishing and Delivery of Grounds and Turf Equipment (Supplement #2) (Bid #0013-19), Items: #9 & 10; in the Total Contract Amount of \$79,999.00.
26. Board Action Item #26 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to L & A Tent Rentals, Inc., Hamilton, NJ, for Rental of Fair Tents (Bid #0018-19), Items: #1-19, with option to add or delete Items 20-29, for the Period of July 8, 2019 through August 9, 2019; with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021), under the same terms and conditions, as per bid specification; in the Total Contract Amount of \$91,631.00.

27. Board Action Item #27 – Recommending award of contact to the lowest responsible bidder, as per bid proposal to Hickey Overhead Doors, Bayville, NJ, for Furnishing and Delivery of Repair and Installation of Wooden, Metal and Fiberglass Overhead and Metal Rolling Security Doors (Bid #0019-19), Item: Total Lump Sum Bid, 2019 Supply/Service Contract for the Period of 01/01/19 through 12/31/19; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2020), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$32,800.00.
28. Board Action Item #28 – Recommending acceptance of the written proposal of French & Parrello Associates, PA, Wall, NJ, as received on December 14, 2018, proposal dated December 14, 2018, for Providing Professional Sampling, Testing and Report Preparation for New Jersey Pollution Discharge Elimination System (NJPDES) Permit for the Charleston Springs Golf Course Clubhouse, Millstone Township, NJ, for the Period of January 1, 2019 through December 31, 2019 (Ref. #18-80 & PS #06-19), in an Amount Not To Exceed \$6,190.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
29. Board Action Item #29 – Recommending acceptance of the written qualifications of the following Two (2) Vendors, as received on December 4, 2018, to Establish a Pool of Title Companies for Providing Title Searches and Title Insurance on Various Land Preservation Projects for the Period of January 1, 2019 through December 31, 2021 (36 Months) (Ref. #18-60 & PS #50-18); in the Estimated Aggregate Contract Amount of \$100,000.00, as solicited through a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate:
1. Attorneys Land Title Agencies, Inc., 222 Highway 35, P.O. Box 4142, Middletown, NJ 07748 (*Proposal Dated 10/23/18*)
 2. Trident Abstract Title Agency, LLC, 1340A Campus Parkway, Wall, NJ 07753 (*Proposal Dated 10/25/18*)
30. Board Action Item #30 – Recommending acceptance of the written proposal of Wade Appraisal, LLC, Metuchen, NJ, as received on December 3, 2018, proposal dated November 30, 2018, for Providing Professional Appraisal Services for Block 803, Lots 13 & 14, Township of Wall, New Jersey, ± 2.29 Acres, Owner: 1970-1972 Route 34 North, Project: Additions to Bel-Aire Golf Course, Interest: Fee Simple (Ref. #18-78), in an Amount Not To Exceed \$3,000.00.
31. Board Action Item #31 – Recommending acceptance of the written proposal of Tom Rodriguez Associates, Stockton, NJ, as received on December 3, 2018, proposal dated November 29, 2018, for Providing Professional Appraisal Services for Block 803, Lots 13 & 14, Township of Wall, New Jersey, ± 2.29 Acres, Owner: 1970-1972 Route 34 North, Project: Additions to Bel-Aire Golf Course, Interest: Fee Simple (Ref. #18-78), in an Amount Not To Exceed \$3,600.00.

32. Board Action Item #32 – Recommending acceptance of the written proposal of DRD Appraisals, LLC dba Stuart Appraisal Company, Freehold, NJ, as received on December 18, 2018, proposal dated December 14, 2018, for Providing Professional Appraisal Services of Block 92, Lot 1.06, Township of Howell, Improved Property, Owner: Joseph (aka Faragallah) & Demian, ±1.2 Acres, Project: Additions to Metedeconk River Greenway, Interest: Fee Simple (Ref. #18-64 & PS #57-18), in an Amount Not To Exceed \$1,300.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
33. Board Action Item #33 – Recommending acceptance of the written proposal of Comprehensive Appraisal Corporation, Freehold, NJ, as received on December 18, 2018, proposal dated December 17, 2018, for Providing Professional Appraisal Services of Block 92, Lot 1.06, Township of Howell, Improved Property, Owner: Joseph (aka Faragallah) & Demian, ±1.2 Acres, Project: Additions to Metedeconk River Greenway, Interest: Fee Simple (Ref. #18-64 & PS #57-18), in an Amount Not To Exceed \$1,490.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
34. Board Action Item #34 – Amending the 2019 Schedule of Regular Meetings of the Monmouth County Board of Recreation Commissioners, as adopted on November 19, 2018 by Resolution #R-18-11-19=390, and further Authorizing the Secretary-Director to post and send notice to the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

The Secretary-Director reported to the Board on the recommendation to reschedule the regular meeting of Monday, February 25, 2019 to Wednesday, February 27, 2019, due to a conflict with the 44th Annual NJRPA Conference.

The Secretary-Director also reported to the Board on the recommendation to reschedule the following regular meetings:

- From Tuesday, November 12, 2019 to Monday, November 4, 2019;
- From Monday, November 25, 2019 to Monday, November 18, 2019;
- From Monday, December 9, 2019 to Monday, December 2, 2019; and
- From Monday, December 23, 2019 to Monday, December 16, 2019.

35. Board Action Item #35 – Recommending Authorization to Extend the Contract for a third year, as originally awarded by Resolution #R-17-2-21=86, for Retaining the Extraordinary Unspecifiable Services of Compact Systems, Charleston, SC, for Furnishing and Delivery of Computer Programming and Maintenance, Items: Furnishing and Delivery of Computer Programming and Maintenance for the one (1) Year Period (2019), Approximately Fifteen (15) Hours Per Month @\$1,500.00 Per Month, in an Amount Not To Exceed \$18,000.00 Per Year, as per proposal dated December 15, 2016, and further Authorizing the Secretary-Director to Send Notice of contract extension to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
36. Board Action Item #36 – Adopting Amended Supplemental Rules and Regulations Governing Exhibitors and Vendors at the Monmouth County Fair, as originally adopted by the Board of Recreation Commissioners on December 7, 2015, by Resolution #R-15-12-7=452.

37. Board Action Item #37 as Added to the Agenda – Rejecting bid proposal of Brennan Brothers Contracting, LLC, Old Bridge, NJ, for Furnishing and Delivery of Garbage Collection Service, Roll-Off Container Service, and Single-Stream Recycling Service (Bid #0011-19), as vendor did not acknowledge the addendum that was issued for said bid, which is a fatal flaw.
38. Board Action Item #38 as Added to the Agenda – Rejecting bid proposal of Waste Management of New Jersey, Inc., Ewing, NJ, for Furnishing and Delivery of Garbage Collection Service, Roll-Off Container Service, and Single-Stream Recycling Service (Bid #0011-19), as vendor did not acknowledge the addendum that was issued for said bid, which is a fatal flaw.
39. Board Action Item #39 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Mazza Recycling Services, Ltd., Tinton Falls, NJ, for Furnishing and Delivery of Garbage Collection Service, Roll-Off Container Service, and Single-Stream Recycling Service (Bid #0011-19), Items: Proposal 1, Garbage Collection Services @\$104,500.00; Proposal 2, Roll-Off Container Service @\$44,000.00; Proposal 3, Recycling Services @\$13,750.00; (2019 Supply/Service Contract for the Period of 01/07/19 through 12/31/19), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$162,250.00.
40. Board Action Item #40 as Added to the Agenda – Recommending acceptance of the written proposal of H2M Associates, Inc., Howell, NJ, as received on December 21, 2018, proposal dated December 18, 2018, for Providing Professional Surveying Services of Block 44, Lots 7 & 7.05, Millstone Township, New Jersey, ±28 Acres, Owner: Tsanakos, Improved Property, Project: Additions to Charleston Springs Golf Course (Ref. #18-71 & PS #58-18), in an Amount Not To Exceed \$11,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
41. Board Action Item #41 as Added to the Agenda – Recommending acceptance of the written proposal of Kenny Environmental Services, Marlboro, NJ, as received on December 21, 2018, proposal dated December 13, 2018, for Providing a Preliminary Assessment/Site Investigation (PASI) of Block 44, Lots 7 & 7.05, Millstone Township, New Jersey, ±28 Acres, Owner: Tsanakos, Improved Property, Project: Additions to Charleston Springs Golf Course (Ref. #18-72 & PS #59-18), in an Amount Not To Exceed \$2,545.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
42. Board Action Item #42 as Added to the Agenda – Recommending award of contract to the lowest responsible bidders, as per bid proposals for Furnishing and Delivery of Grounds and Turf Equipment Repair Parts and Service (Bid #0024-19), Items: 2019 Supply/Service Contract (Period of 01/07/19 through 12/31/19), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021), under the same terms and conditions, as per bid specification; to the nineteen (19) vendors as listed on the Agenda, in the Estimated Total Aggregate Amount of \$275,000.00.

43. Board Action Item #43 as Added to the Agenda – Recommending authorization of Change Order #2, in the amount of \$6,425.00 for contract additions and deletions, to DCRS, LLC, Cream Ridge, NJ, for Maintenance Yard Improvements & Pole Barn Construction at Shark River Park (Bid #0045-18), Items: #1-20, Total Base Bid Price; as originally awarded by Resolution #R-18-5-21=201 in the Contract Amount of \$369,867.50, and as modified by Change Order #1 awarded by Resolution #R-18-9-10=319 in the Total Change Order #1 Contract Amount of \$399,067.50, for a New Total Change Order #2 Contract Amount of \$405,492.50.
44. Andrew J. Spears, Assistant Director, reviewed with the Board the Status of Funded Projects as of December 26, 2018, as distributed to the Board.

At 7:48, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Peters, to approve Agenda Items #1 through #43.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Annual First Regular Meeting of January 7, 2019, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #36 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #37 through #43 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #43.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the Affirmative: Chairman Rummel, Commissioners Harmon,
Peters, Horsnall, Zelina, Butch and Adcock
In the Negative: None
Absent: Vice Chairman Mandeville and Commissioner Hennessy

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-19-1-7=1 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, APPROVING 2019 CHANGE FUNDS in the ESTIMATED AMOUNT OF \$75,000.00, and AUTHORIZING the MONMOUTH COUNTY FINANCE DEPARTMENT to ESTABLISH the LIST of BOARD APPROVED 2019 CHANGE FUNDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-19-1-7=2 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, Establishing an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number ending in 3423, for the YEAR 2019. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=3 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, Establishing an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS, for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various INVESTORS BANK branch locations, Account Number ending in 3431, for the YEAR 2019. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=4 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING JAMES J. TRUNCER, SECRETARY-DIRECTOR, or ANDREW J. SPEARS, ASSISTANT DIRECTOR, or THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, or BARBARA BERRY, ASSISTANT CHIEF CLERK. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=5 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID:
- THE ASBURY PARK PRESS
 - THE COAST STAR
 - THE COASTER
 - NEWS TRANSCRIPT
 - NEWSPAPER MEDIA GROUP
 - THE STAR LEDGER
 - THE TRI-TOWN NEWS
 - THE TWO RIVER TIMES
- Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-19-1-7=6 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, APPOINTING the SECRETARY-DIRECTOR as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and ANDREW J. SPEARS, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=7 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=8 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, DESIGNATING JENNIFER KACZALA, PURCHASING AGENT, to SERVE as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2019. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=9 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER and JENNIFER KACZALA, QUALIFIED PURCHASING AGENT (Q.P.A) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and ESTABLISHING the BOARD'S BID THRESHOLD in accordance with N.J.S.A. 40A:11-2 at \$26,000.00 and ESTABLISHING the BOARD'S QUOTATION THRESHOLD in accordance with N.J.S.A. 40A:11-6.1 (a) at \$3,900.00, and further Authorizing ANDREW J. SPEARS, ASSISTANT DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR or the PURCHASING AGENT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-19-1-7=10 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD and his DESIGNEES(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=11 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the ASSISTANT DIRECTOR, ANDREW J. SPEARS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR of the BOARD. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=12 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, and his DESIGNEE(S) to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=13 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER and his DESIGNEE(S), to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES that affect the public's safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-19-1-7=14 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, DESIGNATING KEVIN P. DUNN as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM to RECEIVE AND COORDINATE COMPLIANCE ISSUES, and further DESIGNATING JOSEPH V. SARDONIA as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, and DESIGNATING ANNE SIMON as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336, and further RESCINDING Resolution #R-18-1-8=15 as previously adopted by the Board on January 8, 2018. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=15 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, DESIGNATING AMANDA TANAY as SOCIAL MEDIA COORDINATOR, and JENNIE ANDRAS as ALTERNATE SOCIAL MEDIA COORDINATOR, in accordance with the MONMOUTH COUNTY PARK SYSTEM SOCIAL MEDIA COMMENT AND POSTING POLICY adopted by Board Resolution #R-15-10-5=362. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=16 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2019 MONMOUTH COUNTY FAIR, to be held JULY 24th – 28th, at EAST FREEHOLD SHOWGROUNDS, Freehold Township; AND OTHER PROJECTS AND EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=17 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, APPROVING AND ADOPTING the MONMOUTH COUNTY PARK SYSTEM MARKETING PROMOTIONAL PROGRAM FOR THE YEAR 2019. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-19-1-7=18 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) ON VARIOUS OCCASIONS DURING 2019, through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and further AUTHORIZING the SECRETARY-DIRECTOR to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=19 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to RICCIARDI BROTHERS, INC., Maplewood, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #2) (Bid #0013-19), ITEM: #1; in the Total Contract Amount of \$2,198.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=20 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to E-Z GO, DIVISION OF TEXTRON, INC., Augusta, GA, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #2) (Bid #0013-19), ITEM: #2; in the Total Contract Amount of \$14,143.70. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=21 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to KLBL, INC., dba VIC GERARD GOLF CARS, Farmingdale, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #2) (Bid #0013-19), ITEMS: #3 & 4; in the Total Contract Amount of \$21,950.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=22 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #2) (Bid #0013-19), ITEM: #5; in the Total Contract Amount of \$47,956.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-19-1-7=23 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HARTER EQUIPMENT, INC., Millstone Twp., NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #2) (Bid #0013-19), ITEM: #6; in the Total Contract Amount of \$9,960.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=24 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PMR 1, LLC, Long Valley, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #2) (Bid #0013-19), ITEM: #7; in the Total Contract Amount of \$4,723.74. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=25 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CHERRY VALLEY TRACTOR SALES, INC., Marlton, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #2) (Bid #0013-19), ITEMS: #9 & 10; in the Total Contract Amount of \$79,999.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=26 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to L & A TENT RENTALS, INC., Hamilton, NJ, for RENTAL OF FAIR TENTS (Bid #0018-19), ITEMS: #1-19, with option to add or delete Items 20-29, for the Period of July 8, 2019 through August 9, 2019; with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2020 & 2021), under the same terms and conditions, as per bid specification; in the Total Contract Amount of \$91,631.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=27 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HICKEY OVERHEAD DOORS, Bayville, NJ, for FURNISHING AND DELIVERY OF REPAIR AND INSTALLATION OF WOODEN, METAL AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0019-19), ITEM: Total Lump Sum Bid, 2019 Supply/Service Contract for the Period of 01/01/19 through 12/31/19; with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2020), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$32,800.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-19-1-7=28

Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, as received on December 14, 2018, proposal dated December 14, 2018, for PROVIDING PROFESSIONAL SAMPLING, TESTING AND REPORT PREPARATION FOR NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDDES) PERMIT FOR THE CHARLESTON SPRINGS GOLF COURSE CLUBHOUSE, MILLSTONE TOWNSHIP, NJ, FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 (Ref. #18-80 & PS #06-19), in an Amount Not To Exceed \$6,190.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-19-1-7=29

Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, ACCEPTING the WRITTEN QUALIFICATIONS of the following Two (2) Vendors, as received on December 4, 2018, to Establish a Pool of Title Companies for PROVIDING TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2021 (36 MONTHS) (Ref. #18-60 & PS #50-18); in the Estimated Aggregate Contract Amount of \$100,000.00, as solicited through a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate:

1. ATTORNEYS LAND TITLE AGENCIES, INC., 222 Highway 35, P.O. Box 4142, Middletown, NJ 07748 (*Proposal Dated 10/23/18*)
2. TRIDENT ABSTRACT TITLE AGENCY, LLC, 1340A Campus Parkway, Wall, NJ 07753 (*Proposal Dated 10/25/18*)

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-19-1-7=30

Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of WADE APPRAISAL, LLC, Metuchen, NJ, as received on December 3, 2018, proposal dated November 30, 2018, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 803, LOTS 13 & 14, TOWNSHIP OF WALL, NEW JERSEY, +2.29 ACRES, OWNER: 1970-1972 ROUTE 34 NORTH, PROJECT: ADDITIONS TO BEL-AIRE GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #18-78), in an Amount Not To Exceed \$3,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-19-1-7=31 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of TOM RODRIGUEZ ASSOCIATES, Stockton, NJ, as received on December 3, 2018, proposal dated November 29, 2018, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 803, LOTS 13 & 14, TOWNSHIP OF WALL, NEW JERSEY, ±2.29 ACRES, OWNER: 1970-1972 ROUTE 34 NORTH, PROJECT: ADDITIONS TO BEL-AIRE GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #18-78), in an Amount Not To Exceed \$3,600.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=32 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on December 18, 2018, proposal dated December 14, 2018, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 92, LOT 1.06, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNER: JOSEPH (AKA FARAGALLAH) & DEMIAN, ±1.2 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #18-64 & PS #57-18), in an Amount Not To Exceed \$1,300.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=33 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on December 18, 2018, proposal dated December 17, 2018, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 92, LOT 1.06, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNER: JOSEPH (AKA FARAGALLAH) & DEMIAN, ±1.2 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #18-64 & PS #57-18), in an Amount Not To Exceed \$1,490.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=34 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AMENDING the 2019 SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, as adopted on November 19, 2018 by Resolution #R-18-11-19=390, and further AUTHORIZING THE SECRETARY-DIRECTOR TO POST AND SEND NOTICE TO THE ASBURY PARK PRESS AND OTHER NEWSPAPERS CIRCULATED IN MONMOUTH COUNTY, AND THE COUNTY CLERK, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-19-1-7=35 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, EXTENDING THE CONTRACT for a third year, as originally awarded by Resolution #R-17-2-21=86, for RETAINING THE EXTRAORDINARY UNSPECIFIABLE SERVICES OF COMPACT SYSTEMS, Charleston, SC, for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE, Items: Furnishing and Delivery of Computer Programming and Maintenance for the one (1) Year Period (2019), Approximately Fifteen (15) Hours Per Month @\$1,500.00 Per Month, in an Amount Not To Exceed \$18,000.00 Per Year, as per proposal dated December 15, 2016, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract extension to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=36 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, ADOPTING AMENDED SUPPLEMENTAL RULES & REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR, as originally adopted by the Board of Recreation Commissioners on December 7, 2015, by Resolution #R-15-12-7=452. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=37 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, REJECTING bid proposal of BRENNAN BROTHERS CONTRACTING, LLC, Old Bridge, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE, AND SINGLE-STREAM RECYCLING SERVICE (Bid #0011-19), as vendor did not acknowledge the addendum that was issued for said bid, which is a fatal flaw. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=38 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, REJECTING bid proposal of WASTE MANAGEMENT OF NEW JERSEY, INC., Ewing, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE, AND SINGLE-STREAM RECYCLING SERVICE (Bid #0011-19), as vendor did not acknowledge the addendum that was issued for said bid, which is a fatal flaw. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-19-1-7=39 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MAZZA RECYCLING SERVICES, LTD., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE, AND SINGLE-STREAM RECYCLING SERVICE (Bid #0011-19), ITEMS: Proposal 1, Garbage Collection Services @\$104,500.00; Proposal 2, Roll-Off Container Service @\$44,000.00; Proposal 3, Recycling Services @\$13,750.00; (2019 Supply/Service Contract for the Period of 01/07/19 through 12/31/19), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2020 & 2021), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$162,250.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=40 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of H2M ASSOCIATES, INC., Howell, NJ, as received on December 21, 2018, proposal dated December 18, 2018, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 44, LOTS 7 & 7.05, MILLSTONE TOWNSHIP, NEW JERSEY, +28 ACRES, OWNER: TSANAKOS, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #18-71 & PS #58-18), in an Amount Not To Exceed \$11,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-19-1-7=41 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of KENNY ENVIRONMENTAL SERVICES, Marlboro, NJ, as received on December 21, 2018, proposal dated December 13, 2018, for PROVIDING A PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 44, LOTS 7 & 7.05, MILLSTONE TOWNSHIP, NEW JERSEY, +28 ACRES, OWNER: TSANAKOS, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #18-72 & PS #59-18), in an Amount Not To Exceed \$2,545.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT REPAIR PARTS AND SERVICE (Bid #0024-19), ITEMS: 2019 Supply/Service Contract (Period of 01/07/19 through 12/31/19), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2020 & 2021), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$275,000.00:

1. ATLANTIC COAST EQUIPMENT, 1360 Route 37 West, Toms River, NJ 08755
2. CHERRY VALLEY TRACTOR SALES, 35 Route 70 West, Marlton, NJ 08053
3. FINCH SERVICES, INC., 1127 Littlestown Pike, Westminster, MD 21157
4. FOLEY, INC., 833 Centennial Avenue., Piscataway, NJ 08854
5. GARDEN STATE BOBCAT, INC., 99 Route 33, Freehold, NJ 07728
6. GROFF TRACTOR NEW JERSEY, LLC, 551 N Harding Highway, Vineland, NJ 08360
7. HARTER EQUIPMENT, INC., 615 State Rt. 33, Millstone Township, NJ 08535
8. H. BARBER & SONS, INC., 15 Raytkwich Drive, Naugatuck, CT 06770
9. JESCO, INC., 118 St., Nicholas Avenue, South Plainfield, NJ 07080
10. KLBL, INC., dba VIC GERARD GOLF CARS, 281 Squankum Rd., Farmingdale, NJ 07727
11. METRO PUMPS AND SYSTEMS, INC., 30 Liberty Street, Edison, NJ 08837
12. SMITH TRACTOR EQUIPMENT, INC., 115 Route 31 South, Washington, NJ 07882
13. STORR TRACTOR CO., 3191 US Highway 22, Branchburg, NJ 08876
14. TAYLOR NORTHEAST, INC., 931 Hemlock Road, Morgantown, PA 19543
15. TRIUS, INC., 5049 Industrial Road, Farmingdale, NJ 07727
16. VAN WICKLE AUTO SUPPLY, INC., 201 Highway 71, Spring Lake Heights, NJ 08736
17. WILLIAM H. POTTER & SON LAWN & GARDEN SUPPLIES, INC., 470 Red Hill Road, Middletown, NJ 07748
18. WILFRED MACDONALD, INC., 10 New Maple Avenue, Unit 303, Pine Brook, NJ 07058
19. XTREME MACHINES, LLC, 700 Highway 33, Millstone, NJ 08535

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-19-1-7=43 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Zelina, Authorizing CHANGE ORDER #2, in the amount of \$6,425.00 for contract additions and deletions, to DCRS, LLC, Cream Ridge, NJ, for MAINTENANCE YARD IMPROVEMENTS & POLE BARN CONSTRUCTION AT SHARK RIVER PARK (Bid #0045-18), ITEMS: #1-20, Total Base Bid Price; as originally awarded by Resolution #R-18-5-21=201 in the Contract Amount of \$369,867.50, and as modified by Change Order #1 awarded by Resolution #R-18-9-10=319 in the Total Change Order #1 Contract Amount of \$399,067.50, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$405,492.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Commissioner Zelina, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BID**:

1. Stormwater Improvements and Parking Lot Repairs at Howell Park Golf Course

Upon being put to a vote, the motion was unanimously carried.

The **SECRETARY-DIRECTOR** reported to the Board that there were no **PROFESSIONAL/SPECIALIZED SERVICES PROPOSALS** to **SOLICIT**.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **"TUESDAY EVENING", JANUARY 22, 2019** – 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, FEBRUARY 11, 2019** – 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **"WEDNESDAY EVENING", FEBRUARY 27, 2019** – 7 PM. **RESCHEDULED BOARD MEETING.** (*Originally scheduled for Monday Evening, February 25th.*) Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MARCH 11, 2019** – 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, MARCH 25, 2019** – 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

At 7:57 PM, Chairman Fred J. Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 17, 2018, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:58 PM, the following resolution was offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, that the Board move into **EXECUTIVE SESSION**, for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS**:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”, and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Rummel, Commissioners Harmon,
Peters, Horsnall, Zelina, Butch and Adcock
In the Negative: None
Absent: Vice Chairman Mandeville and Commissioner Hennessy

On a motion made by Commissioner Peters, seconded by Commissioner Harmon, and by unanimous vote, the regular meeting was **RECONVENED** at 8:28 PM.

The Secretary-Director indicated that the Minutes of the Executive Session for the purpose of discussing land acquisition matters will be available to the public in ninety (90) days or upon completion of land acquisition or potential litigation.

The following resolutions were introduced:

R-19-1-7=44 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Zelina, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the LANG PROPERTY, also known as BLOCK 28, LOT 12.02, MILLSTONE TOWNSHIP, NJ, a vacant parcel, containing ± 13.39 ACRES, as ADDITIONS TO PERRINEVILLE LAKE PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$332,500.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00006.) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-19-1-7=45 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Zelina, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the AMENDMENT of FREEHOLDER RESOLUTION #2018-0318 which AUTHORIZED the ACQUISITION OF PROPERTY located in the BOROUGH OF FREEHOLD, owned by JOSEPH & WILLIAM STAVOLA, INC., being more particularly described as BLOCK 77, LOTS 16 & 27, and PROPERTY located in the BOROUGH OF FREEHOLD, owned by WHS ACQUISITIONS OF FREEHOLD, LLC, being more particularly described as BLOCK 86, LOT 1, an improved parcel, containing ± 19.8 ACRES, as ADDITIONS TO THE HENRY HUDSON TRAIL, to AUTHORIZE an increase in the funding amount by an additional \$200,000.00, from \$2,170,000.00 to \$2,370,000.00, for reimbursement of costs incurred by the seller for the demolition and removal of the existing concrete plant and appurtenant structures, as required by the executed Contract of Sale. (Monmouth County Board of Recreation Commissioners Resolution #R-18-3-19=133) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Zelina, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, subject to attorney review, the ACQUISITION of an HISTORIC PRESERVATION AND CONSERVATION EASEMENT OVER BLOCK 16, LOT 6, UPPER FREEHOLD TOWNSHIP, owned by the FRIENDS OF THE OLD YELLOW MEETING HOUSE, an improved parcel, containing ± 17.919 ACRES, and the ENTERING INTO a RIGHT OF FIRST REFUSAL (ROFR) OPTION AGREEMENT, for County Open Space and Historic Preservation, Natural Resources Conservation and Public Park and Recreation Purposes through negotiations or other legal means, subject to satisfactory title, environmental review and adjustments for acreage, taxes and other closing costs, in the Amount of \$390,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00024.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

On a motion made by Commissioner Zelina, seconded by Commissioner Peters, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Environmental Preliminary Assessment/Site Investigation (PASI) Services, Block 28, Lot 12.02, Millstone Township, ± 13.39 Acres, Unimproved Property, Owner: Lang, for Additions to Perrineville Lake Park (Ref. #18-90) (*FAIR & OPEN—OVER \$17,500.00*)
2. Survey Services, Block 28, Lot 12.02, Millstone Township, ± 13.39 Acres, Unimproved Property, Owner: Lang, for Additions to Perrineville Lake Park (Ref. #18-91) (*FAIR & OPEN—OVER \$17,500.00*)
3. Survey Services, Block 16, Lot 6, Upper Freehold Township, ± 17.919 Acres, Improved Property, Owner: Friends of Old Yellow Meeting House, for Historic Preservation and Conservation Easement (Ref. #18-92) (*FAIR & OPEN—OVER \$17,500.00*)
4. Environmental Preliminary Assessment/Site Investigation (PASI) Services, Block 16, Lot 6, Upper Freehold Township, ± 17.919 Acres, Improved Property, Owner: Friends of Old Yellow Meeting House, for Historic Preservation and Conservation Easement (Ref. #18-93) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

ITEMS FOR THE GOOD OF THE ORDER:

Andrew J. Spears, Assistant Director, noted that several Freehold Borough citizens wish to present their request at the next Board Meeting to the Board concerning their interest in having the Park System develop a skate park in the Borough.

Following a discussion Commissioner Zelina offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Tuesday, January 22, 2019**, at **7 PM**, at the in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands, and Attorney Client Privilege Information**; and

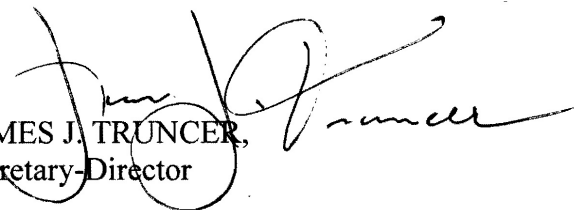
Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the Negative:	None
Absent:	Vice Chairman Mandeville

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, and by unanimous vote, the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 7, 2019, was **ADJOURNED** at 8:30 PM.


JAMES J. TRUNCER,
Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=1

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to APPROVE the 2019 CHANGE FUND in the ESTIMATED AMOUNT of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00), for the operation of various county parks, golf courses, recreation areas, facilities, special events and services, under the control of the Board of Recreation Commissioners; and

WHEREAS, the Monmouth County Finance Department (MCFD) needs to officially establish Cash Change Funds needed year round within the Monmouth County Park System (MCPS), as per the list to be furnished by the MCPS, at the following locations, in the below specified amounts for each location:

<u>LOCATION:</u>	<u>AMOUNT:</u>
• Bel-Aire Golf Course	\$ 1,900.00
• Charleston Springs Golf Course	\$ 2,500.00
• Shark River Golf Course	\$ 1,900.00
• Longstreet Farm Wagon Rides	\$ 25.00
• Monmouth Cove Marina Supplies/Gasoline	\$ 400.00
• Coastal Activities Center	\$ 50.00
• Creative Arts Center—Materials	\$ 50.00
• Fort Monmouth Recreation Center Walk-Ins	\$ 150.00
• Outdoor Adventures—Ski/Canoe Rentals	\$ 100.00
• Thompson Park Visitor Center Walk-Ins	\$ 250.00
• Walk-In Reservations	\$ 100.00
• Turkey Swamp Campground	\$ 300.00
	<u>\$ 7,725.00</u> ; and

WHEREAS, the MCFD officially established Cash Change Funds needed during specified time frames each year within the MCPS, for the following locations/events, in the below specified amounts:

<u>LOCATION/EVENT:</u>	<u>TIME FRAME:</u>	<u>AMOUNT:</u>
• Hominy Hill Golf Course	March 1 – December 31	\$ 1,900.00
• Howell Park Golf Course	March 1 – December 31	\$ 1,900.00
• Pine Brook Golf Course	March 1 – December 31	\$ 1,900.00
• Manasquan Reservoir Bait Shop/Boat Rentals	March 1 – November 30	\$ 2,000.00
• Swimming River Park Boat Launch	March 1 – November 30	\$ 150.00
• Turkey Swamp Park Camp Grounds/Boats	March 1 – November 30	\$ 2,200.00
• Fort Monmouth Recreation Center Pool Use/Passes	May 1 – Labor Day	\$ 500.00
• Seven Presidents Park Beach Badges/Parking	May 1 – Labor Day	\$ 6,000.00

R-19-1-7=1 (Continued)

• E. Murray Todd Half Marathon	7 Days in March	\$ 300.00
• Thompson Park Day	3 Days in October	\$ 5,000.00
• Creative Arts Center— Annual Sale	7 Days in December	\$ 500.00
• County Fair Gate/ Ticket Sales	6 Days in July	\$ 40,000.00
• County Fair Climbing Wall	6 Days in July	\$ <u>100.00</u>
		\$ 62,450.00; and

WHEREAS, any additional Cash Change Funds needed for locations/events not listed above shall be requested in writing by the MCPS, to the MCFD, with the location/event, time frame and amount requested, which shall be issued by the Director of Finance; and

WHEREAS, all such Cash Change Funds shall be issued by the MCFD 48 hours before the location/event is scheduled to begin; and

WHEREAS, the MCPS shall surrender each Cash Change Fund to the MCFD, to be deposited into the Current Fund account within 48 hours after each location/event ends.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the 2019 CHANGE FUND in the ESTIMATED AMOUNT of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00), is hereby APPROVED; and

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the SECRETARY-DIRECTOR OF THE BOARD to SUBMIT to the MONMOUTH COUNTY FINANCE DEPARTMENT a LIST of needed 2019 CHANGE FUNDS to be established; and

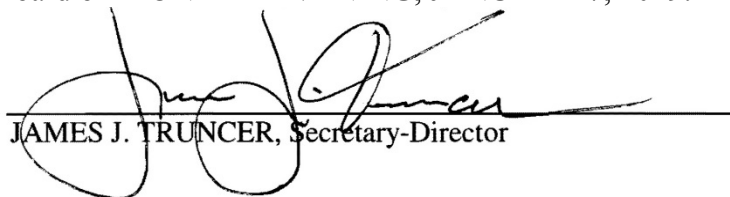
BE IT FURTHER RESOLVED that the Monmouth County Finance Department shall establish the 2019 Cash Change Funds needed year round within the Monmouth County Park System (MCPS), as per the list to be furnished by the MCPS for the locations listed, in the specified amounts for each location, and shall establish the 2019 Cash Change Funds needed during specified time frames each year within the MCPS, at the locations/events listed, in the specified amounts; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Clerk of the Monmouth County Board of Chosen Freeholders, the County Administrator, County Counsel, and to the Director of the Monmouth County Finance Department.

Seconded Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


 JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=2

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number Ending in 3423, for the YEAR 2019.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number ending in 3423, is hereby authorized and established for the YEAR 2019; and

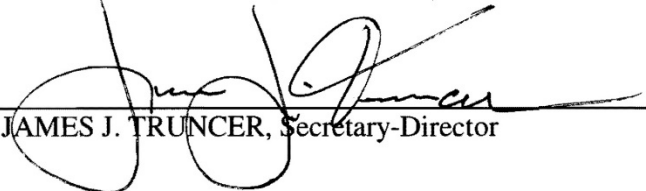
BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

JAMES J. TRUNCER, Secretary-Director
ANDREW J. SPEARS, Assistant Director
THOMAS E. FOBES, Superintendent of County Parks
BARBARA BERRY, Assistant Chief Clerk

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=2

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=3

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various INVESTORS BANK branch locations, Account Number Ending in 3431, for the Year 2019.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, is hereby AUTHORIZED and ESTABLISHED at various INVESTORS BANK branch locations, Account Number Ending in 3431, for the YEAR 2019; and

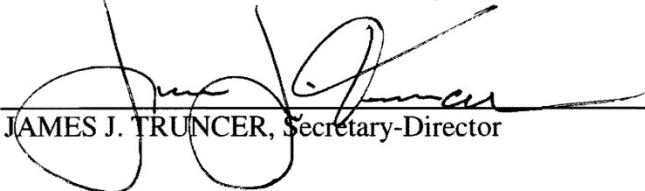
BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

JAMES J. TRUNCER, Secretary-Director
ANDREW J. SPEARS, Assistant Director
THOMAS E. FOBES, Superintendent of County Parks
BARBARA BERRY, Assistant Chief Clerk

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative: Chairman Rummel, Commissioners Harmon,
Peters, Horsnall, Zelina, Butch and Adcock
In the negative: None
Absent: Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=3

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=4

WHEREAS, The Monmouth County Board of Recreation Commissioners deems it to be the Policy of the Board to require TWO (2) SIGNATURES ON EVERY CHECK ISSUED FROM A BOARD ACCOUNT, in order to strengthen segregation of duties; and

WHEREAS, the Board has authorized various employees of the Board to sign checks issued from Board Accounts.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners does hereby require that CHECKS ISSUED FROM BOARD ACCOUNTS shall have TWO (2) SIGNATURES, being any combination of two (2) employees, as listed below:

- JAMES J. TRUNCER, SECRETARY-DIRECTOR
- OR
- ANDREW J. SPEARS, ASSISTANT DIRECTOR
- OR
- THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS
- OR
- BARBARA BERRY, ASSISTANT CHIEF CLERK


BE IT FURTHER RESOLVED the Board does hereby rescind its previously adopted resolution in regard to this matter; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately, and shall remain in force until amended or rescinded by action of the Monmouth County Board of Recreation Commissioners.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

- In the affirmative: Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
- In the negative: None
- Absent: Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=4

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=5

WHEREAS, the Monmouth County Board of Recreation Commissioners advertises public notices and invitations to bid, from time to time; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to DESIGNATE the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

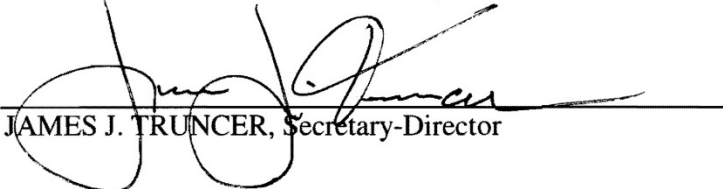
- THE ASBURY PARK PRESS
- THE COAST STAR
- THE COASTER
- NEWS TRANSCRIPT
- NEWSPAPER MEDIA GROUP
- THE STAR LEDGER
- THE TRI-TOWN NEWS
- THE TWO RIVER TIMES

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby DESIGNATE the NEWSPAPERS listed above as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for ADVERTISING PUBLIC NOTICES and INVITATIONS TO BID.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

- | | |
|---------------------|---|
| In the affirmative: | Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock |
| In the negative: | None |
| Absent: | Vice Chairman Mandeville and Commissioner Hennessy |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=5

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=6

WHEREAS, the OPEN PUBLIC RECORDS ACT (C.47:1A-1 et. seq.) took effect July 8, 2002; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to APPOINT a CUSTODIAN of the BOARD'S PUBLIC RECORDS; and

WHEREAS, a request for access to a government record shall be in writing and hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian; and

WHEREAS, a Government Records Request Form must be completed by the requester; and

WHEREAS, access to records must be made within the seven (7) business day deadline, or the applicant must be notified within seven (7) business days as to when they will be granted access; and

WHEREAS, if a request for access to a government record which substantially disrupts agency operations or the record does not have to be made available, the custodian may deny access to the record after attempting to reach a reasonable solution with the requester that accommodates the interests of the requester and the agency.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners does hereby APPOINT the SECRETARY-DIRECTOR, JAMES J. TRUNCER, as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and the ASSISTANT DIRECTOR, ANDREW J. SPEARS, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=6

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=7

WHEREAS, the Board of Recreation Commissioners, of the County of Monmouth, has been created under Title 40:12-1 et. seq; and

WHEREAS, under Title 40:12-6, the Board of Recreation Commissioners may appoint a Secretary and other custodian supervisors and assistants as they shall think is necessary and fix and determine their salaries; and

WHEREAS, the Board of Recreation Commissioners desires to designate the Secretary-Director of the Board and his designee(s) to represent and act on behalf of the Board in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

WHEREAS, the Board previously rescinded Resolutions R-81-1-5=19, R-85-1-8=15 and R-91-1-15=12.

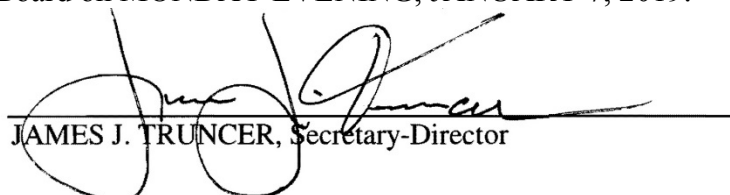
NOW, THEREFORE, BE IT RESOLVED by the Board of Recreation Commissioners, of the County of Monmouth, that the Secretary-Director of the Board and his designee(s) are hereby authorized to represent and act on behalf of the Board of Recreation Commissioners in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and remain in effect until amended or rescinded by action of the Board.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=7

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=8

WHEREAS, the State of New Jersey Affirmative Action Office requires that a public agency that contracts for the furnishing of professional services and construction, must designate a Public Agency Compliance Officer (P.A.C.O.), pursuant to Public Law 1975, Chapter 127 (NJAC 17:27); and

WHEREAS, the Monmouth County Board of Recreation Commissioners desires to name JENNIFER KACZALA, as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2019, in accordance with the above requirements.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby Designate JENNIFER KACZALA, as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2019; and

BE IT FURTHER RESOLVED that a copy of this resolution and the completed Designation of Public Agency Compliance Officer (P.A.C.O.) form shall be mailed to the State of New Jersey, Department of the Treasury, Division of Purchase and Property, Contract Compliance & Audit Unit, EEO Monitoring Program, P.O. Box 236, Trenton, NJ 08625-0236, or faxed to 609/292-1102, or submitted via email to: CCA@treas.state.nj.gov no later than the 10th of January of each year.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=8

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=9

WHEREAS, the Monmouth County Board of Recreation Commissioners does advertise, solicit and receive written bids and proposals for the purchase of various materials, goods and services; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to Authorize JAMES J. TRUNCER, Secretary-Director, and JENNIFER KACZALA, Qualified Purchasing Agent (Q.P.A.) for the Board, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES NOT TO EXCEED THE AMOUNT REQUIRING A PUBLIC BID, BY STATE STATUTE, for VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board of Recreation Commissioners, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

WHEREAS, the Board deems it necessary and advisable to Authorize ANDREW J. SPEARS, ASSISTANT DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR OF THE BOARD and/or the PURCHASING AGENT; and

WHEREAS, Jennifer Kaczala possesses the designation of Qualified Purchasing Agent as issued by the New Jersey Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Board of Recreation Commissioners, in the County of Monmouth, in the State of New Jersey, does hereby in accordance with N.J.S.A. 40A:11-2 ESTABLISH the BOARD'S BID THRESHOLD at TWENTY-SIX THOUSAND DOLLARS (\$26,000.00), and does hereby in accordance with N.J.S.A. 40A:11-6.1 (a) ESTABLISH the BOARD'S QUOTATION THRESHOLD at THREE THOUSAND NINE HUNDRED DOLLARS (\$3,900.00).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that JAMES J. TRUNCER, Secretary-Director, and JENNIFER KACZALA, Qualified Purchasing Agent (Q.P.A.) for the Board, are hereby AUTHORIZED to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES not to exceed the amount requiring a public bid, by State Statute, on behalf of the Board of Recreation Commissioners, for said MATERIALS, GOODS AND SUPPLIES, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

BE IT FURTHER RESOLVED that ANDREW J. SPEARS, ASSISTANT DIRECTOR and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS are hereby AUTHORIZED to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR OF THE BOARD and/or the PURCHASING AGENT; and

BE IT FURTHER RESOLVED that the Board does hereby ESTABLISH, in accordance with N.J.S.A. 40A:11-2, the BOARD'S BID THRESHOLD AT TWENTY-SIX THOUSAND DOLLARS (\$26,000.00), and does hereby ESTABLISH, in accordance with N.J.S.A. 40A:11-6.1 (a) the BOARD'S QUOTATION THRESHOLD at THREE THOUSAND NINE HUNDRED DOLLARS (\$3,900.00); and

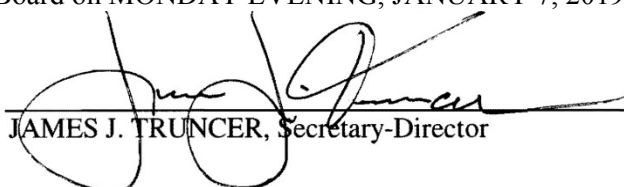
BE IT FURTHER RESOLVED that Resolution No. R-18-2-5=45, as previously adopted by the Board, is hereby RESCINDED; and

BE IT FURTHER RESOLVED that this resolution shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=10

WHEREAS, the Monmouth County Board of Recreation Commissioners does operate various county park and recreation facilities, and programs, and does provide food and retail sales and other services for the benefit of the public; and

WHEREAS, the Board deems it necessary and advisable to AUTHORIZE the SECRETARY-DIRECTOR of the BOARD and his DESIGNEE(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the SECRETARY-DIRECTOR of the BOARD and his DESIGNEE(S) are hereby AUTHORIZED to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES; and

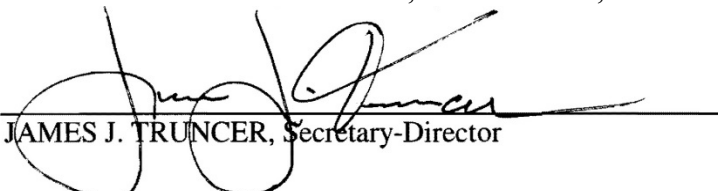
BE IT FURTHER RESOLVED by the Board that the SECRETARY-DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to make ADJUSTMENTS in SETTING PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES, from time to time, as may be appropriate; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=10

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=11

WHEREAS, the Monmouth County Board of Recreation Commissioners does, from time to time, enter into contracts, memorandums of understanding, permits, and other various documents and agreements in order to conduct the business of the Board; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to AUTHORIZE JAMES J. TRUNCER, SECRETARY-DIRECTOR and ANDREW J. SPEARS, ASSISTANT DIRECTOR, to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS on BEHALF OF THE BOARD.

NOW, THEREFORE, BE IT RESOLVED that JAMES J. TRUNCER, SECRETARY-DIRECTOR, is hereby AUTHORIZED to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD; and

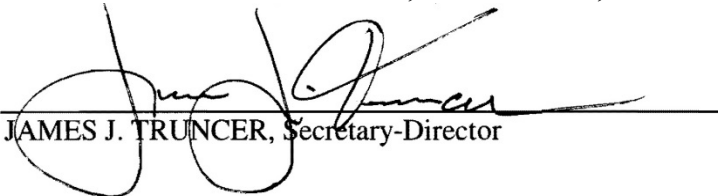
BE IT FURTHER RESOLVED that ANDREW J. SPEARS, ASSISTANT DIRECTOR, is AUTHORIZED TO ACT in the ABSENCE of the SECRETARY-DIRECTOR OF THE BOARD; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=11

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=12

WHEREAS, the Monmouth County Park System provides a variety of recreational and educational programs, services, park and recreation areas, historic sites, and facilities for the public's use and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners believes it is necessary and in the public's interest to establish ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES for the public's beneficial use of the various recreation and education programs, services, park and recreation areas, historic sites, and facilities provided to the public by the Park System including items related to operations, maintenance, personnel and fiscal matters; and

WHEREAS, said ADMINISTRATIVE AND OPERATING GUIDELINES AND PROCEDURES include, but are not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

WHEREAS, the Board believes that the PROMULGATION AND INSTITUTION of said ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES is a responsibility that should properly be delegated to and addressed by the SECRETARY-DIRECTOR OF THE BOARD and his DESIGNEE(S).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the SECRETARY-DIRECTOR of the BOARD and his DESIGNEE(S) are hereby AUTHORIZED to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designees to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

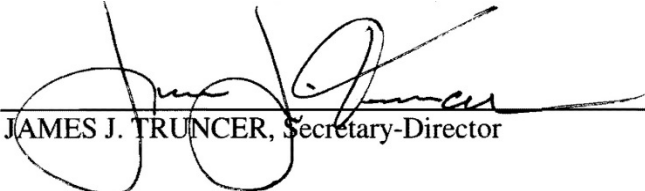
BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution No. R-18-1-8=13, as previously adopted by the Board; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=12

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=13

WHEREAS, the Monmouth County Board of Recreation Commissioners recognizes that emergencies may occur from time to time, including but not limited to weather events, natural and manmade disasters, that affect the public’s safety, health, and welfare, and impact the operation of Park System areas, services and facilities and the protection of Park System visitors, property and resources; and

WHEREAS, said emergencies may prevent the Board from meeting and taking action in a timely manner; and

WHEREAS, the Board believes it is in the public’s interest to authorize the Secretary-Director, James J. Truncer and his designee(s) to act on behalf of the Board and to be able to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence.

NOW, THEREFORE, BE IT RESOLVED the Board does hereby AUTHORIZE the SECRETARY-DIRECTOR, JAMES J. TRUNCER and his DESIGNEE(S) to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES, including but not limited to weather events, natural and manmade disasters and to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence, that affect the public’s safety, health and welfare, and impact the operation of Park System areas, services and facilities, and the protection of Park System visitors, property and resources; and

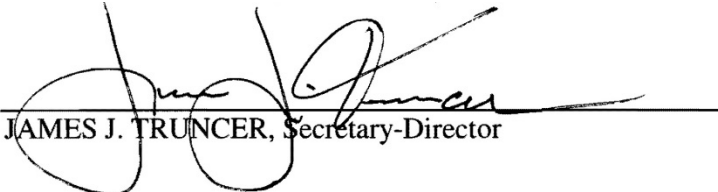
BE IT FURTHER RESOLVED that the Secretary-Director shall keep the Board informed of the actions and those of his designee(s) which he has authorized as a result of an emergency; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

- In the affirmative: Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
- In the negative: None
- Absent: Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=13

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=14

WHEREAS, the Federal Americans with Disabilities Act (ADA) requires that public agencies must provide a public notice of intent to comply with the AMERICANS WITH DISABILITIES ACT by January 26, 1992; and

WHEREAS, the Act requires public agencies to provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

WHEREAS, the Act requires that a responsible employee of the public agency be designated to coordinate compliance and handle complaints of alleged violations; and

WHEREAS, the Board did adopt Resolution No. R-18-1-8=15 on January 8, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the SECRETARY-DIRECTOR is hereby directed to COMPLY with the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336 and provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

BE IT FURTHER RESOLVED that KEVIN P. DUNN is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM to RECEIVE AND COORDINATE COMPLIANCE ISSUES, and that JOSEPH V. SARDONIA is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, and that ANNE SIMON is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336; and

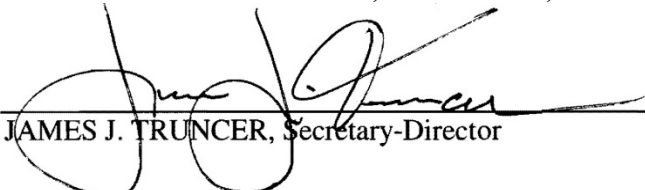
BE IT FURTHER RESOLVED that the Board does hereby rescind the previously adopted Resolution No. R-18-1-8=15; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=14

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=15

WHEREAS, the Monmouth County Board of Recreation Commissioners maintains Monmouth County Park System Social Media sites, including but not limited to Facebook, for the benefit of the public; and

WHEREAS, the Board did, by Resolution #R-15-10-5=362 on October 5, 2015, ADOPT a SOCIAL MEDIA COMMENT AND POSTING POLICY, and further AUTHORIZED the SECRETARY-DIRECTOR of the BOARD to DESIGNATE a SOCIAL MEDIA COORDINATOR; and

WHEREAS, the Board recognizes the need to monitor the public's posts and comments to Monmouth County Park System social media pages in order to assure the content of such pages remains family-friendly and county park oriented; and

WHEREAS, in order to assure the proper management of the aforementioned social media pages, comments and posts on Monmouth County Park System pages shall be monitored daily and any posts, comments, photographs, etc., that do not meet the standards set forth in the Social Media Comment and Posting Policies will be deleted or hidden from the page as needed, and deleted or hidden comments shall be retained digitally, in accordance with New Jersey Open Public Records Act, similar to other public correspondence.

WHEREAS, the Board recognizes that in order to assure social media pages are properly monitored, a SOCIAL MEDIA COORDINATOR shall be APPOINTED by the SECRETARY-DIRECTOR in order to facilitate the measures set forth in the Social Media Comment and Posting Policy, and the Social Media Coordinator shall monitor postings as well as respond to questions and comments on behalf of the Monmouth County Park System.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR of the BOARD does hereby DESIGNATE AMANDA TANAY as the MONMOUTH COUNTY PARK SYSTEM'S SOCIAL MEDIA COORDINATOR; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR of the BOARD does hereby DESIGNATE JENNIE ANDRAS as the ALTERNATE SOCIAL MEDIA COORDINATOR; and

BE IT FURTHER RESOLVED, should the appointed Social Media Coordinator be unable to perform the tasks, the Superintendent of Recreation and others so designated by the Secretary-Director shall serve as a Temporary Coordinator to facilitate such duties; and

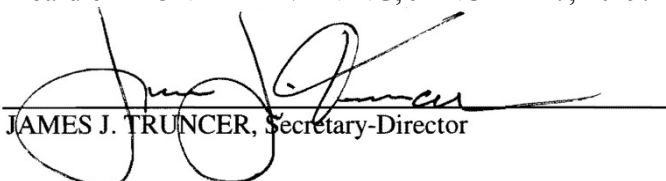
BE IT FURTHER RESOLVED, the social media accounts created for the Monmouth County Park System shall remain the property of the Monmouth County Park System, therefore, all account information and passwords shall be held in a secure place which can be accessed by the Superintendent of Recreation, the Social Media Coordinator, and others so authorized by the Secretary-Director; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=15

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=16

WHEREAS, Title 40:12-29 NJSA, P.L. 1994, Chapter 111, permits public parks and recreation agencies to solicit and accept donations; and

WHEREAS, the BOARD OF RECREATION COMMISSIONERS of the COUNTY OF MONMOUTH, believes it is in the public's best interest to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS in SUPPORT of the 2019 MONMOUTH COUNTY FAIR, to be held JULY 24TH – JULY 28TH, 2019 at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD.


NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the SECRETARY-DIRECTOR, JAMES J. TRUNCER, and his DESIGNEE(S), to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS, on behalf of the Board for the purpose of SUPPORTING the 2019 MONMOUTH COUNTY FAIR, to be held JULY 24TH – JULY 28TH, 2019, at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR, JAMES J. TRUNCER is AUTHORIZED to take ALL NECESSARY ACTION as may be required by law.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=16

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=17

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it desirable to ESTABLISH an ANNUAL MARKETING PROMOTIONAL PROGRAM, as part of the Board's marketing effort for various Monmouth County Park System recreation activities, events, programs, services and facilities for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, said ANNUAL MARKETING PROMOTIONAL PROGRAM may include, but not limited to, providing awards, premiums, and the waiver of user fees as the result of an individual participating in an awards program, contest and/or drawing, to promote, from time to time, Park System recreation activities, events, programs, services and facilities; and

WHEREAS, said ANNUAL MARKETING PROMOTIONAL PROGRAM awards, premiums, and waiver of user fees have a value and require that there be established an adopted annual program and accounting.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby APPROVE the ANNUAL MARKETING PROMOTIONAL PROGRAM FOR THE YEAR 2019, as hereunto attached, for Park System recreation activities, events, programs, services and facilities; and

BE IT FURTHER RESOLVED that individual Promotional Program awards, premiums, and waiver of user fees and/or services provided shall be limited in value and shall not exceed the park system established retail value of \$500.00 dollars per item; and

BE IT FURTHER RESOLVED that participation in said Marketing Promotional Program shall not be available to employees of the Board or their immediate family members; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to ADMINISTER said ANNUAL MARKETING PROMOTIONAL PROGRAM for the YEAR 2019 as approved by the Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR or his DESIGNEE(S) shall ESTABLISH AND MAINTAIN an ACCOUNTING OF THE VALUE AND DISTRIBUTION of said ANNUAL MARKETING PROMOTIONAL PROGRAM AWARDS, PREMIUMS, AND WAIVED USER FEES, along with a LIST OF THE NAMES AND ADDRESSES OF THE INDIVIDUALS WHO WERE THE RECIPIENTS; and

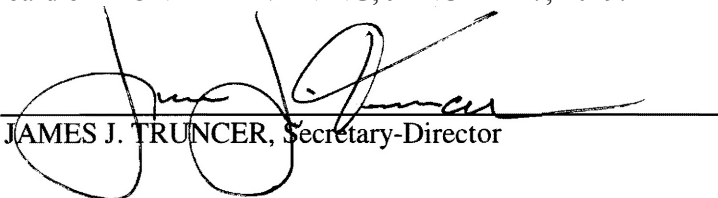
BE IT FURTHER RESOLVED that the Secretary-Director and his Designee(s) are hereby authorized to take all necessary action as may be required by law; and

BE IT FURTHER RESOLVED that this Program shall take effect immediately, and shall remain in force during the Year 2019 or until amended or rescinded by action of the Board.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=17

2019 Marketing Promotional Program

Goal: Generate interest and awareness in the Monmouth County Park System and what we have to offer, as well as gain followers on social media sites.

Contest	Prize	Value	Objective
"Toes in the Sand" Contest	2 seasonal park access passes and 1 seasonal parking pass to 7 Pres.	\$210	Generate interest in buying beach access passes
Fair Trivia & Sweepstakes Contests	12 Fair One Day Entry Passes	\$96	Generate interest in people coming to Fair
Fair Trivia & Sweepstakes Contests	12 Fair Ride Wristband Vouchers	\$240-\$300	Generate interest in people coming to Fair
Fair Sweepstakes Contest	FFA Produce Bag	\$20-\$25	Incentive to come to Fair
Fair Sweepstakes Contest	4 Vouchers for climbing wall at the fair	\$20	Incentive to come to Fair
Fair Sweepstakes Contest	4-H food voucher at the fair	\$20	Incentive to come to Fair
Contest	Family of 4 voucher for wagon ride at Thompson Park Day	\$12	Incentive to come to Thompson Park Day
Contest	2 Summer Season Fort Monmouth Pool Passes	\$200	Generate interest in Fort Monmouth Recreation Center
Contest	Family Fossiling Group program	\$105-\$175	Generate interest in nature programs at Shark River
Contest	2 Vouchers for Open Ceramics	\$30	Generate interest in programs at Creative Arts Center
Contest	Seaside Campfire Party	\$260	Generate interest in nature programs at 7 President's
Contest	Group Archery Program	\$225	Generate interest in Outdoor Adventure programs and archery

Types of Contests & Guidelines:

- Sweepstakes Contests – Participants can enter by just filling out a form with their email address, name, and address.
 - Rules are as follows:
 - Only one entry per email address
 - Only one winner is chosen at random (using random.org)
 - Contest runs on specified dates

2019 Marketing Promotional Program

Goal: Generate interest and awareness in the Monmouth County Park System and what we have to offer, as well as gain followers on social media sites.

- Photo Contests – Participants submit a photo and enter their email address, name and address.
 - Rules are as follows:
 - Only one entry per email address
 - Only one winner is chosen by Visitor Services staff
 - Contest runs on specified dates
 - Photos must be family-friendly and must not contain any of the following:
 - Profanity, nudity or offensive content
 - Any material that condones violence, bullying or unlawful behavior
 - Advertising for other businesses or organizations
- Trivia Contests – Participants fill out a form with their email address, name and address as well as choose an answer to a trivia question.
 - Rules are as follows:
 - Only one entry per email address
 - Only one winner is chosen at random from all correct answers (using random.org)
 - Contest runs on specified dates

County Fair:

- Complimentary Admission:
 - One (1) day ticket distributed to full time County employees.
 - One (1) day ticket made available to members of volunteer First Aid Squads and Fire Departments located in Monmouth County in recognition for their volunteer service.
 - One (1) day admission ticket distributed to various state, county, and local officials .
 - One (1) day ticket distributed to County 4-H, FFA, and County Agricultural Board members, staff, and volunteers.
 - One (1) day ticket distributed to radio stations and Lakewood Blue Claws for contests, public event contests, social media, exhibitors, demonstrators, judges, entertainers, vendors, and sponsors.
 - Five (5) day passes distributed to exhibitors, vendors, and entertainers.
 - Six (6) sets of two (2) day passes distributed to poster contest winners at the Summer Kickoff Press Conference for Tourism.

2019 Marketing Promotional Program

Goal: Generate interest and awareness in the Monmouth County Park System and what we have to offer, as well as gain followers on social media sites.

Seven Presidents Oceanfront Park:

- Free Beach Access to Active Duty Military, Veterans, and their families to Seven President's Oceanfront Park in recognition for their military service.
- One (1) daily parking pass and two (2) adult day passes distributed as a giveaway item at the Summer Kickoff Press Conference for Tourism.

Golf Card Rewards Program*

All Monmouth County Golf Card holders will earn reward points towards a free greens fee.

Reward Point Earnings Breakdown:

- 1 Point for 18-hole greens fee before Matinee Time
- 0.5 Point for 9-Hole Morning Greens Fee (Shark River & Howell Park)
- 0.5 Point for 9-Hole Plus Greens Fee
- 0.5 Point for Bel-Aire 9-Hole Course Greens Fee
- 0.5 Point for any Matinee Greens Fee

Reward Point Redemption Options:

- Redeem 30 points for one (1) free greens fee anytime at any Park System golf course
- Redeem 15 points for one (1) free greens fee during matinee times at any Park System golf course, except for November 1st through December 31st when greens fee can be redeemed starting at 11:00 am.

**Reward points will expire at the end of the calendar year; winter greens fees do not count toward this special. Points are non-transferable.*

Charleston Springs Early Morning Special

All golfers can take advantage of the new Early Morning Special at Charleston Springs beginning April 23rd and ending June 29th, 2019. A round of golf including a power cart for \$45.00 will be available Monday through Friday for the first 60 minutes of tee times, no golf card needed. Cardholders can make reservations using the tee time reservation system, non-card holders can make two-day in advance reservations by calling the golf center, walk-ons are also accepted.

Charleston Springs All-Inclusive Afternoon Special

All golfers can take advantage of an all-inclusive afternoon special at Charleston Springs beginning June 1st through August 31st, 2019. This limited time offer includes greens fee, a power cart, reservation fee, and a bucket of range of balls for \$50. Golfers can take advantage of this package Monday through Thursday starting at 12:00 pm and no golf card is required. As part of this special, Monmouth County golf card holders will also earn 1 golf reward point for each round played.

2019 Marketing Promotional Program

Goal: Generate interest and awareness in the Monmouth County Park System and what we have to offer, as well as gain followers on social media sites.

Shark River's Jawesome Afternoon Special

All golfers can take advantage of an all-inclusive afternoon special at Shark River beginning July 1st through August 31st, 2019. This limited time offer includes greens fee, a power cart, reservation fee, for \$42. Golfers can take advantage of this package Monday through Thursday starting at 1:00 pm and no golf card is required. As part of this special, Monmouth County golf card holders will also earn 1 golf reward point for each round played.

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=18

WHEREAS, the Monmouth County Board of Recreation Commissioners has put into place certain photovoltaic equipment that generates electricity; and

WHEREAS, the Board of Recreation Commissioners has earned valuable Solar Renewable Energy Credits (S-REC's), in recognition of the clean energy produced by its photovoltaic equipment; and

WHEREAS, these S-REC's are not needed for public use and may therefore be sold as surplus personal property; and

WHEREAS, S-REC's may be sold through an online auction process, pursuant to the Local Unit Electronic Technology Pilot Program, P.L. 1002, c.30 and the regulations promulgated thereunder; and

WHEREAS, the Division of Local Government Services, within the New Jersey Department of Community Affairs, has approved the use of FLETT EXCHANGE, LLC, to CONDUCT ONLINE AUCTIONS of S-REC's.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that SOLAR RENEWABLE ENERGY CREDITS (S-REC's) which have been earned and accumulated, shall be SOLD ON VARIOUS OCCASIONS DURING 2019, when in the best interest to the COUNTY OF MONMOUTH, to the HIGHEST BIDDER through an ONLINE AUCTION(S) CONDUCTED by FLETT EXCHANGE, LLC, subject to the adoption of a RATIFYING RESOLUTION by the BOARD OF CHOSEN FREEHOLDERS of the COUNTY OF MONMOUTH; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Monmouth County Board of Recreation Commissioners are hereby authorized to enter into and sign any and all documents as may be required to conduct said auction(s) and sell said S-REC's during the year 2019; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of Chosen Freeholders; and

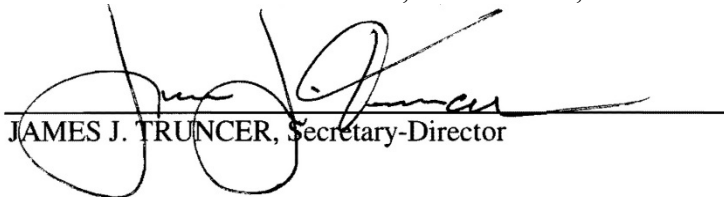
BE IT FURTHER RESOLVED that a copy of this resolution and the ratifying resolution adopted by the Monmouth County Board of Chosen Freeholders be forwarded to Dan Kaminski, Division of Local Government Services, N.J. Department of Community Affairs, 101 S. Broad Street, P.O. Box 803, Trenton, NJ 08625-0803; and

BE IT FURTHER RESOLVED that notice of the impending sale of the S-REC's be published in accordance with N.J.S.A. 40A-11-36 and further AUTHORIZING the SECRETARY-DIRECTOR to take all necessary action as may be required by law.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=18

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=19

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 20, 2018, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #2) (Bid #0013-19), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that eight (8) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$2,198.00:

RICCIARDI BROTHERS, INC.
1915 Springfield Ave.
Maplewood, NJ 07040

ITEM: #1.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

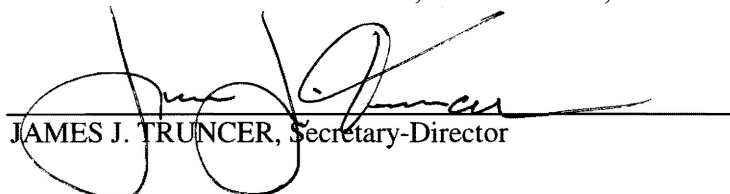
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #21701, Board of Recreation Commissioners, Project #80602, in the amount of \$2,198.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=19

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=20

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 20, 2018, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #2) (Bid #0013-19), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that eight (8) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$14,143.70:

E-Z GO, DIVISION OF TEXTRON, INC.
1451 Marin Griffin Road
Augusta, GA 30906

ITEM: #2.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

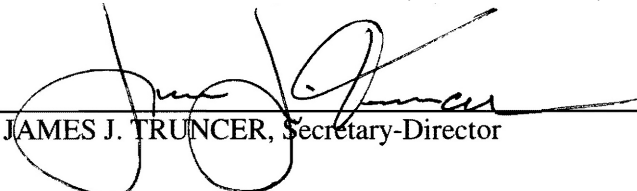
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2018), in the amount of \$14,143.70.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=20

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=21

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 20, 2018, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #2) (Bid #0013-19), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that eight (8) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$21,950.00:

KLBL, INC., dba VIC GERARD GOLF CARS
281 Squankum Road
Farmingdale, NJ 07727

ITEMS: #3 & 4.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

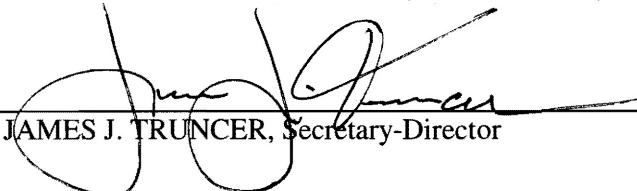
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #21801, Board of Recreation Commissioners, Project #80502, in the amount of \$21,950.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=21

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=22

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 20, 2018, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #2) (Bid #0013-19), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that eight (8) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$47,956.00:

STORR TRACTOR COMPANY

3191 U.S. Highway 22
Branchburg, NJ 08876

ITEM: #5.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

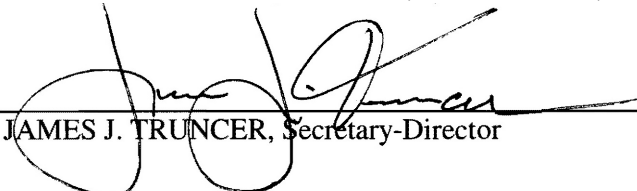
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #21801, Board of Recreation Commissioners, Project #80602, in the amount of \$47,956.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=22

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=23

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 20, 2018, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #2) (Bid #0013-19), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that eight (8) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$9,960.00:

HARTER EQUIPMENT, INC.
615 State Rt. 33
Millstone Twp., NJ 08535
ITEM: #6.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

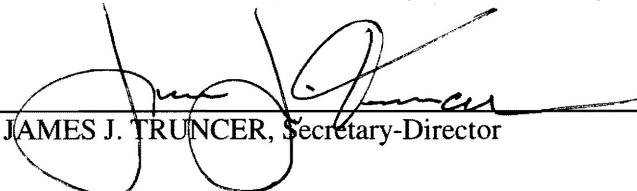
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #21701, Board of Recreation Commissioners, Project #80602, in the amount of \$9,960.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative: Chairman Rummel, Commissioners Harmon,
Peters, Horsnall, Zelina, Butch and Adcock
In the negative: None
Absent: Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=23

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=24

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 20, 2018, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #2) (Bid #0013-19), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that eight (8) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$4,723.74:

PMR 1, LLC
438 West Mill Road
Long Valley, NJ 07853

ITEM: #7.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

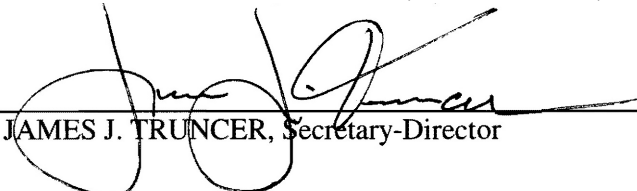
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #21701, Board of Recreation Commissioners, Project #80602, in the amount of \$4,723.74.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=24

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=25

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 20, 2018, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #2) (Bid #0013-19), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that eight (8) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$79,999.00:

CHERRY VALLEY TRACTOR SALES, INC.
35 Route 70 West
Marlton, NJ 08053

ITEMS: #9 & 10.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

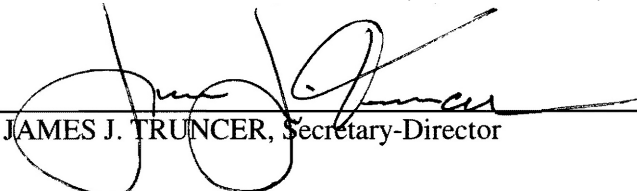
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #21801, Board of Recreation Commissioners, Project #80502, in the amount of \$79,999.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=25

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=26

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 5, 2018, for RENTAL OF FAIR TENTS (Bid #0018-19), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Total Contract Amount of \$91,631.00:

L & A TENT RENTALS, INC.
200 Whitehead Road
Hamilton, NJ 08619

ITEMS: #1-19, with option to add or delete Items 20-29, for the Period of July 8, 2019 through August 9, 2019 with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) periods (2020 & 2021).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

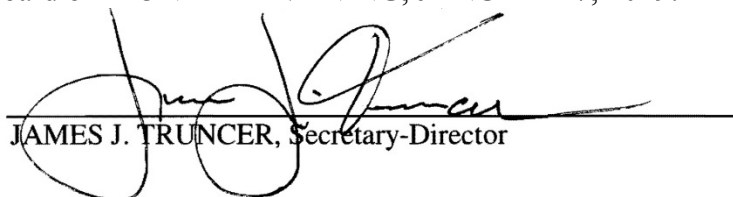
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust #52000, Board of Recreation Commissioners (2019), in the amount of \$91,631.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=27

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 6, 2018, for FURNISHING AND DELIVERY OF REPAIR AND INSTALLATION OF WOODEN, METAL AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0019-19), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$32,800.00:

HICKEY OVERHEAD DOORS

377 Van Dyke Place

Bayville, NJ 08721

ITEMS: Total Lump Sum Bid, 2019 Supply/Service Contract for the Period of 01/01/19 through 12/31/19; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2020)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for an additional one (1) year period (2020); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

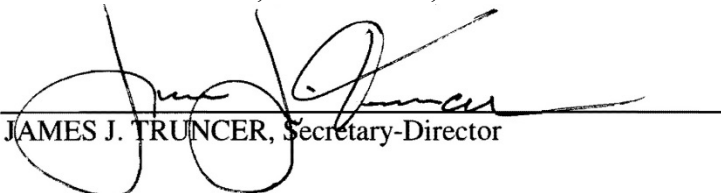
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2019), in the estimated amount of \$32,800.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=27

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=28

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SAMPLING, TESTING AND REPORT PREPARATION FOR NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR THE CHARLESTON SPRINGS GOLF COURSE CLUBHOUSE, MILLSTONE TOWNSHIP, NJ, FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 (Ref. #18-80 & PS #06-19), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is from January 1, 2019 through December 31, 2019; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 14, 2018; and

WHEREAS, FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, has submitted a written proposal dated December 14, 2018, indicating they will provide PROFESSIONAL SAMPLING, TESTING AND REPORT PREPARATION FOR NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR THE CHARLESTON SPRINGS GOLF COURSE CLUBHOUSE, MILLSTONE TOWNSHIP, NJ, FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 (Ref. #18-80 & PS #06-19), in an Amount Not to Exceed \$6,190.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2019), in an amount not to exceed \$6,190.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with FRENCH & PARRELLO ASSOCIATES, PA, 1800 Route 34, Suite 101, Wall, NJ 07719, as per proposal dated December 14, 2018, for providing PROFESSIONAL SAMPLING, TESTING AND REPORT PREPARATION FOR NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR THE CHARLESTON SPRINGS GOLF COURSE CLUBHOUSE, MILLSTONE TOWNSHIP, NJ, FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 (Ref. #18-80 & PS #06-19), in the Contract Amount Not To Exceed \$6,190.00; and

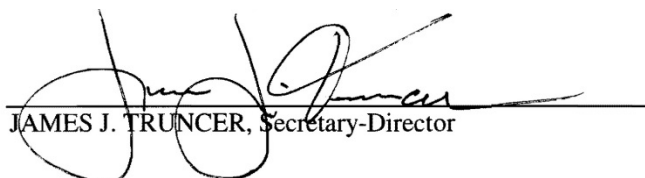
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$6,190.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=28

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=29

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire a pool of Title Companies for PROVIDING TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2021 (36 MONTHS) (Ref. #18-60 & PS #50-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, Title Insurance fees are regulated by New Jersey State Law; and

WHEREAS, requests for written qualifications were received by the Purchasing Agent on or before the required submission date of December 4, 2018; and

WHEREAS, the following two (2) vendors have each submitted a written qualifications for PROVIDING TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2021 (36 MONTHS) (Ref. #18-60 & PS #50-18), in the Estimated Aggregate Contract Amount of \$100,000.00:

1. ATTORNEYS LAND TITLE AGENCIES, INC., 222 Highway 35, P.O. Box 4142, Middletown, NJ 07748 (*Proposal Dated 10/23/18*)
2. TRIDENT ABSTRACT TITLE AGENCY, LLC, 1340A Campus Parkway, Wall, NJ 07753 (*Proposal Dated 10/25/18*)

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners—Project #00057, in the Estimated Aggregate Contract Amount of \$100,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with each of the two (2) Title Companies listed above, to form a pool, for PROVIDING TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2021 (Ref. #18-60 & PS #50-18), in the Estimated Aggregate Contract Amount of \$100,000.00; and

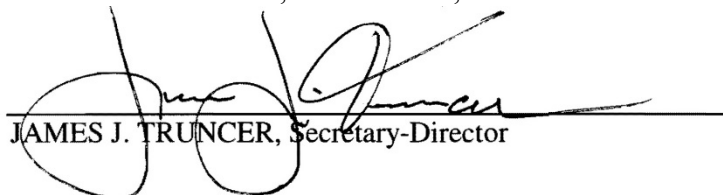
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$100,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=29

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=30

WHEREAS, the Monmouth County Board of Recreation Commissioners solicited and received written proposals for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 803, LOTS 13 & 14, TOWNSHIP OF WALL, NEW JERSEY, ±2.29 ACRES, OWNER: 1970-1972 ROUTE 34 NORTH, PROJECT: ADDITIONS TO BEL-AIRE GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #18-78), a copy of said proposals being on file in the Board's Office of Administrative Services; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 3, 2018; and

WHEREAS, WADE APPRAISAL, LLC, Metuchen, NJ, submitted a written proposal dated November 30, 2018, for providing the above services, in an Amount Not to Exceed \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the written proposal of WADE APPRAISAL, LLC, 460 Main Street, Metuchen, NJ 08840, dated November 30, 2018, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 803, LOTS 13 & 14, TOWNSHIP OF WALL, NEW JERSEY, ±2.29 ACRES, OWNER: 1970-1972 ROUTE 34 NORTH, PROJECT: ADDITIONS TO BEL-AIRE GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #18-78), is hereby accepted in the Contract Amount Not To Exceed \$3,000.00; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED the New Jersey Business Registration is on file in the office of the Purchasing Department; and

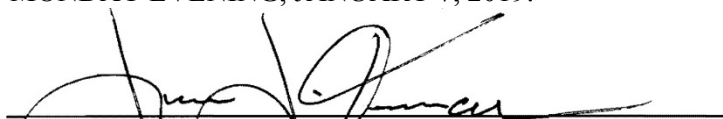
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2018), Project #00002, in an amount not to exceed \$3,000.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=31

WHEREAS, the Monmouth County Board of Recreation Commissioners solicited and received written proposals for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 803, LOTS 13 & 14, TOWNSHIP OF WALL, NEW JERSEY, ±2.29 ACRES, OWNER: 1970-1972 ROUTE 34 NORTH, PROJECT: ADDITIONS TO BEL-AIRE GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #18-78) a copy of said proposals being on file in the Board's Office of Administrative Services; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 3, 2018; and

WHEREAS, TOM RODRIGUEZ ASSOCIATES, Stockton, NJ, submitted a written proposal dated November 29, 2018, for providing the above services, in an Amount Not to Exceed \$3,600.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the written proposal of TOM RODRIGUEZ ASSOCIATES, 74 Lambert Road, Stockton, NJ 08559, dated November 29, 2018, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 803, LOTS 13 & 14, TOWNSHIP OF WALL, NEW JERSEY, ±2.29 ACRES, OWNER: 1970-1972 ROUTE 34 NORTH, PROJECT: ADDITIONS TO BEL-AIRE GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #18-78), is hereby accepted in the Contract Amount Not To Exceed \$3,600.00; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,600.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED the New Jersey Business Registration is on file in the office of the Purchasing Department; and

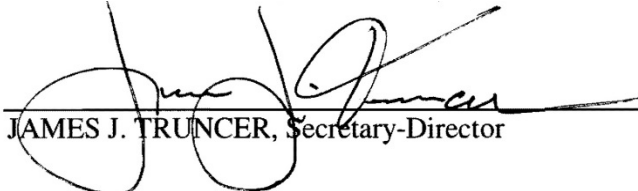
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2018), Project #00002, in an amount not to exceed \$3,600.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=32

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 92, LOT 1.06, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNER: JOSEPH (AKA FARAGALLAH) & DEMIAN, ±1.2 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #18-64 & PS #57-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 18, 2018; and

WHEREAS, DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, has submitted a written proposal dated December 14, 2018, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 92, LOT 1.06, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNER: JOSEPH (AKA FARAGALLAH) & DEMIAN, ±1.2 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #18-64 & PS #57-18), in an Amount Not to Exceed \$1,300.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2018), Project #00027, in an amount not to exceed \$1,300.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, 42 East Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated December 14, 2018, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 92, LOT 1.06, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNER: JOSEPH (AKA FARAGALLAH) & DEMIAN, ±1.2 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #18-64 & PS #57-18), in the Contract Amount Not To Exceed \$1,300.00; and


BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,300.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=33

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 92, LOT 1.06, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNER: JOSEPH (AKA FARAGALLAH) & DEMIAN, ±1.2 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #18-64 & PS #57-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 18, 2018; and

WHEREAS, COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, has submitted a written proposal dated December 17, 2018, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 92, LOT 1.06, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNER: JOSEPH (AKA FARAGALLAH) & DEMIAN, ±1.2 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #18-64 & PS #57-18), in an Amount Not to Exceed \$1,490.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2018), Project #00027, in an amount not to exceed \$1,490.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COMPREHENSIVE APPRAISAL CORPORATION, 330 Mounts Corner Drive, #237, Freehold, NJ 07728, as per proposal dated December 17, 2018, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 92, LOT 1.06, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNER: JOSEPH (AKA FARAGALLAH) & DEMIAN, ±1.2 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #18-64 & PS #57-18), in the Contract Amount Not To Exceed \$1,490.00; and

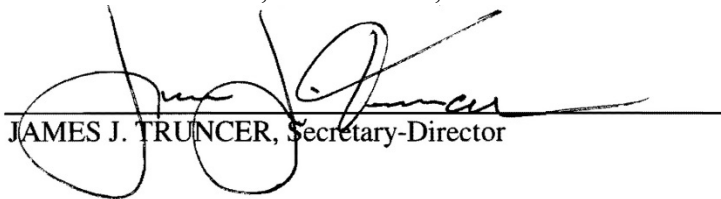
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,490.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=33

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=34

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary to amend the 2019 SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, as adopted on November 19, 2018, by Resolution #R-18-11-19=390.

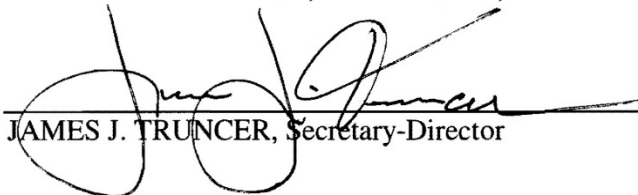
NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the 2019 SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS is hereby amended, as hereunto attached; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR of the BOARD is hereby AUTHORIZED to POST and SEND NOTICE of the Amended 2019 SCHEDULE OF REGULAR MEETINGS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, to the COUNTY CLERK, and NEWSPAPERS as DESIGNATED BY THE BOARD and CIRCULATED in MONMOUTH COUNTY, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=34

2019

SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS TO BE HELD IN THE BEECH ROOM OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ, AT 7 PM, AS ADOPTED BY BOARD RESOLUTION NO. R-18-11-19=390, ON NOVEMBER 19, 2018 AND AS AMENDED BY BOARD RESOLUTION NO. R-19-1-7=34 ON JANUARY 7, 2019.

Monday	January		7
<u>Tuesday</u>	January		22
Monday	February		11
Monday Weds.	February	25	27
Monday	March		11
Monday	March		25
Monday	April		8
Monday	April		22
Monday	May		6
Monday	May		20
Monday	June		10
Monday	June		24
Monday	July		15
Monday	August		5
Monday	August		19
Monday	September		9
Monday	September		23
Monday	October		7
Monday	October		21
Tuesday Monday	November	12	4
Monday	November	25	18
Monday	December	9	2
Monday	December	23	16

BY ORDER OF THE MONMOUTH COUNTY
BOARD OF RECREATION COMMISSIONERS

FRED J. RUMMEL, CHAIRMAN
JAMES J. TRUNCER, SECRETARY-DIRECTOR

DATED: NOVEMBER 19, 2018, AND AS AMENDED JANUARY 7, 2019

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=35

WHEREAS, the Monmouth County Board of Recreation Commissioners retained the extraordinary unspecifiable services of COMPACT SYSTEMS, Charleston, SC, on February 21, 2017, by Resolution #R-17-2-21=86, for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE, Items: Furnishing and Delivery of Computer Programming and Maintenance for a Two (2) Year Period (2017 & 2018), Approximately Fifteen (15) Hours Per Month @\$1,500.00 Per Month, with the Board of Recreation Commissioners reserving the Option to Extend the Contract for an Additional One (1) Year Period (2019); in in an Amount Not To Exceed \$18,000.00 Per Year, as per original proposal dated December 15, 2016; and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contract for one (1) additional year (2019); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND THE CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2019), as per proposal, under the same terms and conditions as per bid specifications.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2019), as originally awarded by Resolution #R-17-2-21=86, to COMPACT SYSTEMS, 138 Riverland Drive, Charleston, SC 29412, for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE, Items: Furnishing and Delivery of Computer Programming and Maintenance for the one (1) Year Period (2019), Approximately Fifteen (15) Hours Per Month @\$1,500.00 Per Month, in an Amount Not To Exceed \$18,000.00 Per Year, as per original proposal dated December 15, 2016; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$18,000.00 per year provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that notice of this extraordinary unspecifiable services contract extension for the year 2019 shall be published in the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

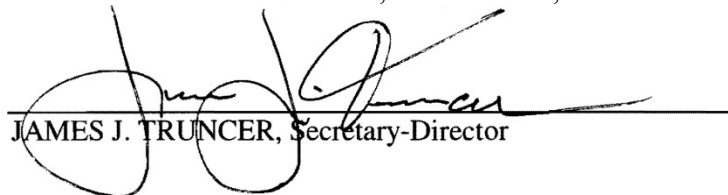
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2019), in the amount of \$18,000.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=35

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=36

WHEREAS, the Monmouth County Board of Recreation Commissioners operates and maintains various county park and recreation areas pursuant to N.J.S.A. Title 40:12-1 et. seq., for the public's benefit and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners has the authority to establish suitable Rules and Regulations Governing the Public's Use of County Park and Recreation Areas as provided for under N.J.S.A. Title 40:12-6; and

WHEREAS, the Monmouth County Board of Recreation Commissioners did ADOPT SUPPLEMENTAL RULES & REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR on December 7, 2015, by Resolution #R-15-12-7=452; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deemed it necessary to AMEND said SUPPLEMENTAL RULES & REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR to include the following changes: (Note: additions are shown in **bold** with underlines, and deletions are shown ~~with a strikethrough~~.)

Sections V, E, 5, b, (2)

- Add text "Snack food vendors shall sell only three (3) types of snack food items and/or beverage, with the exception of **any designated 20' x 30' snack space which may sell four (4) and** any designated 20' x 40' snack space which may sell five (5).

Sections VI, K

- Add text: "All Main and Snack Food vendors must complete and submit a Statement of Ownership form **and a satisfactory sanitary inspection certificate issued in the past year by a government Board of Health agency**."

Sections XI, C, 8

- Replace text: "~~Smoking shall not be permitted in any vending space, food or commercial areas.~~" with "**No person shall use any tobacco products, which include, but are not limited to smoking (e.g., cigarettes, pipes, cigars, e-cigarettes or vaporize cigarettes, etc.) and/or using smokeless tobacco (e.g., snuff, chew, etc.) on the Fairgrounds or within any building.**"

Sections XII, B, 3

- Add text: "Area 5 – Corner 20'x20' Spaces **& 20'x30' Spaces** 208volt/50 amp/single phase/14-50R receptacle (generators ***ARE NOT*** permitted)

; and

WHEREAS, the above changes to Amend the Supplemental Rules and Regulations Governing Exhibitors and Vendors at the Monmouth County Fair were introduced for adoption by Board Resolution #R-18-12-3=429, at the Board's regular meeting of December 3, 2018, and a Notice of Public Hearing on their adoption as scheduled for January 7, 2019, was published in the Asbury Park Press on December 20, 2018, as required by law; and

R-19-1-7=36 (Continued)

WHEREAS, said Public Hearing has been held at the Board's regular meeting of January 7, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT AMENDED SUPPLEMENTAL RULES & REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR, as hereunto attached; and

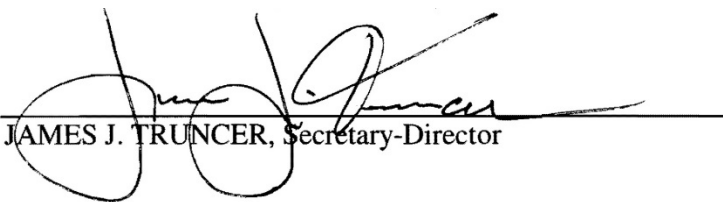
BE IT FURTHER RESOLVED that said Amended Supplemental Rules and Regulations Governing Exhibitors and Vendors at the Monmouth County Fair shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board; and

BE IT FURTHER RESOLVED that the BOARD does hereby AUTHORIZE the SECRETARY-DIRECTOR to POST AND PUBLISH NOTICE of ADOPTION of said AMENDED SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR, as required by law.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR AS ADOPTED BY THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS ON MONDAY, DECEMBER 7, 2015 BY RESOLUTION NO. R-15-12-7=452, AND AS AMENDED ON JANUARY 7, 2019 BY RESOLUTION NO. R-19-1-7=36

I. PURPOSE OF THE MONMOUTH COUNTY FAIR

- A. To provide a showcase for county agriculture, agricultural related businesses, businesses, industries, agencies, natural resources and historical heritage of Monmouth County.
 - 1. Exhibit and vending areas at the Monmouth County Fair are established as public attractions.
 - 2. Exhibitors and vendors participating in the Monmouth County Fair have the opportunity to display, promote and/or sell their respective items, products, and services to the public.
- B. To portray the rich and varied lifestyle which Monmouth County offers to its residents.
- C. To present the values of agriculture in Monmouth County and accomplishments of Monmouth County's 4-H Program to the public.
- D. To provide the public with a recreational experience in a family oriented, country atmosphere.

II. DEFINITIONS

- A. Fair - the Monmouth County Fair, being the annual event designated by the Monmouth County Board of Recreation Commissioners to accomplish the aforementioned purposes.
- B. Fair Management – the Monmouth County Board of Recreation Commissioners and their designees who shall be responsible for the planning, operation, administration, control and coordination of all functions relating to the Monmouth County Fair.
- C. Fairgrounds – any and all areas of land designated and approved by the Fair Management to be utilized and occupied in operating the Monmouth County Fair.
- D. Exhibitor – any individual, group, organization or business assigned a designated space/booth to engage in organized communication with Fair visitors in person and/or through displays, posters, leaflets, sale of goods and services, films, recordings, television or any other medium.
- E. Vendor – any individual, group, organization, or business assigned a designated space/booth to engage in direct over-the-counter sales of goods, services, food or beverages at the Fair.

III. CLASSIFICATION OF EXHIBITORS AND VENDORS

The Fair Management shall be the sole judge in determining the classification of any given exhibitor or food vendor.

For the purpose of these rules and regulations, reservations and the collection of fees, an exhibitor or vendor shall be classified as follows:

- A. **Commercial Exhibitor** – any exhibitor engaged in selling or attempting to sell goods or services for personal or corporate profit.
- B. **Artist/Craftsperson** – any exhibitor displaying or selling hand-made original works.
- C. **Non-Profit Exhibitor** – any exhibitor providing a public service and supported by donations, membership dues, or fund-raising activities and who exhibits for the purpose of attempting to raise funds.
- D. **Government Exhibitor** – any exhibitor engaged in public service activities and funded primarily through tax revenues.
- E. **Food Vendor** – any individual group, organization, or business engaged in the sale or offering of food or beverage. Five (5) classes of food vendors are established based upon the following:
 - 1. Main Food Vendor – vendors who prepare, package or offer items on-site for on-premise consumption and/or vendors who serve a beverage. Examples of this include, but are not limited to, the following: fried/grilled chicken, gyros, hot dogs, hamburgers, pizza, steaks, and seafood.
 - 2. Snack Food Vendor – vendors who prepare, package, or offer snack food items on-site for on-premise consumption and/or vendors who serve a beverage. Examples of this include, but are not limited to, popcorn, roasted nuts, frozen dessert (ex. ice cream, Italian ice), flavored coffees, fresh fruit cups, pretzels, funnel cake, fried candy, and fried snack foods (ex. oreos).
 - 3. Pre-packaged Food Vendor – vendors who sell ingestible items in pre-packaged, sealed wrappers/containers. Examples of ingestible items include, but are not limited to, the following: confections, candy, chewing gum, nuts and seeds, dried fruits, freeze-dried foods, baked goods, honey, health foods, and vitamins.
 - 4. Farm Produce Vendor – vendors who sell fresh farm produce for off-premise consumption only.
 - 5. Free Sample Vendor – any exhibitors who offer only free samples of a food product or beverage.

IV. ADDITIONAL CLASSIFICATIONS

A. Public Issues Area

Area, on or adjacent to fairgrounds, where an individual, group or organization may be granted permission, upon receipt of Application/Permit for Public Assembly/ Demonstration and/or other constitutionally protected activities to hold an event as provided for under the First Amendment to the United States Constitution. Anyone granted said permission shall fully comply with the conditions governing public assembly or permission will be immediately revoked.

B. Subsidized Exhibits

1. Each year the Fair Management may designate specific areas within the Fairgrounds for use only by exhibitors who qualify under the criteria set forth by the N. J. Department of Agriculture whereby subsidies for said exhibits are given to the Fair by the department.
2. Qualifying exhibitors may be exempted from the space allocations set forth elsewhere.
3. Qualifying exhibitors may be entitled to a reduced fee for their exhibit space.
4. Qualifying exhibitors shall abide by all other rules and regulations governing exhibitors in the Fair.

C. Agrarian Exhibits

1. Each year the Fair Management may designate specific areas within the Fairgrounds for use only by exhibitors having products or services that are agrarian in nature.
2. Agrarian exhibits may be exempted from the space allocations set forth elsewhere.
3. Agrarian exhibitors who do not qualify as a subsidized exhibit shall not be entitled to a reduced fee for their exhibit space.
4. Agrarian exhibitors shall abide by all other rules and regulations governing exhibitors in the Fair.

V. EXHIBIT AND VENDING SPACES

- A. Specific, designated areas within the Fairgrounds are established for use by exhibitors and vendors who have obtained a permit for their activity. Exhibitors and vendors may only set up their operations in areas of the Fairgrounds so designated by the Fair Management.
- B. Specific units of space are defined within each designated exhibit and vending area of the Fairgrounds. These spaces are either under tent cover or outdoors with no cover.
- C. All exhibitors and vendors shall restrict their sales, solicitations, promotional activities and devices, signs, posters, and handouts to be within the specific, designated unit of space to which they have been assigned. No extension into adjoining spaces or areas is permitted.
- D. All exhibitors and vendors shall be restricted to spaces so designated for each purpose. Exhibitors wishing to combine exhibitor classifications in your exhibit space will be charged at the highest rate of said classifications. (Example: if combining a crafter and commercial classification, you will be charged at the commercial rate and all commercial requirements must be met.)

E. No exhibitor or vendor shall be given exclusive rights by the Fair Management to be the sole distributor, agent or vendor of a particular item, product or service at the Fair. The Fair Management shall limit the physical location of two (2) exhibitors or vendors having the same or similar item, product or service to be a minimum of 10 feet apart from each other in any direction, so that said exhibitors or vendors shall not be directly adjacent to one another.

1. Commercial Exhibits:

- a. The total number of spaces that are allocated to commercial exhibitors having same or similar type of goods and services shall be limited as follows:
 - (1) Jewelry (which excludes hand crafted items) – Not more than five (5) exhibitors shall be allowed.
 - (2) Novelties (small, mass produced, prepackaged items such as toys, trinkets, practical jokes, inflatables, glow in the dark items, etc.) - Not more than five (5) exhibitors shall be allowed.
 - (3) General merchandise (three or more kinds of dissimilar items) – Not more than five (5) exhibitors shall be allowed.
 - (4) T-Shirts/Clothing – Not more than five (5) exhibitors shall be allowed.
 - (5) Political Parties – Not more than three (3) exhibit spaces shall be designated and set aside for political parties.
 - (6) Other Categories of Goods & Services – Not more than three (3) exhibitors providing the same goods and/or services shall be allocated.
- b. Not more than two (2) designated exhibit spaces under tent cover shall be allocated to any one (1) given commercial exhibitor and both spaces shall adjoin one another.

NOTE: The Fair Management may waive the allocations described above in paragraph b when unusual and justifiable circumstances arise that would warrant additional adjoining space.

2. Non-Profit Exhibits:

- a. The total number of non-profit exhibit spaces that are allocated at a reduced fee shall be limited to not more than ten (10) exhibit spaces and placement limited to under tent cover only.
- b. Not more than one (1) designated exhibit space under tent cover shall be allocated at a reduced fee to any one (1) given non-profit organization.
- c. To qualify as a non-profit, exhibitors must furnish Fair Management with a signed and notarized County of Monmouth Board of Recreation Commissioners Organization Non-Profit Status Affidavit.

3. Artist/Craftsperson:

- a. Allocate at least ten percent (10%) of all the designated exhibit space for artists/craftspersons.

- b. Space is available only to these artists and craftpersons displaying or selling original works. No commercially purchased merchandise, kit work, artwork, copies, numbered paintings, or edible products will be allowed.
 - c. To qualify as an artist/craftsperson, you must submit a minimum of three (3) photographs of your work with your application. Fair Management reserves the right to deny entry to any applicant whose work is deemed to be inconsistent with the stated purpose of the Fair or remove any vendor not displaying their own originally crafted works.
4. Government Exhibits:
- a. The Fair Management will, prior to vendor/exhibitor selection, designate no more than five (5) spaces to be allocated free of charge to government agencies.
 - b. The Monmouth County Fair Management will designate a special area under tent cover to showcase governmental services provided by Monmouth County. Monmouth County Government agencies wishing to be placed in other spaces under tent cover will be charged the non-profit rate for that space (note: such space can ONLY be designated “aisle x”). Any designated exhibit space utilized by the Monmouth County Park System shall not be included in any of the allocations and conditions set forth above.
5. Food Vendors:
- a. Not more than one (1) designated Main or Snack Food vending space may be allocated to any one (1) given food vendor (individual, company, corporation, association, etc.).
 - b. All food vendors shall be restricted to vending space so designated for that purpose. The allocations of food vending spaces that are made by the Fair Management shall be based upon the following:
 - (1) Main Food - The total number of main food vending spaces in which the same food items or products are sold shall be limited to not more than one (1) space in Area 6 and one (1) space per side of Area 5. Area 6 is designated for self-contained food trucks only. A maximum of three (3) menu items will be allowed per main food vendors. All main food vendors can sell straight, curly, steak, or sweet potato fries; these “non-specialty fries” DO NOT count as a menu item. All vendors can sell non-alcoholic beverages (except those listed as snack items), including fresh squeezed lemonade.
 - (2) Snack – The total number of snack food vending spaces in which the same food items or products are sold shall be limited to not more than three (3) spaces. Snack food vendors shall sell only three (3) types of snack food items and/or beverage, with the exception of any designated 20’ x 30’ snack space which may sell four (4) and any designated 20’ x 40’ snack space which may sell five (5). There must be two (2) ice cream/frozen yogurt vendors (at least one must sell soft ice cream). An ice cream vendor can also sell pre-packaged ice cream.

- (3) Pre-packaged Food – At least three (3) spaces shall be designated under tent cover for pre-packaged food vendors. Each wrapper/container shall clearly show the registered trade name for the item(s) within. All of the rules and regulations set forth for commercial use of designated exhibit spaces under tent cover shall apply.
 - (4) Farm Produce – Farm produce vendors shall be permitted to occupy designated exhibit spaces outdoors. All of the rules and regulations set forth for commercial use of said spaces shall apply.
 - (5) Free Sample – Free sample vendors shall be permitted to occupy designated exhibit spaces under tent cover. All of the rules and regulations set forth for commercial use of designated exhibit spaces under tent cover shall apply. Free samples shall not exceed two (2) ounces liquid measure or be greater than a bite-size portion per recipient.
- F. The Fair Management may adjust the allocation of exhibit and vending spaces if it is deemed to be in the best interest of the Fair.

VI. APPLICATIONS FOR SPACE

- A. A permit is required from the Fair Management for the use of any exhibit or vending space. The permittee, 18 years or older, shall first submit an Application for Space, the appropriate fee to the Fair Management, plus any other submission required in the agreement.
- B. Only one application for exhibit/vending space may be submitted per household, individual, company, corporation, association, etc. If more than one application is submitted, both applications will be null and void and applicant will forfeit the opportunity to participate in the Monmouth County Fair. Food vendors may apply for both food and snack spaces, but can only be accepted for one space.
- C. Exhibitors and Vendors shall submit an Application for Space, either for food or non-food space(s), whichever applies. Said Applications shall be completed in all parts by the applicant. In particular, applicants shall itemize specifically all of the items, products and/or services they intend to sell, exhibit or promote.
- D. All Applications for Space shall be manually signed and dated by the applicants or their agents. Applications for Space that are not manually signed and dated by the applicant will be returned along with any payments.
- E. All Applications for Space shall be accompanied with the appropriate fee(s) for the space(s) requested by the applicant, made payable to the Monmouth County Board of Recreation Commissioners. Any checks that are not covered by sufficient funds will be returned. If said check is for initial payment, vendor will lose reserved space and not be allowed to participate in the Fair for that year. If said check is for final payment, vendor will lose reserved space, will not be refunded initial payment, and will not be allowed to participate in the Fair for that year.
- F. All payments for main food and snack food spaces **MUST** be in the form of a certified check or money order. No personal checks shall be accepted as payment for these spaces. If selected, balances may be paid by credit card.

- G. Monmouth County residents shall be charged a reduced exhibit/vending rate. County rate status is defined:
1. A domicile resident of Monmouth County and the principal owner/operator of the applying business. Applicant claiming domicile residence in Monmouth County must provide a current property tax bill or two (2) other acceptable proofs of residence as follows:
 - a. Legible copy of both sides of applicant's valid digital photo driver's license.
 - b. Utility bill or credit card bill issued in the past 90 days that shows your name at your current address.
 - c. Checking or savings account statement from a bank or credit union issued in the last 60 days.
 - d. Original lease or rental agreement showing name as the lessee or renter.
 - e. College report card or transcript containing your address issued within the past two years.Note: P.O. boxes are **not** accepted as proof of address.
 2. A current tax-paying Monmouth County property owner and the principal owner/operator of the applying business, but not a domicile resident. Applicant owning property in Monmouth County but not a domiciled resident must provide current property tax bill.
 3. A business located and operated in Monmouth County, which is applying for space to promote that same business. Applicant who is not covered under # 1 and # 2, but whose business is located in Monmouth County, must provide a copy of current annual lease for said business. This business must be the same one for which application is being made.
- H. All exhibitor/vendor applications must include a legible copy of the front and back of the applicant's driver's license. If the license is not a photo license, a separate form of official government issued photo identification, such as a passport, must be included. The applicant's name must match exactly with the non-photo driver's license and one form of photo identification.
- I. Applicant must sign and return the Certification to Prevent Certain Convicted Sexual Offenders Entrance to the Monmouth County Fairgrounds.
1. In accordance with Monmouth County Board of Chosen Freeholders Resolution 05-815 Prohibiting Certain Sexual Offenders from Using Monmouth County Facilities Where Children Commonly Gather:
Any applicant who allows any person over the age of 18 who has been convicted of any crime against a minor as listed in N.J.S.A. 2:C7-2, or convicted of a similar crime under statutes of any other state or nation, and who, as a result of said conviction, is required to register with proper authorities pursuant to N.J.S.A. 2C:7-1, et seq., or required to register with any other state or national authorities, to work at the Monmouth County Fair, shall have their permit and/or contract to work at the Monmouth County Fair revoked by Fair management, shall vacate the Fairgrounds immediately upon notice of violation of this rule and shall not be issued a refund or reimbursed for services rendered.

2. All prospective workers shall be checked against the records at the New Jersey State Police Megan's Law website http://www.state.nj.us/lps/njsp/info/reg_sexoffend.html for New Jersey sex offenders and out of state residents should be checked against records at www.klaaskids.org listed under their perspective state.
- J. When applicable, each exhibitor/vendor must attach a copy of the State of New Jersey Sales Tax Certificate of Authority to the Application for Space. Only one vendor per NJ Sales Tax Certificate will be permitted to apply for an exhibit/vending space.
- K. All Main and Snack Food vendors must complete and submit a Statement of Ownership form and a satisfactory sanitary inspection certificate issued in the past year by a government Board of Health agency.
- L. All Main and Snack Food vendors must complete and submit a Freehold Health Department Temporary Food Establishment Application, along with a check for the appropriate payment made payable to Freehold Township Health Department.

VII. LOTTERY DRAWING PROCEDURE

- A. Each year a specific date shall be established by the Fair Management on which reservations and the issuance of permits shall begin for exhibitor and vendor space in the Fair. No later than ten days prior to the date, time and place which the lottery drawing is scheduled to occur, a public notice shall be placed in local newspapers announcing this date, time and place and identifying where information and application packets can be obtained for vendor spaces.
- B. The Fair Management, in care of the Monmouth County Park System, shall accept applications and payments of exhibits and vending space in the Fair each year. Non-food vending space will be drawn regardless of residential status. Of initial applications, 50% of food vending space shall be allocated to Monmouth County residents.
- C. Envelopes that contain applications and payments for space shall be so designated on the outside of said envelope. A return address shall also appear on the outside of said envelope.
- D. Envelopes containing applications and payments for space that are received by the Fair Management on or before the designated assignment date are numbered and a corresponding ticket is placed in a rotating drum. On the designated assignment date, said tickets are drawn by random lottery and matched to their corresponding numbered envelope. All tickets are drawn at random and the corresponding applicant is placed according to the space preferences indicated on the application. Completed applications received after the designated assignment date are numbered in the order received and are assigned a space, if available. If no space is available, the applicants shall be placed on a designated waiting list.
- E. After all applications have been drawn, selected main food and snack vendors shall select their first main food/snack item based upon the order in which they were drawn. (Please note: "OTHER" category can be used as a 1st choice for main food vendors as long as the vendors are specific with their menu request. "Other" will not be considered as a choice if items are not described on the application.) Second items shall be chosen in reverse order and third choice in the original order. The vendor shall have a 3 minute time limit to make selections.

F. Incomplete applications shall be placed on the waiting list.

VIII. EXHIBITOR AND VENDOR WAITING LISTS

- A. Exhibitors and vendors who express a desire to participate in the Fair after all of the relevant designated spaces have been allocated shall be placed on a waiting list, to be contacted by the Fair Management in the event of a cancellation or vacancy of said space(s).
- B. The name, address and telephone number of those requesting space and the date and time of said request shall be recorded by the Fair Management. The relevant type of goods and/or services shall also be noted.
- C. Whenever a cancellation or vacancy of designated space occurs in an exhibit or vending classification, those who are on the waiting list for said space shall be contacted, in order, based upon the following:
1. Monmouth County residents or agents having goods or services that have not reached allocation limits.
 2. New Jersey residents or agents having goods or services that have not reached allocation limits.
 3. Monmouth County residents or agents having goods or services that are being the least represented in the Fair.
 4. New Jersey residents or agents having goods or services that are being the least represented in the Fair.
 5. Out-of-state residents or agents having goods or services that have not reached allocation limits.
 6. Out-of-state residents or agents having goods or services that are being the least represented in the Fair.

NOTE: The Fair Management shall endeavor to provide as many different types of exhibits and vendor items for the public as possible. The six (6) priorities stated above are in keeping with said endeavor.

IX. PAYMENTS FOR SPACE

- A. Each year, down payments to reserve exhibitor/vending space at the Fair must accompany the Application for Space. All exhibitors and vendors who have made down payments to reserve space at the Fair shall submit the balance due for said space according to the schedule established by the Fair Management each year and stated on the Application for Space.
- B. Failure by any exhibitor or vendor to remit the balance due for space on or before the aforementioned dates shall result in the forfeiture of payment(s) made and the space(s) reserved without recourse.

- C. Payments for exhibit and vending space(s) at the Fair, with the exception of Main and Snack Food vendors, shall be made by check or money order made payable to the Monmouth County Board of Recreation Commissioners. All payments for Main and Snack Food spaces MUST be made in the form of a certified check or money order. After acceptance, balances may be paid by credit card.

X. INSURANCE REQUIREMENTS

- A. All vendors and exhibitors who are accepted each year to participate in the Fair shall submit the required proof of commercial general liability insurance, including products liability, workers compensation and employers' liability insurance, with all particulars, to the Fair management directly from the insurance agency on or before June 1st of the year of the Fair. The types of coverage and limits shall be in accordance with the sample certificate of insurance furnished to the permit holder in the Application for Space packet.
- B. In addition, any vendor or exhibitor that permits Fair visitors to have contact with or enter into vehicles (ex. food vendors serving from vehicles) will be required to show proof of coverage for automobile liability insurance in the amount described in the Application for Space packet.
- C. The County of Monmouth shall be named as the additional insured on said vendor's or exhibitor's commercial general liability policy and in the Description of Operations it shall state "The County of Monmouth, the Monmouth County Board of Recreation Commissioners, and their employees and agents are hereby named as additional insured on permit holder's commercial general liability policy by endorsement."
- D. All such coverage shall be effective for the duration of the Fair, including set-up, operation, and until such time as the vendor has removed all property from the premises.
- E. The County of Monmouth, through the Monmouth County Board of Recreation Commissioners, shall be provided with at least 30 days' written notice of cancellation or non-renewal of any policy or endorsement. Said notice shall be made immediately whenever a cancellation or non-renewal is made less than 30 days before the Fair officially begins.

XI. VENDOR RESPONSIBILITIES & CONDITIONS OF EXHIBITOR/VENDOR SPACE

- A. All exhibits, displays and vendor concessions shall remain set up, and in full operation for the entire duration of the Fair. Exhibitors and vendors will be visibly present in their space(s) and be available to answer all questions. Exhibitors and vendors who do not comply or who are absent from their assigned space(s) during the designated Fair hours of operation may have their permit(s) revoked by the Fair Management. There shall be no refund for a revoked permit.
- B. Exhibitors are only permitted to sell and/or display items that have been indicated on their application and approved by Fair Management. If an exhibitor is selling or displaying an item that has not been approved, Fair Management may ask the exhibitor to remove the item from their space. If the exhibitor does not cooperate, Fair Management may revoke the permit for the space.

C. PROHIBITED ITEMS

1. No alcoholic beverages or controlled substances shall be sold, consumed or possessed on the Fairground by any exhibitor or vendor or their agents and employees. The sale of tobacco products shall not be allowed on the Fairgrounds.
 2. All exhibitors and vendors shall be prohibited from selling, distributing or possessing fireworks of any kind, items that explode upon percussion (caps, "bang torpedoes", stink bombs, etc.), firearms, toy guns of any kind, knives of any sort, martial arts paraphernalia, flammable sprays, super soaker type water guns, silly string spray or any items intended to inflict bodily harm or discomfort. Any other products that are judged by the Fair Management to be undesirable for the best interest of the Fair shall not be allowed.
 3. Animals that are not an integral part of an exhibit shall not be allowed on the Fairgrounds. Fair Management must be notified at the time of acceptance to Fair and must give approval if any animal is to be a part of an exhibit.
 4. Exhibitors promoting free vacations, time-share vacations or opportunities, or similar services shall not apply for a permit to participate in the Fair.
 5. No counterfeit products shall be permitted to be sold at the Fairgrounds. Selling counterfeit products shall be cause for your permit(s) for space to be revoked and the vendors shall be escorted off the fairgrounds.
 6. Any procedure that causes the piercing of a person's skin shall not be allowed. This includes such procedures as ear piercing and permanent tattooing.
 7. No trailers are permitted under tent cover.
 8. No person shall use any tobacco products, which include, but are not limited to smoking (e.g., cigarettes, pipes, cigars, e-cigarettes or vaporize cigarettes, etc.) and/or using smokeless tobacco (e.g., snuff, chew, etc.) on the Fairgrounds or within any building.
 9. Cooking is not permitted in any commercial space at any time.
 10. All cylinders/tanks containing flammable/combustible compressed gas, used for any exhibit or vending purposes, shall be prohibited from being located under tent cover.
 11. Helium-filled balloons and other helium-filled devices may not be displayed, sold or given away or released from the Fairgrounds.
 12. No beverages may be served or sold in glass containers. However, vendor may pour beverages from glass containers into paper cups. Beverages may be served in aluminum cans, plastic bottles or paper cups. No Styrofoam of any kind will be allowed on the Fairgrounds.
 13. Any items that are deemed to be inconsistent with the stated purpose of the Fair as determined by Fair Management.
- D. All exhibitors and vendors shall be subject at all times to inspection by the Fair Management as to the proper and legal conduct of the business, activity or display for which a permit has been issued. The Fair Management reserves the right to require

- Exhibitors and Vendors to remove from their displays any item(s) judged to be inappropriate for or offensive to a family theme. The Fair Management shall be the sole judge, with power to annul an exhibitor's or vendor's permit immediately, without recourse, when in the best interest of the operation of the Fair.
- E. All space(s), for which a permit has been issued, shall be used by the applicant/organization. No other group, individual shall be permitted to utilize said space(s). No permit for space(s) shall be sold, transferred, sublet or assigned by any exhibitor or vendor.
 - F. All exhibitors and vendors shall provide their own tables, chairs, set-up materials, tools, electrical extension cords, hoses, backdrops, side drops, and display lighting as needed.
 - G. All structures, backdrops, side drops or components that are erected within a designated exhibit or vending space shall be free of splinters and sharp or jagged edges. The total height of any exhibit and/or structure erected within any exhibit area under tent cover shall not exceed eight (8) feet in height unless written approval has been granted in advance by the Fair Management. All construction materials used shall be of high quality. All designated exhibit and vending spaces shall be visually aesthetic. No signs, posts, equipment, or ropes may be attached to the Fair tent posts, canopy, or supports. The Fair Management shall be the sole judge in determining whether or not these conditions have been met.
 - H. All tents personally provided by the selected vendor shall be capable of being set-up so that all components of the tent and tent anchoring system are within the allotted space. All tents shall be flame retardant and have a sewn in legible label stating such.
 - I. No exhibitor or vendor shall be permitted to remain overnight on the Fairgrounds, except by advance permission of the Fair Management in areas so designated for this purpose. It shall be the responsibility of each exhibitor and vendor to arrange for their own lodging.
 - J. Each day of the Fair all exhibitors/vendors shall vacate the Fairgrounds by midnight except for Sunday night. On Sunday, all exhibitors/vendors shall vacate the Fairgrounds by 8pm.
 - K. No exhibit, display or vendor concession shall be dismantled or taken from the Fairgrounds until the designated closing hour on the last day of the Fair.
 - L. All exhibitors and vendors shall keep their assigned space (s) in a neat, clean and sanitary condition at all times by removing all debris, litter, and refuse and depositing the same in containers provided for this purpose.
 - M. Posted signs shall be legible and done in a professional manner. Fair Management shall be the sole judge in determining whether or not signs are acceptable.
 - N. All audio devices, players and/or equipment used by an exhibitor or vendor shall be kept at a low enough volume level so as not to disturb or interfere with any adjacent exhibitors or vendors. No radio or television broadcasts shall be permitted at exhibitor or vendor spaces. No band performances will be permitted in exhibitor or vendor spaces.

- O. All exhibitors displaying gasoline/diesel-fueled machinery/equipment shall have no fuel in the tanks and shall disconnect/remove batteries so as to prevent the starting of said machinery/equipment, unless written approval to do otherwise has been granted by the Fair Management.
- P. Employees of the Monmouth County Park System and members of their immediate household are not permitted to engage in any profit-making activity located at the Fair.
- Q. Any exhibitor or vendor who does not comply with the rules and regulations governing the use of exhibit and vending space at the Fair may have his/her permit(s) revoked by the Fair Management and may also be denied exhibit or vendor space at future Fairs.

R. PASSES

- 1. Each exhibitor and vendor shall be entitled to receive a limited number of Exhibitor Entrance Passes at no charge to be provided to those who are actively engaged in operating the assigned exhibit or vending space(s) and require entrance during operating hours of the Fair. It is the sole responsibility of the exhibitor/vendor to distribute the passes amongst their workers/staff. Exhibitor Passes used by persons to enter the Fair for any other reason shall be surrendered immediately and full entrance payment will be required.
- 2. Requests by an exhibitor or vendor for any additional Exhibitor Entrance Passes shall be considered upon written request. Said written requests, along with any fees for the additional passes, shall be submitted to the Fair Management, in care of the Monmouth County Park System, no later than 10 days before the Fair officially begins.
- 3. Each exhibitor and vendor shall be entitled to one (1) Vehicle Pass, which will permit access to the designated exhibitor parking area on the Fairgrounds at the Center Street entrance. All other vehicles must park in the free general parking areas.
- 4. Any vendor/exhibitor having an unauthorized reproduction of an exhibitor parking pass in their possession shall lose their privilege of parking in the vendor/exhibitor parking area for the duration of the Fair and will receive a violation notice.

S. RAFFLES & DRAWINGS

- 1. All drawings or raffles held by vendors, exhibitors, non-profit organizations, etc., must be in compliance with the New Jersey Legalized Games of Chance regulations. The exhibitor's license permitting said raffle or drawing must be on display in exhibitor's booth for the duration of the fair.
- 2. For the purposes of these rules and regulations anyone selling chances for a prize giveaway is conducting a raffle. Drawings shall constitute any giveaway where entry is free for everyone wishing to enter. Raffles, free drawings, and the like shall not be permitted unless applicant specifies the same on the Application for Space and unless approval by the Fair Management is granted in advance. All drawings must be held on the Fairgrounds before 5:00 PM the last day of the Fair. Vendors must submit by 5:30 PM the last day of the Fair a list of names and addresses of all winners and what prizes/discounts were awarded. Vendors who

do not comply with this rule shall not be allowed in any future Fairs. If the Fair closes early on the last day of the event, drawing information must be faxed to the Monmouth County Park System's Headquarters at (732) 842-4162 no later than 4:00 pm on the Monday after the Fair.

3. Only non-profit organizations who support the Monmouth County Park System and the Monmouth County 4H shall be allowed to conduct a raffle (where a fee is charged to enter). This would include, but not be limited to, the Monmouth Conservation Foundation, S.P.U.R., Friends of the Monmouth County Park System, and the Monmouth County 4H. Such organizations would be exempt from any last day of the Fair drawing deadlines. Non-profit organizations wishing to hold raffles must submit to the Fair Management, on or before June 1st of the year of the Fair their State of New Jersey Legalized Games Commission Identification number. Each organization shall apply for their identification number at the Freehold Township clerk's office.

T. ADDITIONAL FOOD/SNACK VENDOR RESPONSIBILITIES & CONDITIONS

1. In preparation for the Board of Health and Fire Marshal inspections, all food vendors shall be set up and have their operations ready no later than two hours before the Fair officially begins on the designated opening day.
2. All exhibitors and vendors shall securely chain and lock all compressed gas cylinders/tank (propane) used in conjunction with their exhibit or vending area to a metal post/stake securely driven into the ground. Propane tanks must be fenced in with a five-foot buffer between the tanks and the public.
3. All cooking equipment, including grills and slicers, must be set back at least five (5) feet from the front of the space or be protected from public access by a non-movable barrier that extends from the ground to a minimum height of five (5) feet above the ground. The Monmouth County Park System and the Monmouth County Fire Marshal shall be the sole and final judges in determining an acceptable, safe space layout.
4. Main Food and Snack Food Vendors must provide, maintain and place in plain sight a minimum of one 10 lb. ABC rated fire extinguisher with an up-to-date inspection tag.
5. All food vendors shall be required to complete and submit additional forms/applications in accordance with the rules and regulations set forth by the local Board of Health. Any fees, if applicable, shall be paid by the food vendor in addition to the fees for space(s) at the Fair. In case of cancellation, recovery of Board of Health fee is the vendor's responsibility.
6. All food vendors shall be prepared for and pass with satisfaction a sanitary inspection by the local Board of Health. Any certificates issued by the local Board of Health to the vendor shall be posted in plain sight to the public.
7. Refrigerators must be raised off the ground (ex. on wood pallets).
8. All food/snack vendors shall present their products and signs in a legible and professional manner. There shall be no visible duct tape, cardboard or other such items (paper towels, plates, napkins, etc) used for signage or displaying menu

items. Fair Management shall be the sole judge in determining whether or not signs are acceptable. If signs are judged unacceptable and vendor cannot provide acceptable signs by the start of the Fair, the Fair Committee shall provide signs for a fee of \$125 per sign established in the current County Fair Schedule of Fees & Charges.

9. All food vendors shall clearly display in plain sight to the public a menu listing all of the items being sold and the price for each item as approved by the Fair Management. These signs must be visible and clearly displayed on each of the serving sides.
10. All food vendors shall advertise and only sell those food items that have been approved and assigned by the Fair Management. Signs for other food items not approved and not for sale, must be completely covered.
11. All food vendors shall place their signs, banners, flags, menus, promotional pieces, etc., in such a manner so as not to interfere with adjacent food vendors. Signs, banners, and flags must be placed so all parts are above a minimum height of 8 feet.
12. Food vendors occupying a corner space in Food Area 5, must serve from both sides of their corner booth that face the aisles.
13. Food vendors occupying non-corner spaces in Food Areas 5 & 6 and who serve from a trailer/truck may only serve from a maximum of two sides.
14. ADDITIONAL SNACK VENDOR RESPONSIBILITIES & CONDITIONS
 - a. Space **S2** is designated for selling specialty drinks only.
 - b. Space **S4** is designated for selling hard and/or soft ice cream only.
 - c. Deep fryers will be allowed in designated spaces with the following restrictions:
 - (1) Spaces S1, S3, S5, S6, S7 – deep fryers are allowed in SELF-CONTAINED TRAILERS/TRUCKS ONLY (NO TENTS)
 - (2) Spaces S8, S9, S10 – deep fryers are allowed in self-contained trailers/trucks OR tents.

XII. UTILITIES

- A. Water is available on the Fairgrounds, however; it is not supplied directly to any main food or snack space.
- B. Electric
 1. The Fair Management shall provide electrical service (110 volt AC) in designated exhibit and vending areas.
 2. All electric receptacles at the fairgrounds are ground fault interrupted (GFI). All electrical devices, lights, cords, appliances, etc. shall be in proper condition and SHALL NOT cause interruption of electrical service.

3. The amperage of electrical service supplied to exhibit and vending space(s) varies according to location and intended use. It shall be the responsibility of each exhibitor and vendor to keep his electrical power demands within the specified limits and to provide adapters, when required.

Maximum Electrical Serviced Supplied (No extra electrical service is available):

Area 5 – Corner 20' x 20' Spaces & 20' x 30' Spaces	208volt/50 amp/single phase/14-50R receptacle (generators ARE NOT permitted)
Area 5 – Aisle	120 volt/20 amp (generators ARE NOT permitted)
Area 6	120 volt/20 amp (generators are permitted)*
Snack S1, S2, S8, S9, S10	120 volt/20 amp (generators ARE NOT permitted)
Snack S3	Two 120 volt/20 amp circuits (generators ARE NOT permitted)
Snack S4, S5, S6, S7	120/208volt/50amp/1(14R-50), 1(TT-30R), 1(5-20R) receptacles (generators are permitted)*
Commercial Tent 1	120 volts, 10 amp single outlet services with one receptacle per vendor (generators ARE NOT permitted)
Commercial Tents 2, 3, 4	120 volts/ 5 amp single outlet services with one receptacle per vendor (generators ARE NOT permitted)
Outdoor Exhibitor E1, E2	120 volts, 20 amp single outlet services with two duplex receptacles per vendor (generators ARE NOT permitted)
Outdoor Exhibitor E3-E8	120 volts, 10 amp single outlet services with one receptacle per vendor (generators ARE NOT permitted)

***Note rules pertaining to generators below**

- C. Auxiliary generators for food vendors may be permitted in designated spaces. Fair Management shall approve the location, size and type of all generators. Generator noise should not exceed 65 decibels at maximum load so as not to disturb or interfere with adjacent participants. Fair Management shall be the sole judge in determining acceptable noise level.

XIII. SET-UP AND TAKE-DOWN

- A. All exhibitors and non-food vendors shall be set up and have their operations ready no later than one hour before the Fair officially begins on the designated opening day. Food vendors must be set up and operational no later than two hours before the Fair officially begins.
- B. The exhibitor or vendor shall remove all exhibits, displays and vendor concessions, along with all materials used for such purposes, from the Fairgrounds no later than 3:00 pm on the day after the Fair has ended. Anyone removing exhibit material on Sunday must vacate the fairgrounds by 8pm. All garbage and debris must be removed from your exhibitor and/or vendor space at the conclusion of the Fair.

XIV. SECURITY

The Fair Management shall provide reasonable security at the Fairgrounds. Twenty-Four hour security shall begin no later than 3:00 pm on the day before the Fair officially begins and continue through 12:00 noon on the day after the Fair officially ends. Exhibitors and

vendors shall be responsible for the safekeeping of their exhibits, displays, merchandise and supplies. The Fair Management shall not be responsible for the loss, theft or destruction of the same.

XV. HOLD HARMLESS PROVISION

- A. All exhibitors and vendors shall understand and agree that the Fair Management, the Monmouth County Board of Recreation Commissioners, the Monmouth County Board of Chosen Freeholders and their agents and employees shall be held harmless from any liability arising from the use of exhibit or vending space(s).
- B. It is further understood and agreed upon that neither the Fair Management, the Monmouth County Board of Recreation Commissioners, the Monmouth County Board of Chosen Freeholders nor their agents shall be responsible for any loss, damage or injury due to theft, fire, explosion, vandalism, or arising out of failure of electric power or related equipment, or for any act or force of nature, civil commotion or disasters of any kind, or for any other condition beyond their control resulting to persons, equipment, merchandise, display or exhibitor/vendor space contents.
- C. The vendor understands that the Fair is an outdoor event and as such the property and the person of the vendor shall be subject to the elements. Vendor acknowledges and understands that the Monmouth County Board of Recreation Commissioners, the Monmouth County Board of Chosen Freeholders, and the County of Monmouth, does not and cannot assume any responsibility for the natural effects of the weather, winds, rain, or other causes, directly or indirectly, which are sometimes referred to as Acts of God.
- D. All exhibitors and vendors shall assume all responsibilities for any damage resulting from the operation of their exhibit, product or service. All exhibitors and vendors shall be liable for any violation of law and none shall have claim upon the Monmouth County Board of Recreation Commissioners, the Monmouth County Board of Chosen Freeholders, or their agents. Insurance coverage desired by an exhibitor or vendor shall be at his/her own expense.
- E. The Fair Management Committee shall be the sole authority for closing, canceling, or reducing the hours of the Fair for the safety of the visiting public and/or exhibitors, vendors, park system staff, 4-H staff and volunteers.

XVI. REFUNDS OF PAYMENTS AND CANCELLATIONS

- A. No refund of any payment(s) made for space by any exhibitor or vendor who has caused their permit to be revoked or who cancels his/her reservation for an exhibit or vending space shall be made by the Fair Management.
- B. Any exhibitor or vendor who fails to set up for the Fair by the date and time specified shall forfeit the space(s) assigned and no refund of payment(s) for said space shall be given by the Fair Management to the exhibitor or vendor concerned. Fair Management will review each occurrence and make an appropriate decision.
- D. No refunds shall be granted by the Fair Management, the Monmouth County Board of Recreation Commissioners, the Monmouth County Board of Chosen Freeholders and their agents nor shall any exhibitor/vendor be entitled to a refund on account of any loss or reduction in exhibit/vending hours as a result of, but not limited to, theft, fire,

explosion, vandalism, or arising out of failure of electric power or related equipment or for any act or force of nature, civil commotions or disasters of any kind, or for any other condition beyond their control resulting to persons, equipment, merchandise, display or exhibitor/vendor space contents, which result in the fair being delayed or cancelled.

XVII. EXHIBITOR AND VENDOR MAILING LISTS

After each year's Fair has ended, the Fair Management shall prepare a mailing list of exhibitors and vendors who are qualified to receive advance information and materials that pertain to the next year's Fair. Exhibitors and vendors shall remain on the mailing list for two years unless otherwise requested. Exhibitors and vendors on this mailing list shall be the following:

- A. All exhibitors and vendors in good standing who participated in the Fair just ended.
- B. All qualified exhibitors and vendors who were placed on a waiting list to participate in the Fair just ended.
- C. All qualified exhibitors and vendors who request to be placed on said mailing list.
- D. Qualified exhibitors and vendors not included in the above who are regarded as a welcome addition to the Fair by the Fair Management.

XVIII. EXHIBITOR AND VENDOR AGREEMENT

- A. Exhibitors and vendors shall be responsible for reading and agreeing to all terms of the Rules and Regulations governing exhibitors and vendors on which are stated certain responsibilities and conditions to be upheld and agreed to by applicants or their agents in order to participate in the Fair.
- B. Upon manually signing the Application for Space, the exhibitor or vendor accepts the terms of the Rules and Regulations as stated.

XIX. CONDUCT & ENFORCEMENT

- A. Any vendor or exhibitor given three (3) official violation notices for Fair Rules and Regulation infractions shall not be allowed to participate in the next year's Fair. Each additional violation notice after 3 will extend this prohibition by an additional year (i.e., four (4) violations = two (2) years, five (5) violations = three (3) years).
- B. No person shall use threatening, abusive, boisterous, insulting, vulgar, wanton, or indecent language or gesture, nor shall any person engage in any violent, abusive, vulgar, wanton, or otherwise disorderly conduct tending to disturb the peace, or to disturb or annoy others, or to create a nuisance within a County Park or Recreation Area.
- C. No person shall resist any agent or officer of the Board of Recreation Commissioners in the discharge of his duty, or fail or refuse to obey any lawful command of any such officer or agent, or in any way interfere with or hinder any such agent or officer from discharging his duty.

- D. Failure to abide by the above Rules and Regulations may result in the revocation of a vendor's permit and privileges.
- E. Fair Management shall be the sole judge in enforcing rules and regulations for the best interest of the Fair.
- F. Fair Management reserves the absolute right to immediately compel the removal of any vendor or exhibitor if their actions or conduct cause a potential risk to the health, safety or welfare of Fair patrons, staff or other vendors or exhibitors.
- G. Employees of the Board of Recreation Commissioners are vested with police authority and empowered to make and enforce County Park Rules and Regulations. Rules applying to special conditions or situations within an individual County Park, or Recreation area may be supplemental to the County Rules and Regulations. When special rules apply, they shall be posted in affected areas.
- H. County Rules and Regulations are promulgated in accordance with provisions of New Jersey Revised Statutes Title 40, Chapter 12-6 (NJRS 40: 12-6), which reads as follows:

“The Board of Recreation Commissioners shall have full control over all lands, playgrounds and recreation places acquired or leased under the provisions of Section 40:12-1 to 40:12-9 of this Title and may adopt suitable Rules, Regulations, and By-Laws for the use thereof, and the conduct of all persons while on or using the same, and any person who shall violate any such Rules, Regulations, or By-Laws shall be deemed and adjudged to be a disorderly person.”

The police authority of Park System employees is also specified in Title 40, Chapter 12-6:

“The custodians, supervisors and assistants appointed by the Board shall, while on duty and for the purpose of preserving order and the observance of the Rules, Regulations and By-Laws of the Board, have all the power and authority of police officers of the respective municipalities in and for which they are severally appointed.”

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=37

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on December 27, 2018, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE, AND SINGLE-STREAM RECYCLING SERVICE (Bid #0011-19); and

WHEREAS, BRENNAN BROTHERS CONTRACTING, LLC, Old Bridge, NJ, submitted a bid proposal for the above; and

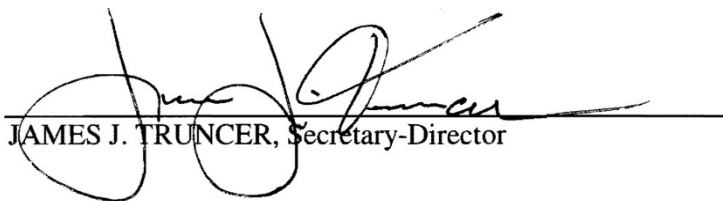
WHEREAS, the vendor did not acknowledge the addendum that was issued for said bid, which is a fatal flaw.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of BRENNAN BROTHERS CONTRACTING, LLC, 28 Maple Street, Old Bridge, NJ 08857, as received on December 27, 2018, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE, AND SINGLE-STREAM RECYCLING SERVICE (Bid #0011-19) is hereby REJECTED as the vendor did not acknowledge the addendum that was issued for said bid, which is a fatal flaw.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7-37

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=38

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on December 27, 2018, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE, AND SINGLE-STREAM RECYCLING SERVICE (Bid #0011-19); and

WHEREAS, WASTE MANAGEMENT OF NEW JERSEY, INC., Ewing, NJ, submitted a bid proposal for the above; and

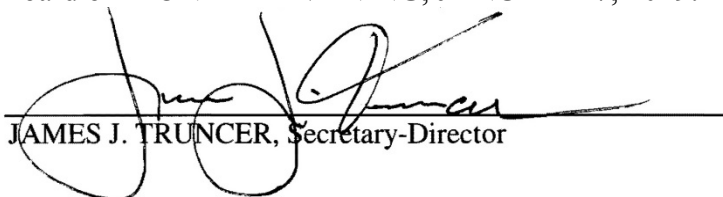
WHEREAS, the vendor did not acknowledge the addendum that was issued for said bid, which is a fatal flaw.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of WASTE MANAGEMENT OF NEW JERSEY, INC., 107 Silvia Street, Ewing, NJ 08628, as received on December 27, 2018, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE, AND SINGLE-STREAM RECYCLING SERVICE (Bid #0011-19) is hereby REJECTED as the vendor did not acknowledge the addendum that was issued for said bid, which is a fatal flaw.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7-38

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=39

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 27, 2018, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE, AND SINGLE-STREAM RECYCLING SERVICE (Bid #0011-19), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that three (3) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$162,250.00:

MAZZA RECYCLING SERVICES, LTD.
3230A Shafto Road, Unit B
Tinton Falls, NJ 08628

ITEMS: Proposal 1, Garbage Collection Services @\$104,500.00; Proposal 2, Roll-Off Container Service @\$44,000.00; Proposal 3, Recycling Services @\$13,750.00; (2019 Supply/Service Contract for the Period of 01/07/19 through 12/31/19), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

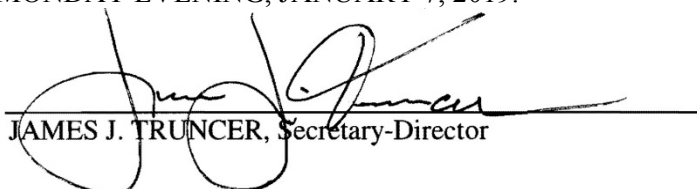
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (209), in the estimated amount of \$162,250.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=40

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 44, LOTS 7 & 7.05, MILLSTONE TOWNSHIP, NEW JERSEY, ±28 ACRES, OWNER: TSANAKOS, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #18-71 & PS #58-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 21, 2018; and

WHEREAS, H2M ASSOCIATES, INC., Howell, NJ, has submitted a written proposal dated December 18, 2018, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 44, LOTS 7 & 7.05, MILLSTONE TOWNSHIP, NEW JERSEY, ±28 ACRES, OWNER: TSANAKOS, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #18-71 & PS #58-18), in an Amount Not to Exceed \$11,500.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2018), Project #00003, in an amount not to exceed \$11,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with H2M ASSOCIATES, INC., 2380 Route 9 South, Bldg. C, Ste. 1, Howell, NJ 07731, as per proposal dated December 18, 2018, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 44, LOTS 7 & 7.05, MILLSTONE TOWNSHIP, NEW JERSEY, ±28 ACRES, OWNER: TSANAKOS, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #18-71 & PS #58-18), in the Contract Amount Not To Exceed \$11,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$11,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

R-19-1-7=40

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=41

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire a PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 44, LOTS 7 & 7.05, MILLSTONE TOWNSHIP, NEW JERSEY, ±28 ACRES, OWNER: TSANAKOS, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #18-72 & PS #59-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 21, 2018; and

WHEREAS, KENNY ENVIRONMENTAL SERVICES, Marlboro, NJ, has submitted a written proposal dated December 13, 2018, indicating they will provide a PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 44, LOTS 7 & 7.05, MILLSTONE TOWNSHIP, NEW JERSEY, ±28 ACRES, OWNER: TSANAKOS, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #18-72 & PS #59-18), in an Amount Not to Exceed \$2,545.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2018), Project #00003, in an amount not to exceed \$2,545.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with KENNY ENVIRONMENTAL SERVICES, 4 Sheffield Drive, Marlboro, NJ 08053, as per proposal dated December 13, 2018, for providing a PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 44, LOTS 7 & 7.05, MILLSTONE TOWNSHIP, NEW JERSEY, ±28 ACRES, OWNER: TSANAKOS, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE (Ref. #18-72 & PS #59-18), in the Contract Amount Not To Exceed \$2,545.00; and

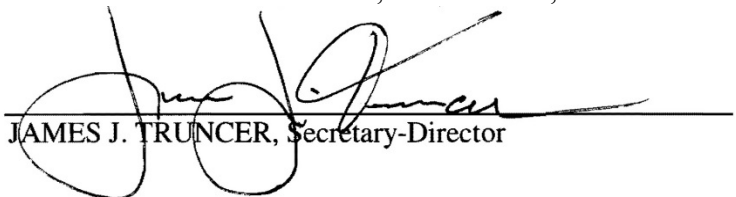
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,545.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=42

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 28, 2018, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT REPAIR PARTS AND SERVICE (Bid #0024-19), ITEM: 2019 Supply/Service Contract for the Period of 01/07/19 through 12/31/19, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021), under the same terms and conditions as per bid specification, which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, bid proposals were considered on an individual item basis and the report of the officials above mentioned shows that nineteen (19) bids were received, and the following were the lowest responsible bids received in the Estimated Total Aggregate Contract Amount of \$275,000.00:

1. ATLANTIC COAST EQUIPMENT, 1360 Route 37 West, Toms River, NJ 08755
2. CHERRY VALLEY TRACTOR SALES, 35 Route 70 West, Marlton, NJ 08053
3. FINCH SERVICES, INC., 1127 Littlestown Pike, Westminster, MD 21157
4. FOLEY, INC., 833 Centennial Avenue., Piscataway, NJ 08854
5. GARDEN STATE BOBCAT, INC., 99 Route 33, Freehold, NJ 07728
6. GROFF TRACTOR NEW JERSEY, LLC, 551 N Harding Highway, Vineland, NJ 08360
7. HARTER EQUIPMENT, INC., 615 State Rt. 33, Millstone Township, NJ 08535
8. H. BARBER & SONS, INC., 15 Raytkwich Drive, Naugatuck, CT 06770
9. JESCO, INC., 118 St., Nicholas Avenue, South Plainfield, NJ 07080
10. KLBL, INC., dba VIC GERARD GOLF CARS, 281 Squankum Rd., Farmingdale, NJ 07727
11. METRO PUMPS AND SYSTEMS, INC., 30 Liberty Street, Edison, NJ 08837
12. SMITH TRACTOR EQUIPMENT, INC., 115 Route 31 South, Washington, NJ 07882
13. STORR TRACTOR CO., 3191 US Highway 22, Branchburg, NJ 08876
14. TAYLOR NORTHEAST, INC., 931 Hemlock Road, Morgantown, PA 19543
15. TRIUS, INC., 5049 Industrial Road, Farmingdale, NJ 07727
16. VAN WICKLE AUTO SUPPLY, INC., 201 Highway 71, Spring Lake Heights, NJ 08736
17. WILLIAM H. POTTER & SON LAWN & GARDEN SUPPLIES, INC., 470 Red Hill Road, Middletown, NJ 07748
18. WILFRED MACDONALD, INC., 10 New Maple Avenue, Unit 303, Pine Brook, NJ 07058
19. XTREME MACHINES, LLC, 700 Highway 33, Millstone, NJ 08535

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the above named bidders, and for the estimated total aggregate amount as shown by said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

R-19-1-7=42 (Continued)

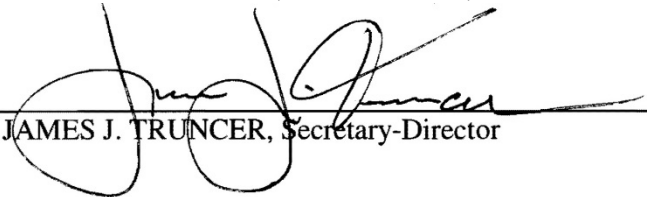
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2019), in the estimated total aggregate amount of \$275,000.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Peters:

RESOLUTION

R-19-1-7=43

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for MAINTENANCE YARD IMPROVEMENTS & POLE BARN CONSTRUCTION AT SHARK RIVER PARK (Bid #0045-18), to DCRS, LLC, Cream Ridge, NJ, as per Resolution #R-18-5-21=201, in the Contract Amount of \$369,867.50; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-18-9-10=319, in the Change Order #1 Contract Amount of \$399,067.50; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #2, in the amount of \$6,425.00 for contract additions and deletions, for a New Total Contract Amount of \$405,492.50.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #2, in the amount of \$6,425.00 for contract additions and deletions to DCRS, LLC, P.O. Box 328, Cream Ridge, NJ 08514, for MAINTENANCE YARD IMPROVEMENTS & POLE BARN CONSTRUCTION AT SHARK RIVER PARK (Bid #0045-18), ITEMS: #1-20, Total Base Bid Price, as per original contract awarded by Resolution #R-18-5-21=201 in the Amount of \$369,867.50, and as modified by Change Order #1 awarded by Resolution #R-18-9-10=319 in the Amount of \$399,067.50, for a NEW TOTAL CONTRACT AMOUNT OF \$405,492.50, AS MODIFIED BY CHANGE ORDER #2; and

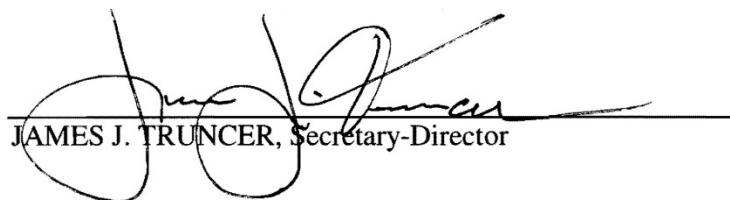
BE IT FURTHER RESOLVED that said CHANGE ORDER #2 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20016, Board of Recreation Commissioners (2018), in an amount not to exceed \$6,425.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=43

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-19-1-7=44

WHEREAS, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF MILLSTONE, being more particularly described as BLOCK 28, LOT 12.02, and more commonly known as the LANG property, a vacant parcel, containing ±13.39 ACRES, as ADDITIONS TO PERRINEVILLE LAKE PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the amount of \$332,500.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel have been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00006.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ACQUISITION OF PROPERTY, owned by LANG, being more particularly described as BLOCK 28, LOT 12.02, MILLSTONE TOWNSHIP, a vacant parcel, containing ±13.39 ACRES, as ADDITIONS TO PERRINEVILLE LAKE PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$332,500.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

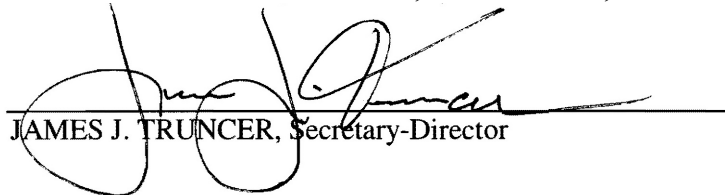
BE IT FURTHER RESOLVED, that the Chairman of the Board and the Secretary-Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of Chosen Freeholders, the County Administrator, and County Counsel.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=44

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-19-1-7=45

WHEREAS, on March 19, 2018, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS adopted Resolution #R-18-3-19=133 RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN REEHOLDERS AUTHORIZE the acquisition of lands and property in the BOROUGH OF FREEHOLD, being more particularly described as BLOCK 77, LOTS 16 & 27, more commonly known as the JOSEPH & WILLIAM STAVOLA, INC., property and BLOCK 86, LOT 1, and more commonly known as the WHS ACQUISITIONS OF FREEHOLD, LLC property, an improved parcel containing ±19.8 acres as ADDITIONS TO THE HENRY HUDSON TRAIL, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the amount of \$2,170,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS adopted Resolution #2018-0318 authorizing the purchase of the aforementioned lands and property for COUNTY OPEN SPACE PRESERVATION and PUBLIC PARK and RECREATION PURPOSES with funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00008; and

WHEREAS, the Contract of Sale between the County and the seller requires the seller to demolish and remove from the property an existing concrete plant and appurtenant structures and to be reimbursed \$200,000.00 by the COUNTY OF MONMOUTH for costs incurred for said demolition and removal, at the closing of title; and

WHEREAS, the BOARD OF RECREATION COMMISSIONERS deems it necessary and advisable to RECOMMEND to the BOARD OF CHOSEN FREEHOLDERS that Resolution #2018-0318 be AMENDED to AUTHORIZE an additional \$200,000.00 for reimbursement of costs incurred by the seller for the demolition and removal of the existing concrete plant and appurtenant structures, as required by the Contract of Sale, up to an amount not to exceed \$2,370,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS amend Resolution #2018-0318 to AUTHORIZE the payment of an additional \$200,000.00 to JOSEPH & WILLIAM STAVOLA, INC. and WHS ACQUISITIONS OF FREEHOLD, LLC for the reimbursement of costs incurred for the demolition and removal of the existing concrete plant and appurtenant structures on the property up to an amount not to exceed \$2,370,000.00, subject to satisfactory title and environmental review and adjustments for acreage taxes and other closing costs; and

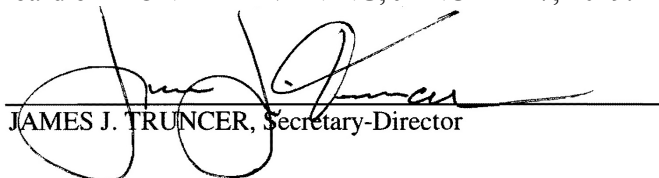
BE IT FURTHER RESOLVED that that it is RECOMMENDED all other aspects of Resolution #2018-0318 shall remain the same; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the County Administrator, and County Counsel.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	Vice Chairman Mandeville

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=45

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-19-1-7=46

WHEREAS, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS deems it necessary and advisable to acquire an Historic Preservation and Conservation Easement to certain lands for County Open Space and Historic Preservation, Natural Resources Conservation and Public Recreation Purposes located in the TOWNSHIP OF UPPER FREEHOLD, being more particularly described as BLOCK 16, LOT 6, and more commonly known as the FRIENDS OF THE OLD YELLOW MEETING HOUSE property, an improved parcel containing ±17.919 ACRES; and

WHEREAS, a formal offer of purchase for an Historic Preservation and Conservation Easement, over said lands, in the amount of \$390,000.00 has been accepted, subject to satisfactory title and environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, the landowner agrees to enter into a Right of First Refusal Option Agreement with the County so said lands and property may be acquired in the future; and

WHEREAS, funds for the costs associated with the purchase of the aforementioned Historic Preservation and Conservation Easement are covered under the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00024.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, subject to attorney review, that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ACQUISITION of an HISTORIC PRESERVATION AND CONSERVATION EASEMENT, over said lands, and the ENTERING INTO A RIGHT OF FIRST REFUSAL AGREEMENT to preserve the Old Yellow Meeting House, also known as BLOCK 16, LOT 6, TOWNSHIP OF UPPER FREEHOLD, OWNER: FRIENDS OF THE OLD YELLOW MEETING HOUSE, an improved parcel, containing ±17.919 ACRES, for County Open Space and Historic Preservation, Natural Resources Conservation and Public Park and Recreation Purposes through negotiations or other legal means, subject to satisfactory title, environmental review and adjustments for acreage, taxes and other closing costs, in the AMOUNT of \$390,000.00; and

BE IT FURTHER RESOLVED, that the Chairman of the Board and the Secretary-Director are hereby authorized to take any and all action as may be required to acquire said easement for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of Chosen Freeholders, the County Administrator, and the County Counsel.

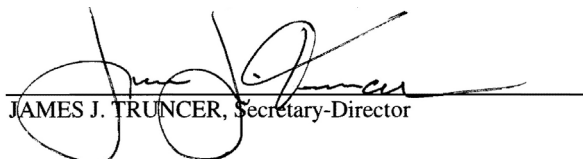
Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative: Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock

In the negative: None

Absent: Vice Chairman Mandeville

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 7, 2019.


JAMES J. TRUNCER, Secretary-Director

R-19-1-7=46