

AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS'
ANNUAL FIRST REGULAR MEETING, MONDAY EVENING, JANUARY 6, 2020, AT 7 PM
THOMPSON PARK VISITOR CENTER, "BEECH ROOM"
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call

- B. Statement of Adequate Public Notice

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

- C. Approval of MINUTES—RESCHEDULED MEETING, MONDAY, DECEMBER 16, 2019
(Excused: Chairman Fred J. Rummel, Commissioners Horsnall and Zelina)

- D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, DECEMBER 16, 2019. (Excused: Chairman Fred J. Rummel, Commissioners
Horsnall and Zelina)

- E. Approval of EXECUTIVE SESSION MINUTES—POTENTIAL LITIGATION: MONDAY,
DECEMBER 16, 2019. (Excused: Chairman Fred J. Rummel, Commissioners Horsnall and
Zelina)

- F. Motion APPOINTING the SECRETARY-DIRECTOR OF THE BOARD as TEMPORARY
CHAIRMAN OF THE MEETING.

- G. **ELECTION OF OFFICERS FOR THE YEAR 2020:**
 - 1a. Motion Nominating **CHAIRMAN**

 - 1b. Motion Closing Nominations for **CHAIRMAN**.

 - 1c. Motion Authorizing the Secretary-Director to Cast One Ballot for the Nominee for
CHAIRMAN of the Board.

 - 2a. Motion Nominating **VICE CHAIRMAN**

 - 2b. Motion Closing Nominations for **VICE CHAIRMAN**.

- 2c. Motion Authorizing the Secretary-Director to Cast One Ballot for the Nominee for **VICE CHAIRMAN** of the Board.
- H. Approval of 2019 VOUCHER LIST
- I. Approval of 2020 VOUCHER LIST
- J. BOARD CORRESPONDENCE RECEIVED:
- K. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)
- L. Motion to CLOSE the HEARING OF THE PUBLIC.
- M. SECRETARY – DIRECTOR’S REPORT:
1. VISITOR SERVICES REPORT – As Presented by Patti Conroy, Supt. of Recreation
 2. GOLF REPORT – As Presented by Mike Janoski, Co. Park Supt./Golf Operations, to include discussion on smoking at the golf courses (A memorandum from Michael E. Janoski, dated December 20, 2019 and an email, dated November 23, 2019 from Kevin O’Brien are enclosed)
 3. PARKS REPORT – As Presented by Tom Fobes, Supt. of Co. Parks/Park Operations
- N. FREEHOLDER’S REPORT:
- O. ITEMS FOR BOARD REVIEW:
1. Board Action Item #1 – Recommending Approval of 2020 Change Funds in the Estimated Amount of \$75,000.00, and Authorizing the Monmouth County Finance Department to Establish the List of Board Approved 2020 Change Funds.
 2. Board Action Item #2 – Establishing an Account for the Deposit of Park Areas, Golf Courses, and Visitor Services Receipts, at various Investors Bank branch locations, Account Number ending in 3423, for the Year 2020.
 3. Board Action Item #3 – Establishing an Account for the Deposit of Mastercard, Visa and Discover Credit Card Receipts, for Park Areas, Golf Courses, and Visitor Services, at various Investors Bank branch locations, Account Number ending in 3431, for the Year 2020.

4. Board Action Item #4 – Requiring Two (2) Signatures on each Check Issued from Board Accounts, and Specifically Naming James J. Truncer, Secretary-Director, or Andrew J. Spears, Assistant Director, or Thomas E. Fobes, Superintendent of County Parks, or Barbara Berry, Chief Clerk.
5. Board Action Item #5 – Designating the following Newspapers as the Official Newspapers of the Monmouth County Board of Recreation Commissioners for Legal Publication of Public Notices and Invitations to Bid:
 - The Asbury Park Press
 - The Coast Star
 - The Coaster
 - News Transcript
 - Newspaper Media Group
 - The Star Ledger
 - The Tri-Town News
 - The Two River Times
6. Board Action Item #6 – Appointing the Secretary-Director as the Custodian of the Board’s Public Records, and Andrew J. Spears, as the Assistant Custodian of the Board’s Public Records.
7. Board Action Item #7 – Authorizing the Secretary-Director of the Board and his Designee(s) to Represent and Act on Behalf of the Board of Recreation Commissioners in Matters Pertaining to Personnel of the Board Including the Hiring, Discharging and Disciplining of Employees, Promotions, Titles, Salaries, Wages, Working Conditions, and to Represent the Board with regard to Employee Union Contract Negotiations, Employee Grievances, New Jersey Department Of Personnel Civil Service Matters, New Jersey Police Training Commission, and Other Personnel Matters of the Board of Recreation Commissioners.
8. Board Action Item #8 – Designating Jennifer Kaczala, Purchasing Agent, to serve as the Board’s Public Agency Compliance Officer (P.A.C.O.) for the Year 2020.
9. Board Action Item #9 – Authorizing the Secretary-Director, James J. Truncer and Jennifer Kaczala, Qualified Purchasing Agent (Q.P.A) for the Board, to Advertise, Solicit and Receive Written Bids and Proposals, and to Prepare Contracts, Enter Into Purchase Agreements and Authorize Purchases for Various Materials, Goods and Supplies, on Behalf of the Board, in Accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and Establishing the Board’s Bid Threshold in Accordance with N.J.S.A. 40a:11-2 at \$26,000.00 and Establishing the Board’s Quotation Threshold in Accordance with N.J.S.A. 40a:11-6.1 (A) at \$3,900.00, and Further Authorizing Andrew J. Spears, Assistant Director, and Thomas E. Fobes, Superintendent of County Parks, to Act in the Absence of the Secretary-Director or the Purchasing Agent.
10. Board Action Item #10 – Authorizing the Secretary-Director of the Board and his Designees(s) to Set Program, Food, Retail Sale Prices, Service and Equipment Rental Fees.
11. Board Action Item #11 – Authorizing the Secretary-Director of the Board, James J. Truncer, to Enter Into Contracts, Memorandums of Understanding, Permits, and Other Various Documents and Agreements as may be required, from time to time, to Conduct the

Business of the Board, and further Authorizing the Assistant Director, Andrew J. Spears, to Act in the Absence of the Secretary-Director of the Board.

12. Board Action Item #12 – Authorizing the Secretary-Director of the Board, James J. Truncer, and his Designee(s) to Promulgate and Institute Administrative Orders and Operating Guidelines and Procedures including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.
13. Board Action Item #13 – Authorizing the Secretary-Director, James J. Truncer and his Designee(s), to Act on Behalf of the Board in Response to Emergencies that affect the public’s safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources.
14. Board Action Item #14 – Designating Kevin P. Dunn as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System to Receive and Coordinate Compliance Issues, and further Designating Joseph V. Sardonia as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System for Facilities, Structures and Site Improvements, and Designating Anne Simon as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System for Services, Programs and Activities, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-19-1-7=14 as previously adopted by the Board on January 7, 2019.
15. Board Action Item #15 – Designating Amanda Tanay as Social Media Coordinator, and Jennie Andras as Alternate Social Media Coordinator, in accordance with the Monmouth County Park System Social Media Comment And Posting Policy adopted by Board Resolution #R-15-10-5=362.
16. Board Action Item #16 – Authorizing the Secretary-Director of the Board and his Designee(s) to Solicit Donations and Sponsorships, on behalf of the Board, in Support of the 2020 Monmouth County Fair, to be held July 22nd – 26th, 2020, at East Freehold Showgrounds, Freehold Township; and Other Projects and Events of the Board, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.
17. Board Action Item #17 – Authorizing the Sale of Solar Renewable Energy Credits (S-REC’s) on Various Occasions During 2020, through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and Recommending to the Monmouth County Board of Chosen Freeholders Ratification of a Resolution for the Sale of Solar Renewable Energy Credits (S-REC’s) through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and further Authorizing the Secretary-Director to publish notice of impending sale of the S-REC’s in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.
18. Board Action Item #18 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Some’s Uniforms, Inc., Hackensack, NJ, for Furnishing and

Delivery of Outer Work Wear Uniform Items (Bid #0024-20), Item: Proposal 2, (2020 Supply Contract for the Period of 01/01/20 through 12/31/20), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2021 & 2022), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$7,000.00.

19. Board Action Item #19 – Authorizing Contract Amendment #1, in the Amount of \$6,325.00, for one (1) AOC F: discolored area at location of distressed vegetation on side of structure and at location of a discharge pipe for the water treatment system, to Kenny Environmental Services, Marlton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) of Block 50, Lot 35, Howell Township, ±1.38 Acres, Improved Property, Owned by Kovaly, Project: Additions to Howell Park Golf Course (Ref. #19-60 & PS #88-19), as originally awarded by Resolution #R-19-11-18=448, in the Contract Amount Not To Exceed \$1,925.00, for a new Total Amended Contract Amount of \$8,250.00, as modified by Contract Amendment #1, and further authorizing the Secretary-Director to send notice of Contract Amendment to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
20. Board Action Item #20 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to The Liberty Store, Auburn, NY, for Furnishing and Delivery of Outer Work Wear Uniform Items (Bid #0024-20), Item: Proposal 1, (2020 Supply Contract for the Period of 01/01/20 through 12/31/20), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2021 & 2022), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$9,000.00.
21. Board Action Item #21 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Frank Lurch Demolition Co., LLC, Avon-by-the-Sea, NJ, for Furnishing of Phase II Demolition Work and Site Restoration (Bid #0069-19), Items: 1-3; in the Total Contract Amount of \$43,000.00.
22. Board Action Item #22 – Recommending acceptance of the written proposal of Patjo Appraisal Services, Inc., Kendall Park, NJ, as received on December 17, 2019, proposal dated December 6, 2019, for Providing Professional Appraisal Services of Block 840, Lots 84 & 85, Township of Middletown, NJ, Improved Property, Owned by Beckwith/Eisner, ±9.04 Acres, Project: Additions to Huber Woods Park, Interest: Fee Simple (Ref. #19-88 & PS #98-19), in an Amount Not To Exceed \$2,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
23. Board Action Item #23 – Recommending acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on December 17, 2019, proposal dated December 12, 2019, for Providing Professional Appraisal Services of Block 840, Lots 84 & 85, Township of Middletown, NJ, Improved Property, Owned by Beckwith/Eisner, ±9.04 Acres, Project: Additions to Huber Woods Park, Interest: Fee Simple (Ref. #19-88 & PS #98-19), in an Amount Not To Exceed \$2,990.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

24. Board Action Item #24 – Recommending Adoption of Amended Charleston Springs Golf Course Winter Fees & Charges, beginning January 7, 2020 through February 29, 2020, and rescinding previously adopted Resolution #R-19-10-21=380.
25. Board Action Item #25 – Recommending Adoption of Amended Shark River Golf Course Winter Fees & Charges, beginning January 7, 2020 through February 29, 2020, and rescinding previously adopted Resolution #R-19-10-21=382.
26. Board Action Item #26 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to ARF Rental Services, Inc., Bridgeton, CT, for Furnishing, Delivery & Servicing of Portable Toilet Rental Services (Bid #0025-20), Items: Proposal 1 @ \$82,076.00 & Proposal 2 @ \$23,000.00 (Contract Period 01/06/20 through 12/31/20), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2021 & 2022), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$105,076.00.
27. Board Action Item #27 – Recommending award of contract to the highest responsible bidder, as per bid proposal to Culinary Ventures Vending, Union, NJ, for Furnishing, Delivery and Servicing of Vending Machines (Bid #0028-20), Items: 2020 Supply Contract for the Period of 01/01/20 through 12/31/20; Contractor agrees to pay the Monmouth County Park System 35% of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and 35% of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all Vending Machines supplied; with the Board of Recreation Commissioners Reserving the Option to Extend the Contract for two (2) additional one (1) year periods (2021 & 2022), under the same terms and conditions, as per bid specification.
28. Board Action Item #28 – Recommending acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on December 18, 2019, proposal dated December 12, 2019, for Providing Professional Appraisal Services of Block 109, Lot 21, Township of Howell, New Jersey, Improved Property, Owned by Sosdian, ±1.52 Acres, Project: Additions to Metedeconk River Greenway, Interest: Fee Simple (Ref. #19-89 & PS #99-19), in an Amount Not To Exceed \$1,490.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
29. Board Action Item #29 – Recommending acceptance of the written proposal of Tom Rodriguez Associates, Stockton, NJ, as received on December 18, 2019, proposal dated December 12, 2019, for Providing Professional Appraisal Services of Block 109, Lot 21, Township of Howell, New Jersey, Improved Property, Owned by Sosdian, ±1.52 Acres, Project: Additions to Metedeconk River Greenway, Interest: Fee Simple (Ref. #19-89 & PS #99-19), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
30. Board Action Item #30 – Recommending acceptance of the written proposal of Najarian Associates, Eatontown, NJ, as received on December 18, 2019, proposal dated December 16, 2019, for Providing Professional Services to Perform Sediment Sampling and Analysis for NJDEP Dredging Permit for Monmouth Cove Marina Boat Basin,

200 Port Monmouth Road, Port Monmouth, NJ (Ref. #19-84 & PS #100-19), in an Amount Not To Exceed \$15,815.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate

31. Board Action Item #31 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Marine Travelift Mid-Atlantic, LLC, Ashland, VA, for Furnishing, Delivery, and Assembly of One (1) 25 Ton Mobile Marine Hoist (Bid #0067-19), Item: 1; in the Total Contract Amount of \$294,678.00.
32. Board Action Item #32 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Taylor Northeast, Inc., Morgantown, PA, for Furnishing, Delivery, and Assembly of One (1) New Customized Marina Forklift Truck (Bid #0068-19), Item: 1; in the Total Contract Amount of \$398,000.00.
33. Status of Park Improvement Projects as of 12/23/19

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #30 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #31 and #32, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through #(blank) .

Resolution of Consent seconded by: (blank).

ITEMS FOR BOARD ACTION:

1. Resolution APPROVING 2020 CHANGE FUNDS in the ESTIMATED AMOUNT OF \$75,000.00, and AUTHORIZING the MONMOUTH COUNTY FINANCE DEPARTMENT to ESTABLISH the LIST of BOARD APPROVED 2020 CHANGE FUNDS.
2. Resolution Establishing an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number ending in 3423, for the YEAR 2020.

3. Resolution Establishing an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS, for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various INVESTORS BANK branch locations, Account Number ending in 3431, for the YEAR 2020.
4. Resolution REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING JAMES J. TRUNCER, SECRETARY-DIRECTOR, or ANDREW J. SPEARS, ASSISTANT DIRECTOR, or THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, or BARBARA BERRY, CHIEF CLERK.
5. Resolution DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID:
 - THE ASBURY PARK PRESS
 - THE COAST STAR
 - THE COASTER
 - NEWS TRANSCRIPT
 - NEWSPAPER MEDIA GROUP
 - THE STAR LEDGER
 - THE TRI-TOWN NEWS
 - THE TWO RIVER TIMES
6. Resolution APPOINTING the SECRETARY-DIRECTOR as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and ANDREW J. SPEARS, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS.
7. Resolution AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS.
8. Resolution DESIGNATING JENNIFER KACZALA, PURCHASING AGENT, to SERVE as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2020.
9. Resolution AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER and JENNIFER KACZALA, QUALIFIED PURCHASING AGENT (Q.P.A) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and ESTABLISHING the BOARD'S BID THRESHOLD in accordance with N.J.S.A. 40A:11-2 at \$26,000.00 and ESTABLISHING the BOARD'S QUOTATION THRESHOLD in accordance with N.J.S.A. 40A:11-6.1 (a) at \$3,900.00, and further Authorizing ANDREW J. SPEARS, ASSISTANT DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR or the PURCHASING AGENT.

10. Resolution AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD and his DESIGNEES(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES.
11. Resolution AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the ASSISTANT DIRECTOR, ANDREW J. SPEARS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR of the BOARD.
12. Resolution AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, and his DESIGNEE(S) to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.
13. Resolution AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER and his DESIGNEE(S), to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES that affect the public's safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources.
14. Resolution DESIGNATING KEVIN P. DUNN as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM to RECEIVE AND COORDINATE COMPLIANCE ISSUES, and further DESIGNATING JOSEPH V. SARDONIA as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, and DESIGNATING ANNE SIMON as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336, and further RESCINDING Resolution #R-19-1-7=14 as previously adopted by the Board on January 7, 2019.
15. Resolution DESIGNATING AMANDA TANAY as SOCIAL MEDIA COORDINATOR, and JENNIE ANDRAS as ALTERNATE SOCIAL MEDIA COORDINATOR, in accordance with the MONMOUTH COUNTY PARK SYSTEM SOCIAL MEDIA COMMENT AND POSTING POLICY adopted by Board Resolution #R-15-10-5=362.
16. Resolution AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2020 MONMOUTH COUNTY FAIR, to be held JULY 22nd – 26th, at EAST FREEHOLD SHOWGROUNDS, Freehold Township; AND OTHER PROJECTS AND

EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.

17. Resolution AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) ON VARIOUS OCCASIONS DURING 2020, through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and further AUTHORIZING the SECRETARY-DIRECTOR to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.
18. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SOME'S UNIFORMS, INC., Hackensack, NJ, for FURNISHING AND DELIVERY OF OUTER WORK WEAR UNIFORM ITEMS (Bid #0024-20), ITEM: Proposal 2 (2020 Supply Contract for the Period of 01/01/20 through 12/31/20), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2021 & 2022), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$7,000.00.
19. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$6,325.00, for one (1) AOC F: discolored area at location of distressed vegetation on side of structure and at location of a discharge pipe for the water treatment system, to KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 50, LOT 35, HOWELL TOWNSHIP, NJ, +1.38 ACRES, IMPROVED PROPERTY, OWNED BY KOVALY, PROJECT: ADDITIONS TO HOWELL PARK GOLF COURSE (Ref. #19-60 & PS #88-19), as originally awarded by Resolution #R-19-11-18=448, in the Contract Amount Not To Exceed \$1,925.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$8,250.00, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
20. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to THE LIBERTY STORE, Auburn, NY, for FURNISHING AND DELIVERY OF OUTER WORK WEAR UNIFORM ITEMS (Bid #0024-20), ITEM: Proposal 1 (2020 Supply Contract for the Period of 01/01/20 through 12/31/20), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2021 & 2022), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$9,000.00.
21. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, for FURNISHING OF PHASE II DEMOLITION WORK AND SITE RESTORATION (Bid #0069-19), ITEMS: 1-3; in the Total Contract Amount of \$43,000.00.

22. Resolution ACCEPTING the WRITTEN PROPOSAL of PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, as received on December 17, 2019, proposal dated December 6, 2019, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 840, LOTS 84 & 85, TOWNSHIP OF MIDDLETOWN, NJ, IMPROVED PROPERTY, OWNED BY BECKWITH/EISNER, ±9.04 ACRES, PROJECT: ADDITIONS TO HUBER WOODS PARK, INTEREST: FEE SIMPLE (Ref. #19-88 & PS #98-19), in an Amount Not To Exceed \$2,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
23. Resolution ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on December 17, 2019, proposal dated December 12, 2019, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 840, LOTS 84 & 85, TOWNSHIP OF MIDDLETOWN, NJ, IMPROVED PROPERTY, OWNED BY BECKWITH/EISNER, ±9.04 ACRES, PROJECT: ADDITIONS TO HUBER WOODS PARK, INTEREST: FEE SIMPLE (Ref. #19-88 & PS #98-19), in an Amount Not To Exceed \$2,990.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
24. Resolution AMENDING CHARLESTON SPRINGS GOLF COURSE WINTER FEES & CHARGES, beginning January 7, 2020 through February 29, 2020, and RESCINDING previously adopted Resolution #R-19-10-21=380.
25. Resolution AMENDING SHARK RIVER GOLF COURSE WINTER FEES & CHARGES, beginning January 7, 2020 through February 29, 2020, and RESCINDING previously adopted Resolution #R-19-10-21=382.
26. Resolution AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to ARF RENTAL SERVICES, INC., Bridgeton, CT, for FURNISHING, DELIVERY & SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0025-20), ITEMS: Proposal 1 @\$82,076.00 & Proposal 2 @\$23,000.00 (Contract Period 01/06/20 through 12/31/20), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2021 & 2022), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$105,076.00.
27. Resolution AWARDED CONTRACT to the highest responsible bidder, as per bid proposal to CULINARY VENTURES VENDING, Union, NJ, for FURNISHING, DELIVERY AND SERVICING OF VENDING MACHINES (Bid #0028-20), ITEM: 2020 Supply Contract for the Period of 01/01/20 through 12/31/20; Contractor agrees to pay the Monmouth County Park System 35% of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and 35% of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all Vending Machines supplied; with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2021 & 2022), under the same terms and conditions, as per bid specification.

28. Resolution ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on December 18, 2019, proposal dated December 12, 2019, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 109, LOT 21, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY SOSDIAN, ±1.52 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #19-89 & PS #99-19), in an Amount Not To Exceed \$1,490.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
29. Resolution ACCEPTING the WRITTEN PROPOSAL of TOM RODRIGUEZ ASSOCIATES, Stockton, NJ, as received on December 18, 2019, proposal dated December 12, 2019, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 109, LOT 21, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY SOSDIAN, ±1.52 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #19-89 & PS #99-19), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
30. Resolution ACCEPTING the WRITTEN PROPOSAL of NAJARIAN ASSOCIATES, Eatontown, NJ, as received on December 18, 2019, proposal dated December 16, 2019, for PROVIDING PROFESSIONAL SERVICES TO PERFORM SEDIMENT SAMPLING AND ANALYSIS FOR NJDEP DREDGING PERMIT FOR MONMOUTH COVE MARINA BOAT BASIN, 200 PORT MONMOUTH ROAD, PORT MONMOUTH, NJ (Ref. #19-84 & PS #100-19), in an Amount Not To Exceed \$15,815.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
31. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MARINE TRAVELIFT MID-ATLANTIC, LLC, Ashland, VA, for FURNISHING, DELIVERY, AND ASSEMBLY OF ONE (1) 25 TON MOBILE MARINE HOIST (Bid #0067-19), ITEM: 1; in the Total Contract Amount of \$294,678.00.
32. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TAYLOR NORTHEAST, INC., Morgantown, PA, for FURNISHING, DELIVERY, AND ASSEMBLY OF ONE (1) NEW CUSTOMIZED MARINA FORKLIFT TRUCK (Bid #0068-19), ITEM: 1; in the Total Contract Amount of \$398,000.00.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Battery 219 Entry Repairs at Hartshorne Woods Park

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Appraisal Services, Block 94, Lots 1 & 2, Freehold Township, ±8.75 Acres, Improved Property, Owned by Arbeitman, for Additions to Manasquan River Greenway (Ref. #19-96) (FAIR & OPEN—OVER \$17,500.00)

DATES TO REMEMBER:

1. **“TUESDAY EVENING”, JANUARY 21, 2020** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, FEBRUARY 10, 2020** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, FEBRUARY 24, 2020** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MARCH 9, 2020** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, MARCH 23, 2020** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 16, 2019, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At (blank) PM, the following Resolution was introduced by (blank), seconded by (blank), to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands; and POTENTIAL LITIGATION:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters and potential litigation”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING.

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters, being additions to county park lands, will be available to the public in ninety (90) days or upon completion of acquisition or potential litigation. Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of Potential Litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **Tuesday, January 21, 2020**, at 7 PM, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Attorney Client Privilege Information**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners.