

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
TUESDAY EVENING, JANUARY 21, 2020, AT 7 PM
THOMPSON PARK VISITOR CENTER, "BEECH ROOM"
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ

- A. Roll Call

- B. Statement of Adequate Public Notice

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

- C. Approval of MINUTES— ANNUAL FIRST REGULAR MEETING, MONDAY EVENING, JANUARY 6, 2020
(Excused: Commissioner Hennessy)

- D. Approval of EXECUTIVE SESSION MINUTES: LAND ACQUISITION MATTERS, MONDAY, JANUARY 6, 2020

- E. Approval of EXECUTIVE SESSION MINUTES: POTENTIAL LITIGATION, MONDAY, JANUARY 6, 2020

- F. Approval of 2019 VOUCHER LIST

- G. Approval of 2020 VOUCHER LIST

- H. BOARD CORRESPONDENCE RECEIVED:

- I. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)

- J. Motion to CLOSE the HEARING OF THE PUBLIC.

- K. Motion to OPEN the PUBLIC HEARING on the ADOPTION OF AMENDED SUPPLEMENTAL RULES & REGULATIONS GOVERNING EXHIBITORS & VENDORS AT THE MONMOUTH COUNTY FAIR, as originally adopted by the Board of Recreation Commissioners on January 7, 2019, by Resolution #R-19-1-7=36, to include the following changes:

(Note that additions are shown in **bold** with underlines, and deletions are shown with a ~~strikethrough~~.)

Page 7: VI, G. 1, a.

- Delete text “Legible copy of ~~both sides~~ of applicant’s valid digital photo driver’s license.”

Page 7: VI, H

- Delete text, “All exhibitor/vendor applications must include a legible copy of ~~the front and back~~ of the applicant’s driver’s license.”

Page 10: XI, A.

- Add text. “All exhibits, displays and vendor concessions shall remain set up, and in full operation for the entire duration of the Fair. **With the exception of pre-approved “display only” outdoor exhibitors**, exhibitors and vendors will be visibly present in their space(s) and be available to answer all questions. **To qualify as a “display only” exhibitor, a minimum of three (3) photographs of proposed display must be submitted with your application. Trailers or other displays that must be closed or shut down for security, safety or any other reason when unmanned during Fair operating hours will not be approved as “display only”.** Exhibitors and vendors who do not comply or who are absent from their assigned space(s) during the designated Fair hours of operation may have their permit(s) revoked by the Fair Management. There shall be no refund for a revoked permit.”

Page 16: XII, B, 3.

- Replace text “Snack S3 – Two 120 volt/20amp circuits (generators ~~ARE NOT~~ **are permitted**)”

(Time: (blank) PM) *(NOTE: Said Amended Supplemental Rules & Regulations Governing Exhibitors & Vendors at the Monmouth County Fair were Introduced by the Board of Recreation Commissioners during their regularly scheduled meeting held on December 16, 2019, by Resolution #R-19-12-16=468. The requirements as to the publication and hearing notice have been published in the Asbury Park Press on December 19, 2019, and posted as required by law.)*

L. Motion to CLOSE the PUBLIC HEARING on the above item

M. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF DECEMBER

3. ATTENDANCE REPORT—MONTH OF DECEMBER

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—DECEMBER
(Dated: 1/13/20)

5. MCPS TRAINING REQUESTS AS OF JANUARY 13, 2020
6. MCBRC 2019 PURCHASING PERFORMANCE REPORT — FOURTH QUARTER: OCTOBER 1, 2019 – DECEMBER 31, 2019 (Report Dated: January 14, 2020)
7. MCBRC 2019 ANNUAL PURCHASING PERFORMANCE REPORT JANUARY 1, 2019 – DECEMBER 31, 2019 (Report Dated: January 15, 2020)
8. MCPS WEBSITE TRAFFIC REPORT FOR THE MONTH OF DECEMBER 2019
9. MCPS WEBSITE TRAFFIC REPORT YEARLY COMPARISON—2009 THROUGH 2019

N. PRESENTATION:

“Outdoor Adventures”
by Beverly Miller, Recreation Supervisor

O. FREEHOLDER’S REPORT:

P. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Adopting Amended Supplemental Rules and Regulations Governing Exhibitors and Vendors at the Monmouth County Fair, as originally adopted by the Board of Recreation Commissioners on January 7, 2019, by Resolution #R-19-1-7=36.
2. Board Action Item #2 – Authorization for the Purchase of Electrical Equipment and Supplies, from Jewel Electric, LLC, Jersey City, NJ, Items: Mercury Light Fixtures; as available under NJ State Contract #19-FOOD-00608, for the Period of 01/01/14 through 10/31/20; in the Total Contract Amount of \$28,600.00.
3. Board Action Item #3 –Authorizing Change Order #1, in the amount of \$9,091.00, for additional asphalt pavement patching and crack sealing, to Garden State Sealing, Inc., Tinton Falls, NJ, for Asphalt Repairs to Paved Trails at Thompson Park and Sunnyside Recreation Area (Bid #0062-19), Item: Total Base Bid Price; as originally awarded by Resolution #R-19-10-21=395; in the Contract Amount of \$73,461.00, for a new Total Change Order #1 Contract Amount of \$82,552.00.
4. Board Action Item #4 – Authorize Retaining the Extraordinary Unspecifiable Services of Compact Systems, Charleston, SC, for Furnishing and Delivery of Computer Programming and Maintenance, Item: Furnishing and Delivery of Computer Programming and Maintenance for a one (1) year period (2020), approximately fifteen (15) hours per month

@\$1,500.00 per month, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2021); in an amount not to exceed \$18,000.00 per year, as per proposal dated December 4, 2019, and further authorizing the Secretary-Director to send notice of contract award to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

5. Board Action Item #5 – Recommending acceptance of the written proposal of Novisal, LLC, Roselle, NJ, as received on January 7, 2020, proposal dated January 6, 2020, for Providing Professional Respirator Training and Quantitative Respirator Fit-Testing Services (PS #06-20), for the Period of January 21, 2020 through December 31, 2020, in an Amount Not To Exceed \$6,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
6. Board Action Item #6 – Rejecting bid proposal of Atlantic Septic and Sewer, Inc., Jackson, NJ, for Furnishing of Septic Tank Pumping and Disposal Services (Bid #0031-20), as vendor did not sign Statement of Ownership form, which is a fatal flaw.
7. Board Action Item #7 – Rejecting bid proposal of Russell Reid Waste Hauling and Disposal Services, Co., Westboro, MA, for Furnishing of Septic Tank Pumping and Disposal Services (Bid #0031-20), as Proposal amount was too high and over budget.
8. Board Action Item #8 – Rejecting bid proposal of Uniforms Manufacturing, Inc., Scottsdale, AZ, for Furnishing and Delivery of Polo Pique Staff Shirts (Bid #0023-20), as vendor did not provide a price on all items as stated in the bid specifications.
9. Board Action Item #9 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Automated Building Controls, Inc., Neptune, NJ, for Furnishing, Delivery, and Installation of HVAC Equipment at Howell Park Golf Course (Bid #0071-19), Items: Total Base Bid Price, Items 1-4 @\$30,050.00 and Alternate Bid #1 @\$3,600.00; in the Total Contract Amount of \$33,650.00.
10. Board Action Item #10 – Authorizing Contract Amendment #1, in the Amount of \$1,900.00 for additional services, to Garden State Laboratories, Hillside, NJ, for Furnishing and Delivery of a Potable Well-Water Monitoring Program (PS #02-19), as originally awarded by Resolution #R-18-11-19=396, in the Estimated Total Contract Amount of \$6,000.00, for a new Total Amended Contract Amount of \$7,900.00, and further authorizing the Secretary-Director to send notice of Contract Amendment to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
11. Board Action Item #11 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Barg’s Lawn and Garden Shop, Freehold, NJ, for Furnishing and Delivery of Grounds and Turf Equipment Repair, Parts, and Service (Supplement #2) (Bid #0032-20), Items: 2020 Supply/Service Contract for the Period of 01/21/20 through 12/31/20; in the Estimated Total Contract Amount of \$25,000.00.
12. Board Action Item #12 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Becker’s Tree Service, Inc., Tinton Falls, NJ, for Furnishing and Delivery of Tree Trimming Services (Bid #0029-20), Item: 2020 Service Contract

(Period of 01/21/20 through 12/31/20), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2021 & 2022), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$133,200.00.

13. Board Action Item #13 – Authorization for the Purchase of Electrical Equipment and Supplies, from Jewel Electric, LLC, Jersey City, NJ, Item: RAB Lighting; as available under NJ State Contract #19-FOOD-00608, for the Period of 01/01/14 through 10/31/20; in the Total Contract Amount of \$20,772.00.
14. Board Action Item #14 – Rejecting bid proposal of Custom Landscaping & Lawncare, Inc., Spotswood, NJ, for Furnishing and Installing Plant Material at Various Parks (Bid #0072-19), as the Statement of Ownership was not signed or notarized, which is a fatal flaw.
15. Board Action Item #15 – Recommending award of contract to the second lowest responsible bidder, as per bid proposal to On Site Landscape Management, Inc., Millstone Twp., NJ, for Furnishing and Installing Plant Material at Various Parks (Bid #0072-19), Items: Total Base Bid Price, Items 1-50; in the Total Contract Amount of \$71,489.25.
16. Board Action Item #16 – Recommending acceptance of the written proposal of French & Parrello Associates, PA, Wall, NJ, as received on January 10, 2020, proposal dated January 10, 2020, for Providing Professional Sampling, Testing, and Report Preparation Required by the New Jersey Pollution Discharge Elimination System (NJPDES) Permit for Charleston Springs Golf Course Clubhouse, Millstone Township, NJ, for the Period of January 21, 2020 through December 31, 2020, in an Amount Not To Exceed \$6,730.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
17. Board Action Item #17 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to R.W.V. Land & Livestock South, Inc., Jackson, NJ, for Furnishing and Delivery of Road Maintenance Materials (Bid #0030-20), Items: #1 @\$22,007.75 and #5 @\$13,317.75, for the Period of 01/21/20 through 12/31/20; in the Total Contract Amount of \$35,325.50.
18. Board Action Item #18 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Stavola Construction Materials, Inc., Tinton Falls, NJ, for Furnishing and Delivery of Road Maintenance Materials (Bid #0030-20), Item: #7 @\$20,475.00, for the Period of 01/21/20 through 12/31/20; in the Total Contract Amount of \$20,475.00.
19. Board Action Item #19 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Trap Rock Industries, LLC, Kingston, NJ, for Furnishing and Delivery of Road Maintenance Materials (Bid #0030-20), Item: #3 @\$29,450.00 and #4 @\$12,075.00, for the Period of 01/21/20 through 12/31/20; in the Total Contract Amount of \$41,525.00.
20. Board Action Item #20 – Authorizing Contract Amendment #1, in the Amount of \$18,000.00 for additional soil investigation, to Kenny Environmental Services, Marlton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation

(PASI) of Block 54, Lot 5, Upper Freehold Township, NJ, ±1.4 Acres, Owned by Conk, Improved Property, Project: Additions to Union Transportation Trail (Ref. #19-49 & PS #78-19) , as originally awarded by Resolution #R-19-10-21=388, in the Estimated Total Contract Amount of \$2,500.00, for a new Total Amended Contract Amount of \$20,500.00, and further authorizing the Secretary-Director to send notice of Contract Amendment to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

21. Board Action Item #21 as added to the Agenda – Authorizing Change Order #1, in the amount of \$3,200.00, for additional recycling services, to Mazza Recycling Services, Tinton Falls, NJ, for Furnishing and Delivery of Garbage Collection Service, Roll-Off Container Service, and Single Stream Recycling Service (Bid #0011-19), Items: Proposal 1, Garbage Collection Services @\$104,500.00; Proposal 2, Roll-Off Container Service @\$44,000.00; Proposal 3, Recycling Services @\$13,750.00; (2019 Supply/Service Contract for the Period of 01/07/19 through 12/31/19); with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021); as originally awarded by Resolution #R-19-1-7=39; in the Contract Amount of \$162,250.00, and Amended on February 11, 2019, by Resolution #R-19-2-11=69, to decrease the estimated cost of Proposal 2, Roll-Off Container Service from \$44,000.00 to the estimated amount of \$33,620.00; in the Total Contract Amount of \$151,870.00, for a new Total Change Order #1 Contract Amount of \$155,070.00.
22. Board Action Item #22 as added to the Agenda – Recommending acceptance of the written proposal of Environmental Tactics, Inc., Matawan, NJ, as received on January 14, 2020, proposal dated January 9, 2020, for Providing Professional Bulk Sampling and Analysis of Material and the Monitoring of the Removal of Asbestos Containing Material (PS #07-20) for the Period of January 21, 2020 through December 31, 2020, in in the Estimated Total Contract Amount of Not To Exceed \$20,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
23. Board Action Item #23 as added to the Agenda – Rescinding professional service contract awarded by Resolution #R-20-1-6=22, to PATJO Appraisal Services, Inc., Kendall Park, NJ, for Providing Professional Appraisal Services of Block 840, Lots 84 & 85, Township of Middletown, NJ, Improved Property, Owned by Beckwith/Eisner, ±9.04 Acres, Project: Additions to Huber Woods Park, Interest: Fee Simple (Ref. #19-88 & PS #98-19), in the Contract Amount Not To Exceed \$2,950.00, as appraisal services are no longer needed due to property being under contract with another buyer.
24. Board Action Item #24 as added to the Agenda – Rescinding professional service contract awarded by Resolution #R-20-1-6=23, to Comprehensive Appraisal Corp., Freehold, NJ, for Providing Professional Appraisal Services of Block 840, Lots 84 & 85, Township of Middletown, NJ, Improved Property, Owned by Beckwith/Eisner, ±9.04 Acres, Project: Additions to Huber Woods Park, Interest: Fee Simple (Ref. #19-88 & PS #98-19), in the Contract Amount Not To Exceed \$2,990.00, as appraisal services are no longer needed due to property being under contract with another buyer.
25. Board Action Item #25 as added to the Agenda – Recommending award of contract to the lowest responsible bidders, as per bid proposals for Furnishing and Delivery of Golf Course Driving Range Supplies (Bid #0033-20), Item: 2020 Supply Contract for the Period of January 21, 2020 through December 31, 2020, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1)

year periods (2021 & 2022), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$31,500.00:

1. Grass Roots Turf Products, Inc., P.O. Box 336, Mount Freedom, NJ 07970
 2. SiteOne Landscape Supply, LLC, 1385 East 36th Street, Cleveland, OH 44114
26. Board Action Item #26 as added to the Agenda – Recommending acceptance of the written proposal of H2M Associates, Inc., Wall Township, NJ, as received on January 8, 2020, proposal dated December 30, 2019, for Providing a Professional Line Survey of Block 28, Lot 11.01 (P/O), Freehold Township, New Jersey, Owned by New Jersey Transit Corporation, ±1,000 Linear Feet, Project: Henry Hudson Trail – Southerly Extension (Ref. #19-70 & PS #102-19), in an Amount Not To Exceed \$4,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
27. Status of Park Improvement Projects as of January 13, 2020.

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #20 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #21, 22, 23, 24, 25, 26, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by: (blank).

ITEMS FOR BOARD ACTION:

1. Resolution ADOPTING AMENDED SUPPLEMENTAL RULES & REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR, as originally adopted by the Board of Recreation Commissioners on January 7, 2019, by Resolution #R-19-1-7=36.
2. Resolution AUTHORIZING the PURCHASE of ELECTRICAL EQUIPMENT AND SUPPLIES, from JEWEL ELECTRIC, LLC, Jersey City, NJ, ITEMS: Mercury Light Fixtures; as available under NJ State Contract #19-FOOD-00608, for the Period of 01/01/14 through 10/31/20, in the Total Contract Amount of \$28,600.00.

3. Resolution Authorizing CHANGE ORDER #1, in the amount of \$9,091.00, for additional asphalt pavement patching and crack sealing, to GARDEN STATE SEALING, INC., Tinton Falls, NJ, for ASPHALT REPAIRS TO PAVED TRAILS AT THOMPSON PARK AND SUNNYSIDE RECREATION AREA (Bid #0062-19), ITEM: Total Base Bid Price; as originally awarded by Resolution #R-19-10-21=395; in the Contract Amount of \$73,461.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$82,552.00.
4. Resolution RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of COMPACT SYSTEMS, Charleston, SC, for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE, ITEMS: Furnishing and Delivery of Computer Programming and Maintenance for a One (1) Year Period (2020), Approximately Fifteen (15) Hours Per Month @\$1,500.00 Per Month, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2021); in an Amount Not To Exceed \$18,000.00 Per Year, as per proposal dated December 4, 2019, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
5. Resolution ACCEPTING the WRITTEN PROPOSAL of NOVISAL, LLC, Roselle, NJ, as received on January 7, 2020, proposal dated January 6, 2020, for PROVIDING PROFESSIONAL RESPIRATOR TRAINING AND QUANTITATIVE RESPIRATOR FIT-TESTING SERVICES (PS #06-20), for the Period of January 21, 2020 through December 31, 2020, in an Amount Not To Exceed \$6,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
6. Resolution REJECTING bid proposal of ATLANTIC SEPTIC AND SEWER, INC., Jackson, NJ, for FURNISHING OF SEPTIC TANK PUMPING AND DISPOSAL SERVICES (Bid #0031-20), as vendor did not sign Statement of Ownership form, which is a fatal flaw.
7. Resolution REJECTING bid proposal of RUSSELL REID WASTE HAULING AND DISPOSAL SERVICE CO., Westboro, MA, for FURNISHING OF SEPTIC TANK PUMPING AND DISPOSAL SERVICES (Bid #0031-20), as Proposal amount was too high and over budget.
8. Resolution REJECTING bid proposal of UNIFORMS MANUFACTURING, INC., Scottsdale, AZ, for FURNISHING AND DELIVERY OF POLO PIQUE STAFF SHIRTS (Bid #0023-20), as vendor did not provide a price on all items as stated in the bid specifications.
9. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to AUTOMATED BUILDING CONTROLS, INC., Neptune, NJ, for FURNISHING, DELIVERY, AND INSTALLATION OF HVAC EQUIPMENT AT HOWELL PARK GOLF COURSE

(Bid #0071-19), ITEMS: Total Base Bid Price, Items 1-4 @\$30,050.00 and Alternate Bid #1 @\$3,600.00; in the Total Contract Amount of \$33,650.00.

10. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$1,900.00 for additional services, to GARDEN STATE LABORATORIES, Hillside, NJ, for FURNISHING AND DELIVERY OF A POTABLE WELL-WATER MONITORING PROGRAM (PS #02-19), as originally awarded by Resolution #R-18-11-19=396, in the Estimated Total Contract Amount of \$6,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$7,900.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
11. Resolution AWARDING CONTRACT to BARG'S LAWN AND GARDEN SHOP, Freehold, NJ for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT REPAIR, PARTS, AND SERVICE (SUPPLEMENT #2) (Bid #0032-20), ITEM: 2020 Supply/Service Contract for the Period of 01/21/20 through 12/31/20; in the Estimated Total Contract Amount of \$25,000.00
12. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BECKER'S TREE SERVICE, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF TREE TRIMMING SERVICES (Bid #0029-20), ITEM: 2020 Service Contract (Period of 01/21/20 through 12/31/20), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2021 & 2022), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$133,200.00.
13. Resolution AUTHORIZING the PURCHASE of ELECTRICAL EQUIPMENT AND SUPPLIES, from JEWEL ELECTRIC, LLC, Jersey City, NJ, ITEM: RAB Lighting; as available under NJ State Contract #19-FOOD-00608, for the Period of 01/01/14 through 10/31/20 in the Total Contract Amount of \$20,772.00.
14. Resolution REJECTING bid proposal of CUSTOM LANDSCAPING & LAWNCARE, INC., Spotswood, NJ, for FURNISHING AND INSTALLING PLANT MATERIAL AT VARIOUS PARKS (Bid #0072-19), as the Statement of Ownership was not signed or notarized, which is a fatal flaw.
15. Resolution AWARDING CONTRACT to the second lowest responsible bidder, as per bid proposal to ON SITE LANDSCAPE MANAGEMENT, INC., Millstone Twp., NJ, for FURNISHING AND INSTALLING PLANT MATERIAL AT VARIOUS PARKS (Bid #0072-19), ITEMS: Total Base Bid Price, Items 1-50; in the Total Contract Amount of \$71,489.25.
16. Resolution ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, as received on January 10, 2020, proposal dated January 10, 2020, for

PROVIDING PROFESSIONAL SAMPLING, TESTING, AND REPORT PREPARATION REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE CLUBHOUSE, MILLSTONE TOWNSHIP, NJ (PS #05-20), for the Period of January 21, 2020 through December 31, 2020, in an Amount Not To Exceed \$6,730.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

17. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to R.W.V. LAND & LIVESTOCK SOUTH, INC., Jackson, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0030-20), ITEMS: #1 @\$22,007.75 and #5 @\$13,317.75, for the Period of 01/21/20 through 12/31/20; in the Total Contract Amount of \$35,325.50.
18. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STAVOLA CONSTRUCTION MATERIALS, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0030-20), ITEM: #7 @\$20,475.00, for the Period of 01/21/20 through 12/31/20; in the Total Contract Amount of \$20,475.00.
19. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TRAP ROCK INDUSTRIES, LLC, Kingston, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0030-20), ITEMS: #3 @\$29,450.00 and #4 @\$12,075.00, for the Period of 01/21/20 through 12/31/20; in the Total Contract Amount of \$41,525.00.
20. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$18,000.00 for additional soil investigation, to KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 54, LOT 5, UPPER FREEHOLD TOWNSHIP, NJ, ±1.4 ACRES, OWNED BY CONK, IMPROVED PROPERTY, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #19-49 & PS #78-19), as originally awarded by Resolution #R-19-10-21=388, in the Estimated Total Contract Amount of \$2,500.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$20,500.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
21. Resolution Authorizing CHANGE ORDER #1, in the amount of \$3,200.00, for additional recycling services, to MAZZA RECYCLING SERVICES, Tinton Falls, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE, AND SINGLE STREAM RECYCLING SERVICE (Bid #0011-19), ITEMS: Proposal 1, Garbage Collection Services @\$104,500.00; Proposal 2, Roll-Off Container Service @\$44,000.00; Proposal 3, Recycling Services @\$13,750.00; (2019 Supply/Service Contract for the Period of 01/07/19 through 12/31/19); with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year

periods (2020 & 2021); as originally awarded by Resolution #R-19-1-7=39; in the Contract Amount of \$162,250.00, and Amended on February 11, 2019, by Resolution #R-19-2-11=69; to decrease the estimated cost of Proposal 2, Roll-Off Container Service from \$44,000.00 to the estimated amount of \$33,620.00, in the Total Contract Amount of \$151,870.00, for a new Total Change Order #1 Contract Amount of \$155,070.00.

22. Resolution ACCEPTING the WRITTEN PROPOSAL of ENVIRONMENTAL TACTICS, INC., Matawan, NJ, as received on January 14, 2020, proposal dated January 9, 2020, for PROVIDING PROFESSIONAL BULK SAMPLING AND ANALYSIS OF MATERIAL AND THE MONITORING OF THE REMOVAL OF ASBESTOS CONTAINING MATERIAL (PS #07-20), for the Period of January 21, 2020 through December 31, 2020, in an Amount Not To Exceed \$20,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
23. Resolution RESCINDING professional service contract awarded by Resolution #R-20-1-6=22, to PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 840, LOTS 84 & 85, TOWNSHIP OF MIDDLETOWN, NJ, IMPROVED PROPERTY, OWNED BY BECKWITH/EISNER, ±9.04 ACRES, PROJECT: ADDITIONS TO HUBER WOODS PARK, INTEREST: FEE SIMPLE (Ref. #19-88 & PS #98-19), in the Contract Amount Not To Exceed \$2,950.00, as appraisal services are no longer needed due to property being under contract with another buyer.
24. Resolution RESCINDING professional service contract awarded by Resolution #R-20-1-6=23, to COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 840, LOTS 84 & 85, TOWNSHIP OF MIDDLETOWN, NJ, IMPROVED PROPERTY, OWNED BY BECKWITH/EISNER, ±9.04 ACRES, PROJECT: ADDITIONS TO HUBER WOODS PARK, INTEREST: FEE SIMPLE (Ref. #19-88 & PS #98-19), in the Contract Amount Not To Exceed \$2,990.00, as appraisal services are no longer needed due to property being under contract with another buyer.
25. Resolution AWARDED CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF GOLF COURSE DRIVING RANGE SUPPLIES (Bid #0033-20), ITEM: 2020 Supply Contract for the Period of January 21, 2020 through December 31, 2020, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2021 & 2022), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$31,500.00:
 1. GRASS ROOTS TURF PRODUCTS, INC., P.O. Box 336, Mount Freedom, NJ 07970
 2. SITEONE LANDSCAPE SUPPLY, LLC, 1385 East 36th St., Cleveland, OH 44114
26. Resolution ACCEPTING the WRITTEN PROPOSAL of H2M ASSOCIATES, INC., Wall Township, NJ, as received on January 8, 2020, proposal dated December 30, 2019, for PROVIDING A PROFESSIONAL LINE SURVEY OF BLOCK 28, LOT 11.01 (P/O), FREEHOLD TOWNSHIP, NEW JERSEY, OWNED BY NEW JERSEY TRANSIT

CORPORATION, $\pm 1,000$ LINEAR FEET, PROJECT: HENRY HUDSON TRAIL-SOUTHERLY EXTENSION (Ref. #19-70 & PS #102-19), in an Amount Not To Exceed \$4,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Furnishing, Delivery, and Installation of XGD Classic Greens Drainage System
2. Furnishing of Swimming Pool Repairs, Services, and Supplies
3. Furnishing of an Electronic Park Access Pass System
4. Creative Arts Center Parking Lot Expansion, Thompson Park
5. Furnishing and Delivery of Golf Course Driving Range Ball Dispensing Equipment

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Annual Easement Monitoring Services, Areas: Countywide, Owned by the County of Monmouth, for Annual Easement Monitoring February 2020 through January 2022 (Ref. #20-01)
2. Exhibit Design Services for Portland Place at Hartshorne Woods Park (Ref. #20-08) (*FAIR & OPEN*)

DATES TO REMEMBER:

1. **MONDAY EVENING, FEBRUARY 10, 2020** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, FEBRUARY 24, 2020** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, MARCH 9, 2020** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MARCH 23, 2020** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, APRIL 6, 2020** – 7 PM. **REGULAR BOARD MEETING.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of January 6, 2020, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At (blank) PM, the following Resolution was introduced by (blank), seconded by (blank), to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS and POTENTIAL LITIGATION, being additions to county park lands; and:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters and potential litigation”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING.

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters, being additions to county park lands, will be available to the public in ninety (90) days or upon completion of acquisition or potential litigation. Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of Potential Litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **February 10, 2020, at 7 PM**, in the “**Beech Room**” of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Attorney Client Privilege Information**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.