

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 01/02/13

**MONMOUTH COUNTY BOARD OF
RECREATION COMMISSIONERS:**

**ANNUAL FIRST REGULAR MEETING:
MONDAY, JANUARY 7, 2013-7:00 PM**

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES – REGULAR MEETING, MONDAY, DECEMBER 17, 2012
(Absent: Commissioners Peters and Hennessy)

D. Motion APPOINTING the SECRETARY-DIRECTOR OF THE BOARD as TEMPORARY
CHAIRMAN OF THE MEETING.

E. **ELECTION OF OFFICERS FOR THE YEAR 2013:**

1a. Motion Nominating **CHAIRMAN** _____

1b. Motion Closing Nominations for **CHAIRMAN**.

1c. Motion Authorizing the Secretary-Director to Cast One Ballot for the Nominee for **CHAIRMAN** of the Board.

2a. Motion Nominating **VICE CHAIRMAN** _____

2b. Motion Closing Nominations for **VICE CHAIRMAN**.

2c. Motion Authorizing the Secretary-Director to Cast One Ballot for the Nominee for **VICE CHAIRMAN** of the Board.

F. Approval of 2012 Voucher List

G. Approval of 2013 Voucher List

H. SECRETARY – DIRECTOR’S REPORT:

I. BOARD CORRESPONDENCE RECEIVED:

J. Motion to Open the Hearing of the Public. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

K. Motion to Close the Hearing of the Public. (Time: _____PM)

L. FREEHOLDER'S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Review of Agenda Items for Board Action

2. Change in Location for the Regularly Scheduled Board Meeting of Tuesday, January 22, 2013, being held at 7 PM, from the Thompson Park Visitor Center "Beech Room", to the Thompson Park Headquarters "Conference Room", 805 Newman Springs Road, Lincroft, NJ, and further Authorizing the Secretary-Director of the Board to Post and Send Notice to the Asbury Park Press and Other Newspapers circulated in Monmouth County, and the County Clerk, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

3. Request by the Monmouth County Historical Association for Permission to serve alcoholic beverages (wine) at the conclusion of their Annual Meeting being held at the Thompson Park Visitor Center, at 6 PM, on Tuesday, January 22, 2013.

4. Status of Funded Projects as of December 28, 2012.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #35 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #_____ through #_____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

- 1. Resolution Establishing the 2013 CHANGE FUND in the AMOUNT of \$56,000.00.

- 2. Resolution Establishing Account for the DEPOSIT OF VARIOUS PARK RECEIPTS at BANK OF AMERICA, Account Number ending in 0027, for the Year 2013.

- 3. Resolution Establishing Account for the DEPOSIT OF VISITOR SERVICES RECEIPTS at BANK OF AMERICA, Account Number ending in 0107, for the Year 2013.

- 4. Resolution Establishing Account for the DEPOSIT OF MONMOUTH COVE MARINA, SHARK RIVER GOLF COURSE, AND SHARK RIVER PARK RECEIPTS at WACHOVIA, Neptune Branch, Account Number ending in 2500 for the Year 2013.

5. Resolution Establishing MASTER CARD, VISA AND DISCOVER CREDIT CARD ACCOUNT for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at the BANK OF AMERICA, Allenhurst Branch, Account Number ending in 1989, for the Year 2013.

6. Resolution Establishing Account for SALES TAX TRANSFER at BANK OF AMERICA, Account Number ending in 4195, for the Year 2013.

7. Resolution Authorizing the SECRETARY-DIRECTOR of the Board to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES.

8. Resolution AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER, and STEPHANIE WEISE, QUALIFIED PURCHASING AGENT (Q.P.A) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and ESTABLISHING the BOARD'S BID THRESHOLD in accordance with N.J.S.A. 40A:11-2 at \$26,000.00 and ESTABLISHING the BOARD'S QUOTATION THRESHOLD in accordance with N.J.S.A. 40A:11-6.1 (a) at \$3,900.00, and further Authorizing BRUCE A. GOLLNICK, ASSISTANT DIRECTOR, and DAVID M. COMPTON, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR or the PURCHASING AGENT.

9. Resolution DESIGNATING STEPHANIE WEISE, QUALIFIED PURCHASING AGENT, to SERVE as the BOARD'S PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2013.

10. Resolution REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING JAMES J. TRUNCER, SECRETARY-DIRECTOR, or BRUCE A. GOLLNICK, ASSISTANT DIRECTOR, or DAVID M. COMPTON, SUPERINTENDENT OF COUNTY PARKS, and LOUISE MC COOK, SUPERVISING DATA CONTROL CLERK, or BARBARA BERRY, KEYBOARDING CLERK 3.

11. Resolution DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID:

- THE ASBURY PARK PRESS
- THE ATLANTICVILLE/THE HUB
- THE COAST STAR
- THE COASTER
- THE STAR LEDGER
- THE TRI-TOWN NEWS
- THE TWO RIVER TIMES

12. Resolution APPOINTING the SECRETARY-DIRECTOR as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and BRUCE A. GOLLNICK, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS.
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13. Resolution AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS.
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14. Resolution AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2013 MONMOUTH COUNTY FAIR, to be held JULY 24th – 28th, at EAST FREEHOLD PARK; AND OTHER PROJECTS AND EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.
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15. Resolution AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the ASSISTANT DIRECTOR, BRUCE A. GOLLNICK, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR of the BOARD.
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16. Resolution AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, and his DESIGNEE(S), to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES that effect the public's safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources.
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17. Resolution DESIGNATING JOSEPH V. SARDONIA as the COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336.
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18. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to KLBL, INC., dba VIC GERARD GOLF CARS, Farmingdale, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (UTILITY VEHICLES) (Bid #0061-12), ITEMS: #1, Utility Vehicle (Gas) @\$9,923.00, Less Trade-In of PT #8610, 2000 Club Car Carry All Turf I, at minus (-)\$700.00, for a Net Total of \$9,223.00; #2, Utility Vehicle (Gas) @\$13,989.00, Less Trade-In of PT #10248, 2003 Club Car Carry All Turf II, at minus (-)\$900.00, for a Net Total of \$13,089.00; #3, Utility Vehicle (Gas) @\$9,733.00 Less a Trade-In of PT #10778, 2005 Club Car Carry All Turf II, at minus (-)\$850.00 for a Net Total of \$8,883.00; in the Total Contract Amount of \$31,195.00.
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19. Resolution AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF HARDWARE AND INDUSTRIAL SUPPLIES (Bid #0002-13), ITEMS: 2013 Supply Contract (Period of 01/01/13 through 12/31/13), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2014), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$40,000.00:

1. BAYWAY LUMBER, 400 Ashton Ave., Linden, NJ 07036
2. CHEM-TEK INDUSTRIES, INC., 31 Virginia Drive, Howell, NJ 07731
3. GALES INDUSTRIAL SUPPLY, 28 West Front Street, Keyport, NJ 07735
4. JASPAN HARDWARE, INC., 91 Main Street, Manasquan, NJ 08736
5. LAWSON PRODUCTS, INC, 8770 West Bryn Mawr, Suite 900, Chicago, IL 60631
6. MARLBORO INDUSTRIES, INC., 11 Sami Court, Englishtown, NJ 07726
7. MTH, INC., t/a COMMUNITY STORES, 44 Church Street, Little Silver, NJ 07739
8. THE HOSE SHOP, INC., 55 Route 34, Matawan, NJ 07747
9. TRANS-BEARING COMPANY, INC., 1771 Route 34, Wall, NJ 07719

20. Resolution AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF SPECIALIZED AUTOMOTIVE PARTS AND SERVICES (Bid #0003-13), ITEMS: 2013 Supply/Service Contract (Period of 01/01/13 through 12/31/13), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2014), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$25,000.00:

1. DICK'S AUTO ELECTRIC, INC., 325 Port Monmouth Rd., Middletown, NJ 07748
2. G&G AUTO/RHINO LININGS OF NEW JERSEY, 168 Tennent Rd., Morganville, NJ 07751
3. HYDRAULIC TECHNOLOGIES, 2031 US Hwy. 130 South, Unit C, Monmouth Junction, NJ 08852
4. JERSEY TRUCK EQUIPMENT CO., INC., 5018 Industrial Rd., Wall, NJ 07727
5. LAWSON PRODUCTS, INC, 8770 West Bryn Mawr, Suite 900, Chicago, IL 60631
6. MAYO AUTO SERVICE, 165 Monmouth Street, Red Bank, NJ 07701
7. MONMOUTH TRUCK EQUIPMENT, 745 Shrewsbury Ave., Shrewsbury, NJ 07702
8. TRANS-BEARING COMPANY, INC., 1771 Route 34, Wall, NJ 07719
9. TRIUS, INC., 5049 Industrial Road, Farmingdale, NJ 07727
10. VARGA ENTERPRISES, INC., t/a VARGA AUTO REPAIR & TRANSMISSION, 937 Joyce Kilmer Ave., North Brunswick, NJ 08902

21. Resolution AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF PLUMBING AND HEATING REPAIR EQUIPMENT AND SUPPLIES (Bid #0005-13), ITEMS: 2013 Supply/Service Contract (Period of 01/01/13 through 12/31/13), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2014), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$50,000.00:

1. ATLANTIC PLUMBING SUPPLY CORP., 2810 Route 37 E., Toms River, NJ 08753
2. GRANT SUPPLY COMPANY, INC., 901 Joyce Kilmer Ave., North Brunswick, NJ 08902
3. LAWSON PRODUCTS, INC, 8770 West Bryn Mawr, Suite 900, Chicago, IL 60631
4. USA BLUE BOOK, 3751 Boewood Drive, Waukegan, IL 60085

22. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on December 18, 2012, proposal dated December 13, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 27, LOT 2.02Q, TOWNSHIP OF MILLSTONE, NJ, OWNER: PRESTON PROPERTIES, LLC, ±15.35 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #12-61 & PS #81-12), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

23. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, Wall, NJ, as received on December 18, 2012, proposal dated December 14, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 27, LOT 2.02Q, TOWNSHIP OF MILLSTONE, NJ, OWNER: PRESTON PROPERTIES, LLC, ±15.35 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #12-61 & PS #81-12), in an Amount Not To Exceed \$2,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

24. Resolution REJECTING bid proposal of ABSOLUTE GENERAL CONTRACTING, INC., Brooklyn, NY, for CONCRETE RESTORATION AT BATTERY LEWIS, HARTSHORNE WOODS PARK (Bid #0052-12), as vendor did not show that they had the prerequisite experience and qualifications to perform the work, and for not being a responsible bidder.

25. Resolution REJECTING bid proposal of DELL-TECH, INC., Trenton, NJ, for CONCRETE RESTORATION AT BATTERY LEWIS, HARTSHORNE WOODS PARK (Bid #0052-12), as vendor did not show that they had the prerequisite experience and qualifications to perform the work, and for not being a responsible bidder.

26. Resolution REJECTING bid proposal of ROCON CONSTRUCTION GROUP, INC., Brielle, NJ, for CONCRETE RESTORATION AT BATTERY LEWIS, HARTSHORNE WOODS PARK (Bid #0052-12), as vendor did not show that they had the prerequisite experience and qualifications to perform the work, and for not being a responsible bidder.

27. Resolution REJECTING bid proposal of SPARTAN CONSTRUCTION GENERAL CONTRACTING, INC., Oakhurst, NJ, for CONCRETE RESTORATION AT BATTERY LEWIS, HARTSHORNE WOODS PARK (Bid #0052-12), as vendor did not show that they had the prerequisite experience and qualifications to perform the work, and for not being a responsible bidder.

28. Resolution REJECTING bid proposal of COMPASS CONSTRUCTION, INC., New Egypt, NJ, for CONCRETE RESTORATION AT BATTERY LEWIS, HARTSHORNE WOODS PARK (Bid #0052-12), as vendor failed to submit the proper bid forms.

29. Resolution AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to MASONRY PRESERVATION GROUP, INC., Merchantville, NJ, for CONCRETE RESTORATION AT BATTERY LEWIS, HARTSHORNE WOODS PARK (Bid #0052-12), ITEMS: Total Base Bid Price; in the Total Contract Amount of \$250,715.00.

30. Resolution AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF COMPUTERIZED CENTRAL IRRIGATION CONTROLLER HARDWARE AND SOFTWARE (Bid #0060-12), ITEMS: #1 & 2 (Total Lump Sum) in the Contract Amount of \$17,515.00.

31. Resolution ACCEPTING the WRITTEN PROPOSAL of GARDEN STATE LABORATORIES, INC., Hillside, NJ, as received on December 27, 2012, proposal dated December 13, 2012, for providing FURNISHING AND DELIVERY OF A POTABLE WELL-WATER MONITORING PROGRAM (PS #01-13), in an Amount Not To Exceed \$4,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

32. Resolution AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to CLASSIC CRUISERS, INC., Manchester, NJ, for FURNISHING & DELIVERY OF CHARTER BUS TRANSPORTATION SERVICES (Bid #0004-13), ITEMS: A. 48-Passenger Buses, Items #1 & 2; B. 56-Passenger Buses, Items #1 & 2; 2013 Service Contract for the Period of 01/07/13 through 12/31/13, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$60,000.00.

33. Resolution AWARDED CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF ELECTRICAL EQUIPMENT AND SUPPLIES (Bid #0008-13), ITEMS: 2013 Supply Contract (Period of 01/07/13 through 12/31/13), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2014), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$60,000.00:

1. COOPER FRIEDMAN ELECTRIC SUPPLY CO., dba COOPER ELECTRIC SUPPLY CO.,
1 Matrix Drive, Monroe, NJ 08831-5925
 2. FACILITY SOLUTIONS GROUP, 224 Washington St., Perth Amboy, NJ 08861
 3. GRAYBAR ELECTRIC CO., INC., 800 Huyler St., Teterboro, NJ 07608
 4. LAWSON PRODUCTS, INC., 8770 West Bryn Mawr, Suite 900, Chicago, IL 60631
 5. RODIO TRACTOR SALES, INC., 717 White Horse Pike, Hammonton, NJ 08037
 6. WARSHAUER ELECTRIC, 800 Shrewsbury Ave., Tinton Falls, NJ 07724
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34. Resolution AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT REPAIR PARTS AND SERVICE (Bid #0009-13), ITEMS: 2013 Supply/Service Contract (Period of 01/07/13 through 12/31/13), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2014), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$275,000.00:

1. OCEAN COUNTY EQUIPMENT, INC., dba ACE OUTDOOR POWER EQUIPMENT, 395 US Hwy. 9, Bayville, NJ 08721
2. BARG'S LAWN & GARDEN SHOP, INC., 876 Hwy. 33 East, Freehold, NJ 07728
3. CHERRY VALLEY TRACTOR SALES, 35 West Route 70, Marlton, NJ 08053
4. DAVIS EQUIPMENT SALES, INC., 12 West Ave., P.O. Box 607, Atlantic Highlands, NJ 07716
5. DEACON EQUIPMENT CO., INC., 22 Wedgetown Rd., Bloomsburg, PA 17815
6. FINCH SERVICES, INC., 1127 Littlestown Pike, Westminster, MD 21157
7. FOLEY, INC., 855 Centennial Ave., Piscataway, NJ 08855
8. GARDEN STATE BOBCAT, INC., 999 Route 33, Freehold, NJ 07728
9. METRO PUMPS & SYSTEMS, INC., 30 Liberty St., Edison, NJ 08837
10. PLANT FOOT COMPANY, INC., 38 Hightstown-Cranbury Station Rd., Cranbury, NJ 08512
11. SMITH TRACTOR & EQUIPMENT, INC., 15 Hillcrest Ave., P.O. Box 310, Washington, NJ 07882
12. STORR TRACTOR CO, 3191 US Hwy. 22, Somerville, NJ 08876
13. TRICO EQUIPMENT SERVICES, LLC, 551 N. Harding Highway, Vineland, NJ 08360
14. KLBL, INC., dba VIC GERARD GOLF CARS, 281 Squankum Rd., Farmingdale, NJ 07727
15. W.H. POTTER & SON, INC., 470 Red Hill Rd., Middletown, NJ 07748
16. WILFRED MAC DONALD, INC., 19 Central Blvd., South Hackensack, NJ 07606
17. XTREME MACHINES, 700 Hwy. 33, Millstone Twp., NJ 08535

35. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to KARL K. DEIGERT ENTERPRISES, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF SEWER LINE CLEANING SERVICES, EMERGENCY REPAIR OF SEPTIC SYSTEMS AND EMERGENCY REPAIR OF SEPTIC AND SEWER PUMPS (Bid #0010-13), ITEMS: 2013 Supply/Service Contract (Period of 01/07/13 through 12/31/13), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Surveying Services of Henry Hudson Trail Southern Extension, Block 119, Lot 28, Matawan Borough (Ref. #12-69) (*FAIR & OPEN*)
 2. Two Appraisals, Block 191, Lot 1.03, Improved Property, ±.13 Acres, and Lot 1.04, Vacant Property, ±.08 Acres, Manasquan Borough, Owner: 208 Properties, LLC, for Additions to Fisherman's Cove Conservation Area (Ref. #12-70) (*FAIR & OPEN*)
 3. Furnishing of a Science Education Program (PS #03-13)
 4. Furnishing & Delivery of Maintenance Contract for Digital Copier - Konica Minolta Bizhub 552c, located in Graphics Department, Thompson Park (PS #05-13)
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DATES TO REMEMBER:

1. **MONDAY EVENING, JANUARY 7, 2013** - 7 PM. **Annual First Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ. (*Nominations for Officers for the Year 2013*)
2. **"TUESDAY EVENING", JANUARY 22, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Headquarters "Conference Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **SATURDAY MORNING, JANUARY 26, 2013** – 10 AM. **Friends of the Parks Annual Meeting.** Thompson Park Visitor Center, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, FEBRUARY 11, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, FEBRUARY 25, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, MARCH 11, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, MARCH 25, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

"Statement of Adequate Public Notice of Executive Session Meeting in compliance with the 'Open Public Meetings Act', Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 19, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975."

At _____PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing PERSONNEL MATTERS, and LAND ACQUISITION MATTERS, being Additions to County Park Lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters and land acquisition matters”, and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential. The Minutes of the Executive Session to discuss Land Acquisition Matters, being additions to county park lands, will be made available to the public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **Tuesday Evening, January 22, 2013, at 7 PM**, in the "**Conference Room**" of the **Thompson Park Headquarters, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: _____PM)
