

MINUTES OF THE MONDAY EVENING, JANUARY 25, 2021 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD BY TELECONFERENCE FROM THE PARK SYSTEM HEADQUARTERS BLDG., 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Mandeville at 7:07 PM.

The following were Present on roll call via teleconference:

Chairman Kevin Mandeville
Vice Chairman Michael G. Harmon
Commissioners:
Thomas E. Hennessy, Jr.
David W. Horsnall
Mark E. Zelina
Patricia M. Butch
Thomas W. Adcock
Anthony Fiore
Joseph DiBella

Ross F. Licitra, County Commissioner/MCPS Liaison

Also Present in the "Headquarters Bldg.":

James J. Truncer, Secretary-Director

The following were present on roll call via teleconference:

Kira S. Dabby, Esquire
Andrew J. Spears, Assistant Director
Thomas E. Fobes, Supt. of Co. Parks/Park Operations
Michael E. Janoski, Co. Park Supt./Golf Operations
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Gail L. Hunton, Chief of Acquisition & Design

Chairman Mandeville read the following Statement of Adequate Public Notice:

"Statement of Adequate Public Notice of Meeting in compliance with the 'Open Public Meetings Act', Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 18, 2019, as required by law." "Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided."

Commissioner Horsnall led the Board in the Pledge of Allegiance followed by a moment of silence.

On a motion made by Commissioner Zelina, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JANUARY 11, 2021**, were upon being put to a vote, unanimously approved as recorded. (approved as recorded by Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Butch, Adcock, Fiore, and DiBella. Commissioner Zelina abstained as not being present at the meeting.)

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the **2020 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the **2021 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Harmon, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:14 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Adcock, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:15 PM.

SECRETARY-DIRECTOR'S REPORT:

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS:**

1. **BUDGET REPORTS**

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Harmon, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF DECEMBER**

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Harmon, the **REVENUE REPORT** for the **MONTH OF DECEMBER** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF DECEMBER**

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Harmon, the **ATTENDANCE REPORT** for the **MONTH OF DECEMBER** as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—DECEMBER (Dated: 1/19/2021)**

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Harmon, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR DECEMBER (Dated: 1/19/2021)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report for December is in Minute Book)

5. **MCPS WEBSITE TRAFFIC REPORT—JANUARY – DECEMBER 2020**

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Harmon, the **MCPS WEBSITE TRAFFIC REPORT for JANUARY – DECEMBER 2020** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report January-December 2020 is in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT YEARLY COMPARISON — 2009 – 2020**

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Harmon, the **MCPS WEBSITE TRAFFIC REPORT YEARLY COMPARISON — 2009 – 2020** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report Yearly Comparison 2009-2020 is in the Minute Book.)

7. **MCPS WEBSITE TRAFFIC REPORT DECEMBER COMPARISON BY YEARS – 2009 – 2020**

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Harmon, the **MCPS WEBSITE TRAFFIC REPORT DECEMBER COMPARISON BY YEARS – 2009 – 2020** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report December Comparison by Years 2009 – 2020 is in Minute Book)

8. **MCBRC 2020 PURCHASING PERFORMANCE REPORT – 4TH QUARTER: OCTOBER – DECEMBER (Report Dated: January 19, 2021)**

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Harmon, the **MCBRC 2020 PURCHASING PERFORMANCE REPORT – 4TH QUARTER: OCTOBER – DECEMBER (Report Dated: January 19, 2021)** was upon being put to a vote, unanimously accepted as reported. (MCBRC 2020 Purchasing Performance Report – 4TH Quarter: October – December is in Minute Book)

9. **MCBRC 2020 ANNUAL PURCHASING PERFORMANCE REPORT:
JANUARY 1, 2020 – DECEMBER 31, 2020 (Report Dated: January 19, 2021)**

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Harmon, the **MCBRC 2020 ANNUAL PURCHASING PERFORMANCE REPORT: JANUARY 1, 2020 – DECEMBER 31, 2020 (Report Dated: January 19, 2021)** was upon being put to a vote, unanimously accepted as reported. (MCBRC 2020 Annual Purchasing Performance Report: January 1, 2020 – December 31, 2020 is in Minute Book)

COUNTY COMMISSIONER’S REPORT:

County Commissioner Ross F. Licitra addressed the Board and noted he plans to be an active member with the Board.

PRESENTATION AND ITEMS FOR BOARD REVIEW:

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 – Recommending acceptance of the written proposal of Banc3 Engineering, Inc., Princeton, NJ, as received on January 13, 2021, proposal dated January 8, 2021 for Providing Professional Surveying Services of Partial Boundary Survey, Holmdel Park, Block 20.01, Lot 6.01, Holmdel Township, New Jersey, ±1.380 Acres, Owned by County of Monmouth (Ref. #20-71 & PS #86-20) in an Amount Not To Exceed \$3,770.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

Commissioner Fiore inquired as to Agenda Items #2 and #3.

2. Board Action Item #2 – Authorizing Contract Amendment #1, to the Contract for Food Concession at Seven Presidents Oceanfront Park (Bid #0038-20), originally awarded by Resolution R-20-2-24=120 to A Taste of the Season, LLC, Union, NJ, for Two (2) Seasons for the Periods of 05/01/20 through 09/30/20 and 05/01/21 through 09/30/21, at an Annual Rate of \$70,000.00, and authorizing the Secretary-Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Contract Amendment #1 reduces the annual rate for One (1) Season for the Period 05/01/20 through 09/30/20 from \$70,000.00 to \$45,000.00 to account for the cancellation of day camps, cancellation of Long Branch July 4th fireworks, and materially reduced demand for concessions arising from public concern during COVID-19 global pandemic health crisis, for a new Total Amended Contract Amount of \$115,000.00.

Kira Dabby, Esq., responded to Commissioner Fiore’s inquiries concerning Agenda Items #2 and #3, and suggested the items be discussed in Executive Session.

Commissioner Fiore moved to table Agenda Items #2 and #3.

The Secretary-Director noted he would schedule an Executive Session for the February 8th Board Meeting to discuss the tabled items.

3. Board Action Item #3 – Authorizing Contract Amendment #1, to the Contract for Furnishing of a Mobile Food Concession Vehicle at Dorbrook Recreation Area (Bid #0040-19) originally awarded by Resolution R-19-5-6=203 to All Around Concessions, Brick, NJ for Two (2) Seasons for the Periods of 05/18/19 through 09/08/19, and 05/16/20 through 09/06/20, at an Annual Rate of \$11,101.00, and authorizing the Secretary-Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Contract Amendment #1 reduces the annual rate for One (1) Season for the Period 05/16/20 through 09/06/20 from \$11,101.00 to \$1,500.00 to account for the shortened season, capped visitation, and materially reduced demand for concessions arising from the COVID-19 global pandemic health crisis, for a new Total Amended Contract Amount of \$12,601.00.

Item #3 tabled to review in Executive Session at the February 8th Board Meeting.

4. Board Action Item #4 – Authorizing a Temporary Right-of-Entry Agreement between the Monmouth County Board of Recreation Commissioners and Robert Halas, Union Beach, NJ, granting permission to cross over Monmouth County Park System property, adjacent to the Henry Hudson Trail, also known as Block 130, Lot 21, Keyport Borough, NJ, to his property, also known as Block 130, Lot 24, Keyport Borough, NJ, for delivery of a dumpster beginning January 26, 2021 and concluding no later than March 2, 2021.
5. Board Action Item #5 as Added to the Agenda – Authorizing the Secretary-Director to prepare a Citation expressing the Board's Appreciation for Services to Paul McCue, Senior County Park Manager, who started work with the Monmouth County Park System on January 10, 1977, and who will Retire effective February 1, 2021, with Forty-Four (44) years of service.
6. Board Action Item #6 as Added to the Agenda – Recommending acceptance of the written proposal of Stuart Appraisal Company, LLC, Freehold, NJ, as received on January 13, 2021, proposal dated January 4, 2021, for Providing Professional Appraisal Services of Block 155, Lot 1.01, Township of Howell, New Jersey, Improved Property, Owned by Mandara, ±4.0 Acres, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #20-68 & PS #87-20), in an Amount Not To Exceed \$1,495.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
7. Board Action Item #7 as Added to the Agenda – Recommending acceptance of the written proposal of Patjo Appraisal Company, Kendall Park, NJ, as received on January 13, 2021, proposal dated December 31, 2020, for Providing Professional Appraisal Services of Block 155, Lot 1.01, Township of Howell, New Jersey, Improved Property, Owned by Mandara, ±4.0 Acres, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #20-68 & PS #87-20), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

8. Board Action Item #8 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Woodward Construction Company, Matawan, NJ, for Winter Run Activity Center Rehabilitation, Manasquan River Greenway, Howell, (Bid #0082-20), Item: Total Base Bid Price; in the Total Contract Amount of \$660,640.00.

Andrew Spears, Assistant Director, placed Items #9 and #10 on the screen for the Board's review.

Mike Janoski, Co. Park Supt./Golf Operations, reviewed with the Board Items #9 & #10.

9. Letter received from Mr. Rich Carroll, Tournament Director, The Shore Conference, dated January 11, 2021, on behalf of the Shore Conference of High School Boys Golf Tournament, requesting the use of Charleston Springs Golf Course (South), to host their Annual Boys Golf Tournament on Wednesday, April 28, 2021, with a rain date of Thursday, April 29, 2021. Hosting the event would require blocking tee times on the South Course until 2:00 p.m. to the public. The number of participants is estimated to be around 90-100 golfers. The Tournament will have a shotgun start time of 9:00 a.m. The resident weekday junior fee of \$24 would be charged for each participant's practice round played prior to the Tournament. The Shore Conference would pay the Park System \$24 for each round played in the Tournament, which includes greens fees, range balls, and use of the Short Game Area.

A **motion** was introduced by Commissioner Zelina, seconded by Commissioner Adcock, Granting Permission to Mr. Rich Carroll, Tournament Director, The Shore Conference, dated January 11, 2021, on behalf of the Shore Conference of High School Boys Golf Tournament, for the use of Charleston Springs Golf Course (South), to host their Annual Boys Golf Tournament on Wednesday, April 28, 2021, with a rain date of Thursday, April 29, 2021. Hosting the event would require blocking tee times on the South Course until 2:00 p.m. to the public. The number of participants is estimated to be around 90-100 golfers. The Tournament will have a shotgun start time of 9:00 a.m. The resident weekday junior fee of \$24 would be charged for each participant's practice round played prior to the Tournament. The Shore Conference would pay the Park System \$24 for each round played in the Tournament, which includes greens fees, range balls, and use of the Short Game Area.

10. Email request, dated January 3, 2021, from Jason Henning, Sectional Golf Director, New Jersey State Interscholastic Athletic Association (NJSIAA), Robbinsville, NJ, for Central & South Jersey Group IV State Golf Championship at Charleston Springs Golf Course (North) on Monday, May 10, 2021. Hosting the event would require blocking tee times on the North Course until 3:00 p.m., to the public. The number of participants is estimated to be 90-100 golfers. A shotgun start time of 10:00 a.m. The rain date would be Tuesday, May 11, 2021. A resident weekday junior fee of \$24 for each participant's practice round played prior to the tournament. The NJSIAA would pay the Park System \$24; the applicable resident weekday junior fee for each round played in the Tournament, which includes greens fees, range balls, and the use of the Short Game Area.

A **motion** was introduced by Commissioner Zelina, seconded by Commissioner Adcock, Granting Permission to Jason Henning, Sectional Golf Director, New Jersey State Interscholastic Athletic Association (NJSIAA), Robbinsville, NJ, for the Central & South Jersey Group IV State Golf Championship at Charleston Springs Golf Course (North) on Monday, May 10, 2021. Hosting the event would require blocking tee times on the North Course until 3:00 p.m., to the public. The number of participants is estimated to be 90-100 golfers. A shotgun start time of 10:00 a.m. The rain date would be Tuesday, May 11, 2021. A resident weekday junior fee of \$24 for each participant's practice round played prior to the tournament. The NJSIAA would pay the Park System \$24; the applicable resident weekday junior fee for each round played in the Tournament, which includes greens fees, range balls, and the use of the Short Game Area. Upon being put to a vote, the motion was unanimously carried.

At 7:21 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Butch, to approve Agenda Items #1, 4, 5, 6 & 7 and 8.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of January 25, 2021, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #4 for Board Action; except for Items #2 and #3; and

WHEREAS, the Board also reviewed Agenda Items #5, 6, 7, 8 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1, 4, 5, 6, 7 and 8.

Seconded by Vice Chairman Harmon, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Harmon,
Commissioners Hennessy, Horsnall, Zelina, Butch,
Adcock, Fiore and DiBella

In the Negative: None

Absent: None

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-21-1-25=36 Resolution offered for adoption by Commissioner Butch, seconded by Vice Chairman Harmon, ACCEPTING the WRITTEN PROPOSAL of BANC3 ENGINEERING, INC., Princeton, NJ, as received on January 13, 2021, proposal dated January 8, 2021, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF PARTIAL BOUNDARY SURVEY, HOLMDEL PARK, BLOCK 20.01, LOT 6.01, HOLMDEL TOWNSHIP, NEW JERSEY, ±1.380 ACRES, OWNED BY COUNTY OF MONMOUTH (Ref. #20-71 & PS #86-20), in an Amount Not To Exceed \$3,770.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-1-25=37 Resolution offered for adoption by Commissioner Butch, seconded by Vice Chairman Harmon, AUTHORIZING a TEMPORARY RIGHT-OF-ENTRY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS and ROBERT HALAS, Union Beach, NJ, granting permission to cross over Monmouth County Park System property, adjacent to the Henry Hudson Trail also known as Block 130, Lot 21, Keyport Borough, NJ, to his property, also known as Block 130, Lot 24, Keyport Borough, NJ, for delivery of a dumpster beginning January 26, 2021 and concluding no later than March 2, 2021. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-1-25=38 Resolution offered for adoption by Commissioner Butch, seconded by Vice Chairman Harmon, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to PAUL MCCUE, Senior County Park Manager, who started work with the Monmouth County Park System on JANUARY 10, 1977, and who will RETIRE effective FEBRUARY 1, 2021, with Forty-four (44) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-1-25=39 Resolution offered for adoption by Commissioner Butch, seconded by Vice Chairman Harmon, ACCEPTING the WRITTEN PROPOSAL of STUART APPRAISAL COMPANY, LLC, Freehold, NJ, as received on January 13, 2021, proposal dated January 4, 2021, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 1.01, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MANDARA, ±4.0 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #20-68 & PS #87-20), in an Amount Not To Exceed \$1,495.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-21-1-25=40 Resolution offered for adoption by Commissioner Butch, seconded by Vice Chairman Harmon, ACCEPTING the WRITTEN PROPOSAL of PATJO APPRAISAL COMPANY, Kendall Park, NJ, as received on January 13, 2021, proposal dated December 31, 2020, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 1.01, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MANDARA, ±4.0 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #20-68 & PS #87-20), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-21-1-25=41 Resolution offered for adoption by Commissioner Butch, seconded by Vice Chairman Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to WOODWARD CONSTRUCTION COMPANY, Matawan, NJ, for WINTER RUN ACTIVITY CENTER REHABILITATION, MANASQUAN RIVER GREENWAY, HOWELL, NJ (Bid #0082-20), ITEM: Total Base Bid Price; in the Total Contract Amount of \$660,640.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The **SECRETARY-DIRECTOR** reported to the Board that there were **no BIDs to be advertised**.

On a motion made by Commissioner Hennessy, seconded by Commissioner Butch, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Appraisal Services, Block 111, Lots 3 & 9, Marlboro Township, ±2.77 Acres, Property Owned by Anjit and Jaidev Anand, for Additions to Freneau Woods Parks (Ref. #21-02) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, FEBRUARY 8, 2021 – 7:30 PM. Regular Board Meeting.** Remote teleconference from the “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ
2. **MONDAY EVENING, FEBRUARY 22, 2021 – 7:00 PM. Regular Board Meeting.** Remote teleconference.
3. **MONDAY EVENING, MARCH 8, 2021 – 7:00 PM. Regular Board Meeting.** Remote teleconference.

ITEMS FOR THE GOOD OF THE ORDER:

Vice Chairman Harmon offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, February 8, 2021**, at **7 PM**, by remote teleconference from the "Beech Room" of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing Personnel Matters, Land Acquisition Matters, being additions to county park lands, and Attorney Client Privilege Information; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina, Butch, Adcock, Fiore and DiBella
In the Negative:	None
Absent:	None

A **motion** was introduced by Commissioner Zelina, seconded by Commissioner Adcock to move tabled Items #2 and #3 to Executive Session to be scheduled for the February 8th Board Meeting.

County Commissioner Licitra noted his meeting with pickleball advocates seeking additional courts.

County Commissioner Licitra inquired as to whether additional courts are planned to be built.

Andrew Spears noted that funding for additional courts has not been requested.

Andrew Spears reviewed the existing locations of pickleball courts at Fort Monmouth Recreation Area, Thompson Park, and Dorbrook Recreation Area.

In response to a question from Commissioner Butch, Andrew Spears noted that 12 courts have been added at the above locations in the last three years.

Chairman Mandeville noted that some pickleball courts are used by money-making organizations that reserve and then sell scheduled times to use the courts.

Vice Chairman Harmon reviewed with the Board his recent discussions with the pickleball interests.

County Commissioner Licitra noted that he understands that pickleball is a growing sport.

Commissioner Horsnall inquired as to how members of the public are identified that may be present at the Board's public teleconference meetings.

Andrew Spears noted that a member of the public must identify themselves for the Board to know who may be in attendance.

Commissioner DiBella inquired as to Park System Master Plans.

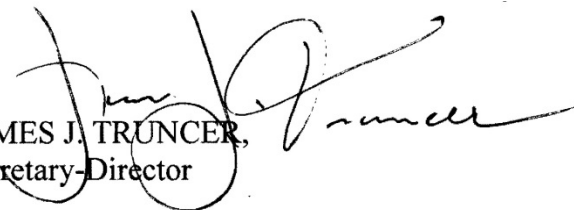
Andrew Spears noted the Park System has Plans for Open Space, Recreation Services, and Park Maintenance and Development.

Commissioner Butch noted that the preparation of the County Open Space Plan involved all of the county's municipalities.

The Secretary-Director noted copies of the Plans were included in materials given to the new Board members.

The Secretary-Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Vice Chairman Harmon, seconded by Commissioner Zelina, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 25, 2021, was **ADJOURNED** at 7:52 PM.


JAMES J. TRUNCER,
Secretary-Director

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-21-1-25=36

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF PARTIAL BOUNDARY SURVEY, HOLMDEL PARK, BLOCK 20.01, LOT 6.01, HOLMDEL TOWNSHIP, NEW JERSEY, ±1.380 ACRES, OWNED BY COUNTY OF MONMOUTH (Ref. #20-71 & PS #86-20), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 13, 2021; and

WHEREAS, BANC3 ENGINEERING, INC., Princeton, NJ, has submitted a written proposal dated January 8, 2021, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF PARTIAL BOUNDARY SURVEY, HOLMDEL PARK, BLOCK 20.01, LOT 6.01, HOLMDEL TOWNSHIP, NEW JERSEY, ±1.380 ACRES, OWNED BY COUNTY OF MONMOUTH (Ref. #20-71 & PS #86-20), in an Amount Not to Exceed \$3,770.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2020), in an amount not to exceed \$3,770.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with BANC3 ENGINEERING, INC., 300 Alexander Park, Suite 300, Princeton, NJ 08540, as per proposal dated January 8, 2021, for providing PROFESSIONAL SURVEYING SERVICES OF PARTIAL BOUNDARY SURVEY, HOLMDEL PARK, BLOCK 20.01, LOT 6.01, HOLMDEL TOWNSHIP, NEW JERSEY, ±1.380 ACRES, OWNED BY COUNTY OF MONMOUTH (Ref. #20-71 & PS #86-20), in the Contract Amount Not To Exceed \$3,770.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,770.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Vice Chairman Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina, Butch, Adcock, Fiore and DiBella
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 25, 2021.


JAMES J. TRUNCER, Secretary-Director

R-21-1-25=36

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-21-1-25=37

WHEREAS, there presently exists a need for ROBERT HALAS, 426 Park Avenue, Union Beach, NJ 07735, hereinafter referred to as "MR. HALAS", owner of Block 130, Lot 24, located on Fulton Street in Keyport Borough, NJ, which is narrow, with parking allowed on only one side of the street, is in the process of constructing a single family home on said property; and

WHEREAS, the County of Monmouth is the owner of Block 130, Lot 21, Keyport Borough, NJ, within Henry Hudson Trail adjacent to the above property owned by "MR. HALAS"; and

WHEREAS, "MR. HALAS" needs to have a dumpster placed on his property to remove tree/brush material at the rear of his property; and

WHEREAS, "MR. HALAS" has requested a temporary right of entry to cross County's land, Block 130, Lot 21 to have a dumpster placed on his property to remove said material beginning January 26, 2021 and removed by March 2, 2021 and a TEMPORARY RIGHT OF ENTRY AGREEMENT with the Monmouth County Board of Recreation Commissioners, under the terms of said AGREEMENT.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the ENTERING INTO a TEMPORARY RIGHT OF ENTRY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS on behalf of the COUNTY OF MONMOUTH and "MR. HALAS" for the PURPOSE of ENTERING BLOCK 130, LOT 21 TO HAVE A DUMPSTER PLACED ON HIS PROPERTY, BLOCK 130, LOT 24, Keyport Borough, as per the terms and conditions of the TEMPORARY RIGHT OF ENTRY AGREEMENT; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of Chosen Freeholders and the County Administrator.

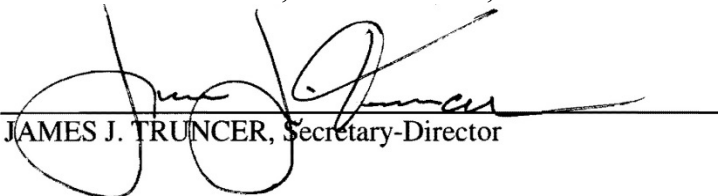
Seconded by Vice Chairman Harmon, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Harmon
Commissioners Hennessy, Horsnall, Zelina,
Butch, Adcock, Fiore and DiBella

In the negative: None

Absent: None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 25, 2021.


JAMES J. TRUNCER, Secretary-Director

R-21-1-25=37

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-21-1-25=38

WHEREAS, PAUL McCUE, SENIOR COUNTY PARK MANAGER, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective FEBRUARY 1, 2021; and

WHEREAS, PAUL McCUE, started work with the Monmouth County Park System on January 10, 1977; and

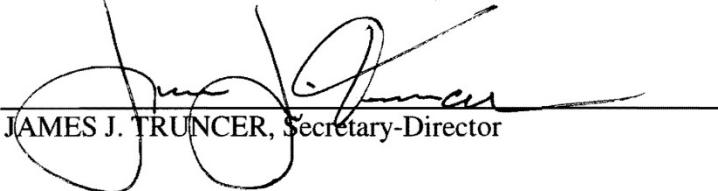
WHEREAS, PAUL McCUE has been a capable and faithful employee of the Board with over FORTY-FOUR (44) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to PAUL McCUE for his loyalty and dedication as an employee of the Board.

Seconded by Vice Chairman Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina, Butch, Adcock, Fiore and DiBella
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 25, 2021.



JAMES J. TRUNCER, Secretary-Director

R-21-1-25=38

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-21-1-25=39

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 1.01, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MANDARA, ±4.0 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #20-68 & PS #87-20), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 13, 2021; and

WHEREAS, STUART APPRAISAL COMPANY, LLC, Freehold, NJ, has submitted a written proposal dated January 4, 2021, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 1.01, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MANDARA, ±4.0 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #20-68 & PS #87-20), in an Amount Not to Exceed \$1,495.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2020), Project #00025, in an amount not to exceed \$1,495.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with STUART APPRAISAL COMPANY, LLC, 42 E. Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated January 4, 2021, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 1.01, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MANDARA, ±4.0 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #20-68 & PS #87-20), in the Contract Amount Not To Exceed \$1,495.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,495.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Vice Chairman Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina, Butch, Adcock, Fiore and DiBella
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 25, 2021.


JAMES J. TRUNCER, Secretary-Director

R-21-1-25=39

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-21-1-25=40

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 1.01, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MANDARA, ±4.0 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #20-68 & PS #87-20), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 13, 2021; and

WHEREAS, PATJO APPRAISAL COMPANY, Kendall Park, NJ, has submitted a written proposal dated December 31, 2020, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 1.01, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MANDARA, ±4.0 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #20-68 & PS #87-20), in an Amount Not to Exceed \$1,800.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2020), Project #00025, in an amount not to exceed \$1,800.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with PATJO APPRAISAL COMPANY, 21 Crestview Drive, Kendall Park, NJ 08824, as per proposal dated December 31, 2020, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 1.01, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MANDARA, ±4.0 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #20-68 & PS #87-20), in the Contract Amount Not To Exceed \$1,800.00; and

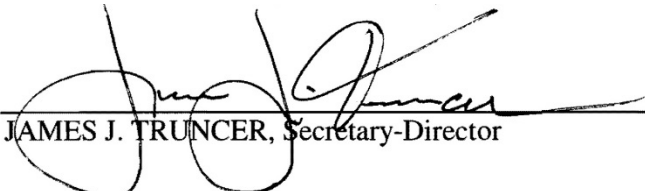
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,800.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Vice Chairman Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina, Butch, Adcock, Fiore and DiBella
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 25, 2021.



JAMES J. TRUNCER, Secretary-Director

R-21-1-25=40

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-21-1-25=41

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 20, 2021, for WINTER RUN ACTIVITY CENTER REHABILITATION, MANASQUAN RIVER GREENWAY, HOWELL, NJ (Bid #0082-20), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that six (6) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$660,640.00:

WOODWARD CONSTRUCTION COMPANY

P.O. Box 393

Matawan, NJ 07747

ITEM: Total Base Bid Price.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29801, Board of Recreation Commissioners, Project #29121, in the amount of \$660,640.00.

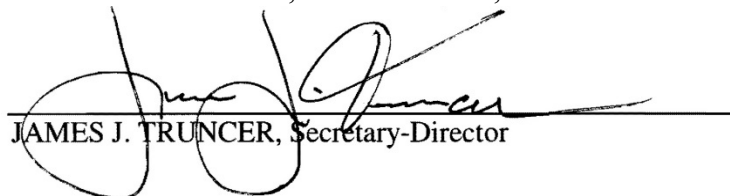
Seconded by Vice Chairman Harmon, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Harmon,
Commissioners Hennessy, Horsnall, Zelina,
Butch, Adcock, Fiore and DiBella

In the negative: None

Absent: None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 25, 2021.


JAMES J. TRUNCER, Secretary-Director

R-21-1-25=41