

AGENDA

Tentative: 01/07/26

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS’
ANNUAL FIRST REGULAR MEETING, MONDAY EVENING, JANUARY 12, 2026, AT 7 PM
THOMPSON PARK VISITOR CENTER, “BEECH ROOM”
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call

- B. Statement of Adequate Public Notice

Pledge of Allegiance followed by a moment of silence.

- C. Approval of MINUTES—REGULAR MEETING, MONDAY, DECEMBER 15, 2025
(Excused: Chairman Mandeville, Vice Chairman Fiore)

- D. Approval of EXECUTIVE SESSION MINUTES — LAND ACQUISITION MATTERS:
MONDAY, DECEMBER 15, 2025
(Excused: Chairman Mandeville, Vice Chairman Fiore)

- E. Motion APPOINTING the DIRECTOR as TEMPORARY CHAIRMAN OF THE MEETING.

- F. **ELECTION OF OFFICERS FOR THE YEAR 2026:**
 - 1a. Motion Nominating **CHAIRMAN**

 - 1b. Motion Closing Nominations for **CHAIRMAN**.

 - 1c. Motion Authorizing the Director to Cast One Ballot for the Nominee for **CHAIRMAN** of the Board.

 - 2a. Motion Nominating **VICE CHAIRMAN**

 - 2b. Motion Closing Nominations for **VICE CHAIRMAN**.

 - 2c. Motion Authorizing the Director to Cast One Ballot for the Nominee for **VICE CHAIRMAN** of the Board.

- G. Approval of 2025 VOUCHER LIST

- H. Approval of 2026 VOUCHER LIST

I. BOARD CORRESPONDENCE RECEIVED:

J. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)

K. Motion to CLOSE the HEARING OF THE PUBLIC.

L. DIRECTOR'S REPORT:

1. BUDGET REPORTS
2. REVENUE REPORT—MONTH OF NOVEMBER

M. COUNTY COMMISSIONER'S REPORT:

N. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommending Approval of 2026 Change Funds in the Estimated Amount of \$75,050.00 and Authorizing the Monmouth County Finance Department to Establish the List of Board Approved 2026 Change Funds.
2. Board Action Item #2 – Establishing an Account for the Deposit of Park Areas, Golf Courses, and Visitor Services Receipts, at various Citizens Bank branch locations, Account Numbers ending in 9868 and 5740, for the Year 2026.
3. Board Action Item #3 – Establishing an Account for the Deposit of Mastercard, Visa, American Express, and Discover Credit Card Receipts, for Park Areas, Golf Courses, and Visitor Services, at various Citizens Bank branch locations, Account Numbers ending in 9876 and 5740, for the Year 2026.
4. Board Action Item #4 – Designating the following Newspapers as the Official Newspapers of the Monmouth County Board of Recreation Commissioners for Legal Publication of Public Notices and Invitations to Bid:
 - The Coast Star
 - The Coaster
 - The Star Ledger
 - The Two River Times
5. Board Action Item #5 – Appointing the Director as the Custodian of the Board's Public Records, and Deputy Directors as the Assistant Custodians of the Board's Public Records.
6. Board Action Item #6 – Authorizing the Director and his Designee(s) to Represent and Act on Behalf of the Board of Recreation Commissioners in Matters Pertaining to

Personnel of the Board Including the Hiring, Discharging and Disciplining of Employees, Promotions, Titles, Salaries, Wages, Working Conditions, and to Represent the Board with regard to Employee Union Contract Negotiations, Employee Grievances, New Jersey Department Of Personnel Civil Service Matters, New Jersey Police Training Commission, and Other Personnel Matters of the Board of Recreation Commissioners.

7. Board Action Item #7 – Authorizing the Director and his Designees(s) to Set Program, Food, Retail Sale Prices, Service and Equipment Rental Fees.
8. Board Action Item #8 – Authorizing the Director, Andrew J. Spears, to Enter Into Contracts, Memorandums of Understanding, Permits, and Other Various Documents and Agreements as may be required, from time to time, to Conduct the Business of the Board, and further Authorizing the Deputy Directors to Act in the Absence of the Director.
9. Board Action Item #9 – Authorizing the Director, Andrew J. Spears, and his Designee(s) to Promulgate and Institute Administrative Orders and Operating Guidelines and Procedures including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.
10. Board Action Item #10 – Authorizing Director, Andrew J. Spears and his Designee(s), to Act on Behalf of the Board in Response to Emergencies that affect the public’s safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources.
11. Board Action Item #11 – Designating Francisco Masini, as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System to Receive and Coordinate Compliance Issues, and further Designating Maryam Tronco as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System for Facilities, Structures and Site Improvements, and Designating Anne Simon and Justin Dunn, as the Americans with Disabilities Act Compliance Officers for the Monmouth County Park System for Services, Programs and Activities, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-25-1-13=14 as previously adopted by the Board on January 13, 2025.
12. Board Action Item #12 – Designating Amanda Tanay as Social Media Coordinator, and Jennie Andras as Alternate Social Media Coordinator, in accordance with the Monmouth County Park System Social Media Comment and Posting Policy adopted by Board Resolution #R-15-10-5=362.
13. Board Action Item #13 – Authorizing the Director and his Designee(s) to Solicit Donations and Sponsorships, on behalf of the Board, in Support of the 2026 Monmouth County Fair, to be held July 22nd – 26th, 2026, at East Freehold Showgrounds, Freehold Township; and Other Projects and Events of the Board, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.

14. Board Action Item #14 – Authorizing the Sale of Solar Renewable Energy Credits (S-REC’s) on Various Occasions During 2026, through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and Recommending to the Monmouth County Board of County Commissioners Ratification of a Resolution for the Sale of Solar Renewable Energy Credits (S-REC’s) through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and further Authorizing the Director and his Designee(s) to publish notice of impending sale of the S-REC’s in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.
15. Board Action Item #15 – Recommend Authorizing the Exercising of Option to Extend Contract as per bid proposal, for an Additional One (1) Year Period (2026) as originally awarded by Resolution #R-24-3-25=137 (2024) and Extended by Resolution #R-24-9-23=343 (2025), to Dee’s Catering & Concessions, LLC, Toms River, NJ, for Food Concession at Seven Presidents Oceanfront Park, Long Branch, New Jersey (Bid #0030-24), Item: Food Concession at Seven Presidents Oceanfront Park for the Period of 05/01/26 through 09/30/26; in the Total Contract Amount of \$61,000.00.
16. Board Action Item #16 – Recommend Authorizing the Exercising of Option to Extend Contract as per bid proposal, for an Additional One (1) Year Period (2026), as originally awarded by Resolution #R-23-8-21=299 (2024), and Extended by Resolution #R-24-9-23=342 (2025) to Links Hospitality, LLC, Point Pleasant, NJ, for Food and Beverage Concession at Howell Park, Shark River, and Charleston Springs Golf Courses (Bid #0063-23), Item: Food and Beverage Concession for the Period of 01/01/26 through 12/31/26 (Year 3), Proposal 1, Shark River Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$11,125.00 Revenue for Year 3 (2026); Proposal 2, Charleston Springs Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$19,800.00 Revenue for Year 3 (2026); Proposal 3, Howell Park Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$17,600.00 Revenue for Year 3 (2026) in the Total Contract Amount of \$48,525.00.
17. Board Action Item #17 – Recommend Authorizing the Exercising of Option to Extend Contract as per bid proposal, for an Additional One (1) Year Period as originally awarded by Resolution #R-25-3-24=133, to Reithoffer Shows, Inc., Gibsonton, FL, for Furnishing and Delivery of Amusement Rides, Concessions, and Games (Bid #0024-25), Items: 1-4, Monmouth County Fair, July 22, 2026 – July 26, 2026, vendor is to pay the MCPS a flat fee of \$25,000.00 for the five (5) day Fair, forty percent (40%) commission of gross rides tickets/wristband sales, a flat fee of \$750.00 per game unit with a minimum of ten (10) games, maximum of fifteen (15); and a \$1,500.00 flat fee for each food concession unit, minimum is zero (0), maximum four (4) units; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year Fair period, July 21, 2027 through July 25, 2027, under the same terms and conditions as per bid specification.
18. Board Action Item #18 – Recommend acceptance of the written proposal of Clockwork Partners, LLC dba The Tower Optical Company, Inc., Norwalk, CT for Furnishing and Delivery of Coin Operated Binocular Machine Service, proposal dated October 1, 2025, Item: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/26-12/31/26; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.

19. Board Action Item #19 – Recommend acceptance of the written proposal of Kenny Environmental Services, Marlton, NJ, as received on December 23, 2025, proposal dated December 20, 2025, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 255, Lot 4.03, Middletown Township, Improved Property, Owned by: Joseph Craig, ±0.0872 Acres, Project: Additions to Bayshore Recreation Area, Interest: Fee Simple (Ref. #25-44 & P-95-2025), in an Amount Not To Exceed \$4,560.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
20. Board Action Item #20 – Recommend acceptance of the written proposal of Van Cleef Engineering Associates, LLC, Freehold, NJ, as received on December 23, 2025, proposal dated December 22, 2025, for Providing Professional Surveying Services of Block 255, Lot 4.03, Middletown Township, Improved Property, Owned by: Joseph Craig, ±0.0872 Acres, Project: Additions to Bayshore Recreation Area, Interest: Fee Simple (Ref. #25-55 & P-94-2025), in an Amount Not To Exceed \$2,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
21. Board Action Item #21 – Recommend Authorizing Contract Amendment #1, in the Amount of \$9,550.00 for one Area of Concern requiring additional investigation to Kenny Environmental Services, LLC, Marlton, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 259, Lot 3, Middletown Township, Improved Property, Owned by: Eric & Danielle Olsen, ±0.1148 Acres, Project: Additions to Bayshore Recreation Area, Interest: Fee Simple (Ref. #25-44 & P-87-2025), as originally awarded by Resolution #R-25-12-1=385, in the Contract Amount Not To Exceed \$2,970.00, for a new Total Amended Contract Amount of \$12,520.00, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
22. Board Action Item #22 – Rejecting All bids received on December 10, 2025, for Furnishing of Charter Bus Transportation Services (54 Passenger Buses) (Bid F-78-2026), as a significant revision to the Specifications is needed, and further Authorizing the Director to Re-Advertise for same.
23. Board Action Item #23 – Recommend Authorizing the Exercising of Option to Extend Contract as per bid proposal, for an Additional One (1) Year Period (2026) as originally awarded by Resolution #R-24-11-4=404 (2025), to New Jersey State Golf Association, Kenilworth, NJ, for Furnishing of a U.S.G.A. Recognized Golf Handicap and Information Network Service (Bid #0002-25), Item: 2026 Supply/Service Contract for the Period of 1/1/26 through 12/31/26; with the Board of Recreation Commissioners reserving the option to extend the Contract for an additional one (1) year period (2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$54,000.00.
24. Board Action Item #24 – Authorizing the Director to prepare a Citation expressing the Board’s Appreciation for Services to Michael P. Dollear, Supervising County Park Ranger, who started work with the Monmouth County Park System on June 20, 1994,

and who will retire effective February 1, 2026, with thirty-one (31) years and seven (7) months of service.

25. Board Action Item #25 – Recommend Authorizing Contract Amendment #1, in the Amount of \$12,625.00 for three Areas of Concern requiring additional investigation, to Kenny Environmental Services, LLC, Marlton, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 50, Lot 34, Howell Township, Improved Property, Owned by: Desanctis, Carmine & Mautuori, Mary, ±1.41 Acres, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #25-46 & P-89-2025), as originally awarded by Resolution #R-25-12-1=387, in the Contract Amount Not To Exceed \$2,970.00, for a new Total Amended Contract Amount of \$15,595.00, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. (see **Memo**)
26. Board Action Item #26 – Recommend Authorizing Change Order #2, in the amount of \$50,000.00 to extend existing contract time to March 31, 2026, to Automated Building Controls, Inc., Neptune, NJ, for Furnishing and Delivery of Heating & Air Conditioning Maintenance, Repair Parts, Service and Installations (Bid #0023-23), Item: 2025 Service Contract (Period of 01/01/25 through 12/31/25), as originally awarded by Resolution #R-22-12-19=426 (2023), extended by #R-23-9-18=367 (2024), and extended by #R-25-9-23=347 (2025) in the Contract Amount of \$260,000.00, and as modified by Change Order #1 awarded by Resolution #R-25-12-15=415 in the Total Change Order #1 Contract Amount of \$284,000.00, for a new Total Change Order #2 Contract Amount of \$334,000.00.
27. Board Action Item #27 – Recommending Adoption of Amended Turkey Swamp Park Fees & Charges, effective immediately, as previously adopted on December 15, 2025 by Resolution #R-25-12-15=407. (see **Memo**)
28. Board Action Item #28 – Recommend Authorizing Contract Amendment #2, in the Amount of \$20,415.00 for an Area of Concern requiring additional investigation, to Gibson & Stattel Environmental, Inc., Burlington, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 1043, Lots 85, 85Q & 85.01, Middletown Township, Improved Property, Owned by: EETTSA, LLC, ±19.54 Acres, Project: Additions to Huber Woods Park, Interest: Fee Simple (Ref. #25-26 & PS #73-2025), as originally awarded by Resolution #R-25-9-8=286, in the Contract Amount Not To Exceed \$989.00, and as modified by Contract Amendment #1 awarded by Resolution #R-25-11-17=367 in the Total Contract Amendment #1 Amount of \$44,591.50, for a new Total Amended Contract Amount of \$65,006.50, as modified by Contract as modified by Contract Amendment #2, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. (see **Memo**)

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # _____ through # _____ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution **APPROVING 2026 CHANGE FUNDS in the ESTIMATED AMOUNT OF \$75,050.00** and **AUTHORIZING** the MONMOUTH COUNTY FINANCE DEPARTMENT to **ESTABLISH** the LIST of BOARD APPROVED 2026 CHANGE FUNDS.
2. Resolution **Establishing an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS**, at various CITIZENS BANK branch locations, Account Number ending in 9868 and 5740, for the YEAR 2026.
3. Resolution **Establishing an ACCOUNT for the DEPOSIT of MASTERCARD, VISA, AMERICAN EXPRESS, AND DISCOVER CREDIT CARD RECEIPTS, for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES**, at various CITIZENS BANK branch locations, Account Number ending in 9876 and 5740, for the YEAR 2026.
4. Resolution **DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID:**
 - THE COAST STAR
 - THE COASTER
 - THE STAR LEDGER
 - THE TWO RIVER TIMES
5. Resolution **APPOINTING the DIRECTOR as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and DEPUTY DIRECTORS, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS.**
6. Resolution **AUTHORIZING the DIRECTOR and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, RECREATION COMMISSIONERS IN MATTERS DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE**

GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS.

7. Resolution **AUTHORIZING the DIRECTOR and his DESIGNEES(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES.**
8. Resolution **AUTHORIZING the DIRECTOR, ANDREW J. SPEARS to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the DEPUTY DIRECTORS to ACT IN THE ABSENCE of the DIRECTOR.**
9. Resolution **AUTHORIZING the DIRECTOR, ANDREW J. SPEARS, and his DESIGNEE(S) to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES** including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.
10. Resolution **AUTHORIZING the DIRECTOR, ANDREW J. SPEARS and his DESIGNEE(S), to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES** that affect the public's safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources.
11. Resolution **DESIGNATING FRANCISCO MASINI as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM to RECEIVE AND COORDINATE COMPLIANCE ISSUES, and further DESIGNATING MARYAM TRONCO as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, and DESIGNATING ANNE SIMON and JUSTIN DUNN as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for SERVICES, PROGRAMS AND ACTIVITIES,** to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336, and further **RESCINDING Resolution #R-25-1-13=14** as previously adopted by the Board on January 13, 2025.
12. Resolution **DESIGNATING AMANDA TANAY as SOCIAL MEDIA COORDINATOR, and JENNIE ANDRAS as ALTERNATE SOCIAL MEDIATOR COORDINATOR, in accordance with the MONMOUTH COUNTY PARK SYSTEM SOCIAL MEDIA COMMENT AND POSTING POLICY** adopted by Board Resolution #R-15-10-5=362.
13. Resolution **AUTHORIZING the DIRECTOR and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2026 MONMOUTH COUNTY FAIR, to be held JULY 22nd – JULY 26th, at**

EAST FREEHOLD SHOWGROUNDS, Freehold Township; AND OTHER PROJECTS AND EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.

14. Resolution **AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) ON VARIOUS OCCASIONS DURING 2026, through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC,** and further **AUTHORIZING the DIRECTOR to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.**

15. Resolution **AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT,** as per bid proposal, for an **ADDITIONAL ONE (1) YEAR PERIOD (2026),** as originally awarded by Resolution #R-24-3-25=137 (2024) and Extended by Resolution #R-24-9-23=343 (2025), to **DEE'S CATERING & CONCESSIONS, LLC,** Toms River, NJ, for **FOOD CONCESSION AT SEVEN PRESIDENTS OCEANFRONT PARK, LONG BRANCH, NEW JERSEY (Bid #0030-24),** ITEM: Food Concession at Seven Presidents Oceanfront Park for the Period of 05/01/26 through 09/30/26; in the Total Contract Amount of **\$61,000.00.**

16. Resolution **AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT,** as per bid proposal, for an **ADDITIONAL ONE (1) YEAR PERIOD (2026),** as originally awarded by Resolution #R-23-8-21=299 (2024) and Extended by Resolution #R-24-9-23=342 (2025) to **LINKS HOSPITALITY, LLC,** Point Pleasant, NJ, for **FOOD AND BEVERAGE CONCESSION AT HOWELL PARK, SHARK RIVER, AND CHARLESTON SPRINGS GOLF COURSES (Bid #0063-23),** ITEM: Food and Beverage Concession for the Period of 01/01/26 through 12/31/26 (Year 3), Proposal 1, Shark River Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$11,125.00 Revenue for Year 3 (2026); Proposal 2, Charleston Springs Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$19,800.00 Revenue for Year 3 (2026); Proposal 3, Howell Park Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$17,600.00 Revenue for Year 3 (2026) in the Total Contract Amount of **\$48,525.00.**

17. Resolution **AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT,** as per bid proposal, for an **ADDITIONAL ONE (1) YEAR PERIOD,** as originally awarded by Resolution #R-25-3-24=133, to **REITHOFFER SHOWS, INC.,** Gibsonton, FL, for **FURNISHING AND DELIVERY OF AMUSEMENT RIDES, CONCESSIONS, AND GAMES (Bid #0024-25),** ITEMS: 1-4, Monmouth County Fair, July 22, 2026 – July 26, 2026, vendor is to pay the MCPS a flat fee of \$25,000.00 for the five (5) day Fair, forty percent (40%) commission of gross rides tickets/wristband sales, a flat fee of \$750.00 per game unit with a minimum of ten (10) games, maximum of fifteen (15); and a \$1,500.00 flat fee for each food concession unit, minimum is zero (0), maximum four (4) units; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year Fair period, July 21, 2027 through July 25, 2027, under the same terms and conditions as per bid specification.

18. Resolution **ACCEPTING the WRITTEN PROPOSAL of CLOCKWORK PARTNERS, LLC dba THE TOWER OPTICAL COMPANY, INC.**, Norwalk, CT for **FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE**, proposal dated October 1, 2025, ITEM: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchell Scenic Overlook, for the Period of 01/01/26-12/31/26; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.
19. Resolution **ACCEPTING the WRITTEN PROPOSAL of KENNY ENVIRONMENTAL SERVICES**, Marlton, NJ, as received on December 23, 2025, proposal dated December 20, 2025, for **PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 255, LOT 4.03, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: JOSEPH CRAIG, ±0.0872 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #25-54 & P-95-2025)**, in an Amount Not To Exceed **\$4,560.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
20. Resolution **ACCEPTING the WRITTEN PROPOSAL of VAN CLEEF ENGINEERING ASSOCIATES, LLC**, Freehold, NJ, as received on December 23, 2025, proposal dated December 22, 2025, for **PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 255, LOT 4.03, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: JOSEPH CRAIG, ±0.0872 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #25-55 & P-94-2025)**, in an Amount Not To Exceed **\$2,900.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
21. Resolution **Authorizing CONTRACT AMENDMENT #1**, in the Amount of **\$9,550.00** for one Area of Concern requiring additional investigation to **KENNY ENVIRONMENTAL SERVICES, LLC**, Marlton, NJ, for **PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 259, LOT 3, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: ERIC & DANIELLE OLSEN, ±0.1148 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #25-44 & P-87-2025)**, as originally awarded by Resolution #R-25-12-1=385, in the Contract Amount Not To Exceed **\$2,970.00**, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF **\$12,520.00**, AS MODIFIED BY CONTRACT AMENDMENT #1, and further **AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger**, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
22. Resolution **REJECTING ALL bids** received on December 10, 2025, for **FURNISHING OF CHARTER BUS TRANSPORTATION SERVICES (54 PASSENGER BUSES) (Bid F-78-2026)**, as a significant revision to the Specifications is needed, and further **AUTHORIZING the DIRECTOR to RE-ADVERTISE** for same.
23. Resolution **AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT**, as per bid proposal, for an **ADDITIONAL ONE (1) YEAR PERIOD (2026)**, as originally awarded by Resolution #R-24-11-4=404 (2025), to **NEW JERSEY STATE GOLF ASSOCIATION**, Kenilworth, NJ, for **FURNISHING OF A U.S.G.A. RECOGNIZED GOLF HANDICAP AND INFORMATION NETWORK SERVICE (Bid #0002-25)**, ITEM: 2026 Supply/Service Contract for the Period of 1/1/26 through 12/31/26; with the Board of Recreation Commissioners **RESERVING the OPTION TO EXTEND the CONTRACT** for an

ADDITIONAL ONE (1) YEAR PERIOD (2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$54,000.00**.

24. Resolution **AUTHORIZING the DIRECTOR to prepare a CITATION** expressing the **BOARD'S APPRECIATION FOR SERVICES to MICHAEL P. DOLLEAR**, Senior County Park Ranger, who started work with the Monmouth County Park System on June 20, 1994, and who will **RETIRE effective February 1, 2026**, with thirty-one (31) years and seven (7) months of service.
25. Resolution **Authorizing CONTRACT AMENDMENT #1**, in the Amount of **\$12,625.00** for three Areas of Concern requiring additional investigation, to **KENNY ENVIRONMENTAL SERVICES, LLC**, Marlton, NJ, for **PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 50, LOT 34, HOWELL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: DESANCTIS, CARMINE & MAUTUORI, MARY, ±1.41 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #25-46 & P-89-2025)**, as originally awarded by Resolution #R-25-12-1=387, in the Contract Amount Not To Exceed **\$2,970.00**, for a new Total Amended Contract Amount of **\$15,595.00**, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
26. Resolution **Authorizing CHANGE ORDER #2**, in the amount of **\$50,000.00** to extend existing contract time to March 31, 2026, to **AUTOMATED BUILDING CONTROLS, INC.**, Neptune, NJ, for **FURNISHING AND DELIVERY OF HEATING & AIR CONDITIONING MAINTENANCE, REPAIR PARTS, SERVICE AND INSTALLATIONS (Bid #0023-23)**, ITEM: 2025 Service Contract (Period of 01/01/25 through 12/31/25), as originally awarded by Resolution #R-22-12-19=426 (2023), extended by #R-23-9-18=367 (2024), and extended by #R-25-9-23=347 (2025) in the Contract Amount of \$260,000.00, and as modified by Change Order #1 awarded by Resolution #R-25-12-15=415 in the Total Change Order #1 Contract Amount of **\$284,000.00**, for a **NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$334,000.00**.
27. Resolution **ADOPTING the AMENDED TURKEY SWAMP PARK FEES & CHARGES, effective immediately**, as previously adopted on December 15, 2025 by Resolution #R-25-12-15=407.
28. Resolution **Authorizing CONTRACT AMENDMENT #2**, in the Amount of **\$20,415.00** for an Area of Concern requiring additional investigation, to **GIBSON & STATTEL ENVIRONMENTAL, INC.**, Burlington, NJ, for **PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 1043, LOTS 85, 85Q & 85.01, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: EETSA, LLC, ±19.54 ACRES, PROJECT: ADDITIONS TO HUBER WOODS PARK, INTEREST: FEE SIMPLE (Ref. #25-26 & PS #73-2025)**, as originally awarded by Resolution #R-25-9-8=286, in the Contract Amount Not To Exceed \$989.00, and as modified by Contract Amendment #1 awarded by Resolution #R-25-11-17=367 in the Total Contract Amendment #1 Amount of **\$44,591.50**, for a **NEW TOTAL AMENDED CONTRACT AMOUNT OF \$65,006.50**, AS MODIFIED BY CONTRACT AMENDMENT #2, and further **AUTHORIZING the DIRECTOR to SEND NOTICE** of Contract Amendment to The Star

Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

EXECUTIVE SESSION

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:

- Additions to Metedeconk River Greenway
- Discussion – Additions to Crosswicks Creek Park

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

DATES TO REMEMBER:

1. **MONDAY EVENING, JANUARY 12, 2026 - 7:00 PM. Annual First Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, JANUARY 26, 2026 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, FEBRUARY 9, 2026 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **FEBRUARY 22-25, 2026 – NJRPA Annual Conference.** Harrah’s Waterfront Conference Center, 777 Harrah’s Blvd., Atlantic City, NJ.
5. **MONDAY EVENING, FEBRUARY 23, 2026 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **SUNDAY, MARCH 1, 2026 – 12 NOON. Annual Volunteer Recognition Reception.** Hominy Hill Golf Center, 92 Mercer Road, Colts Neck, NJ.

7. **SATURDAY, MARCH 7, 2026 – 9 AM - 12 NOON.** **Seasonal Job Fair.** Fort Monmouth Recreation Center, 2566 Guam Lane, Tinton Falls, NJ.
8. **MONDAY EVENING, MARCH 9, 2026 – 7:00 PM.** **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, MARCH 23, 2026 – 7:00 PM.** **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners.