

MINUTES OF THE MONDAY EVENING, JANUARY 9, 2012 ANNUAL FIRST REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:06 PM.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2011, as required by law.”

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
Kevin Mandeville
Thomas E. Hennessy, Jr.
David W. Horsnall
Melvin A. Hood
Mark E. Zelina

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

None

Also Present:

James J. Truncer, Secretary-Director
Andrea I. Bazer, County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Supt. of County Parks
Francine P. Lorelli, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Spencer Wickham, Chief/Land Acq. & Design
Andrew R. Coeyman, Supv. Land Preservation Office
Robert Ward, Recreation Supervisor, and
Chair of the County Fair Vendor Committee
Keith Bennett, Ass't. Golf Course Superintendent

On a motion made by Commissioner Hood, seconded by Commissioner Hennessy, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 19, 2011**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Hood. Commissioner Zelina abstained as being newly appointed to the Board and not being present at the meeting.

Edward J. Loud indicated that this was the time and place of the Board's Annual First Regular Meeting for the purpose of considering **NOMINATIONS FOR OFFICERS** for the **YEAR 2012**.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, it was moved that the **SECRETARY-DIRECTOR** of the Board be **APPOINTED** as **TEMPORARY CHAIRMAN** of the **MEETING**. Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Horsnall, seconded by Commissioner Hood, it was moved that **EDWARD J. LOUD** be **NOMINATED** for the position of **CHAIRMAN** of the Board. The Secretary-Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Peters, seconded by Commissioner Hennessy, the nominations were, by unanimous vote, closed.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, it was moved that the Secretary-Director of the Board cast one ballot for the nominee for **CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Secretary-Director cast one ballot in favor of the nominee, **EDWARD J. LOUD**, for **CHAIRMAN** of the Board.

On a motion made by Commissioner Horsnall, seconded by Commissioner Hood, it was moved that **FRED J. RUMMEL** be **NOMINATED** for the position of **VICE CHAIRMAN** of the Board. The Secretary-Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, it was moved that the Secretary-Director of the Board cast one ballot for the nominee for **VICE CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Secretary-Director cast one ballot in favor of the nominee, **FRED J. RUMMEL**, for **VICE CHAIRMAN** of the Board.

The Secretary-Director announced that **MR. EDWARD J. LOUD** was duly elected to the position of **CHAIRMAN**, and that **MR. FRED J. RUMMEL** was duly elected to the position of **VICE CHAIRMAN** for the **YEAR 2012**.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Peters, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Peters, the **2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there were no **REPORTS**.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:12 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Peters, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:13 PM.

FREEHOLDER'S REPORT:

Freeholder Lillian G. Burry noted the reorganization meeting of the Board of Chosen Freeholders held on Thursday, January 5th, and the appointment of Mark Zelina and reappointment of Kevin Mandeville and Thomas Hennessy to the Board of Recreation Commissioners. Freeholder Burry noted that the county parks are an important service of the county and of great value to the citizens.

Commissioner Harmon and the Board discussed the golf course 2011 operation expenses and revenue and the amortizing of capital expenses.

Following a discussion, Commissioner Harmon suggested that the Board's Golf Committee should meet.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. James J. Truncer, Secretary-Director, reviewed with the Board the Citation of Appreciation to N. Britt Raynor, for his service to the citizens of Monmouth County as a Member of the Monmouth County Board of Recreation Commissioners since June 23, 2005, and who submitted his resignation as a member of the Monmouth County Board of Recreation Commissioners, to the Monmouth County Board of Chosen Freeholders, effective December 31, 2011.

Following a discussion, the Board unanimously agreed to adopt a resolution authorizing the preparation of a Citation expressing the Board's Appreciation for Services to N. Britt Raynor for his service to the citizens of Monmouth County as a Member of the Monmouth County Board of Recreation Commissioners.

2. Bob Ward, Recreation Supervisor, and Chair of the County Fair Vendor Committee, reviewed with the Board the proposed Monmouth County Fair Fees & Charges.

Following a discussion, the Board unanimously agreed to adopt a resolution adopting the Monmouth County Fair Fees & Charges.

3. Bob Ward, Recreation Supervisor, and Chair of the County Fair Vendor Committee, reviewed with the Board the proposed changes to the Supplemental Rules & Regulations Governing Exhibitors & Vendors at the Monmouth County Fair.

Following a discussion, the Board unanimously agreed to adopt a resolution Introducing the Supplemental Rules & Regulations Governing Exhibitors & Vendors at the Monmouth County Fair, and the scheduling of a Public Hearing on their adoption at the Board's regularly scheduled meeting of February 6, 2012.

4. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Item #23 which was originally listed on the Tentative Agenda as a Contract Award to A.H. Hoffmann, LLC, Neptune City, NJ, for Furnishing and Delivery of Gas Pump Repair Parts and Services, and noted that Agenda Item #23 is now listed as rejecting their bid proposal for non-compliance of the prevailing wage law. The Secretary-Director then noted that Item #43 was added to the Agenda as we were recommending the Award of a Contract to Aurora Environmental, Inc., Union Beach, NJ, for said Furnishing and Delivery of Gas Pump Repair Parts and Services.
5. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of December 27, 2011, as distributed to the Board.

Commissioner Mandeville suggested that the list of projects be updated at the meeting by each Commissioner to reduce the cost of reproduction for each meeting

Following a discussion, Commissioner Harmon noted that he felt it was better to receive an updated list.

Bruce A. Gollnick noted that the list of Projects presents the history as well as the current status of each project.

At 7:43 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #43:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Annual First Regular Meeting of January 9, 2012, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #42 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #23 as removed from the Agenda, new Agenda Item #23 as added to the Agenda, and Agenda Item #43 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #43.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Horsnall, Hood and Zelina
In the Negative: None
Absent: None

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-12-1-9=1 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Establishing the 2012 CHANGE FUND in the AMOUNT of \$56,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=2 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Establishing Account for the DEPOSIT OF VARIOUS PARK RECEIPTS at BANK OF AMERICA, Account Number ending in 0027, for the YEAR 2012. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=3 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Establishing Account for the DEPOSIT OF VISITOR SERVICES RECEIPTS at BANK OF AMERICA, Account Number ending in 0107, for the Year 2012. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=4 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Establishing Account for the DEPOSIT OF MONMOUTH COVE MARINA, SHARK RIVER GOLF COURSE, AND SHARK RIVER PARK RECEIPTS at WACHOVIA, Neptune Branch, Account Number ending in 2500 for the Year 2012. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=5 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Establishing MASTER CARD, VISA AND DISCOVER CREDIT CARD ACCOUNT for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at the BANK OF AMERICA, Allenhurst Branch, Account Number ending in 1989, for the Year 2012. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-1-9=6 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Establishing Account for SALES TAX TRANSFER at BANK OF AMERICA, Account Number ending in 4195, for the Year 2012. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=7 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing the SECRETARY-DIRECTOR of the Board to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=8 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing JAMES J. TRUNCER, SECRETARY-DIRECTOR, and FRANCINE P. LORELLI, QUALIFIED PURCHASING AGENT (Q.P.A) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and further AUTHORIZING STEPHANIE WEISE, REGISTERED PUBLIC PURCHASING SPECIALIST (R.P.P.S.) to ACT IN THE ABSENCE OF FRANCINE P. LORELLI; and BRUCE A. GOLLNICK, ASSISTANT DIRECTOR, and DAVID M. COMPTON, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE OF THE SECRETARY-DIRECTOR or the PURCHASING AGENT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=9 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, DESIGNATING FRANCINE P. LORELLI, PURCHASING AGENT, to SERVE as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2012. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=10 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING JAMES J. TRUNCER, SECRETARY-DIRECTOR, or BRUCE A. GOLLNICK, ASSISTANT DIRECTOR, or DAVID M. COMPTON, SUPERINTENDENT OF COUNTY PARKS, and LOUISE MC COOK, SUPERVISING DATA CONTROL CLERK, or BARBARA BERRY, PRINCIPAL CLERK TYPIST. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-12-1-9=11 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID:

- THE ASBURY PARK PRESS
- THE ATLANTICVILLE/THE HUB
- THE COAST STAR
- THE COASTER
- THE STAR LEDGER
- THE TRI-TOWN NEWS
- THE TWO RIVER TIMES

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-12-1-9=12 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, APPOINTING the SECRETARY-DIRECTOR as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and BRUCE A. GOLLNICK, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-12-1-9=13 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-12-1-9=14 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2012 MONMOUTH COUNTY FAIR, to be held JULY 25th – 29th, at EAST FREEHOLD PARK; AND OTHER PROJECTS AND EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-1-9=15 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the ASSISTANT DIRECTOR, BRUCE A. GOLLNICK, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR of the BOARD. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=16 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, DESIGNATING JOSEPH V. SARDONIA as the COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=17 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to N. BRITT RAYNOR for his service to the citizens of Monmouth County as a Member of the Monmouth County Board of Recreation Commissioners. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=18 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of HARRIS SURVEYING, INC., Robbinsville, NJ, as received on December 20, 2011, proposal dated December 16, 2011, for providing PROFESSIONAL PARTIAL BOUNDARY LINE SURVEYING SERVICES OF BLOCK 53, LOT 11.02, UPPER FREEHOLD TOWNSHIP, NJ, OWNER: COUNTY OF MONMOUTH, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY (Ref. #11-73 & PS #09-12), in an Amount Not To Exceed \$1,700.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-1-9=19 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on December 13, 2011, proposal dated December 5, 2011, for providing PROFESSIONAL SERVICES FOR BLOCK 98, LOT 52.01, TOWNSHIP OF FREEHOLD, NJ, OWNER: METRO NY RUGBY UNION, ±9.59 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #11-69 & PS #08-12), in an Amount Not To Exceed \$1,492.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=20 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN QUOTATION of JUSTIN BESSINGER, Tinton Falls, NJ, as received on December 20, 2011, proposal dated December 12, 2011, for FURNISHING OF LIVE HERPETOLOGICAL AND MARINE ANIMAL CARE AND MAINTENANCE SERVICES (PS #11-12), ITEMS: Fee #1 and Fee #2; in the Estimated Total Contract Amount of \$25,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=21 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HEMLOCK HILL FARM, Colts Neck, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS AND EAR CORN (Bid #0008-12), ITEMS: Proposal 2, Items #1-19, Animal Feed and Supplements (\$12,000.00); Proposal 3, Item #1, Six Tons of Ear Corn (Husked) (\$1,430.00); (2012 Supply Contract for the Period of 01/09/12 through 12/31/12); in the Estimated Total Contract Amount of \$13,430.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=22 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DILL'S RACEWAY EQUIPMENT, INC., Freehold, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS AND EAR CORN (Bid #0008-12), ITEMS: Proposal 1, Items #1-25, Animal Feed and Supplements; (2012 Supply Contract for the Period of 01/09/12 through 12/31/12); in the Estimated Total Contract Amount of \$9,726.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-1-9=23 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, REJECTING bid proposal of A.H. HOFFMANN, LLC, Neptune City, NJ, for FURNISHING AND DELIVERY OF GAS PUMP REPAIR PARTS AND SERVICES (Bid #0012-12), for non-compliance with the prevailing wage law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=24 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to R.W.V. LAND & LIVESTOCK SOUTH, INC., Jackson, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0010-12), ITEMS: #1, 6, 7 & 9, (2012 Supply Contract for the Period of 01/09/12 through 12/31/12); in the Estimated Total Contract Amount of \$37,911.25. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=25 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STAVOLA CONSTRUCTION MATERIALS, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0010-12), ITEMS: #3, 4, 5 & 8 (2012 Supply Contract for the Period of 01/09/12 through 12/31/12); in the Estimated Total Contract Amount of \$41,010.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=26 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TRAP ROCK INDUSTRIES, INC., Kingston, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0010-12), ITEM: #10 (2012 Supply Contract for the Period of 01/09/12 through 12/31/12); in the Estimated Total Contract Amount of \$1,942.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=27 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, REJECTING bid proposal of SPORT SUPPLY GROUP, INC., dba BSN, PASSON'S US GAMES, Dallas, TX for FURNISHING AND DELIVERY OF SCREEN PRINTED TEE SHIRTS, SWEATSHIRTS AND SWEATPANTS (Bid #0009-12), as vendor failed to bid on all items as required in the specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-1-9=28 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CAMPUS COORDINATES, Freehold, NJ, for FURNISHING AND DELIVERY OF SCREEN PRINTED TEE SHIRTS, SWEATSHIRTS AND SWEATPANTS (Bid #0009-12), ITEMS: #1-9 (2012 Supply Contract for the Period of 01/09/12 through 12/31/12), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2013), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$40,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=29 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, as received on December 28, 2011, proposal dated December 22, 2011, for providing PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENTS SERVICES (PS #13-12), for the Period of January 9, 2012 through December 31, 2012, in the Estimated Amount of \$4,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=30 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on December 20, 2011, proposal dated December 13, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 1117, LOT 97, TOWNSHIP OF MIDDLETOWN, NJ, OWNER: BIERK ±3.25 ACRES, PROJECT: ADDITIONS TO THOMPSON PARK (SWIMMING RIVER PUBLIC ACCESS), INTEREST: FEE SIMPLE (Ref. #11-75 & PS #10-12), in an Amount Not To Exceed \$1,600.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=31 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO APPRAISAL, LLC, Shrewsbury, NJ, as received on December 20, 2011, proposal dated December 8, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 1117, LOT 97, TOWNSHIP OF MIDDLETOWN, NJ, OWNER: BIERK ±3.25 ACRES, PROJECT: ADDITIONS TO THOMPSON PARK (SWIMMING RIVER PUBLIC ACCESS), INTEREST: FEE SIMPLE (Ref. #11-75 & PS #10-12), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-1-9=32 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN QUOTATION of MAD SCIENCE OF WEST NEW JERSEY, Pennington, NJ, as received on December 28, 2011, proposal dated December 28, 2011, for FURNISHING OF A SCIENCE EDUCATION PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO SECOND GRADE (PS #12-12), ITEMS: A Science Education Program for 2012 (Period of January 9, 2012 through December 31, 2012); in the Estimated Total Contract Amount of \$20,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=33 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to COASTAL AIR CONDITIONING, INC., Keyport, NJ, for FURNISHING AND DELIVERY OF HEATING AND AIR CONDITIONING MAINTENANCE & REPAIR PARTS AND SERVICE (Bid #0011-12), ITEMS: #1-8 (2012 Supply/Service Contract for the Period of 01/09/12 through 12/31/12), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2013), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$120,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=34 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to COMPLETE SECURITY SYSTEMS, INC., Marlboro, NJ, for REPAIRING, TESTING AND MONITORING OF ALARM SYSTEMS (Bid #0014-12), ITEMS: #1-5 (2012, 2013 & 2014 Supply/Service Contract, for the Period of 01/09/12 through 12/31/14); Three (3) Year Contract in the Estimated Annual Contract Amount of \$100,000.00 for Years 2012, 2013 & 2014, for a Three (3) Year Estimated Total Contract Amount of \$300,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=35 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HAWK GRAPHICS, INC., Mt. Freedom, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0013-12), ITEMS: Proposal #1, Items #1-22 (Brochures), (2012 Supply Contract for the Period of 01/09/12 through 12/31/12); in the Estimated Total Contract Amount of \$34,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-1-9=36 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ESQUIRE GRAPHICS, Trenton, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0013-12), ITEMS: Proposal #2, Items #1-14 (Stationery and Envelopes) \$6,000.00; Proposal #3, Items #1-41 (Miscellaneous Forms & Signs, Golf Score Cards, Golf ID Cards, Permits & NCR Forms) \$27,000.00; (2012 Supply Contract for the Period of 01/09/12 through 12/31/12); in the Estimated Total Contract Amount of \$33,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=37 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GRAPHICOLOR CORPORATION, Vineland, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0013-12), ITEMS: Proposal #4, Item #1 (Green Heritage Newsletter); (2012 Supply Contract for the Period of 01/09/12 through 12/31/12); in the Estimated Total Contract Amount of \$12,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=38 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$4,685.20 for additional work to timber framing as a result of concealed conditions, to ROBERT FRIZELL, INC., Forked River, NJ, for REPAIR OF BARN 512—THOMPSON PARK (Bid #0057-11), ITEMS: Total Base Bid Price (\$146,989.00), Plus the Sum of Add Alternate Bid #1 (\$4,872.00), Add Alternate Bid #2 (\$4,880.00), and Add Alternate Bid #3 (\$6,008.00); as originally awarded by Resolution #R-11-8-8=304 in the Contract Amount of \$162,749.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$167,434.20. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=39 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CHANGE ORDER #2, in the amount of \$3,439.22 for additions and deletions, to AUTHENTIC CONSTRUCTION, INC., Manasquan, NJ, for MAINTENANCE BUILDING AND SUPPORT FACILITIES AT EAST FREEHOLD SHOWGROUNDS (Bid #0059-11), ITEM: #1, Total Base Bid Price \$839,481.00 (Total Lump Sum), Plus Add Alternate Bid #1, \$80,719.00; Designated Sub-Contractor to be paid by a two-party check listing both the General Contractor and the Designated Sub-Contractor; in the Total Contract Amount of \$920,200.00; as originally awarded by Resolution #R-11-8-8=307, and as modified by Change Order #1 awarded by Resolution #R-11-11-7=403 in the Total Change Order #1 Contract Amount of \$921,566.60, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$925,005.82. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-1-9=40 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Resolution Authorizing CHANGE ORDER #1, in the amount of minus (-) \$766.53 as Item #104 has been discontinued, to JOHN DEERE LANDSCAPES, Cleveland, OH, for FURNISHING AND DELIVERY OF GOLF COURSE SUPPLIES (Bid #0026-11), ITEMS: Proposal 1, Items #2, 8-16, 18, 26, 32-34, 41-44, 50, 51, 53-58, 69-71, 75, 104, 105, 107, 112, 118 (Period of 03/01/11 through 12/31/11), as originally awarded by Resolution #R-11-3-1=128 in the Contract Amount of \$11,969.20, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$11,202.67. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=41 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ADOPTING the MONMOUTH COUNTY FAIR FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=42 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, INTRODUCING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR, and further AUTHORIZING the SECRETARY-DIRECTOR to POST & PUBLISH NOTICE OF PUBLIC HEARING on their ADOPTION scheduled for FEBRUARY 6, 2012, as required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-9=43 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to AURORA ENVIRONMENTAL, INC., Union Beach, NJ, for FURNISHING AND DELIVERY OF GAS PUMP REPAIR PARTS AND SERVICES (Bid #0012-12), ITEMS: #1, 2 & 3, (2012 Supply/Service Contract for the Period of 01/09/12 through 12/31/12), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2013), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$18,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Shared Use Trail Extension at Big Brook Park
2. 2012 Paved Trail Resurfacing and Repair at Dorbrook Recreation Area
3. 2012 Resurfacing and Repair Work at Seven Presidents Oceanfront Park and Thompson Park
4. Bridge and Boardwalk Construction at Claypit Creek, Hartshorne Woods Park and Hidden Creek Trail, Shark River Park

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Bulk Sampling and Analysis of Material and the Monitoring of the Removal of Asbestos Containing Material for 2012—Various Parks (PS #14-12) (*FAIR & OPEN*)
2. Appraisal Services, Block 155, Lot 7.01, Borough of Tinton Falls, ± 3 Acres, Improved, Owner: Tekraj, Inc., Commercial Zone, for Additions to Shark River Park (Ref. #12-01) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SATURDAY MORNING, JANUARY 21, 2012** – 8:30 AM TO 11:30 AM. **Friends of the Parks Annual Membership Meeting.** Hominy Hill GC Clubhouse, Mercer Rd., Colts Neck, NJ.
2. **MONDAY EVENING, JANUARY 23, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, FEBRUARY 6, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **“TUESDAY EVENING” FEBRUARY 21, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
5. **SATURDAY EVENING, FEBRUARY 25, 2012** – 5 PM TO 9 PM. **Friends of the Parks Ballads in the Woods.** Tatum/Holland Activity Center.
6. **SUNDAY-WEDNESDAY, MARCH 4-7, 2012** – NJRPA 37th **Annual Conference & Exhibition.** “Parks & Recreation: Creating Destinations and Making Memories”. Taj Mahal Hotel. Atlantic City, NJ.
7. **MONDAY EVENING, MARCH 5, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **SATURDAY, MARCH 10, 2012** – 16th **Annual New Jersey Land Conservation Rally.** Brookdale Community College. Lincroft, NJ. *The Rally is a daylong educational event offering more than 30 workshops, plenary sessions, and networking opportunities. Over 325 conservationists attend each year. All workshops are 75 minutes long and multiple sessions run concurrently. There is also a Pre-Rally Field Trip which highlights preservation efforts in a specific area of the state each year.* <http://www.njconservation.org>

9. **MONDAY EVENING, MARCH 19, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Dave Compton updated the Board with regard to the incident that occurred on Thursday, January 5, 2012, at the Bayshore Waterfront Park, involving Ranger Stevenson being intentionally struck by a vehicle, and noted that the driver had been apprehended by local police. Mr. Compton noted that Ranger Stevenson is recovering from bruises.

Chairman Loud read the following Statement of Adequate Public Notice:

"Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the 'Open Public Meetings Act', Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 19, 2011, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975."

At 7:53 PM, the following resolution was offered for adoption by Commissioner Harmon, seconded by Commissioner Hennessy, that the Board move into **EXECUTIVE SESSION**, for the purpose of discussing **LAND ACQUISITION MATTERS**:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing "land acquisition matters", and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville
Hennessy, Horsnall, Hood and Zelina
In the Negative: None
Absent: None

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting was **RECONVENED** at 8:56 PM.

The Secretary-Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days.

ITEMS FOR THE GOOD OF THE ORDER:

Following a discussion Commissioner Hennessy offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, January 23, 2012, at 7 PM**, at the in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands, and Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Vice Chairman Rummel, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice-Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall, Hood and Zelina
In the Negative:	None
Absent:	None

Commissioner Mandeville inquired as to the comments of the Director of the Board of Chosen Freeholders, at the reorganization meeting of Thursday, January 5th.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Peters, and by unanimous vote, the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 9, 2012, was **ADJOURNED** at 9:00 PM.

JAMES J. TRUNCER,
Secretary-Director