

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

**ANNUAL FIRST REGULAR MEETING:
JANUARY 6, 2014–7:00 PM**

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES – REGULAR MEETING, MONDAY, DECEMBER 16, 2013
(Excused Absence: Commissioners Harmon and Peters)

D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, DECEMBER 16, 2013. (Excused Absence: Commissioners Harmon and Peters)

E. Approval of EXECUTIVE SESSION MINUTES—POTENTIAL LITIGATION:
MONDAY, DECEMBER 16, 2013. (Excused Absence: Commissioners Harmon and Peters)

F. Approval of EXECUTIVE SESSION MINUTES—PERSONNEL MATTERS:
MONDAY, DECEMBER 16, 2013. (Excused Absence: Commissioners Harmon and Peters)

G. Motion APPOINTING the SECRETARY-DIRECTOR OF THE BOARD as TEMPORARY
CHAIRMAN OF THE MEETING.

H. **ELECTION OF OFFICERS FOR THE YEAR 2014:**

1a. Motion Nominating **CHAIRMAN**_____

1b. Motion Closing Nominations for **CHAIRMAN**.

1c. Motion Authorizing the Secretary-Director to Cast One Ballot for the Nominee for
CHAIRMAN of the Board.

2a. Motion Nominating **VICE CHAIRMAN**_____

2b. Motion Closing Nominations for **VICE CHAIRMAN**.

2c. Motion Authorizing the Secretary-Director to Cast One Ballot for the Nominee for
VICE CHAIRMAN of the Board.

I. Approval of 2013 Voucher List

J. Approval of 2014 Voucher List

K. SECRETARY – DIRECTOR’S REPORT:

1. MCPS TRAINING REQUESTS AS OF DECEMBER 30, 2013
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L. BOARD CORRESPONDENCE RECEIVED:

1. Letter from Michael J. DiGennaro, Club Secretary, Tri County RC, Keyport, NJ, dated 12/12/2013, requesting the Board’s time to make a presentation to the Board.

M. Motion to Open the Hearing of the Public. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

1. Presentation by Michael J. DiGennaro, Club Secretary, Tri County RC Club

N. Motion to Close the Hearing of the Public. (Time: _____PM)

O. PRESENTATION:

- “Friends of the Monmouth County Park System, Inc.”
by Maria Wojciechowski, Fund Raiser

P. FREEHOLDER’S REPORT:

Q. ITEMS FOR BOARD REVIEW:

1. Board Action Item #17 – Recommending that the Board Authorize the Secretary-Director and his Designee(s) to Solicit Donations and Sponsorships, on behalf of the Board, in Support of the 2014 Monmouth County Fair, to be held July 23rd-27th, at East Freehold Park; and Other Projects and Events of the Board, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.

2. Board Action Item #18 – Recommending the Entering Into a Project Agreement with The Friends of the Monmouth County Park System, Inc., for the Hiring of an Exhibit Designer to Prepare a Full Exhibit Plan for Graphics, Objects, and Lighting for Battery Lewis with the objective of opening the site to the public.

3. Board Action Items #19 through #23 – Recommending to the Board of Chosen Freeholders the Acceptance of the highest and best bid proposals for Food Concession at Charleston Springs Golf Course, Hominy Hill Golf Course, Howell Park Golf Course, Seven Presidents Oceanfront Park, and Dorbrook Recreation Area (Bid #0007-14), and further Recommending the Entering Into Temporary Use and Occupancy Agreements as well as Authorizing the Chairman and Secretary-Director of the Board of Recreation Commissioners to take any and all action as may be required to exercise options to extend the temporary use and occupancy agreements.

4. Removal of Board Action Item #26 as listed on the Tentative Agenda – Exercising Option to Extend Contract to St. John Vianney High School for Furnishing of Facilities and Staff for Summer Sports Camps.

5. Board Action Item #29 – Rescinding Resolution #R-13-12-16=431 as adopted by the Board on December 16, 2013, Designating Hominy Hill Golf Course, and Charleston Springs Golf Course, as Areas Where Alcoholic Beverages may be Served and Consumed, by Permit, with a Reserved Golf Outing.

6. Review of Agenda Items For Board Action #40 through #47 as Added to the Agenda – Recommending to the Monmouth County Board of Chosen Freeholders the Acceptance of the highest and best bid proposals for the Temporary Use and Occupancy of Monmouth County Board of Recreation Commissioners' Land for Agricultural Use for the Years 2014-2015-2016-2017-2018 at Various Parks (Bid #0012-14).

7. Request by the Friends of the Parks to Host Various Events for 2014 to be held as follows:
- Annual Membership Meeting—Saturday, January 25, 2014, 9:00 AM—12 Noon, at Hominy Hill Golf Course Banquet Center, Colts Neck, NJ;
 - Golf Outing – Wednesday, May 21, 2014, 8:00 AM-3 PM, at Hominy Hill Golf Course
 - Monmouth County Fair – Weds., July 23 through Sun., July 27, 2014, (Weds.- Fri., 5-11 PM, Sat., 5 PM-11 PM, and Sun., 11 AM-6 PM, East Freehold Showgrounds, Freehold, NJ;
 - MCPS Employee Recognition Dinner – Weds., Sept. 17, 2014, 5:30 PM-7:30 PM, at Fort Monmouth Recreation Center
 - Strut your Mutt (Thompson Park Day)—Sunday, October 19, 2014. 11 AM—5 PM, Thompson Park, Lincroft, NJ; and
 - Annual Membership Meeting—Saturday, January 24, 2015, 9AM—12 Noon, Hominy Hill Golf Course Banquet Center, Colts Neck, NJ.
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8. Status of Funded Projects as of December 23, 2013.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board reviewed Tentative Agenda Item #26 as removed from the Agenda; and

WHEREAS, the Board has had an opportunity to review and consider adjusted Agenda Items #1 through #39 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #40, 41, 42, 43, 44, 45, 46 & 47, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution Establishing the 2014 CHANGE FUND in the AMOUNT of \$56,000.00.

2. Resolution Establishing Account for the DEPOSIT OF VARIOUS PARK RECEIPTS at BANK OF AMERICA, Account Number ending in 0027, for the Year 2014.

3. Resolution Establishing Account for the DEPOSIT OF VISITOR SERVICES RECEIPTS at BANK OF AMERICA, Account Number ending in 0107, for the Year 2014.

4. Resolution Establishing Account for the DEPOSIT OF MONMOUTH COVE MARINA, SHARK RIVER GOLF COURSE, AND SHARK RIVER PARK RECEIPTS at WELLS FARGO, Neptune Branch, Account Number ending in 2500 for the Year 2014.

5. Resolution Establishing MASTER CARD, VISA AND DISCOVER CREDIT CARD ACCOUNT for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at the BANK OF AMERICA, Allenhurst Branch, Account Number ending in 1989, for the Year 2014.

6. Resolution Establishing Account for SALES TAX TRANSFER at BANK OF AMERICA, Account Number ending in 4195, for the Year 2014.

7. Resolution Authorizing the SECRETARY-DIRECTOR, JAMES J. TRUNCER and his DESIGNEE(S) of the Board to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES.

8. Resolution AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER and STEPHANIE WEISE, QUALIFIED PURCHASING AGENT (Q.P.A) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and ESTABLISHING the BOARD'S BID THRESHOLD in accordance with N.J.S.A. 40A:11-2 at \$26,000.00 and ESTABLISHING the BOARD'S QUOTATION THRESHOLD in accordance with N.J.S.A. 40A:11-6.1 (a) at \$3,900.00, and further Authorizing BRUCE A. GOLLNICK, ASSISTANT DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR or the PURCHASING AGENT.
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9. Resolution DESIGNATING STEPHANIE WEISE, QUALIFIED PURCHASING AGENT, to SERVE as the BOARD'S PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2014.
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10. Resolution REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING JAMES J. TRUNCER, SECRETARY-DIRECTOR, or BRUCE A. GOLLNICK, ASSISTANT DIRECTOR, or THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, or BARBARA BERRY, KEYBOARDING CLERK 3.
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11. Resolution DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID:

- THE ASBURY PARK PRESS
- THE ATLANTICVILLE
- THE COAST STAR
- THE COASTER
- THE STAR LEDGER
- THE TRI-TOWN NEWS
- THE TWO RIVER TIMES

12. Resolution APPOINTING the SECRETARY-DIRECTOR, JAMES J. TRUNCER as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and BRUCE A. GOLLNICK, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS.
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13. Resolution AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS.
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14. Resolution AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the ASSISTANT DIRECTOR, BRUCE A. GOLLNICK, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR of the BOARD.
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15. Resolution AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER and his DESIGNEE(S), to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES that affect the public's safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources.
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16. Resolution DESIGNATING JOSEPH V. SARDONIA as the COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336.
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17. Resolution AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2014 MONMOUTH COUNTY FAIR, to be held JULY 23rd – 27th, at EAST FREEHOLD PARK; AND OTHER PROJECTS AND EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.
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18. Resolution AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a PROJECT AGREEMENT with THE FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., for the HIRING OF AN EXHIBIT DESIGNER TO PREPARE A FULL EXHIBIT PLAN FOR GRAPHICS, OBJECTS, AND LIGHTING FOR BATTERY LEWIS WITH THE OBJECTIVE OF OPENING THE SITE TO THE PUBLIC.
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19. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the ACCEPTANCE of the highest and best bid proposal of LYNDIA PECCHIA FOOD CONCESSIONS, Farmingdale, NJ, for FOOD CONCESSION AT CHARLESTON SPRINGS GOLF COURSE, HOMINY HILL GOLF COURSE, HOWELL PARK GOLF COURSE, SEVEN PRESIDENTS OCEANFRONT PARK, AND DORBROOK RECREATION AREA (Bid #0007-14), ITEM: Proposal #1, Food Concession at Charleston Springs Golf Course @\$15,010.00 for One (1) Season (Period of March 15, 2014 through December 31, 2014), with the Board of Recreation Commissioners reserving the option to extend the Temporary Use and Occupancy Agreement for One (1) Additional Season (March 15, 2015 through December 31, 2015), under the same terms and conditions, as per bid specification; in the Total One (1) Season Temporary Use and Occupancy Agreement Contract Amount of \$15,010.00, and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT, and AUTHORIZE the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD OF RECREATION COMMISSIONERS to take any and all action as may be required to exercise the option to extend the temporary use and occupancy agreement.
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20. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the ACCEPTANCE of the highest and best bid proposal of PARK EATS, LLC, Holmdel, NJ, for FOOD CONCESSION AT CHARLESTON SPRINGS GOLF COURSE, HOMINY HILL GOLF COURSE, HOWELL PARK GOLF COURSE, SEVEN PRESIDENTS OCEANFRONT PARK, AND DORBROOK RECREATION AREA (Bid #0007-14), ITEM: Proposal 2, Food Concession at Hominy Hill Golf Course @\$7,759.00 for One (1) Season (Period of March 15, 2014 through December 31, 2014), with the Board of Recreation Commissioners reserving the option to extend the Temporary Use and Occupancy Agreement for One (1) Additional Season (Period of March 15, 2015 through December 31, 2015), under the same terms and conditions, as per bid specification; in the Total One (1) Season Temporary Use and Occupancy Agreement Contract Amount of \$7,759.00; and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT, and AUTHORIZE the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD OF RECREATION COMMISSIONERS to take any and all action as may be required to exercise the option to extend the temporary use and occupancy agreement.
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21. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the ACCEPTANCE of the highest and best bid proposal of PARK EATS, LLC, Holmdel, NJ, for FOOD CONCESSION AT CHARLESTON SPRINGS GOLF COURSE, HOMINY HILL GOLF COURSE, HOWELL PARK GOLF COURSE, SEVEN PRESIDENTS OCEANFRONT PARK, AND DORBROOK RECREATION AREA (Bid #0007-14), ITEMS: Proposal 3, Food Concession at Howell Park Golf Course @\$6,691.00 for One (1) Season (Period of March 15, 2014 through December 31, 2014), with the Board of Recreation Commissioners reserving the option to extend the Temporary Use and Occupancy Agreement for One (1) Additional Season (Period of March 15, 2015 through December 31, 2015), under the same terms and conditions, as per bid specification; in the Total One (1) Season Temporary Use and Occupancy Agreement Contract Amount of \$6,691.00; and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT, and AUTHORIZE the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD OF RECREATION COMMISSIONERS to take any and all action as may be required to exercise the option to extend the temporary use and occupancy agreement.

22. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the ACCEPTANCE of the highest and best bid proposal of PARK EATS, LLC, Holmdel, NJ, for FOOD CONCESSION AT CHARLESTON SPRINGS GOLF COURSE, HOMINY HILL GOLF COURSE, HOWELL PARK GOLF COURSE, SEVEN PRESIDENTS OCEANFRONT PARK, AND DORBROOK RECREATION AREA (Bid #0007-14), ITEMS: Proposal 5, Furnishing of a Mobile Concession Vehicle at the Sprayground at Dorbrook Recreation Area, at an Annual Rate of \$8,211.00, for Two (2) Seasons (Period of May 17, 2014 through September 7, 2014 and May 16, 2015 through September 6, 2015), in the Total Two (2) Season Temporary Use and Occupancy Contract Amount of \$16,422.00, and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT.

23. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the ACCEPTANCE of the highest and best bid proposal of RS FOOD EXPRESS, Roselle, NJ, for FOOD CONCESSION AT CHARLESTON SPRINGS GOLF COURSE, HOMINY HILL GOLF COURSE, HOWELL PARK GOLF COURSE, SEVEN PRESIDENTS OCEANFRONT PARK, AND DORBROOK RECREATION AREA (Bid #0007-14), ITEM: Proposal 4, Food Concession at Seven Presidents Oceanfront Park, at an Annual Rate of \$62,000.00, for Two (2) Seasons (Period of May 1, 2014 through September 30, 2014, and May 1, 2015 through September 30, 2015), in the Total Two (2) Season Temporary Use and Occupancy Contract Amount of \$124,000.00, and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT.

24. Resolution ACCEPTING the WRITTEN PROPOSAL of TAYLOR GOWER, LLC, Allentown, NJ, as received on December 17, 2013, proposal dated December 16, 2013, for providing TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR PASTURELAND USE AT CROSSWICKS CREEK GREENWAY FOR THE YEARS 2014, 2015, 2016, 2017 AND 2018 (PS #04-14), ITEM: #1, Crosswicks Creek Greenway, Use of Fields #1 & #2, at an Annual Rate of \$1,100.00, for Years 2014-2015-2016-2017-2018; for a Total Five (5) Year Temporary Use and Occupancy Contract Amount of \$5,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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25. Resolution ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on December 5, 2013, proposal dated December 3, 2013, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF A PORTION OF BLOCK 803, LOT 1 (P/O), TOWNSHIP OF WALL, OWNER: THE COUNTY OF MONMOUTH, ±0.002 ACRES, SUBJECT TO BILLBOARD LEASE, PROJECT: BEL-AIRE GOLF COURSE BILLBOARD LEASE: TO ESTABLISH FAIR MARKET RENTAL OF CBS OUTDOORS BILLBOARD LEASE—CONTAINING TWO (2) ONE-SIDED BILLBOARDS, LOCATED ALONG ROUTE 34 (Ref. #13-29 & PS #58-13), in an Amount Not To Exceed \$2,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate
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26. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2014), as originally awarded by Resolution #R-13-6-10=245, to THE SPORT SPOT, INC., Shrewsbury, NJ, for FURNISHING AND DELIVERY OF LIFEGUARD UNIFORMS (Bid #0051-13), ITEMS: #1-5, 2014 Supply Contract, for the Period of 01/06/14 through 12/31/14, under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$3,700.00.
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27. Resolution AWARDING CONTRACT to the highest responsible bidder, as per bid proposal to ACE TENT AMUSEMENTS CORP., Yonkers, NY, for FURNISHING AND DELIVERY OF AMUSEMENT RIDES AND GAMES (Bid #0006-14), ITEMS: A-E, 2014 Monmouth County Fair, July 23-27, 2014; Vendor agrees to pay the MCPS a commission of fifty percent (50%) on the gross sale of amusement ride ticket sales and a flat fee of \$900.00 for each amusement game and food concession trailer operated at the Monmouth County Fair; vendor agrees to furnish a specially priced "Pay One Price" tickets (wristband) at a price of \$20.00 for Children and Family Days as specified; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2015 Monmouth County Fair), under the same terms and conditions, as per bid specification.
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28. Resolution AWARDING CONTRACT to THE TOWER OPTICAL COMPANY, INC., Norwalk, CT, for FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, ITEMS: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook for the Period of 01/01/14 through 12/31/14; Contractor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.

29. Resolution RESCINDING Resolution #R-13-12-16=431 as adopted by the Board on December 16, 2013, DESIGNATING HOMINY HILL GOLF COURSE, MERCER ROAD, COLTS NECK TOWNSHIP, AND CHARLESTON SPRINGS GOLF COURSE, COUNTY ROUTE 527, MILLSTONE TOWNSHIP, AS AREAS WHERE ALCOHOLIC BEVERAGES MAY BE SERVED AND CONSUMED, BY PERMIT, WITH A RESERVED GOLF OUTING.

30. Resolution Authorizing CHANGE ORDER #1, in the amount of \$2,242.50 to supply and install Simpson Strong Tie tension connection twist straps to secure pile cap headers to fishing pier joists, to JAMALI DEVELOPERS, LLC, Monroe Township, NJ, for FISHING PIER RECONSTRUCTION AT BAYSHORE WATERFRONT PARK (Bid #0066-13), as originally awarded by Resolution #R-13-11-4=350 in the Contract Amount of \$197,254.75, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$199,497.25.

31. Resolution Authorizing CHANGE ORDER #2, in the amount of \$20,000.00 to cover end-of-year expenses, to TAYLOR OIL CO., INC., Somerville, NJ, for FUEL OIL #2 - HEATING, as originally awarded by Resolution #R-12-12-17=381, ITEMS: Provide Fuel Oil #2 (Heating) to the Monmouth County Park System—Various Buildings, for the Period of January 1, 2013 through December 31, 2013; actual price calculated based on an up charge of \$0.22000 added to the posted price as shown in the Journal of Commerce; as available under NJ State Contract #81392 (T-0083), for the Period of 02/29/12 through 02/28/15 in the Estimated Total Contract Amount of \$220,000.00, and as modified by Change Order #1 awarded by Resolution #R-13-1-22=49 in the Total Estimated Change Order #1 Contract Amount of \$200,000.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$220,000.00.

32. Resolution ACCEPTING the WRITTEN PROPOSAL of GARDEN STATE LABORATORIES, INC., Hillside, NJ, as received on December 18, 2013, proposal dated December 16, 2013, for FURNISHING AND DELIVERY OF A POTABLE WELL-WATER MONITORING PROGRAM (PS #03-14), for the Period of January 6, 2014 through December 31, 2014, in an Amount Not To Exceed \$4,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

33. Resolution ACCEPTING the WRITTEN PROPOSAL of MERIDIAN OCCUPATIONAL HEALTH, P.C, Neptune, NJ, as received on December 20, 2013, proposal dated December 18, 2013, for PROVIDING MEDICAL SERVICES (PS #05-14), for the Period of January 6, 2014 through December 31, 2014, in an Amount Not To Exceed \$9,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

34. Resolution ACCEPTING the WRITTEN PROPOSAL of INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, as received on December 20, 2013, proposal dated December 18, 2013, for PROVIDING PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #06-14), for the Period of January 6, 2014 through December 31, 2014, in an Amount Not To Exceed \$3,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

35. Resolution AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER and his DESIGNEES to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES, including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, compliance with ADA requirements, and other conditions or requirements for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities that, from time to time, are determined by the Secretary-Director and his Designees to be necessary and appropriate.

36. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GRAPHICOLOR CORPORATION, Vineland, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0009-14), for the Period of January 6, 2014 through December 31, 2014, ITEMS: Proposal #1, Items 1-21; in the Estimated Total Contract Amount of \$33,000.00.

37. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ESQUIRE GRAPHICS, Trenton, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0009-14), for the Period of January 6, 2014 through December 31, 2014, ITEMS: Proposal #2, Items 1-15 @\$4,000.00 and Proposal #3, Items 1-42 @\$27,000.00; in the Estimated Total Contract Amount of \$31,000.00.

38. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to NEW JERSEY PRINTING AND GRAPHICS, INC., Morganville, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0009-14), for the Period of January 6, 2014 through December 31, 2014, ITEMS: Proposal #4, Item 1; in the Estimated Total Contract Amount of \$12,000.00.

39. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ROELYNN LITHO, INC., Lakewood, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0009-14), for the Period of January 6, 2014 through December 31, 2014, ITEMS: Proposal #5, Items 1-3; in the Estimated Total Contract Amount of \$7,000.00.

40. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the ACCEPTANCE of the highest and best bid proposal of STERN FARMS, LLC, Cream Ridge, NJ, for TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR AGRICULTURAL USE FOR THE YEARS 2014-2015-2016-2017-2018 AT VARIOUS PARKS (Bid #0012-14), ITEM: Proposal #1, Item #1, Clayton Park, Use of Fields #1, 2, 3, & 4, For The Growing Seasons of 2014-2015-2016-2017-2018, at an Annual Bid of \$6,930.00 for Year 2014, at an Annual Bid of \$6,930.00 for Year 2015, at an Annual Bid of \$6,930.00 for Year 2016, at an Annual Bid of \$7,068.60 for Year 2018, at an Annual Bid of \$7,209.97 for Year 2018; in the Total Five (5) Year Temporary Use & Occupancy Contract Amount of \$35,068.57, and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT.

41. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the ACCEPTANCE of the highest and best bid proposal of FREIBURGER BROTHERS, LLC dba FREIBERGER FARMS, Allentown, NJ, for TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR AGRICULTURAL USE FOR THE YEARS 2014-2015-2016-2017-2018 AT VARIOUS PARKS (Bid #0012-14), ITEM: Proposal #2, Item #1, Crosswicks Creek Greenway, Lower Reach, Use of Fields #1, 2, and 3, For The Growing Seasons of 2014-2015-2016-2017-2018, at an Annual Bid of \$10,500.00 for Year 2014, at an Annual Bid of \$11,000.00 for Year 2015, at an Annual Bid of \$11,000.00 for Year 2016, at an Annual Bid of \$11,220.00 for Year 2017, at an Annual Bid of \$11,445.00 for Year 2018; in the Total Five (5) Year Temporary Use & Occupancy Contract Amount of \$55,165.00, and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT.

42. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the ACCEPTANCE of the highest and best bid proposal of J. L. FARMS, INC., Cream Ridge, NJ, for TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR AGRICULTURAL USE FOR THE YEARS 2014-2015-2016-2017-2018 AT VARIOUS PARKS (Bid #0012-14), ITEM: Proposal #3, Item #1, Crosswicks Creek Greenway, Middle Reach and Upper Reach, Use of Fields #1, 2, 3, 4, 5, 6, 7, 8, 9 & 10, For The Growing Seasons of 2014-2015-2016-2017-2018, at an Annual Bid of \$20,432.37 for Year 2014, at an Annual Bid of \$20,432.37 for Year 2015, at an Annual Bid of \$20,432.37 for Year 2016, at an Annual Bid of \$20,841.02 for Year 2017, at an Annual Bid of \$21,257.84 for Year 2018; in the Total Five (5) Year Temporary Use & Occupancy Contract Amount of \$103,395.97, and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT.

43. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the ACCEPTANCE of the highest and best bid proposal of REID SOD FARM, Freehold, NJ for TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR AGRICULTURAL USE FOR THE YEARS 2014-2015-2016-2017-2018 AT VARIOUS PARKS (Bid #0012-14), ITEM: Proposal #4, Item #1, DeBois Creek Recreation Area, Use of Fields #1, 2, 3 & 4 (Sod Only), For The Growing Seasons of 2014-2015-2016-2017-2018, at an Annual Bid of \$2,688.00 for Year 2014, at an Annual Bid of \$2,688.00 for Year 2015, at an Annual Bid of \$2,688.00 for Year 2016, at an Annual Bid of \$2,741.16 for Year 2017, at an Annual Bid of \$2,796.04 for Year 2018; in the Total Five (5) Year Temporary Use & Occupancy Contract Amount of \$13,601.20, and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT.

44. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the ACCEPTANCE of the highest and best bid proposal of GIBSON FARMS, Freehold, NJ for TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR AGRICULTURAL USE FOR THE YEARS 2014-2015-2016-2017-2018 AT VARIOUS PARKS (Bid #0012-14), ITEM: Proposal #5, Item #1, DeBois Creek Recreation Area, Use of Field #1, For The Growing Seasons of 2014-2015-2016-2017-2018, at an Annual Bid of \$1,000.00 for Year 2014, at an Annual Bid of \$1,000.00 for Year 2015, at an Annual Bid of \$1,000.00 for Year 2016, at an Annual Bid of \$1,020.00 for Year 2017, at an Annual Bid of \$1,040.00 for Year 2018; in the Total Five (5) Year Temporary Use & Occupancy Contract Amount of \$5,060.00, and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT.

45. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the ACCEPTANCE of the highest and best bid proposal of SLOPE BROOK FARM, Colts Neck, NJ for TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR AGRICULTURAL USE FOR THE YEARS 2014-2015-2016-2017-2018 AT VARIOUS PARKS (Bid #0012-14), ITEMS: Proposal #6, Item #1, Dorbrook Recreation Area, Use of Field #1, For The Growing Seasons of 2014-2015-2016-2017-2018, at an Annual Bid of \$800.00 for Year 2014, at an Annual Bid of \$800.00 for Year 2015, at an Annual Bid of \$800.00 for Year 2016, at an Annual Bid of \$850.00 for Year 2017, at an Annual Bid of \$900.00 for Year 2018; in the Total Five (5) Year Temporary Use & Occupancy Contract Amount of \$4,150.00 for Proposal 6; Proposal #7, Item #1, Hominy Hill Golf Course, Use of Fields #1 & #2, For The Growing Seasons of 2014-2015-2016-2017-2018, at an Annual Bid of \$1,200.00 for Year 2014, at an Annual Bid of \$1,200.00 for Year 2015, at an Annual Bid of \$1,200.00 for Year 2016, at an Annual Bid of \$1,250.00 for Year 2017, at an Annual Bid of \$1,300.00 for Year 2018, Item #2, Hominy Hill Golf Course, Use of Field #3 (Farmstand/parking area), at an Annual Bid of \$1,100.00 for Year 2014, at an Annual Bid of \$1,100.00 for Year 2015, at an Annual Bid of \$1,100.00 for Year 2016, at an Annual Bid of \$1,200.00 for 2017, at an Annual Bid of \$1,300.00 for Year 2018, includes variance to continue to raise pumpkins in Fields 1 & 2 and related Halloween activities, for a Total Five (5) Year Temporary Use & Occupancy Contract Amount of \$11,950.00 for Proposal 7; Proposal #12, Item #1, Thompson Park, Use of Fields #1, 2, 3, 4, 5 & 6, For The Growing Seasons of 2014-2015-2016-2017-2018, at an Annual Bid of \$2,300.00 for Year 2014, at an Annual Bid of \$2,400.00 for Year 2015, at an Annual Bid of \$2,500.00 for Year 2016, at an Annual Bid of \$2,600.00 for Year 2017, at an Annual Bid of \$2,700.00 for Year 2018, for a Total Five (5) Year Temporary Use & Occupancy Contract Amount of \$12,500.00 for Proposal 12, in the Grand Total Five (5) Year Temporary Use & Occupancy Contract Amount of \$28,600.00, and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT.

46. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the ACCEPTANCE of the highest and best bid proposal of TWIN PONDS FARM, LLC, Farmingdale, NJ, for TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR AGRICULTURAL USE FOR THE YEARS 2014-2015-2016-2017-2018 AT VARIOUS PARKS (Bid #0012-14), ITEMS: Proposal #8, Item #1, Manasquan River Greenway, Use of Fields #1 & #2, For The Growing Seasons of 2014-2015-2016-2017-2018, at an Annual Bid of \$2,000.00 for Year 2014, at an Annual Bid of \$2,000.00 for Year 2015, at an Annual Bid of \$2,000.00 for Year 2016, at an Annual Bid of \$2,040.00 for Year 2017, at an Annual Bid of \$2,080.00 for Year 2018, in the Total Five (5) Year Temporary Use & Occupancy Contract Amount of \$10,120.00; and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT.

47. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the ACCEPTANCE of the highest and best bid proposal of DANCER FARMS, Millstone Township, NJ, for TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR AGRICULTURAL USE FOR THE YEARS 2014-2015-2016-2017-2018 AT VARIOUS PARKS (Bid #0012-14), ITEMS: Proposal 9, Item #1, Perrineville Lake Park West, Use of Fields #1, 2, 3, 4, 5, 6 & 7, For The Growing Seasons of 2014-2015-2016-2017-2018, at an Annual Bid of \$4,165.00 for Year 2014, at an Annual Bid of \$4,165.00 for Year 2015, at an Annual Bid of \$4,165.00 for Year 2016, at an Annual Bid of \$4,248.30 for Year 2017, at an Annual Bid of \$4,333.26 for Year 2018, in the Total Five (5) Year Temporary Use & Occupancy Contract Amount of \$21,076.56; Proposal 10, Item #1, Perrineville Lake Park East, Use of Fields #1 & #2, For The Growing Seasons 2014-2015-2016-2017-2018, at an Annual Bid of \$1,200.00 for Year 2014, at an Annual Bid of \$1,200.00 for Year 2015, at an Annual Bid of \$1,200.00 for Year 2016, at an Annual Bid of \$1,224.00 for Year 2017, at an Annual Bid of \$1,248.48 for Year 2018, in the Total Five (5) Year Temporary Use & Occupancy Contract Amount of \$6,072.48; in the Grand Total Five (5) Year Temporary Use & Occupancy Contract Amount of \$27,149.04, and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Furnishing and Delivery of Grounds and Turf Equipment
 2. Furnishing of Facilities and Staff for Summer Sports Camps for 2014
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Bulk Sampling and Analysis of Material and the Monitoring of the Removal of Asbestos Containing Material at Various Parks for the Year 2014 (PS #07-14) (*FAIR & OPEN*)
 2. Two (2) Appraisals with Life Estate, Block 143, Lot 15, Howell Township, Owner: Bertola, for Additions to Manasquan River Greenway (Fee Simple) (Ref. #14-01) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **"TUESDAY EVENING", JANUARY 21, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, FEBRUARY 10, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, FEBRUARY 24, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

4. **MONDAY EVENING, MARCH 10, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, MARCH 24, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 16, 2013, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____ PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being Additions to County Park Lands, and POTENTIAL LITIGATION:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters, potential litigation, and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to ADJOURN the EXECUTIVE SESSION. (Time: _____ PM)

Motion to RECONVENE the REGULAR MEETING. (Time: _____ PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters, being additions to county park lands, will be made available to the Public in ninety (90) days or upon completion of acquisition or potential litigation. Minutes of the Executive Session to discuss Potential Litigation will be made available to the public in ninety (90) days or upon completion of potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **Tuesday, January 21, 2014, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Land Acquisition Matters, being additions to county park lands; Personnel Matters, and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: _____PM)
