

**MINUTES OF THE MONDAY EVENING, JANUARY 23, 2012 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Chairman Edward J. Loud at 7:03 PM.

The following were Present on roll call:

Chairman Edward J. Loud  
Vice Chairman Fred J. Rummel  
Commissioners:  
Michael G. Harmon  
Violeta Peters  
Thomas E. Hennessy, Jr.  
David W. Horsnall  
Melvin A. Hood  
Mark E. Zelina  
  
Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Commissioner Kevin Mandeville

Also Present:

Bruce A. Gollnick, Assistant Director  
Andrea I. Bazer, County Counsel  
David M. Compton, Superintendent of Co. Parks  
Francine P. Lorelli, Purchasing Agent  
Spencer Wickham, Chief/Land Acq. & Design  
Karen Livingstone, Public Information/Volunteers  
Alan Roberts, Manager Golf Facilities  
Ilona Szabo de Bucs, Golf Ranger  
Courtney Kling, Recreation Leader  
Courtney Bison, Rec. Supv./Community & Urban Rec.  
Russell Pecchia, Farmingdale, NJ  
Lynda Pecchia, Farmingdale, NJ  
Tom Orgo, Colts Neck, NJ

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2011, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Hennessy, seconded by Commissioner Horsnall, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JANUARY 9, 2012**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JANUARY 9, 2012**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded.

The Assistant Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

At 7:06 PM, Commissioner Mandeville arrived at the meeting.

On a motion made by Commissioner Peters, seconded by Commissioner Hennessy, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Peters, seconded by Commissioner Hennessy, the **2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

Bruce A. Gollnick, Assistant Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Rummel, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF MONTH OF DECEMBER 2011**

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the **REVENUE REPORT** for the **MONTH OF DECEMBER 2011**, was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF DECEMBER 2011**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hood, the **ATTENDANCE REPORT** for the **MONTH OF DECEMBER 2011**, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—DECEMBER 2011 (Report Dated: 1/13/2012)**

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR DECEMBER 2011 (Report Dated: 1/13/2012)**, was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF JANUARY 4, 2010**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Zelina, the **MCPS TRAINING REQUESTS AS OF JANUARY 4, 2012**, was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCBRC 2011 PURCHASING PERFORMANCE REPORTS (Reports Dated 1/13/12):**

- a. FOURTH QUARTER: OCTOBER 1, 2011—DECEMBER 31, 2011
- b. YEARLY REPORT: JANUARY 1, 2011—DECEMBER 31, 2011

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the above listed **MCBRC 2011 PURCHASING PERFORMANCE REPORTS (Reports Dated 1/13/12)**, were upon being put to a vote, unanimously accepted as reported. (2011 Purchasing Performance Report for the Fourth Quarter, and the Yearly Report is in the Minute Book.)

7. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF DECEMBER 2011, INCLUDING COMPARISON TOTALS FOR 2009, 2010 & 2011**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF DECEMBER 2011**, was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

Bruce A. Gollnick, Assistant Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:07 PM. Upon being put to a vote, the motion was unanimously carried.

Mr. Tom Orgo of Slope Brook Farms, Colts Neck, NJ addressed the Board regarding his farm land leases at Thompson Park, Baysholm Conservation Area, Hominy Hill Golf Course and Dorbrook Recreation Area.

Mr. Orgo asked the Board to be let out of his lease at Baysholm. There are so many deer that he cannot produce a crop any longer.

Mr. Orgo asked the Board to allow him to include pick-your-own pumpkins for the two years remaining on his farm land lease at Hominy Hill Golf Course.

Mr. Orgo advised the Board that he gave up farming at Dorbrook because there are just too many deer.

Mr. Orgo advised the Board that prior to the County purchasing the Rt. 537 property in front of Hominy Hill Golf Course he farmed the property and had pick-your-own pumpkins.

Bruce Gollnick, Assistant Director, informed the Board that when the Park System purchased the property, Mr. Orgo was under lease with the previous owner to farm this property. The lease included a farm stand and a field where Mr. Orgo grew pumpkins and took the public out into the field to pick their own pumpkin. The Park System honored the remaining time on his lease. When the lease expired, the Park System went out to bid to lease this property. The specifications did not include pick your own. It only allowed the lessee to harvest the pumpkins for selling at the farm stand.

Commissioner Hennessey stated this would be an opportunity for the Park System to earn more revenue. The pick-your-own operation is also a good thing for Colts Neck. It exposes the public to agriculture.

Freeholder Burry also stated that agriculture is good for Colts Neck and this field with pumpkins is very visible from Rt. 537.

Chairman Loud asked why was pick-your-own not included in the lease?

Superintendent Compton stated this was our only farm land lease that included a farm stand.

Commissioner Hennessey commented that the ambiance of a field of pumpkins is very good; it's like a mini Thompson Park Day every day.

Commissioner Horsnall asked County Counsel Bazer if there was any liability issues?

County Counsel Bazer stated she was not worried about liability. She was more concerned as to whether the specifications could be changed without re-bidding.

Commissioner Horsnall requested to have County Counsel review the specifications in order to determine how we can accommodate Mr. Orgo.

County Counsel Bazer asked Mr. Orgo how he would feel if we had to re-bid this lease.

Mr. Orgo said he would have no problem if we had to re-bid.

After further discussion, Chairman Loud asked the Board if they were in agreement to have County Counsel determine how we can proceed, and if it was determined we would have to re-bid this lease, we would voluntary let Mr. Orgo out of his existing lease.

The Board unanimously agreed.

At 7:25 PM, Mr. Peccia, Concessionaire at Charleston Springs Golf Course addressed the Board concerning his lease at Charleston Springs. Mr. Peccia had previously discussed with the Board, in the spring of 2011, his concerns regarding a loss of business due to the changes of the twilight time.

He advised the Board that when the twilight rate was changed from 12:00 PM to 2:00 PM, it resulted in a loss of 7,000 rounds of golf. This resulted in a loss of his lunch business. It's now dead from 10:30 AM to 1:30 PM. He said this change cost him \$21,000 in profit. Mr. Peccia asked for consideration in the amount of \$5,000.00 off of his original bid for ruining his business.

Mr. Peccia was told that golf is down everywhere. But he informed the Board that Charleston Springs is down more than others. Something happened at Charleston Springs to have that size of a drop. He said he has been at Charleston Springs for seven years and based on my past experience I knew this change would be a problem. The change in format took away my sales.

Mr. Peccia stated he is not looking for money lost but is looking for money back on his lease based on his original bid. You changed the conditions in the middle of my contract.

Mr. Peccia stated that he was told by Ms. Lorelli that you will not be bidding out for concession services at Shark River Golf Course but will be staying with vending machines. You should consider serving your customers. I would entertain the thought of bidding on Shark River Golf Course.

In closing, Mr. Peccia stated that he would appreciate an answer soon.

Commissioner Hood stated to Mr. Peccia, that I assume when you stated Mr. Woods in your letter you were referring to me. I was offended by that. It says in your contract that we have the right to make the changes we did.

Commissioner Mandeville asked County Counsel Bazer if anything has changed since her last review of the contract.

County Counsel Bazer said no; you have the right.

There being no one else present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Horsnall, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:43 PM.

### **FREEHOLDER'S REPORT:**

Freeholder Lillian G. Burry reported that we had a good meeting with County Administrator Teri O'Connor, Finance Director Craig Marshall and Jim and Bruce. We discussed the Open Space Bond Ordinance with favorable results. It was decided to hold off until after the budget is adopted. Freeholder Burry noted they also talked about the budget and their position with regard to cuts. Freeholder Burry noted that all are suffering. Freeholder Burry noted that a Budget Hearing is scheduled for January 30, 2012, at 10:30 PM.

Following a discussion on the Budget, Commissioner Mandeville indicated that you can't put a price tag on people enjoying their parks.

Commissioner Horsnall indicated that when cuts are equally distributed, it's palatable. No-one likes to see their program cut. Today, you can't raise taxes. The only way is to cut across the board and not raise taxes. It doesn't please me to cut, but I understand.

Freeholder Burry indicated that as Freeholders, I think we do a good job, and that we have to look at the total picture.

Following Chairman Loud's inquiry to the Board as to who would like to volunteer to attend the Budget Hearing scheduled for January 30<sup>th</sup>, Commissioners Harmon, Mandeville and Horsnall volunteered, along with Chairman Loud.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. Dave Compton, Superintendent of County Parks, reviewed with the Board the Proposed Golf Course Fees & Charges.

Superintendent Compton introduced the following golf course staff in attendance that helped prepare the 2012 golf fee schedule. In attendance was Alan Roberts, Ilona Szabo de Bucs, and Courtney Kling.

As Superintendent Compton began his power point presentation, he informed the Board that the loss of a Saturday or Sunday to inclement weather is equivalent to a loss of 1,200 rounds of golf and approximately \$60,000.00.

Commissioner Harmon asked what was the impact of Hurricane Irene?

Superintendent Compton, although we opened our courses as quickly as we could, I estimate we lost 3,000 rounds of golf.

In the course of the Board discussing the expenses and revenues of the golf courses, Commissioner Harmon said things we have to do is sell more golf cards, which is our biggest challenge; Focus on Pine Brook expenses by reducing full time staff and maybe closing down for more days and get back to the rounds of golf we use to have.

Commissioner Peters asked how we compare to other courses.

Superintendent Compton answered that we are a good value for our resident golfers and not so for our non-resident golfers.

Commissioner Harmon suggested that we should let our staff tell us why Pine Brook is our least efficient course. I think this is where we have to go to an outside consultant.

Superintendent Compton stated that our long term goal is to operate the shops with two (2) full time employees and the rest hourly employees.

Chairman Loud asked how many people do we have now?

Superintendent Compton said the golf center at Pine Brook operates with three (3) full time staff, and maintenance with three (3) full time staff.

Commissioner Horsnall said staff should prepare a report for us that would suggest how we can make it better. I would like to see numbers from both sides.

Freeholder Burry said Pine Brook sits in the middle of an age restricted community. There are no children around.

Superintendent Compton discussed with the Board staff's fee and charge ideas.

Commissioner Harmon commented, "We certainly have the capacity to handle the non-resident but is the Full Privilege Card priced to high? Have you considered bundling to get golfers to play or play more? What we are doing now is not working. We are just tinkering around the edges."

Commissioner Hennessy asked, "What are we paying to advertise our golf courses? Are we sending out emails?"

Karen Livingstone replied, "We have an email data base of approximately 8,000 golfers, and we have a program for various kinds of advertising".

Commissioner Horsnall commented, "It's all about expense. My experience says we have to be careful reducing prices. My answer is to improve the product first than adjust prices."

Commissioner Harmon replied, "We need to recognize where we have to improve things; like at Charleston Springs and Pine Brook."

Commissioner Mandeville said, "We should be more aggressive toward targeting the youth. I'm constantly receiving information in the mail about programs, clinics, etc. All these tournaments we do, are we sending out email blasts? I thought I would hear something I'm not hearing. We have to be more aggressive.

Commissioner Peters asked, "If we thought any more of miniature golf and do we have any space at Pine Brook?"

Superintendent Compton replied that we have looked into miniature golf in the past and they just don't pay for themselves.

Commissioner Horsnall commented, "I have a real concern about lowering prices. I saw a lot of advertising last year and people would make good comments to me about the condition of our golf courses."

Commissioner Hennessy suggested a single charge at our two fringe golf courses. Both the resident and the non-resident would pay the same rate. This may bring in more golfers.

Superintendent Compton responded that we are doing great on Fridays and the week-ends.

Commissioner Zelina asked, "If we had considered changing the reservation system. Right now it doesn't suggest another location."

Superintendent Compton replied, "Our golfers don't like to be suggested to because they want to go first where they want to go."

After more discussion, Commissioner Horsnall said, "I think we have given staff enough ideas. Let them come back to us with their ideas."

Following a discussion, the Board agreed to consider the Golf Course Fees & Charges for adoption at the Board's next regularly scheduled meeting of February 6, 2012.

2. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of January 13, 2012, as distributed to the Board.
  
3. The Assistant Director then reviewed with the Board Agenda Item #14 as added to the Agenda, recommending that the Board Declare one (1) 1989 Mobile Arts Stage surplus to the needs of the Monmouth County Park System, and recommended that the Monmouth County Board of Chosen Freeholders Declare said Mobile Arts Stage surplus, and offer it for sale to municipalities in the County of Monmouth.

Following a discussion, the Board unanimously agreed to adopt a resolution Declaring one (1) 1989 Mobile Arts Stage surplus to the needs of the Monmouth County Park System, and recommended that the Monmouth County Board of Chosen Freeholders Declare said Mobile Arts Stage surplus, and offer it for sale to municipalities in the County of Monmouth.

Commissioner Mandeville asked for further explanation of Consent Agenda Items #10, 11, 12 & 13.

Spencer Wickham, Chief of Acquisition and Design, explained, "In accordance with State Law, when we are purchasing property that includes residences with tenants, and the tenants are required to relocate, we must prepare a Workable Relocation Assistance Plan that may include relocation assistance. Resolutions listed as Agenda Items #10 through #13 are for the tenants residing on the Julia and Alexander Levchuk property located in Millstone Township. A brief discussion followed.

At 9:39 PM, Andrea I. Bazer, County Counsel, left the meeting.

At 9:40 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Horsnall, to approve Agenda Items #1 through #14.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of January 23, 2012, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #13 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #14 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #14.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,  
Commissioners Harmon, Peters, Mandeville,  
Hennessy, Horsnall, Hood and Zelina  
In the Negative: Commissioner Harmon voted No on Agenda Items #10, 11, 12 & 13 only.  
Absent: None

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-12-1-23=44 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AWARDING CONTRACT to the highest responsible bidder, as per bid proposal to KELLS, INC., dba ATLANTIC VENDING, Farmingdale, NJ, for FURNISHING OF VENDING SERVICES (Bid #0019-12), ITEMS: Furnishing of Vending Services for the Period of 01/23/12 through 12/31/12); Contractor agrees to pay the Monmouth County Park System 44.1% of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and 44.1% of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all vending machines supplied; with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2013 & 2014), under the same terms and conditions, as per bid specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-23=45 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$635.41 to close out contract, to BECKER'S TREE SERVICES, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF TREE TRIMMING SERVICES, SUPPLEMENT #1 (2011) (Bid #0071-11), as originally awarded by Resolution #R-11-11-7=401, ITEM: #1, 2011 Service Contract for the Period of 11/7/11 through 12/31/11; in the Estimated Total Contract Amount of \$15,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$15,635.41. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-23=46 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, REJECTING bid proposal of JOHN DEERE LANDSCAPES, Cleveland, OH, for FURNISHING AND DELIVERY OF GOLF COURSE SUPPLIES (Bid #0015-12), ITEMS: Proposal 1, Items #19, 20 & 33 ONLY; due to incorrect unit price. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-1-23=47 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, REJECTING bid proposal of EAGLE ONE GOLF PRODUCTS, Anaheim, CA, for FURNISHING AND DELIVERY OF GOLF COURSE SUPPLIES (Bid #0015-12), ITEM: Proposal 1, Item #13 ONLY; due to incorrect unit price. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-23=48 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GRASS ROOTS TURF PRODUCTS, INC., Randolph, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE SUPPLIES (Bid #0015-12), ITEMS: Proposal 1, Items #1, 8-13, 20, 34, 35, 58, 62, 81-84, 92, 102-105, 111, 114, 116, 117 (Period of 02/01/12 through 12/31/12); in the Total Contract Amount of \$9,338.65. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-23=49 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to JOHN DEERE LANDSCAPES, Cleveland, OH, for FURNISHING AND DELIVERY OF GOLF COURSE SUPPLIES (Bid #0015-12), ITEMS: Proposal 1, Items #2-7, 21-24, 31, 36-39, 41, 43, 44, 51-53, 60, 61, 65, 75-78, 89-91, 107, 109, 110, 113, 119, 120, 121 (Period of 02/01/12 through 12/31/12); in the Total Contract Amount of \$10,252.30. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-23=50 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to EAGLE ONE GOLF PRODUCTS, Anaheim, CA, for FURNISHING AND DELIVERY OF GOLF COURSE SUPPLIES (Bid #0015-12), ITEMS: Proposal 1, Items #14, 98, 99, 112; Proposal 2, Items #1-6 (Period of 02/01/12 through 12/31/12); in the Total Contract Amount of \$3,706.40. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-23=51 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FERL-SOIL TURF SUPPLY, Scotch Plains, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE SUPPLIES (Bid #0015-12), ITEMS: Proposal 1, Items #15-19, 25-30, 32, 33, 40, 42, 45-50, 54-57, 59, 63, 64, 66-74, 79, 80, 85-88, 93-97, 100, 101, 106, 108, 115, 118; Proposal 3, Items #1-16 (Period of 02/01/12 through 12/31/12); in the Total Contract Amount of \$20,185.31. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-1-23=52 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of MERIDIAN OCCUPATIONAL HEALTH, P.C., Neptune, NJ, as received on December 15, 2011, proposal dated December 9, 2011, for providing MEDICAL SERVICES (PS #03-12), for the Period of January 23, 2012 through December 31, 2012; in Estimated Amount of \$9,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-1-23=53 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AUTHORIZING PAYMENT in the AMOUNT OF \$43,230.00 for TENANT RELOCATION ASSISTANCE to ADAM LEVY, in accordance with the Workable Relocation Assistance Plan as approved by the New Jersey Department of Community Affairs, as tenant resided on BLOCK 27, LOTS 1, 2.01, 14.01, 15.02, 15.03, 16.01 & 32 AND BLOCK 28, LOTS 3 & 4, MILLSTONE TOWNSHIP, OWNER: LEVCHUK, as purchased by the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS for ADDITIONS TO PERRINEVILLE LAKE PARK. Upon being put to a vote, Chairman Loud, Vice Chairman Rummel, Commissioners Peters, Mandeville, Hennessy, Horsnall, Hood and Zelina voted in the affirmative. Commissioner Harmon voted in the negative. (Resolution in Minute Book.)
- R-12-1-23=54 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AUTHORIZING PAYMENT in the AMOUNT OF \$48,500.00 for TENANT RELOCATION ASSISTANCE to PETER THOMAS, in accordance with the Workable Relocation Assistance Plan as approved by the New Jersey Department of Community Affairs, as tenant resided on BLOCK 27, LOTS 1, 2.01, 14.01, 15.02, 15.03, 16.01 & 32 AND BLOCK 28, LOTS 3 & 4, MILLSTONE TOWNSHIP, OWNER: LEVCHUK, as purchased by the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS for ADDITIONS TO PERRINEVILLE LAKE PARK. Upon being put to a vote, Chairman Loud, Vice Chairman Rummel, Commissioners Peters, Mandeville, Hennessy, Horsnall, Hood and Zelina voted in the affirmative. Commissioner Harmon voted in the negative. (Resolution in Minute Book.)
- R-12-1-23=55 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AUTHORIZING PAYMENT in the AMOUNT OF \$41,300.00 for TENANT RELOCATION ASSISTANCE to the KARSERVER FAMILY, in accordance with the Workable Relocation Assistance Plan as approved by the New Jersey Department of Community Affairs, as tenant resided on BLOCK 27, LOTS 1, 2.01, 14.01, 15.02, 15.03, 16.01 & 32 AND BLOCK 28, LOTS 3 & 4, MILLSTONE TOWNSHIP, OWNER: LEVCHUK, as purchased by the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS for ADDITIONS TO PERRINEVILLE LAKE PARK. Upon being put to a vote, Chairman Loud, Vice Chairman Rummel, Commissioners Peters, Mandeville, Hennessy, Horsnall, Hood and Zelina voted in the affirmative. Commissioner Harmon voted in the negative. (Resolution in Minute Book.)

R-12-1-23=56 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AUTHORIZING PAYMENT in the AMOUNT OF \$57,660.00 for TENANT RELOCATION ASSISTANCE to JOSEPH & DAWN REISS, in accordance with the Workable Relocation Assistance Plan as approved by the New Jersey Department of Community Affairs, as tenant resided on BLOCK 27, LOTS 1, 2.01, 14.01, 15.02, 15.03, 16.01 & 32 AND BLOCK 28, LOTS 3 & 4, MILLSTONE TOWNSHIP, OWNER: LEVCHUK, as purchased by the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS for ADDITIONS TO PERRINEVILLE LAKE PARK. Upon being put to a vote, Chairman Loud, Vice Chairman Rummel, Commissioners Peters, Mandeville, Hennessy, Horsnall, Hood and Zelina voted in the affirmative. Commissioner Harmon voted in the negative. (Resolution in Minute Book.)

R-12-1-23=57 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, DECLARING ONE (1) 1989 MOBILE ARTS STAGE (PROPERTY TAG #7002) SURPLUS to the needs of the MONMOUTH COUNTY PARK SYSTEM, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that said ITEM be DECLARED SURPLUS and OFFERED FOR SALE TO MUNICIPALITIES in the COUNTY OF MONMOUTH. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Commissioner Horsnall, seconded by Commissioner Mandeville, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **ADVERTISE** for the following **BID**:

1. Removal of Asbestos Containing Material From Various Monmouth County Park System Park Areas

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Hennessy, seconded by Commissioner Horsnall, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Municipal Open Space Grant Program Administration (Ref. #12-02) (*FAIR & OPEN*)
2. Appraisal Services to Determine Appraisal Rental Value, Water Main Easement, Block 399, Lots 1-5, South Side of Brighton Ave., Township of Neptune, Shark River Park (Ref. #12-03) (*FAIR & OPEN*)
3. Architectural/Engineering and Testing Services at Various Park Locations (Ref. #12-04) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

Bruce A. Gollnick, Assistant Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, FEBRUARY 6, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **"TUESDAY EVENING" FEBRUARY 21, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
3. **SATURDAY EVENING, FEBRUARY 25, 2012** – 5 PM TO 9 PM. **Friends of the Parks Ballads in the Woods.** Tatum Park Holland Activity Center. Cost: \$30.00 for Friends' Members; \$35.00 for Non-Members. RSVP to the Friends: 732/975-9735 (*Space is Limited*)
4. **SUNDAY-WEDNESDAY, MARCH 4-7, 2012** – **NJRPA 37<sup>th</sup> Annual Conference & Exhibition.** "Parks & Recreation: Creating Destinations and Making Memories". Taj Mahal Hotel. Atlantic City, NJ.
5. **MONDAY EVENING, MARCH 5, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **SATURDAY, MARCH 10, 2012** – **16<sup>th</sup> Annual New Jersey Land Conservation Rally.** Brookdale Community College. Lincroft, NJ. *The Rally is a daylong educational event offering more than 30 workshops, plenary sessions, and networking opportunities. Over 325 conservationists attend each year. All workshops are 75 minutes long and multiple sessions run concurrently. There is also a Pre-Rally Field Trip which highlights preservation efforts in a specific area of the state each year.* <http://www.njconservation.org>
7. **MONDAY EVENING, MARCH 19, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **MONDAY EVENING, APRIL 9, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, APRIL 23, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
10. **WEDNESDAY, MAY 16, 2012** – **20<sup>th</sup> Annual Friends of the Parks Golf Tournament.** Hominy Hill Golf Course, Mercer Road, Colts Neck, NJ. Cost: \$150.00 Per Person, with a 9 AM Shotgun Start, Ending with Lunch.

#### **ITEMS FOR THE GOOD OF THE ORDER:**

Vice Chairman Rummel offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, February 6, 2012**, at **7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Assistant Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Hood, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall, Hood and Zelina.
In the Negative:	None
Absent:	None

The Assistant Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Hood, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 23, 2012, was **ADJOURNED** at 9:53 PM.

BRUCE A. GOLLNICK,  
Assistant Director