

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, JANUARY 23, 2012 – 7:00 PM

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—ANNUAL FIRST REGULAR MEETING: MONDAY, JANUARY 9, 2012
(Absent: None)

D. Approval of EXECUTIVE SESSION MINUTES: MONDAY, JANUARY 9, 2012
(Absent: None)

E. Approval of 2011 VOUCHER LIST

F. Approval of 2012 VOUCHER LIST

G. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF DECEMBER 2011

3. ATTENDANCE REPORT—MONTH OF DECEMBER 2011

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—DECEMBER 2011

5. TRAINING REQUESTS AS OF JANUARY 4, 2012

6. MCBRC 2011 PURCHASING PERFORMANCE REPORTS (Reports Dated 1/13/12)
a. FOURTH QUARTER: OCTOBER 1, 2011—DECEMBER 31, 2011
b. YEARLY REPORT: JANUARY 1, 2011—DECEMBER 31, 2011

7. MCPS WEBSITE TRAFFIC REPORT—DECEMBER 2011
(Report also includes comparison totals for 2009, 2010 & 2011)

H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

1. Russell L. Pecchia (Lynda Pecchia Food Concessions), Farmingdale, NJ

2. Tom Orgo, Colts Neck, NJ

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. FREEHOLDER'S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Proposed Golf Course Fees & Charges

2. Status of Funded Projects as of January 13, 2012.

3. Declaring One (1) 1989 Mobile Arts Stage Surplus to the needs of the Monmouth County Park System, and recommending to the Monmouth County Board of Chosen Freeholders that said item be Declared Surplus and offered for sale to municipalities in the County of Monmouth. (*Board Action Item #14, as added to the Agenda*)

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #13 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #14, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution AWARDING CONTRACT to the highest responsible bidder, as per bid proposal to KELLS, INC., dba ATLANTIC VENDING, Farmingdale, NJ, for FURNISHING OF VENDING SERVICES (Bid #0019-12), ITEMS: Furnishing of Vending Services for the Period of 01/23/12 through 12/31/12); Contractor agrees to pay the Monmouth County Park System 44.1% of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and 44.1% of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all vending machines supplied; with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2013 & 2014), under the same terms and conditions, as per bid specification.

2. Resolution Authorizing CHANGE ORDER #1, in the amount of \$635.41 to close out contract, to BECKER'S TREE SERVICES, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF TREE TRIMMING SERVICES, SUPPLEMENT #1 (2011) (Bid #0071-11), as originally awarded by Resolution #R-11-11-7=401, ITEM: #1, 2011 Service Contract for the Period of 11/7/11 through 12/31/11; in the Estimated Total Contract Amount of \$15,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$15,635.41.

3. Resolution REJECTING bid proposal of JOHN DEERE LANDSCAPES, Cleveland, OH, for FURNISHING AND DELIVERY OF GOLF COURSE SUPPLIES (Bid #0015-12), ITEMS: Proposal 1, Items #19, 20 & 33 ONLY; due to incorrect unit price.

4. Resolution REJECTING bid proposal of EAGLE ONE GOLF PRODUCTS, Anaheim, CA, for FURNISHING AND DELIVERY OF GOLF COURSE SUPPLIES (Bid #0015-12), ITEM: Proposal 1, Item #13 ONLY; due to incorrect unit price.

5. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GRASS ROOTS TURF PRODUCTS, INC., Randolph, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE SUPPLIES (Bid #0015-12), ITEMS: Proposal 1, Items #1, 8-13, 20, 34, 35, 58, 62, 81-84, 92, 102-105, 111, 114, 116, 117 (Period of 02/01/12 through 12/31/12); in the Total Contract Amount of \$9,338.65.

6. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to JOHN DEERE LANDSCAPES, Cleveland, OH, for FURNISHING AND DELIVERY OF GOLF COURSE SUPPLIES (Bid #0015-12), ITEMS: Proposal 1, Items #2-7, 21-24, 31, 36-39, 41, 43, 44, 51-53, 60, 61, 65, 75-78, 89-91, 107, 109, 110, 113, 119, 120, 121 (Period of 02/01/12 through 12/31/12); in the Total Contract Amount of \$10,252.30.

7. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to EAGLE ONE GOLF PRODUCTS, Anaheim, CA, for FURNISHING AND DELIVERY OF GOLF COURSE SUPPLIES (Bid #0015-12), ITEMS: Proposal 1, Items #14, 98, 99, 112; Proposal 2, Items #1-6 (Period of 02/01/12 through 12/31/12); in the Total Contract Amount of \$3,706.40.

8. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FERL-SOIL TURF SUPPLY, Scotch Plains, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE SUPPLIES (Bid #0015-12), ITEMS: Proposal 1, Items #15-19, 25-30, 32, 33, 40, 42, 45-50, 54-57, 59, 63, 64, 66-74, 79, 80, 85-88, 93-97, 100, 101, 106, 108, 115, 118; Proposal 3, Items #1-16 (Period of 02/01/12 through 12/31/12); in the Total Contract Amount of \$20,185.31.

9. Resolution ACCEPTING the WRITTEN PROPOSAL of MERIDIAN OCCUPATIONAL HEALTH, P.C., Neptune, NJ, as received on December 15, 2011, proposal dated December 9, 2011, for providing MEDICAL SERVICES (PS #03-12), for the Period of January 23, 2012 through December 31, 2012; in Estimated Amount of \$9,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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10. Resolution AUTHORIZING PAYMENT in the AMOUNT OF \$43,230.00 for TENANT RELOCATION ASSISTANCE to ADAM LEVY, in accordance with the Workable Relocation Assistance Plan as approved by the New Jersey Department of Community Affairs, as tenant resided on BLOCK 27, LOTS 1, 2.01, 14.01, 15.02, 15.03, 16.01 & 32 AND BLOCK 28, LOTS 3 & 4, MILLSTONE TOWNSHIP, OWNER: LEVCHUK, as purchased by the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS for ADDITIONS TO PERRINEVILLE LAKE PARK.
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11. Resolution AUTHORIZING PAYMENT in the AMOUNT OF \$48,500.00 for TENANT RELOCATION ASSISTANCE to PETER THOMAS, in accordance with the Workable Relocation Assistance Plan as approved by the New Jersey Department of Community Affairs, as tenant resided on BLOCK 27, LOTS 1, 2.01, 14.01, 15.02, 15.03, 16.01 & 32 AND BLOCK 28, LOTS 3 & 4, MILLSTONE TOWNSHIP, OWNER: LEVCHUK, as purchased by the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS for ADDITIONS TO PERRINEVILLE LAKE PARK.
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12. Resolution AUTHORIZING PAYMENT in the AMOUNT OF \$41,300.00 for TENANT RELOCATION ASSISTANCE to the KARSERVER FAMILY, in accordance with the Workable Relocation Assistance Plan as approved by the New Jersey Department of Community Affairs, as tenant resided on BLOCK 27, LOTS 1, 2.01, 14.01, 15.02, 15.03, 16.01 & 32 AND BLOCK 28, LOTS 3 & 4, MILLSTONE TOWNSHIP, OWNER: LEVCHUK, as purchased by the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS for ADDITIONS TO PERRINEVILLE LAKE PARK.
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13. Resolution AUTHORIZING PAYMENT in the AMOUNT OF \$57,660.00 for TENANT RELOCATION ASSISTANCE to JOSEPH & DAWN REISS, in accordance with the Workable Relocation Assistance Plan as approved by the New Jersey Department of Community Affairs, as tenant resided on BLOCK 27, LOTS 1, 2.01, 14.01, 15.02, 15.03, 16.01 & 32 AND BLOCK 28, LOTS 3 & 4, MILLSTONE TOWNSHIP, OWNER: LEVCHUK, as purchased by the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS for ADDITIONS TO PERRINEVILLE LAKE PARK.
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14. Resolution DECLARING ONE (1) 1989 MOBILE ARTS STAGE (PROPERTY TAG #7002) SURPLUS to the needs of the MONMOUTH COUNTY PARK SYSTEM, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that said ITEM be DECLARED SURPLUS and OFFERED FOR SALE TO MUNICIPALITIES in the COUNTY OF MONMOUTH.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Removal of Asbestos Containing Material From Various Monmouth County Park System Park Areas
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Municipal Open Space Grant Program Administration (Ref. #12-02) (*FAIR & OPEN*)
 2. Appraisal Services to Determine Appraisal Rental Value, Water Main Easement, Block 399, Lots 1-5, South Side of Brighton Ave., Township of Neptune, Shark River Park (Ref. #12-03) (*FAIR & OPEN*)
 3. Architectural/Engineering and Testing Services at Various Park Locations (Ref. #12-04) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **MONDAY EVENING, FEBRUARY 6, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **"TUESDAY EVENING" FEBRUARY 21, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
3. **SATURDAY EVENING, FEBRUARY 25, 2012** – 5 PM TO 9 PM. **Friends of the Parks Ballads in the Woods.** Tatum Park Holland Activity Center. Cost: \$30.00 for Friends' Members; \$35.00 for Non-Members. RSVP to the Friends: 732/975-9735 (*Space is Limited*)
4. **SUNDAY-WEDNESDAY, MARCH 4-7, 2012** – **NJRPA 37th Annual Conference & Exhibition.** "Parks & Recreation: Creating Destinations and Making Memories". Taj Mahal Hotel. Atlantic City, NJ.
5. **MONDAY EVENING, MARCH 5, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **SATURDAY, MARCH 10, 2012** – **16th Annual New Jersey Land Conservation Rally.** Brookdale Community College. Lincroft, NJ. *The Rally is a daylong educational event offering more than 30 workshops, plenary sessions, and networking opportunities. Over 325 conservationists attend each year. All workshops are 75 minutes long and multiple sessions run concurrently. There is also a Pre-Rally Field Trip which highlights preservation efforts in a specific area of the state each year.*
<http://www.njconservation.org>

7. **MONDAY EVENING, MARCH 19, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **MONDAY EVENING, APRIL 9, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, APRIL 23, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
10. **WEDNESDAY, MAY 18, 2012** – 8 AM. **20th Annual Friends of the Parks Golf Tournament.** Hominy Hill Golf Course, Mercer Road, Colts Neck, NJ. Cost: \$250.00 Per Person *(Includes Lunch, Golf, Dinner, Beverages & Prizes)*

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **Monday, February 6, 2012**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
 (Time: _____ PM)
