

MINUTES OF THE TUESDAY EVENING, JANUARY 22, 2013 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “CONFERENCE ROOM” OF THE THOMPSON PARK HEADQUARTERS, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:00 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Kevin Mandeville
Thomas E. Hennessy, Jr.
David W. Horsnall
Melvin A. Hood

The following were Absent on roll call:

Commissioners:
Violeta Peters (Excused)
Mark E. Zelina (Excused)

Also Present:

James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
David M. Compton, Superintendent of Co. Parks
Stephanie Weise, Purchasing Agent
Spencer Wickham, Chief/Land Acq. & Design
Andrew R. Coeyman, Supv./Land Preservation Office
Ilona Szabo de Bucs, Senior Golf Ranger
Courtney Kling, Golf Course Administration
Albert Fure, Oakhurst, NJ
Joe Maloney, Oakhurst, NJ
Lynn Maloney, Oakhurst, NJ
Maria Kotsines, Oakhurst, NJ
Cheryl Miller, Oakhurst, NJ
Robert Miller, Oakhurst, NJ
Diane Maroukian, Keyport, NJ

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 19, 2012, as required by law; and Notice of Change in Meeting Location has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as approved by motion of the Commission at their regular meeting of January 7, 2013.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Mandeville, seconded by Commissioner Hennessy, the **MINUTES** of the **ANNUAL FIRST REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JANUARY 7, 2013**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Mandeville and Horsnall. Commissioners Hennessy and Hood abstained as not being present at the meeting.

On a motion made by Commissioner Mandeville, seconded by Commissioner Hennessy, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **TUESDAY EVENING, JANUARY 7, 2013**, for the purpose of discussing **PERSONNEL MATTERS**, were upon being put to a vote, Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Mandeville and Horsnall. Commissioners Hennessy and Hood abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential.

On a motion made by Commissioner Mandeville, seconded by Commissioner Hennessy, the **2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Mandeville, seconded by Commissioner Hennessy, the **2013 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Hood, seconded by Commissioner Hennessy, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF DECEMBER 2012**

On a motion made by Commissioner Hood, seconded by Commissioner Hennessy, the **REVENUE REPORT** for the **MONTH OF DECEMBER 2012** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF MONTH OF DECEMBER 2012**

On a motion made by Commissioner Hood, seconded by Commissioner Hennessy, the **ATTENDANCE REPORT** for the **MONTH OF DECEMBER 2012** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—DECEMBER 2012 (Report Date: 01/14/2013)**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hood, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR DECEMBER 2012 (Report Date: 01/14/2013)**, was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF JANUARY 15, 2013**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hood, the **MCPS TRAINING REQUESTS AS OF JANUARY 15, 2013**, was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCBRC 2012 PURCHASING PERFORMANCE REPORTS (Reports Dated 1/11/2013):**

- a. **FOURTH QUARTER: OCTOBER 1, 2012—DECEMBER 31, 2012; and**
- b. **ANNUAL REPORT: JANUARY 1, 2012—DECEMBER 31, 2012.**

On a motion made by Commissioner Hennessy, seconded by Commissioner Hood, the above listed **MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS 2012 PURCHASING PERFORMANCE REPORTS (Reports Dated 1/11/2013)**, were upon being put to a vote, unanimously accepted as reported. (2012 Fourth Quarter Purchasing Performance Report and the 2012 Annual Report is in the Minute Book.)

7. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF DECEMBER 2012**

On a motion made by Commissioner Hennessy, seconded by Commissioner Hood, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF DECEMBER 2012** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hood, seconded by Commissioner Mandeville, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:05 PM. Upon being put to a vote, the motion was unanimously carried.

Mr. Joe Maloney, of Oakhurst, NJ, asked the Board as to the status of the recent mitigation meeting that was held reference Wale Pond Brook flooding.

Spence Wickham, Chief of Land Acquisition & Design, reported that he had met on site with the Ocean Township Engineer, Township Administrator, Council Representative, and Representatives of the County Engineers' Office, and the County Mosquito Commission. Mr. Wickham noted that the Township Engineer would be gathering ownership information along the stream corridor and the Mosquito to Commission would be reviewing what permits may be required.

Mr. Maloney noted he understood it takes time to develop a plan to address the problem.

Chairman Loud recognized Ms. Diane Maroukian, of Keyport, NJ, who noted that the playground in Keyport, opposite here home, needs to be relocated and repaired.

Chairman Loud and Spence Wickham explained that the playground is a Borough responsibility and that the County does not maintain or repair local municipal parks and playgrounds.

Commissioner Mandeville suggested that Spence Wickham keep Mr. Maloney informed as to progress with regard to the development of the mitigation plan for Whale Pond Brook.

Mr. Maloney provided his telephone number, and noted that he will be glad to show members of the Board the problems that he has been describing.

Cheryl Miller, of Ocean Township, inquired as to the Board's adoption of a no smoking regulation for the beach at Seven Presidents Oceanfront Park.

The Secretary-Director noted that staff would be preparing recommendations for the Board's consideration in this regard.

There being no one else present who wished to be heard, it was moved by Commissioner Horsnall, seconded by Commissioner Hennessy, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:20 PM.

At 7:20 PM, the members of the public left the meeting.

FREEHOLDER'S REPORT:

There was no Freeholder's Report as Freeholder Lillian G. Burry was unable to attend the meeting due to a conflict in her schedule.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. James J. Truncer, Secretary-Director, reviewed with the Board the Agenda Items for Board Action, and Agenda Item #18 as added to the Agenda, recommending to the Monmouth County Board of Chosen Freeholders the extension of the current Lease Agreement between the County of Monmouth and The Salvation Army Operating through Its Asbury Park Corps, for One (1) Additional Year (2013), for the Lease of Available Space at the Salvation Army Building, Asbury Park, NJ, by the Monmouth County Park System, as a continuation of the “Urban Recreation Initiative”.
2. Dave Compton, Superintendent of County Parks, made a PowerPoint presentation and reviewed with the Board the proposed Monmouth County Park System Schedules of Fees & Charges, as listed on the Agenda as Board Action Items #15, #16 and #17, for:
 - a.) General Use (Schedule No 1); Athletic Fields (Schedule No. 2); Commercial Media Use (Schedule No. 3); East Freehold Park and Showgrounds (Schedule No. 4); Manasquan Reservoir (Schedule No. 5); Seven Presidents Oceanfront Park (Schedule No. 7); Turkey Swamp Park (Schedule No. 8).
 - b.) 2012-2013 Bel-Aire Golf Course Winter Rates (Schedule 9A).
 - c.) Bel-Aire Golf Course (Schedule No. 9), Charleston Springs Golf Course (Schedule No. 10), Hominy Hill Golf Course (Schedule No. 11), Howell Park Golf Course (Schedule No. 12), Pine Brook Golf Course (Schedule No. 13), Shark River Golf Course (Schedule No. 14), and Golf Course Services and Rental Fees (Schedule No. 15).

Commissioner Harmon suggested that the Board should include in the golf fee schedule a reduced weekday rate for youth at each of the golf courses. Commissioner Harmon noted that he felt the current rates were too expensive to encourage youth play.

Courtney Kling reviewed with the Board the existing youth golf program.

Following a discussion, Commissioner Horsnall suggested that staff explore obtaining support for the youth golf program from golf equipment manufacturers.

3. James J. Truncer, Secretary-Director, noted that the list of Funded Projects as of January 11, 2013, had been distributed to the Board.

At 8:50 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #18.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of January 22, 2013, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #17 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #18 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #18.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Mandeville,
Hennessy, Horsnall and Hood

In the Negative: Commissioner Harmon voted in the Negative on Agenda Items #16 & #17 Only

Absent: Commissioners Peters and Zelina

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-13-1-22=39 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) ON VARIOUS OCCASIONS DURING 2013, through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and further AUTHORIZING the SECRETARY-DIRECTOR to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-1-22=40 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, REJECTING bid proposal of BARBATO NURSERY CORP., Holbrook, NY, for FURNISHING AND DELIVERY OF MOIST CLAY (Bid #0006-13), as unit prices bid exceeded budgeted amount. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-1-22=41 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PERFORMANCE MECHANICAL CORP., Wall, NJ, for FURNISHING, DELIVERY AND INSTALLATION OF REPLACEMENT BOILER, FURNACES AND NATURAL GAS CONVERSIONS (Bid #0062-12), ITEMS: Proposal 1 (\$7,700.00); Proposal 2 (\$7,800.00); and Proposal 3 (\$17,300.00); in the Total Contract Amount of \$32,800.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-1-22=42 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PEREZ-CASADO ENTERPRISES, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF AUTO BODY REPAIR SERVICE (Bid #0011-13), ITEMS: 2013 Supply/Service Contract for the Period of 01/22/13 through 12/31/13, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$20,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-1-22=43 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to JOHNNY ON THE SPOT, INC., Old Bridge, NJ, for FURNISHING, DELIVERY AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0012-13), ITEMS: Proposal 1, Items #1-5, 2013 Supply/Service Contract for the Period of 01/22/13 through 12/31/13, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$67,500.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-1-22=44 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HORIZON DISPOSAL SERVICES, INC., Trenton, NJ, for FURNISHING, DELIVERY AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0012-13), ITEMS: Proposal 2, Items #1-4 (2013 Monmouth County Fair), 2013 Supply/Service Contract for the Period of 07/22/13 through 07/29/13, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$4,500.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-1-22=45 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to COLTS HEAD VETERINARY SERVICES, Clarksburg, NJ, for VETERINARY SERVICES (Bid #0013-13), ITEMS: Proposal 1, Items #1-35, 2013 Service Contract for the Period of 01/22/13 through 12/31/13; in the Estimated Total Contract Amount of \$31,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-1-22=46 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HEMLOCK HILL FARM, Colts Neck, NJ, FURNISHING AND DELIVERY OF ANIMAL FEED AND SUPPLEMENTS AND EAR CORN (Bid #0014-13), ITEMS: Proposal #2, Animal Feed and Supplements, Items #1-21 (\$13,000.00 Est.); Proposal #3, Ear Corn (Husked), Item #1, (\$1,510.00 Est.); in the Estimated Total Contract Amount of \$14,510.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-1-22=47 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FEDERAL CLEANING CONTRACTORS, Manasquan, NJ, for FURNISHING AND DELIVERY OF BUILDING MAINTENANCE SERVICES (Bid #0007-13), ITEMS: Proposal #1, Items 1-43, Window Cleaning Services (Total Lump Sum Bid), 2013 Service Contract for the Period of 01/22/13 through 12/31/13, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$12,085.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-1-22=48 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, Authorizing CHANGE ORDER #1, in the amount of \$148.90, increasing contract amount to close out 2012 contract for Proposal 3, Item #1 Six Tons of Ear Corn (Husked), to HEMLOCK HILL FARMS, Colts Neck, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS AND EAR CORN (Bid #0008-12), as originally awarded by Resolution #R-12-1-9=21, ITEMS: Proposal 2, Items #1-19, Animal Feed and Supplements (\$12,000.00); Proposal 3, Item #1, Six Tons of Ear Corn (Husked) (\$1,430.00); (2012 Supply Contract for the Period of 01/09/12 through 12/31/12); in the Estimated Contract Amount of \$13,430.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$13,578.90. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-1-22=49 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, Authorizing CHANGE ORDER #1, in the amount of minus (-) \$20,000.00 due to budgetary reasons, to TAYLOR OIL CO., INC., Somerville, NJ, for FUEL OIL #2 - HEATING, as originally authorized by Resolution #R-12-12-17=381, ITEMS: Provide Fuel Oil #2 (Heating) to the Monmouth County Park System—Various Buildings, for the Period of January 1, 2013 through December 31, 2013; actual price calculated based on an up charge of \$0.22000 added to the posted price as shown in the Journal of Commerce; as available under NJ State Contract #81392 (T-0083), for the Period of 02/29/12 through 02/28/15, in the Estimated Total Contract Amount of \$220,000.00, for a NEW TOTAL ESTIMATED CHANGE ORDER #1 CONTRACT AMOUNT OF \$200,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-1-22=50 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, ACCEPTING the WRITTEN PROPOSAL of MIDATLANTIC OCCUPATIONAL HEALTH AND SAFETY, LLC, Red Bank, NJ, as received on January 10, 2013, proposal dated January 10, 2013, for providing MEDICAL SERVICES (PS #03-13), for the Period of 01/22/13-12/31/13, in the Estimated Amount Not To Exceed \$9,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-1-22=51 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, ACCEPTING the WRITTEN PROPOSAL of the INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, as received on January 10, 2013, proposal dated January 3, 2013, for providing PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #04-13), for the Period of 01/22/13-12/31/13, in the Estimated Amount Not To Exceed \$3,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-1-22=52 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, ACCEPTING the WRITTEN PROPOSAL of MIDATLANTIC OCCUPATIONAL HEALTH AND SAFETY, LLC, Red Bank, NJ, as received on January 10, 2013, proposal dated January 11, 2013, for providing RESPIRATOR TRAINING AND RESPIRATOR FIT TESTING SERVICES (PS #06-13), for the Period of 01/22/13-12/31/13, in the Estimated Amount Not To Exceed \$4,802.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-1-22=53 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, ADOPTING the MONMOUTH COUNTY PARK SYSTEM SCHEDULE OF FEES & CHARGES for GENERAL USE (SCHEDULE NO. 1); ATHLETIC FIELDS (SCHEDULE NO. 2); COMMERCIAL MEDIA USE (SCHEDULE NO. 3); EAST FREEHOLD PARK AND SHOWGROUNDS (SCHEDULE NO. 4); MANASQUAN RESERVOIR (SCHEDULE NO. 5); SEVEN PRESIDENTS OCEANFRONT PARK (SCHEDULE NO. 7); and TURKEY SWAMP PARK (SCHEDULE NO. 8). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-1-22=54 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, ADOPTING the 2012-2013 BEL-AIRE GOLF COURSE WINTER RATES (SCHEDULE 9A). Upon being put to a vote, Chairman Loud, Vice Chairman Rummel, Commissioners Mandeville, Hennessy, Horsnall and Hood voted in the affirmative. Commissioner Harmon voted in the negative. (Resolution in Minute Book)
- R-13-1-22=55 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, ADOPTING the MONMOUTH COUNTY PARK SYSTEM GOLF COURSE FEES AND CHARGES FOR BEL-AIRE GOLF COURSE (SCHEDULE NO. 9), CHARLESTON SPRINGS GOLF COURSE (SCHEDULE NO. 10), HOMINY HILL GOLF COURSE (SCHEDULE NO. 11), HOWELL PARK GOLF COURSE (SCHEDULE NO. 12), PINE BROOK GOLF COURSE (SCHEDULE NO. 13), SHARK RIVER GOLF COURSE (SCHEDULE NO. 14), AND GOLF COURSE SERVICES AND RENTAL FEES (SCHEDULE NO. 15). Upon being put to a vote, Chairman Loud, Vice Chairman Rummel, Commissioners Mandeville, Hennessy, Horsnall and Hood voted in the affirmative. Commissioner Harmon voted in the negative. (Resolution in Minute Book)
- R-13-1-22=56 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the EXERCISING of the OPTION TO EXTEND THE CURRENT LEASE AGREEMENT for ONE (1) ADDITIONAL YEAR (2013), from TUESDAY, JANUARY 1, 2013 THROUGH TUESDAY, DECEMBER 31, 2013, between the COUNTY OF MONMOUTH and THE SALVATION ARMY OPERATING THROUGH ITS ASBURY PARK CORPS, for the LEASE OF AVAILABLE SPACE at the SALVATION ARMY BUILDING, 605 Asbury Avenue, Asbury Park, NJ, by the MONMOUTH COUNTY PARK SYSTEM, as a continuation of the "URBAN RECREATION INITIATIVE", as per the terms and conditions of the lease agreement, and further RECOMMENDING to the BOARD OF CHOSEN FREEHOLDERS that the BOARD AUTHORIZE the SECRETARY-DIRECTOR, on behalf of the BOARD OF CHOSEN FREEHOLDERS, to SEND NOTICE to THE SALVATION ARMY of said LEASE AGREEMENT EXTENSION. (*MCBRC Resolution #R-11-12-5=431 dated 12/5/11. MCBCF Resolution #2011-1027 dated 12/8/11.*) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The Secretary-Director noted that there was no **BIDS TO ADVERTISE** for at this time.

The Secretary-Director also noted that there was no **PROFESSIONAL/SPECIALIZED SERVICES PROPOSALS TO SOLICIT**.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SATURDAY MORNING, JANUARY 26, 2013** – 10 AM. **Friends of the Parks Annual Meeting.** Hominy Hill Golf Course Clubhouse, Mercer Road, Colts Neck, NJ.
2. **MONDAY EVENING, FEBRUARY 11, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, FEBRUARY 25, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **SUNDAY-WEDNESDAY, MARCH 3-6, 2013** – NJRPA Conference, “Parks & Recreation: Historically Significant, Always Essential”. Trump Taj Mahal Hotel, Atlantic City, NJ.
5. **MONDAY EVENING, MARCH 11, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, MARCH 25, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of January 7, 2013, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 8:54 PM, the following resolution was offered for adoption by Commissioner Horsnall, seconded by Vice Chairman Rummel, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS, AND PERSONNEL MATTERS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters, and personnel matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Mandeville,
Hennessy, Horsnall and Hood
In the Negative: None
Absent: Commissioners Peters and Zelina

On a motion made by Commissioner Mandeville, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting was **RECONVENED** at 9:44 PM.

The Secretary-Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation, and that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public as Personnel Matters are confidential.

The following resolutions were introduced:

R-13-1-22=57 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the SCHMITT & GORDON PROPERTY, also known as BLOCK 34, LOT 1 (P/O), UPPER FREEHOLD TOWNSHIP, a vacant parcel, containing ±10.89 ACRES, as ADDITIONS TO CROSSWICKS CREEK GREENWAY, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$180,000.00. (Funds covered under the #91201 Capital Account #C-04-55-912-010-010, Sub-Account #91210.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

R-13-1-22=58 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS for the ACQUISITION of the GINOLFI PROPERTY, also known as BLOCK 29, LOTS 5.01 & 5.01Q, MILLSTONE TOWNSHIP, an improved parcel, containing \pm 13.07 ACRES, as ADDITIONS TO PERRINEVILLE LAKE PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$785,000.00. (Funds covered under the #91201 Capital Account #C-04-55-912-010-010, Sub-Account #91207.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

R-13-1-22=59 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS for the ACQUISITION of the MALSBURY PROPERTY, also known as BLOCK 20, LOT 21, UPPER FREEHOLD TOWNSHIP, an improved parcel, containing \pm 0.82 ACRES, as ADDITIONS TO CLAYTON PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$145,000.00. (Funds covered under the #29799 Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund Account #T-12-56-850-115-667, Sub-Account #00019.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

A **motion** was introduced by Commissioner Hood, seconded by Commissioner Horsnall, AUTHORIZING the SECRETARY-DIRECTOR to MAKE A FORMAL OFFER TO PURCHASE the ABERDEEN-WILSON ASSOCIATES, LLC PROPERTY and the FARIELLO ESTATE PROPERTY, contingent upon the commitment of at least Five Million Dollars from the Port Authority of New York and New Jersey, toward the purchase of the Aberdeen-Wilson Associates, LLC property. Upon being put to a vote, the motion was unanimously carried.

A **motion** was introduced by Commissioner Harmon, seconded by Commissioner Mandeville, APPROVING AND ADOPTING the PROPOSED 2013 PARK SYSTEM OPERATING, TRUST AND PERSONNEL BUDGETS, and further AUTHORIZING the SECRETARY-DIRECTOR to SUBMIT the FUNDING RECOMMENDATIONS to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS. Upon being put to a vote, the motion was unanimously carried.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Hennessy offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, February 11, 2013, at 7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation;** and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Vice Chairman Rummel, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Mandeville, Hennessy, Horsnall and Hood
In the Negative:	None
Absent:	Commissioners Peters and Zelina

Commissioner Mandeville thanked Dave Compton for his presentation to the Board.

The Secretary-Director complimented Dave Compton for his presentation of the 2013 Park System Budgets to the Board on short notice, due to the Assistant Director not feeling well enough to attend the meeting.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Mandeville, seconded by Vice Chairman Rummel, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Tuesday Evening, January 22, 2013, was **ADJOURNED** at 9:46 PM.

JAMES J. TRUNCER,
Secretary-Director