

MINUTES OF THE MONDAY EVENING, FEBRUARY 6, 2012 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:01 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Kevin Mandeville
Thomas E. Hennessy, Jr.
David W. Horsnall
Mark E. Zelina

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Commissioners:
Violeta Peters (Excused)
Melvin A. Hood

Also Present:

James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
Bruce A. Gollnick, Assistant Director
Francine P. Lorelli, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Spencer Wickham, Chief/Land Acq. & Design
Andrew R. Coeyman, Supv./Land Preservation Office
Alan Roberts, Manager Golf Facilities
Ilona Szabo de Bucs, Golf Ranger

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2011, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Zelina, seconded by Commissioner Horsnall, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JANUARY 23, 2012**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, the **2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there were no **REPORTS**.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Harmon, seconded by Commissioner Mandeville, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:04 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Harmon, seconded by Commissioner Mandeville, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:05 PM.

The Secretary-Director announced that this was the time and the place for the **PUBLIC HEARING** on the **ADOPTION** of the proposed **SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR**.

The Secretary-Director further noted that the requirements as to the publication and hearing notice have been published and posted as required by law.

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, at 7:06 PM, the meeting was **OPEN** to a **PUBLIC HEARING** on the **ADOPTION** of the proposed **SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR**. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Harmon, seconded by Vice Chairman Rummel, that the **PUBLIC HEARING** on the **ADOPTION** of the proposed **SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR** be **CLOSED**, at 7:07 PM. Upon being put to a vote, the motion was unanimously carried.

At 7:15 PM, Commissioner Hood arrived at the meeting.

FREEHOLDER'S REPORT:

Freeholder Lillian G. Burry noted the recent County Budget Hearing on the proposed 2012 Park System Budget held on January 30, 2012. Freeholder Burry also noted the Annual County Agriculture Dinner to be held on Saturday, February 25, 2012, the recent celebration of the 100th Birthday of Delicious Orchards, in Colts Neck, and also noted the Green Table scheduled for 8:30 AM on February 28th at the Thompson Park Visitor Center.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Bruce A. Gollnick, Assistant Director, reviewed with the Board the proposed 2012 MCPS Golf Course Fees & Charges for Bel-Aire Golf Course (Schedule No. 9), Charleston Springs Golf Course (Schedule No. 10), Hominy Hill Golf Course (Schedule No. 11), Howell Park Golf Course (Schedule No. 12), Pine Brook Golf Course (Schedule No. 13), Shark River Golf Course (Schedule No. 14), and Golf Course Services and Rental Fees (Schedule No. 15).

Following a discussion, Commissioner Horsnall suggested that staff put together a report as to the factors that have lead to the decline in golf rounds in New Jersey.

Bruce A. Gollnick noted the recommendation to have one greens fee for play at the Pine Brook Golf Course.

Commissioner Harmon suggested that staff also look at what might be done to increase play on the 9-holes at Bel-Aire Golf Course.

Chairman Loud suggested that staff should look at what has caused reduced play.

Commissioner Hood suggested that providing additional services may bring in additional golfers.

Commissioner Harmon noted that the golf courses do meet expenses with the exception of one course.

Bruce A. Gollnick noted that Shark River Golf Course is open for play starting on Friday, February 3rd.

Commissioner Hood suggested that the Board look at the possibility of operating the golf food service instead of contracting it out to a concessionaire.

Bruce A. Gollnick noted our past experience in being self-operating for food service.

Freeholder Burry suggested that the vocational school culinary students might be interested in providing the service.

Commissioner Harmon suggested a youth golf card, at no cost, to be good up to age 21 years, as a way to get youth onto the golf courses and noted other ideas such as a two (2) I.D. card system for premium courses and/or a reduced rate for women golfers.

Iлона Szabo de Bucs, Golf Ranger, noted the idea of a discount for youth when they sign up with a parent for a golf clinic is being considered.

Bruce Gollnick noted that staff is looking for Board approval to have flexibility in being able to offer added benefits to increase play.

Commissioner Mandeville noted the missing swings and misaligned timbers in the lower tot lot and that a fixture in the men's room was out of order at Holmdel Park. Commissioner Mandeville also noted the amount of dog feces present and the lack of a manager being visible when he has visited the park.

Following a discussion, the Board unanimously agreed to adopt a resolution Adopting the 2012 MCPS Golf Course Fees & Charges for Bel-Aire Golf Course (Schedule No. 9), Charleston Springs Golf Course (Schedule No. 10), Hominy Hill Golf Course (Schedule No. 11), Howell Park Golf Course (Schedule No. 12), Pine Brook Golf Course (Schedule No. 13), Shark River Golf Course (Schedule No. 14), and Golf Course Services and Rental Fees (Schedule No. 15).

2. James J. Truncer, Secretary-Director, reviewed with the Board the Citation of Appreciation for Albert G. Waters, III, Stock Clerk, who will be retiring effective March 1, 2012, with over four and one-half years of service.

Following a discussion, the Board unanimously agreed to adopt a resolution authorizing the preparation of a Citation expressing the Board's Appreciation for Services to A.ert G. Waters, III.

3. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of January 30, 2012, as distributed to the Board.
4. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Items for Board Action, and Agenda Items #35 & #36 as added to the Agenda.

Commissioner Mandeville inquired as to Agenda Item #30 and why we have a Change Order.

The Secretary-Director noted the memo from Andy North giving rise to the need for the Change Order.

Commissioner Zelina noted how professional service proposals are structured and the need, from time to time, for change orders.

At 8:04, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Mandeville, to approve Agenda Items #1 through #36.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of February 6, 2012, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #34 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #35 & #36 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #36.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Mandeville,
Hennessy, Horsnall, Hood and Zelina
In the Negative: None
Absent: Commissioner Peters

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-12-2-6=58 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, REJECTING bid proposal of FISHER & SON CO., INC., Exton, PA, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #2, 10, 12, 55, 66, 68, 96 & 113 ONLY, as variance did not meet specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=59 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, REJECTING bid proposal of LEVITTS, LLC, Pine Brook, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #10, 41 & 66 ONLY, as variance did not meet specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=60 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, REJECTING bid proposal of AGRIMUM ADVANCED TECHNOLOGIES, North Brunswick, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #1, 32, 46, 55, 66 & 97 ONLY, as variance did not meet specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-2-6=61 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, REJECTING bid proposal of GRASS ROOTS TURF PRODUCTS, INC., Mt. Freedom, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #38, 134, 135, 136, 143 & 144 ONLY, as variance did not meet specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=62 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, REJECTING bid proposal of PANTANO NURSERY, LLC, Manalapan, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #32, 45, 55 & 68 ONLY, as variance did not meet specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=63 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, REJECTING bid proposal of ARBORCHEM PRODUCTS, DIVISION OF ASPLUNDH TREE EXPERT CO., Mechanicsburg, PA, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEM: #98 ONLY, as variance did not meet specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=64 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, REJECTING bid proposal of JOHN DEERE LANDSCAPES, Cleveland, OH, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #1, 20, 32, 36, 46, 55, 82, 102, 113 & 138 ONLY, as variance did not meet specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=65 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, REJECTING bid proposal of PENNINGTON SEED, INC., Laurel, MD, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #1, 3, 14, 96, 98 & 138 ONLY, as variance did not meet specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=66 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, REJECTING bid proposal of THE TERRE COMPANY OF NJ, INC., Clifton, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), as vendor did not submit required paperwork. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-2-6=67 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PENNINGTON SEED, INC., Laurel, MD, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #6 & 7 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$7,325.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=68 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to EAST COAST SOD AND SEED, LLC, Pilesgrove, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEM: #9 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$104.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=69 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to JONATHAN GREEN & SONS, Farmingdale, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEM: #17 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$3,815.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=70 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to INTEGRATED TURF MANAGEMENT, INC., New Britain, PA, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #22 & 24 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$10,996.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=71 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TRUGREEN L.P., Farmingdale, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEM: #34 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$9,750.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-2-6=72 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ARBORCHEM PRODUCTS, DIV. OF ASPLUNDH TREE EXPERT CO., Mechanicsburg, PA, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEM: #83 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$890.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=73 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PANTANO NURSERY, LLC, Manalapan, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #46, 49, 75, 81, 96 & 97 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$34,638.08. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=74 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to AGRIUM ADVANCED TECHNOLOGIES, North Brunswick, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #62, 102, 104, 113, 116 & 119 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$80,666.84. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=75 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GRASS ROOTS TURF PRODUCTS, INC., Mt. Freedom, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #66, 99 & 121 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$39,065.42. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=76 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to REED & PERRINE SALES, INC., Tennent, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #10, 11, 14, 15, 23, 28, 29, 35, 37, 39, 40, 45, 48, 50, 55, 57, 58, 59, 65, 72, 73, 76, 80, 85, 86, 87, 90, 91, 101, 103, 105, 106, 107, 108, 112, 114, 122, 123 & 124 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$268,617.10. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-2-6=77 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MITCHELL PRODUCTS, LLC, Millville, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #125, 126, 127, 128 & 129 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$101,806.32. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=78 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FERTL-SOIL TURF SUPPLY, Scotch Plains, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #51, 60, 61, 64, 70, 74, 94, 115, 120 & 131 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$38,021.25. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=79 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DRYJECT, INC., Hatboro, PA, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #130 & 132 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$2,846.01. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=80 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to LEVITTS, LLC, Pine Brook, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #52, 68, 77, 110, 138 & 140 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$27,441.98. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=81 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PLANT FOOD COMPANY, INC., Cranbury, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #21, 27, 31, 36, 38, 42, 135, 136 & 142 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$80,861.80. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-2-6=82 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FISHER & SON CO., INC., Exton, PA, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #1, 20, 26, 32, 82, 92, 100, 134, 143, 144 & 145 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$88,834.75. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=83 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CHAMBERLIN & BARCLAY, Cranbury, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #25, 54, 78, 79, 84, 89, 93, 98, 118 & 147 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$30,229.04. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=84 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to JOHN DEERE LANDSCAPES, Cleveland, OH, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #2, 3, 4, 5, 8, 12, 13, 16, 18, 19, 30, 33, 44, 63, 69, 88, 117, 139, 141 & 146 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$31,574.78. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=85 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SEETON TURF WAREHOUSE, Mt. Laurel, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), ITEMS: #41, 43, 53, 56, 67, 95, 109, 111, 148 & 149 (Period of 02/06/12 through 12/31/12); in the Total Contract Amount of \$70,806.10. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-2-6=86 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$3,850.00 to re-establish benchmarks (\$1,600.00), Freehold Soil Conservation District application amendment fee (\$300.00), and on-site technical observation (\$1,950.00), to FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, for CONSULTING SERVICES TO OBTAIN PERMITS AND PREPARE BID DOCUMENTS FOR THE CONSTRUCTION OF A TIMBER PEDESTRIAN BRIDGE, THOMPSON PARK, HOLMDEL, NJ (Ref. #10-24 & PS #39-10), as originally awarded by Resolution #R-10-6-21=213, in the Contract Amount Not To Exceed \$44,850.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$48,700.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=87 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$12,405.00 for additional architectural design, construction administration and inspection fees related to discovery of unforeseen conditions during demolition and construction activities, to RONALD A. SEBRING ASSOCIATES, LLC, Point Pleasant Beach, NJ, for providing ARCHITECTURAL SERVICES FOR REPAIRS TO THE SUNNYSIDE HOUSE (BLDG. #2401) SUNNYSIDE RECREATION AREA, MIDDLETOWN, NJ (Ref. #08-31 & PS #58-08), as originally awarded by Resolution #R-08-8-11=307, in the Contract Amount Not To Exceed \$45,110.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$57,515.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=88 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, Adopting SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR, and further Authorizing the Secretary-Director to Post and Publish Notice of Adoption as required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-2-6=89 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, ADOPTING the 2012 MONMOUTH COUNTY PARK SYSTEM GOLF COURSE FEES AND CHARGES FOR BEL-AIRE GOLF COURSE (SCHEDULE NO. 9), CHARLESTON SPRINGS GOLF COURSE (SCHEDULE NO. 10), HOMINY HILL GOLF COURSE (SCHEDULE NO. 11), HOWELL PARK GOLF COURSE (SCHEDULE NO. 12), PINE BROOK GOLF COURSE (SCHEDULE NO. 13), SHARK RIVER GOLF COURSE (SCHEDULE NO. 14), and GOLF COURSE SERVICES AND RENTAL FEES (SCHEDULE NO. 15). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=90 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, Authorizing CHANGE ORDER #1, in the amount of \$180.00 increasing contract amount to close 2011 Purchase Order #54679, to WASTE MANAGEMENT OF NEW JERSEY, INC., Ewing, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE AND SINGLE STREAM RECYCLING SERVICE (Bid #0049-10), as originally awarded by Resolution #R-10-11-22=400, ITEMS: Proposal #1, Garbage Collection Service, Items #1-40 (Total Lump Sum Price \$56,250.40); Proposal #3, Single Stream Recycling Service, Items #1-40 (Total Lump Sum Price \$5,180.00); (2011 Supply/Service Contract for the Period of 01/01/2011 through 12/31/2011), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$61,430.40, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$61,610.40. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-6=91 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to ALBERT G. WATERS, III, Stock Clerk, who started work with the Monmouth County Park System on May 19, 2007, and who will RETIRE effective March 1, 2012, with over four and one-half years (4 ½) of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-12-2-6=92 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, Authorizing CHANGE ORDER #1, in the amount of \$1,666.00 increasing amount to close out contract for 2011, to NEW JERSEY STATE GOLF ASSOCIATION, Kenilworth, NJ, for FURNISHING OF A U.S.G.A. RECOGNIZED GOLF HANDICAP AND INFORMATION NETWORK (G.H.I.N.) SERVICE FOR INDIVIDUAL GOLFERS (Bid #0021-11), as originally awarded by Resolution #R-11-1-10=34, ITEM: #1, 2011 Service Contract (Period of January 1, 2011 through December 31, 2011); in the Estimated Total Contract Amount of \$28,700.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$30,366.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-12-2-6=93 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, ADOPTING the "FAIR AND OPEN PROCESS" as the preferred method for awarding contracts, as adopted by Freeholder Resolution No. 06-178 on February 23, 2006, and "PAY-TO-PLAY RESTRICTIONS FOR PROFESSIONAL SERVICE CONTRACTS AND EXTRAORDINARY UNSPECIFIABLE SERVICE CONTRACTS", as adopted by the Monmouth County Board of Chosen Freeholders on January 26, 2012, by Freeholder Resolution No. 12-0071, to be incorporated in and supplemental to the Monmouth County Board of Chosen Freeholders' Adopted Resolution No. 06-178 regarding the County's "Fair and Open Process", and RESCINDING Board Resolution No. R-11-11-7=402. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Furnishing and Delivery of Golf Cart Replacement Batteries
2. Furnishing and Delivery of Four-Wheel, Two-Passenger Electric-Powered Golf Carts and Accessories
3. Food Concessions at Charleston Springs Golf Course, Hominy Hill Golf Course, Howell Park Golf Course and Seven Presidents Oceanfront Park

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Hennessy, seconded by Commissioner Hood, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Environmental Services for Groundwater Sampling and Testing, Block 214, Lot 43.03, Boundary Road, Marlboro Township, Owner: State of NJ, for Additions to Big Brook Park (Ref. #12-05) (*FAIR & OPEN*)
2. Appraisal Services, Block 28, Lot 7, Upper Freehold Township, Owner: High Ridge Holding Co., for Additions to the Union Transportation Trail (Ref. #12-06) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **“TUESDAY EVENING” FEBRUARY 21, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
2. **SATURDAY EVENING, FEBRUARY 25, 2012** – 5 PM TO 9 PM. **Friends of the Parks Ballads in the Woods.** Tatum Park Holland Activity Center. Cost: \$30.00 for Friends’ Members; \$35.00 for Non-Members. RSVP to the Friends: 732/975-9735 (*Space is Limited*)
3. **SUNDAY-WEDNESDAY, MARCH 4-7, 2012** – **NJRPA 37th Annual Conference & Exhibition.** “Parks & Recreation: Creating Destinations and Making Memories”. Taj Mahal Hotel. Atlantic City, NJ.
4. **MONDAY EVENING, MARCH 5, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **SATURDAY, MARCH 10, 2012** – **16th Annual New Jersey Land Conservation Rally.** Brookdale Community College. Lincroft, NJ. *The Rally is a daylong educational event offering more than 30 workshops, plenary sessions, and networking opportunities. Over 325 conservationists attend each year. All workshops are 75 minutes long and multiple sessions run concurrently. There is also a Pre-Rally Field Trip which highlights preservation efforts in a specific area of the state each year.* <http://www.njconservation.org>
6. **MONDAY EVENING, MARCH 19, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, APRIL 9, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **MONDAY EVENING, APRIL 23, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **WEDNESDAY, MAY 16, 2012** – **20th Annual Friends of the Parks Golf Tournament.** Hominy Hill Golf Course, Mercer Road, Colts Neck, NJ. Cost: \$150.00 Per Person, with a 9 AM Shotgun Start, Ending with Lunch.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of January 23, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 8:19 PM, the following resolution was offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS, AND POTENTIAL LITIGATION BEING FARMLAND USE AND OCCUPANCY MATTERS AND FOOD CONCESSION MATTERS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters, and potential litigation”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Mandeville, Hennessy, Horsnall, Hood and Zelina
In the Negative:	None
Absent:	Commissioner Peters

On a motion made by Commissioner Hood, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting was **RECONVENED** at 9:07 PM.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Land Acquisition Matters will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation, and that the Minutes of the Executive Session to discuss Potential Litigation will be available to the public in ninety (90) days, or upon completion of potential litigation.

The following resolution was introduced:

R-12-2-6=94 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hood, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACCEPTANCE of the DONATION of PROPERTY for a PERMANENT PUBLIC ACCESS EASEMENT, by DAVIS STATION, LLC, also known as BLOCK 27, LOTS 26 (P/O), AND 38.01 (P/O), TOWNSHIP OF UPPER FREEHOLD, a vacant parcel, consisting of ± 2.263 ACRES, as an ADDITION TO THE UNION TRANSPORTATION TRAIL, subject to clear title, other closing costs, and reimbursement to landowner of all legal and engineering fees. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund Account #T-12-56-850-115-667, Sub-Account #00039.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Hennessy offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Tuesday, February 21, 2012, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Vice Chairman Rummel, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Mandeville,
Hennessy, Horsnall, Hood and Zelina
In the Negative: None
Absent: Commissioner Peters

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Hood, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, February 6, 2012, was **ADJOURNED** at 9:09 PM.

JAMES J. TRUNCER,
Secretary-Director