

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, FEBRUARY 25, 2013– 7:00 PM

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, FEBRUARY 11, 2013.
(Excused: Commissioner Hood)

D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, FEBRUARY 11, 2013. (Excused: Commissioner Hood)

E. Approval of EXECUTIVE SESSION MINUTES—PERSONNEL MATTERS:
MONDAY, FEBRUARY 11, 2013. (Excused: Commissioner Hood)

F. Approval of 2012 VOUCHER LIST

G. Approval of 2013 VOUCHER LIST

H. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF JANUARY

3. ATTENDANCE REPORT—MONTH OF JANUARY

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—JANUARY
(2/15/2013)

5. MCPS TRAINING REQUESTS AS OF FEBRUARY 15, 2013

6. MCPS WEBSITE TRAFFIC REPORT—JANUARY

I. BOARD CORRESPONDENCE RECEIVED:

J. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

K. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

L. FREEHOLDER'S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Friends of the Parks General Project Agreement for the Year 2013. (*Board Action Item #1.*)

2. Review of Agenda Items for Board Action.

3. Request by Mr. Charles Lawrence, on behalf of the Ocean County Golf Association, for permission to host their golf outing at Charleston Springs Golf Course—South Course, on Monday, October 7, 2013, with a possible rain date of Monday, October 21, 2013, as a 9 AM shotgun start, and charging a fee of \$55.00 per golfer, with the course to re-open to the public in the early afternoon.

4. Status of Funded Projects as of February 15, 2013.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #9 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution APPROVING the FRIENDS OF THE PARKS VARIOUS 2013 PROJECTS, and further AUTHORIZING the CHAIRMAN AND SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a GENERAL PROJECT AGREEMENT FOR THE YEAR 2013 with the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., for VARIOUS 2013 PROJECTS.

2. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on February 8, 2013, proposal dated February 4, 2013, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR FAIR MARKET RENTAL VALUE FOR BLOCK 29, LOTS 5.01 & 5.01Q, TOWNSHIP OF MILLSTONE, NJ, OWNER: GINOLFI, ±13.07 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #13-02 & PS #17-13), in an Amount Not To Exceed \$1,998.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

3. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on February 5, 2013, proposal dated January 28, 2013, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR THE OVERALL VALUE OF BLOCK 191, LOT 1 (NOW SUBDIVIDED INTO LOT 1.03, IMPROVED .13 ACRES AND LOT 1.04, VACANT .08 ACRES), TOWNSHIP OF MANASQUAN, NJ, OWNER: 208 PROPERTIES, LLC, PROJECT: ADDITIONS TO FISHERMAN’S COVE CONSERVATION AREA, INTEREST: FEE SIMPLE (Ref. #12-70 & PS #16-13), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

4. Resolution ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on February 5, 2013, proposal dated January 28, 2013, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR THE OVERALL VALUE OF BLOCK 191, LOT 1 (NOW SUBDIVIDED INTO LOT 1.03, IMPROVED .13 ACRES AND LOT 1.04, VACANT .08 ACRES), TOWNSHIP OF MANASQUAN, NJ, OWNER: 208 PROPERTIES, LLC, PROJECT: ADDITIONS TO FISHERMAN'S COVE CONSERVATION AREA, INTEREST: FEE SIMPLE (Ref. #12-70 & PS #16-13), in an Amount Not To Exceed \$1,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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5. Resolution ACCEPTING the WRITTEN PROPOSAL of TECTONIC ENGINEERING & SURVEYING CONSULTANTS, P.C., Saddle Brook, NJ, as received on February 5, 2013, proposal dated February 1, 2013, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 98, LOTS 102 AND 103.01 (P/O), FREEHOLD TOWNSHIP, NJ, OWNER: HANSEN ±28.72 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #12-64 & PS #14-13), in an Amount Not To Exceed \$1,400.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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6. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on February 5, 2013, proposal dated February 1, 2013, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 98, LOT 102 AND 103.01 (P/O), FREEHOLD TOWNSHIP, NJ, OWNER: HANSEN, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #12-63 & PS #15-13), in an Amount Not To Exceed \$4,840.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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7. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$27.22 to close out contract, to MITCHELL PRODUCTS, Millville, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE BUNKER SAND (PS #26-11), as originally awarded by Resolution #R-12-3-19=148, ITEM: #1; in the Total Contract Amount of \$24,115.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$24,142.22, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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8. Resolution Authorizing CHANGE ORDER #3, in the amount of \$178.07 for increase in Item #4 (Bid Item #128) and to close out 2012 contract, to MITCHELL PRODUCTS, LLC, Millville, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0016-12), as originally awarded by Resolution #R-12-2-6=77, ITEMS: #125, 126, 127, 128 & 129 (Period of 02/06/12 through 12/31/12); in the Contract Amount of \$101,806.32, and as modified by Change Order #1 awarded by Resolution #R-12-9-17=298 in the Total Change Order #1 Contract Amount of \$115,294.32, and as modified by Change Order #2 awarded by Resolution #R-12-10-9=318 in the Total Change Order #2 Contract Amount of \$115,114.32, for a NEW TOTAL CHANGE ORDER #3 CONTRACT AMOUNT OF \$115,292.39.
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9. Resolution Authorizing CHANGE ORDER #1, in the amount of \$683.16 to close out 2012 contract, to HORIZON DISPOSAL SERVICES, INC., Trenton, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE AND SINGLE STREAM RECYCLING SERVICE (Bid #0049-10), ITEMS: Proposal #2, Roll-Off Container Service, Items #1-6 (Total Lump Sum Price); 2012 Supply/Service Contract for the Period of 01/01/12 through 12/31/12, under the same terms and conditions as per bid specification; as originally awarded by Resolution #R-10-11-22=401 and Extended for an Additional One (1) Year Period (2012) as per Resolution #R-11-10-24=373 in the Estimated Total Contract Amount of \$29,868.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$30,551.16.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Chain Link Fence Installation and Repairs at Monmouth Cove Marina and Seven Presidents Park
 2. Modular Reinforced Concrete Floating Docks for Monmouth Cove Marina
 3. Furnishing, Delivery and Installation of Pilings at Monmouth Cove Marina
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Surveying Services, Block 20, Lot 21, Upper Freehold Township (Malsbury Property), for Additions to Clayton Park (Ref. #13-09) (*FAIR & OPEN*)
 2. Preliminary Assessment and Site Investigation (PASI), Block 20, Lot 21, Upper Freehold Township (Malsbury Property) (Ref. #13-10) (*FAIR & OPEN*)
 3. Surveying Services, Block 29, Lot 3, 3Q, Millstone Township, ±22.7 Acres, Owner: Ballas, aka MAB Family, LLC 2, for Additions to Perrineville Lake Park (Ref. #13-11) (*FAIR & OPEN*)
 4. Preliminary Assessment and Site Investigation (PASI), Block 29, Lot 3, 3Q, Millstone Township, ±22.7 Acres, Owner: Ballas, aka MAB Family, LLC 2, for Additions to Perrineville Lake Park (Ref. #13-12) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **SUNDAY-WEDNESDAY, MARCH 3-6, 2013** – NJRPA Conference, “Parks & Recreation: Historically Significant, Always Essential”. Trump Taj Mahal Hotel, Atlantic City, NJ.
2. **MONDAY EVENING, MARCH 11, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, MARCH 25, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, APRIL 8, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, APRIL 22, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of February 11, 2013, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____ PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____ PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **March 11, 2013**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
