

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 02/18/15

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, FEBRUARY 23, 2015– 7:00 PM

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, FEBRUARY 9, 2015.
(Excused: Commissioner Zelina)

D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, FEBRUARY 9, 2015. (Excused: Commissioner Zelina)

E. Approval of EXECUTIVE SESSION MINUTES—ANTICIPATED LITIGATION ATTORNEY CLIENT
PRIVILEGE: MONDAY, FEBRUARY 9, 2015. (Excused: Commissioners Harmon and Zelina)

F. Approval of EXECUTIVE SESSION MINUTES—PERSONNEL MATTERS:
MONDAY, FEBRUARY 9, 2015. (Excused: Commissioner Zelina)

G. Approval of 2014 VOUCHER LIST

H. Approval of 2015 VOUCHER LIST

I. SECRETARY—DIRECTOR’S REPORT:

1. GOLF REPORT – As Presented by Mike Janoski, Co. Park Supt./Golf Operations
2. PARKS REPORT – As Presented by Tom Fobes, Supt. of Co. Parks/Park Operations
3. VISITOR SERVICES REPORT – As Presented by Patti Conroy, Supt. of Recreation
4. BUDGET REPORTS

5. REVENUE REPORT—MONTH OF JANUARY

6. ATTENDANCE REPORT—MONTH OF JANUARY

7. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—JANUARY
(Report Dated: 2/13/2015)

8. MCPS TRAINING REQUESTS AS OF FEBRUARY 13, 2015

9. MCPS WEBSITE TRAFFIC REPORT—JANUARY

J. BOARD CORRESPONDENCE RECEIVED:

K. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

L. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

M. PRESENTATION:

“Nature Programs”
by Joe Reynolds and Sam Skinner

N. FREEHOLDER’S REPORT:

O. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Award Contract to Recognition Awards Mart, Eatontown, NJ, for Furnishing and Delivery of Trophies, Plaques and Awards (Bid #0026-15), Items: #1-6, 2015 Supply Contract (Period of 02/23/15 through 12/31/15), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2016), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$9,500.00.

2. Board Action Item #2 – Recommending acceptance of the written proposal of GTS Consultants, Inc., Freehold, NJ, dated January 26, 2015, for Providing Professional Surveying Services of Block 98, Lot 89, Freehold Township, NJ, ±2.8 Acres, Vacant Property, Owner: Zink, Project: Additions to Turkey Swamp Park (Ref. #14-56 & PS #07-15), in an Amount Not To Exceed \$2,065.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

3. Board Action Item #3 – Recommending acceptance of the written proposal of Intex Environmental Group, Inc., Pipersville, NJ, dated January 28, 2015, for Providing Preliminary Assessment/Site Investigation (PASI) of Block 98, Lot 89, Freehold Township, NJ, ±2.8 Acres, Owner: Zink, Vacant Property, Project: Additions to Turkey Swamp Park (Ref. #14-57 & PS #08-15), in an Amount Not To Exceed \$5,265.20, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

4. Board Action Item #4 – Authorizing the Purchase of Vehicles, Automobiles, Sedans/Crossover, from Hertrich Fleet Services, Milford, DE, Items: Line #4, Section 4: Crossover, Mid Size, 4 Door 2015 Dodge Journey 4dr SE FWD, White @\$17,999.00 Base Contract Price, (Codes: ED3, DFF, 22F, E5X9, NAS, CLE, PW3); Additional Options: LMK @\$749.00; as available under NJ State Contract #A86922 (T-0099), for the Period of 06/09/14 through 06/08/15, in the Total Contract Amount of \$18,748.00.

5. Status of Funded Projects as of February 12, 2015

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #4 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to RECOGNITION AWARDS MART, Eatontown, NJ, for FURNISHING AND DELIVERY OF TROPHIES, PLAQUES AND AWARDS (Bid #0026-15), ITEMS: #1-6, 2015 Supply Contract (Period of 02/23/15 through 12/31/15), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2016), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$9,500.00.
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2. Resolution ACCEPTING the WRITTEN PROPOSAL of GTS CONSULTANTS, INC., Freehold, NJ, dated January 26, 2015, as received on February 3, 2015, as original submission date of January 27, 2015 was postponed due to snow, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 98, LOT 89, FREEHOLD TOWNSHIP, NEW JERSEY, +2.8 ACRES, VACANT PROPERTY, OWNER: ZINK, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #14-56 & PS #07-15), in an Amount Not To Exceed \$2,065.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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3. Resolution ACCEPTING the WRITTEN PROPOSAL of INTEX ENVIRONMENTAL GROUP, INC., Pipersville, NJ, dated January 28, 2015, as received on February 3, 2015, as original submission date of January 27, 2015 was postponed due to snow, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 98, LOT 89, FREEHOLD TOWNSHIP, NEW JERSEY +2.8 ACRES, OWNER: ZINK, VACANT PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #14-57 & PS #08-15), in an Amount Not To Exceed \$5,265.20, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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4. Resolution AUTHORIZING the PURCHASE of VEHICLES, AUTOMOBILES, SEDANS/CROSSOVER, from HERTRICH FLEET SERVICES, Milford, DE, ITEMS: Line #4, Section 4: Crossover, Mid Size, 4 Door 2015 Dodge Journey 4dr SE FWD, White @\$17,999.00 Base Contract Price, (Codes: ED3, DFF, 22F, E5X9, NAS, CLE, PW3); Additional Options: LMK @\$749.00; as available under NJ State Contract #A86922 (T-0099), for the Period of 06/09/14 through 06/08/15, in the Total Contract Amount of \$18,748.00.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Dorbrook Pool Support Building and Associated Site Work
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

DATES TO REMEMBER:

1. **MONDAY EVENING, FEBRUARY 23, 2015** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **SUNDAY AFTERNOON, MARCH 1, 2015** - 1 PM TO 3:30 PM. Annual Volunteer Recognition Reception. Hominy Hill Golf Center, 92 Mercer Road, Colts Neck, NJ. (*By Invitation*)
3. **SUNDAY THROUGH WEDNESDAY, MARCH 8-11, 2015** – 40th Annual NJRPA Conference & Exhibition. Bally's Atlantic City, NJ.
4. **MONDAY EVENING, MARCH 9, 2015** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **FRIDAY THROUGH SUNDAY, MARCH 20-22, 2015** – Mid-Atlantic Region of the Association for Living History, Farm and Agricultural Museums (ALHFAM) Conference. Hosted by the Monmouth County Park System, at the Thompson Park Visitor Center, with visits to Sunnyside Recreation Area, Hominy Hill GC, Historic Longstreet Farm and Historic Walnford.
6. **MONDAY EVENING, MARCH 23, 2015** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **SATURDAY MORNING, MARCH 28, 2015** – 9 AM. Friends of the Parks Annual Membership Meeting. Hominy Hill Golf Center, 92 Mercer Rd., Colts Neck, NJ. (*By Invitation*)
8. **MONDAY EVENING, APRIL 6, 2015** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, APRIL 20, 2015** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of February 9, 2015, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____ PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing PERSONNEL MATTERS; LAND ACQUISITION MATTERS, being additions to county park lands; and ATTORNEY CLIENT PRIVILEGE INFORMATION:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters, land acquisition matters, and attorney client privilege information”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____ PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the public in ninety (90) days or upon completion of acquisition or potential litigation. Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential. Minutes of the Executive Session to discuss Attorney Client Privilege Information, would be made available to the public in ninety (90) days, or upon completion of attorney client privilege information.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **March 9, 2015**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Attorney Client Privilege Information**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
