

**MINUTES OF THE TUESDAY EVENING, FEBRUARY 21, 2012 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Chairman Edward J. Loud at 7:00 PM.

The following were Present on roll call:

Chairman Edward J. Loud  
Vice Chairman Fred J. Rummel  
Commissioners:  
Michael G. Harmon  
Kevin Mandeville  
Thomas E. Hennessy, Jr.  
David W. Horsnall  
Mark E. Zelina  
  
Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Commissioners:  
Violeta Peters (Excused)  
Melvin A. Hood (Excused)

Also Present:

James J. Truncer, Secretary-Director  
Michael P. Supko, Special County Counsel  
Bruce A. Gollnick, Assistant Director  
David M. Compton, Superintendent of Co. Parks  
Francine P. Lorelli, Purchasing Agent  
Andrew Spears, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Spencer Wickham, Chief/Land Acq. & Design  
Andrew R. Coeyman, Supv./Land Preservation Office  
Joyce Grant, Asbury Park, NJ  
Joe Woerner, Asbury Park, NJ

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2011, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Rummel, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, FEBRUARY 6, 2012**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, FEBRUARY 6, 2012**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, FEBRUARY 6, 2012**, for the purpose of discussing **POTENTIAL LITIGATION MATTERS**, were upon being put to a vote, unanimously approved as recorded.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Land Acquisition Matters will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation, and that the Minutes of the Executive Session to discuss Potential Litigation will be available to the public in ninety (90) days, or upon completion of potential litigation.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Mandeville, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Mandeville, the **2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF JANUARY**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the **REVENUE REPORT** for the **MONTH OF JANUARY** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF JANUARY**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the **ATTENDANCE REPORT** for the **MONTH OF JANUARY** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—JANUARY (2/13/12)**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Horsnall, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR JANUARY (2/13/12)**, was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF JANUARY 25, 2012**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Horsnall, the **MCPS TRAINING REQUESTS AS OF JANUARY 25, 2012**, was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF JANUARY**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Horsnall, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF JANUARY** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

James J. Truncer, Secretary-Director, reviewed with the Board the following **BOARD CORRESPONDENCE RECEIVED**:

1. Email from Alicia Baylock, Holmdel, NJ, dated February 10, 2012, expressing thanks for the new bridge along the bike path at Thompson Park, and for keeping the parks in such great shape.

On a motion made by Commissioner Mandeville, seconded by Commissioner Horsnall, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

Joyce Grant, Asbury Park, NJ, addressed the Board with regard to those who wish to see the North Beach (Bradley Cove) of Asbury Park preserved.

Joe Woerner, Asbury Park, NJ, inquired as to progress with regard to the status of the county appraisal.

Chairman Loud noted that the appraisal proposal was to be discussed by the Board in Executive Session.

Freeholder Lillian Burry inquired as to Asbury Park's interest in applying for Green Aces funds.

Mr. Woerner noted that the City of Asbury Park chose not to pursue filing of an application.

Chairman Loud requested a copy of a map of the Bradley Cove site from Joe Woerner.

There being no one else present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Harmon, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:15 PM.

### **FREEHOLDER'S REPORT:**

Freeholder Lillian G. Burry noted that the Freeholders will be introducing the County Budget on Thursday, February 23<sup>rd</sup>, and that the County tax rate has been held flat for the coming year.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. James J. Truncer, Secretary-Director, reviewed with the Board the Friends of the parks General Project Agreement for the Year 2012.

Following a discussion, the Board unanimously agreed to adopt a resolution approving the Friends of the Parks Various 2012 Projects and authorizing the Chairman and Secretary-Director of the Board to Enter Into a General Project Agreement for the Year 2012 with the Friends of the Monmouth County Park System, Inc., for Various 2012 Projects.

2. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of February 14, 2012, as distributed to the Board.

Commissioner Horsnall inquired as to the status of the replacement of talons for the 9/11 Memorial Eagle, and inquired if security cameras could be installed at Mt. Mitchill.

Dave Compton, Superintendent of County Parks, noted that it could be done; however, the loss of the talons may not have been a deliberate act of vandalism.

3. James J. Truncer, Secretary-Director, reviewed with the Board the Agenda Items for Board Action, and indicated that there were no additional items added to the Agenda.

At 7:21 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #29.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of February 21, 2012, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #29 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #29.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,  
Commissioners Harmon, Mandeville,  
Hennessy, Horsnall and Zelina

In the Negative: None

Absent: Commissioners Peters and Hood

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

R-12-2-21=95 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, APPROVING the FRIENDS OF THE PARKS VARIOUS 2012 PROJECTS, and further AUTHORIZING the CHAIRMAN AND SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a GENERAL PROJECT AGREEMENT FOR THE YEAR 2012 with the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., for VARIOUS 2012 PROJECTS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-12-2-21=96 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to THE LIBERTY STORE, Auburn, NY, for FURNISHING AND DELIVERY OF WORK UNIFORM ITEMS (Bid #0018-12), ITEMS: #1-14 (2012 Supply Contract for the Period of 02/21/12 through 12/31/12), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2013), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$15,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-2-21=97 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2012), as originally awarded by Resolution #R-11-4-25=199, to THE SPORT SPOT, Shrewsbury, NJ, for FURNISHING AND DELIVERY OF LIFEGUARD UNIFORMS (Bid #0039-11), ITEMS: #3, 4 & 5 (2012 Supply Contract for the Period of 02/21/12 through 12/31/12), under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$2,700.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=98 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2012), as originally awarded by Resolution #R-11-5-9=218, to THE SPORT SPOT, Shrewsbury, NJ, for FURNISHING AND DELIVERY OF LIFEGUARD UNIFORMS (Bid #0039-11), ITEMS: #1-2 (2012 Supply Contract for the Period of 02/21/12 through 12/31/12), under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$1,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=99 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, REJECTING bid proposal of CENTRAL POLY CORP., Linden, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEM: #34 ONLY; as item did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=100 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, REJECTING bid proposal of DASH MEDICAL GLOVES, INC., Franklin, WI, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #31 & 32 ONLY; as items did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=101 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, REJECTING bid proposal of BURKE SUPPLY CO., DIVISION OF IMPERIAL BAG & PAPER, LLC, Point Pleasant, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #9, 16, 25, 30 & 36 ONLY; as items did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-2-21=102 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, REJECTING bid proposal of SPRUCE INDUSTRIES, Rahway, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEM: #10 ONLY; as item did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=103 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, REJECTING bid proposal of PYRAMID SCHOOL PRODUCTS, Tampa, FL, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #8, 16 & 31 ONLY; as items did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=104 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, REJECTING bid proposal of INTERLINE BRANDS dba AM SAN, Pennsauken, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #4, 31 & 32 ONLY; as items did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=105 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, REJECTING bid proposal of CHEM-TEK INDUSTRIES, INC., Howell, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #4, 26 & 32 ONLY; as items did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=106 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, REJECTING bid proposal of W.W. GRAINGER, INC., Alpharetta, GA, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #2, 27 & 36 ONLY; as items did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=107 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to CENTRAL POLY CORP., Linden, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEM: #1 (2012 Supply Contract for the Period of 2/21/12 through 12/31/12); in the Total Contract Amount of \$1,420.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-2-21=108 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to INTERBORO PACKAGING CORP., Montgomery, NY, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEM: #2 (2012 Supply Contract for the Period of 2/21/12 through 12/31/12); in the Total Contract Amount of \$13,056.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=109 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PYRAMID SCHOOL PRODUCTS, Tampa, FL, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #3, 6, 7, 17 & 19 (2012 Supply Contract for the Period of 2/21/12 through 12/31/12); in the Total Contract Amount of \$618.44. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=110 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SPRUCE INDUSTRIES, Rahway, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #4 & 38 (2012 Supply Contract for the Period of 2/21/12 through 12/31/12); in the Total Contract Amount of \$12,060.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=111 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BURKE SUPPLY, DIVISION OF IMPERIAL BAG & PAPER, LLC, Point Pleasant, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #5, 10 & 37 (2012 Supply Contract for the Period of 2/21/12 through 12/31/12); in the Total Contract Amount of \$1,767.30. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=112 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to W.W. GRAINGER, INC., Alpharetta, GA, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #8, 12, 14 & 21 (2012 Supply Contract for the Period of 2/21/12 through 12/31/12); in the Total Contract Amount of \$679.40. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-2-21=113 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PANTANO NURSERY & LANDSCAPE SUPPLY, Manalapan, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEM: #13 (2012 Supply Contract for the Period of 2/21/12 through 12/31/12); in the Total Contract Amount of \$2,200.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=114 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GALE'S INDUSTRIAL SUPPLY, Keyport, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #15, 28 & 35 (2012 Supply Contract for the Period of 2/21/12 through 12/31/12); in the Total Contract Amount of \$223.88. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=115 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CHEM-TEK INDUSTRIES, INC., Howell, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #9, 11, 16, 25, 29, 33, 36 & 39 (2012 Supply Contract for the Period of 2/21/12 through 12/31/12); in the Total Contract Amount of \$2,654.47. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=116 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DASH MEDICAL GLOVES, INC., Franklin, WI, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEM: #18 (2012 Supply Contract for the Period of 2/21/12 through 12/31/12); in the Total Contract Amount of \$3,199.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=117 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MADSEN & HOWELL, INC., Perth Amboy, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #20, 31, 32 & 34 (2012 Supply Contract for the Period of 2/21/12 through 12/31/12); in the Total Contract Amount of \$6,191.20. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-12-2-21=118 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to INTERLINE BRANDS dba AM SAN, Pennsauken, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #22, 23 & 30 (2012 Supply Contract for the Period of 2/21/12 through 12/31/12); in the Total Contract Amount of \$717.90. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=119 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to W.B. MASON CO., INC., Brockton, MA, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0017-12), ITEMS: #24, 26, 27, 40 & 41 (2012 Supply Contract for the Period of 2/21/12 through 12/31/12); in the Total Contract Amount of \$7,149.42. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=120 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, d/b/a STUART APPRAISAL COMPANY, Freehold, NJ, as received on February 7, 2012, proposal dated February 3, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 155, LOT 7.01, BOROUGH OF TINTON FALLS, NJ, OWNER: TEKRAJ, ±3.01 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #12-01 & PS #18-12), in the Total Amount Not To Exceed \$3,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-12-2-21=121 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of ENVIRONMENTAL TACTICS, INC., Matawan, NJ, as received on January 19, 2012, proposal dated January 19, 2012, for providing PROFESSIONAL SERVICES REQUIRED IN THE BULK SAMPLING AND ANALYSIS OF MATERIAL AND THE MONITORING OF THE REMOVAL OF ASBESTOS CONTAINING MATERIAL FOR 2012 (PS #14-12), in the Estimated Amount of \$10,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-12-2-21=122 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, Authorizing CHANGE ORDER #2, in the amount of \$6,252.72 for additional geotextile fabric (\$3,501.40), and additional hot mix asphalt surface course (\$2,751.32), to SIGNATURE BRIDGE, INC., Willoughby, OH, for TIMBER PEDESTRIAN BRIDGE AND SHARED USE PATH AT THOMPSON PARK (Bid #0054-11), as originally awarded by Resolution #R-11-7-18=284, ITEMS: #1-15 (Total Base Bid Price); in the Contract Amount of \$457,657.74, and as modified by Change Order #1 in the amount of \$0.00 for contract time extension from September 14, 2011 to December 30, 2011, as awarded by Resolution #R-11-9-19=333 in the Total Change Order #1 Contract Amount of \$457,657.74, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$463,910.46. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-12-2-21=123 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, as received on February 7, 2012, proposal dated February 6, 2012, for providing ENVIRONMENTAL CONSULTING SERVICES FOR REMEDIAL INVESTIGATION OF A FORMER UNDERGROUND STORAGE TANK SITE LOCATED AT THE HOLMDEL PARK SHELTER BUILDING, HOLMDEL, NJ (Ref. #11-71 & PS #15-12), in the Total Amount Not To Exceed \$59,740.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. (*Non-Fair & Open process approved by Teri O'Connor, County Administrator, as per her Memorandum dated September 14, 2011.*). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

The **SECRETARY-DIRECTOR** noted that there weren't any **BIDS TO ADVERTISE** for.

The **SECRETARY-DIRECTOR** also noted that there weren't any **PROFESSIONAL/SPECIALIZED SERVICES PROPOSALS TO SOLICIT**.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SATURDAY EVENING, FEBRUARY 25, 2012** – 5 PM TO 9 PM. **Friends of the Parks Ballads in the Woods.** Tatum Park Holland Activity Center. Cost: \$30.00 for Friends' Members; \$35.00 for Non-Members. RSVP to the Friends: 732/975-9735 (*Space is Limited*)
2. **SUNDAY AFTERNOON, MARCH 4, 2012** – 12:30 PM—3:00 PM. **Annual Volunteer Recognition Reception.** Hominy Hill Golf Center, 92 Mercer Rd, Colts Neck, NJ. (*RSVP by February 24, 2012*)

3. **SUNDAY-WEDNESDAY, MARCH 4-7, 2012** – **NJRPA 37<sup>th</sup> Annual Conference & Exhibition.** “Parks & Recreation: Creating Destinations and Making Memories”. Taj Mahal Hotel. Atlantic City, NJ.
4. **MONDAY EVENING, MARCH 5, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **SATURDAY, MARCH 10, 2012** – **16<sup>th</sup> Annual New Jersey Land Conservation Rally.** Brookdale Community College. Lincroft, NJ. *The Rally is a daylong educational event offering more than 30 workshops, plenary sessions, and networking opportunities. Over 325 conservationists attend each year. All workshops are 75 minutes long and multiple sessions run concurrently. There is also a Pre-Rally Field Trip which highlights preservation efforts in a specific area of the state each year.* <http://www.njconservation.org>
6. **MONDAY EVENING, MARCH 19, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, APRIL 9, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **MONDAY EVENING, APRIL 23, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **WEDNESDAY, MAY 16, 2012** – **20<sup>th</sup> Annual Friends of the Parks Golf Tournament.** Hominy Hill Golf Course, Mercer Road, Colts Neck, NJ. Cost: \$150.00 Per Person, with a 9 AM Shotgun Start, Ending with Lunch.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of February 6, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:22 PM, the following resolution was offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS, AND POTENTIAL LITIGATION:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters, and potential litigation”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,  
Commissioners Harmon, Mandeville,  
Hennessy, Horsnall and Zelina  
In the Negative: None  
Absent: Commissioners Peters and Hood

On a motion made by Commissioner Horsnall, seconded by Commissioner Mandeville, and by unanimous vote, the regular meeting was **RECONVENED** at 8:27 PM.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Land Acquisition Matters will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation, and that the Minutes of the Executive Session to discuss Potential Litigation will be available to the public in ninety (90) days, or upon completion of potential litigation.

The following resolutions were introduced:

R-12-2-21=124 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Mandeville, ACCEPTING the written proposal of INTEGRA REALTY RESOURCES – COASTAL, NJ, Toms River, NJ, as received on February 7, 2012, proposal dated February 1, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR PROPOSED BLOCK 227, LOT 1.27 (1.27-1.42) AND BLOCK 222, LOT 1, CITY OF ASBURY PARK, NJ, OWNER: ASBURY PARTNERS, LLC/iSTAR FINANCIAL GROUP, INC., ±1.10 ACRES, PROJECT: ADDITIONS TO BRADLEY COVE/ASBURY PARK, INTEREST: FEE SIMPLE (Ref. #11-76 & PS #16-12), ITEM: #1, Phase #1 - cost to prepare a preliminary Phase #1 Report; in the Total Amount Not To Exceed \$12,500.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. *(Non-Fair & Open process approved by Teri O'Connor, County Administrator, as per her Memorandum dated December 1, 2011.)*

R-12-2-21=125 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACCEPTANCE of the DONATION of a PERMANENT CONSERVATION EASEMENT, by PAUL MILLMAN AND THERESA HANLEY-MILLMAN, over property known as BLOCK 786, LOT 7 (P/O), TOWNSHIP OF MIDDLETOWN, a vacant parcel, consisting of ±3.5 ACRES, as ADDITIONS TO HARTSHORNE WOODS PARK, subject to environmental review and clear title, and taxes and other closing costs, and the ENTERING INTO a RIGHT OF FIRST REFUSAL AGREEMENT. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund #T-12-56-850-115-667, Sub-Account #00023.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

**ITEMS FOR THE GOOD OF THE ORDER:**

Commissioner Horsnall offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, March 5, 2012, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Mandeville, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Commissioners Peters and Hood

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Mandeville, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Tuesday Evening, February 21, 2012, was **ADJOURNED** at 8:30 PM.

JAMES J. TRUNCER,  
Secretary-Director