

MINUTES OF THE MONDAY EVENING, FEBRUARY 11, 2013 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:02 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Thomas E. Hennessy, Jr.
David W. Horsnall
Mark E. Zelina

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Commissioners:
Violeta Peters
Kevin Mandeville
Melvin A. Hood (Excused)

Also Present:

James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Superintendent of Co. Parks
Stephanie Weise, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Spencer Wickham, Chief/Land Acq. & Design
Andrew R. Coeyman, Supervisor/Land Preservation Office
Michael E. Janoski, Human Resources, Training & Safety

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 19, 2012, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **TUESDAY EVENING, JANUARY 22, 2013**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Hennessy and Horsnall. Commissioner Zelina abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **TUESDAY EVENING, JANUARY 22, 2013**, for the purpose of discussing **PERSONNEL MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Hennessy and Horsnall. Commissioner Zelina abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **TUESDAY EVENING, JANUARY 22, 2013**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Hennessy and Horsnall. Commissioner Zelina abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential, and that the Minutes of the Executive Session to discuss Land Acquisition Matters would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **2013 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there were no **REPORTS**.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Rummel, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:04 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Vice Chairman Rummel, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:05 PM.

At 7:06 PM, Commissioner Peters and Commissioner Mandeville arrived at the meeting.

FREEHOLDER'S REPORT:

Freeholder Lillian G. Burry noted that the Freeholders' review of the Park System Budget is scheduled for Thursday, February 14th.

Freeholder Burry also reported that the Freeholders will be conducting a Public Hearing on the proposed Open Space Trust Account Allocation at the Freeholders' Public Meeting of Thursday, February 14th.

Freeholder Burry noted the fine Sandy Relief efforts accomplished by Park System staff.

Freeholder Burry also reported that the vote on the Fort Monmouth Recreation Center lease and transfer to the county is scheduled for the Wednesday, February 20th FMERA meeting to be held in Tinton Falls.

Freeholder Burry reported on Freehold Township's insistence on the county complying with the Township's minor sub-division requirements.

Freeholder Burry also reported on the January 11th Minutes of the Whale Pond Brook Flooding meeting that was attended by Spence Wickham representing the Park System.

Spence Wickham, Chief of Land Acquisition & Design, reported on the January 11th meeting with Ocean Township concerning Whale Pond Brook flooding issues, and noted that the next meeting with the Township is scheduled for Friday, February 15th.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. James J. Truncer, Secretary-Director, reviewed with the Board the 2012 Statement of Uncollected Funds Due the Monmouth County Board of Recreation Commissioners for the Year 2011 (Statement Dated 2/4/2013), in the Total Uncollected Amount of \$967.80.

Following a review and discussion, the Board unanimously agreed to adopt a resolution adopting the 2012 Statement of Uncollected Funds Due the Monmouth County Board of Recreation Commissioners for the Year 2011 (Statement Dated 2/4/2013), in the Total Uncollected Amount of \$967.80.

2. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Items #1 through #26 for Board Action.

3. James J. Truncer, Secretary-Director reviewed with the Board the request by Mr. Stan Bryck, Tournament Director, Monmouth County Golf Championship, on behalf of the High Schools of Monmouth County and the Shore Conference, dated January 8, 2013, to host their Annual County High School Championship at Hominy Hill Golf Course on Monday, April 22, 2013 (Rain Date: Tuesday, April 23, 2013), with a 9 AM shotgun start, charging the junior greens fee rate of \$30.00 for each contestant (approximately 110 players), allowing local media coverage for this event, and re-opening the course to the general public at approximately 2 PM.

Following a discussion, a **motion** was made by Vice Chairman Rummel, seconded by Commissioner Peters, **Granting Permission** to Mr. Stan Bryck, Tournament Director, **Monmouth County Golf Championship**, on behalf of the High Schools of Monmouth County and the Shore Conference, dated January 8, 2013, to **host their Annual County High School Championship at Hominy Hill Golf Course on Monday, April 22, 2013** (Rain Date: Tuesday, April 23, 2013), with a 9 AM shotgun start, charging the junior greens fee rate of \$30.00 for each contestant (approximately 110 players), allowing local media coverage for this event, and re-opening the course to the general public at approximately 2 PM. Upon being put to a vote, the motion was unanimously carried.

4. James J. Truncer, Secretary-Director reviewed with the Board the request by Thomas E. Ridoux, Athletic Director, and Matt Stefanski, Head Golf Coach, Wall High School, dated December 12, 2012, to host the 2013 Wall Invitational Golf Tournament at Shark River Golf Course on Monday, April 1, 2013 (Rain Date: Friday, April 5, 2013), with an 8 AM shotgun start, charging the junior greens fee rate of \$19.00 for each contestant (approximately 100 players), and re-opening the course to the general public at approximately 2 PM.

Following a discussion, a **motion** was made by Vice Chairman Rummel, seconded Commissioner Peters, **Granting Permission** to Thomas E. Ridoux, Athletic Director, and Matt Stefanski, Head Golf Coach, Wall High School, dated December 12, 2012, to **host the 2013 Wall Invitational Golf Tournament at Shark River Golf Course on Monday, April 1, 2013** (Rain Date: Friday, April 5, 2013), with an 8 AM shotgun start, charging the junior greens fee rate of \$19.00 for each contestant (approximately 100 players), and re-opening the course to the general public at approximately 2 PM. Upon being put to a vote, the motion was unanimously carried.

5. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Proposed 2013 Capital Budgets as distributed to the Board.

Commissioner Hennessy inquired as to the deadline for the Sandy clean up reimbursement requests to FEMA.

Commissioner Peters inquired as to the Park System's use of labor through the Workforce Investment Board.

Commissioner Hennessy noted his concern as to any proposed demolition of the house at Hominy Hill Golf Course used as offices for Golf Administration.

Chairman Loud noted he would like to see a cost analysis of rehabilitating the house in question before a decision is made.

Commissioner Harmon inquired as to the costs associated with correcting the Shark River Park erosion problem.

Spence Wickham updated the Board with regard to the status of the project.

6. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of January 31, 2013, as distributed to the Board.

At 7:48 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #26.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of February 11, 2013, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #26 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #26.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Horsnall and Zelina

In the Negative: None

Absent: Commissioner Hood

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-13-2-11=60 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to THE LIBERTY STORE, Auburn, NY, for FURNISHING AND DELIVERY OF UNIFORM ITEMS (BOOTS) (Bid #0017-13), ITEMS: #1-66, (2013 Supply Contract for the Period of 02/11/13 through 12/31/13), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$14,400.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-2-11=61 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to R.W.V. LAND & LIVESTOCK SOUTH, INC., Jackson, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0018-13), ITEMS: #1, 5 & 8 (2013 Supply Contract for the Period of 02/11/13 through 12/31/13); in the Estimated Total Contract Amount of \$29,392.25. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-2-11=62 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TUCKAHOE SAND & GRAVEL, Pleasantville, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0018-13), ITEM: #2 (2013 Supply Contract for the Period of 02/11/13 through 12/31/13); in the Estimated Total Contract Amount of \$5,442.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-2-11=63 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TRAP ROCK INDUSTRIES, LLC, Kingston, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0018-13), ITEMS: #3, 7 & 9 (2013 Supply Contract for the Period of 02/11/13 through 12/31/13); in the Estimated Total Contract Amount of \$26,947.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-2-11=64 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STAVOLA CONSTRUCTION MATERIALS, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0018-13), ITEM: #4 (2013 Supply Contract for the Period of 02/11/13 through 12/31/13); in the Estimated Total Contract Amount of \$6,175.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-2-11=65 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SAHARA SAND, West Creek, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0018-13), ITEM: #6 (2013 Supply Contract for the Period of 02/11/13 through 12/31/13); in the Estimated Total Contract Amount of \$1,915.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-2-11=66 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to NEW JERSEY PRINTING AND GRAPHICS, INC., Morganville, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0019-13), ITEMS: Proposal #1, Items #1-21, in the Estimated Amount of \$34,000.00; Proposal #3, Items #1-41, in the Estimated Amount of \$25,000.00; Proposal #5, Items #1-3, in the Estimated Amount of \$8,000.00; (2013 Service Contract for the Period of 02/11/13 through 12/31/13); in the Estimated Total Contract Amount of \$67,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-2-11=67 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to URNER BARRY PUBLICATIONS, INC., Bayville, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0019-13), ITEMS: Proposal #2, Items #1-15 (2013 Service Contract for the Period of 02/11/13 through 12/31/13); in the Estimated Total Contract Amount of \$5,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-2-11=68 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ROELYNN LITHO, INC., Lakewood, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0019-13), ITEMS: Proposal #4, Item #1 (2013 Service Contract for the Period of 02/11/13 through 12/31/13); in the Estimated Total Contract Amount of \$12,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-2-11=69 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF GOLF CART REPAIR PARTS AND SERVICES (Bid #0020-13), ITEMS: #1-4 (2013 Supply/Service Contract for the Period of 02/11/13 through 12/31/13), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$15,000.00:
1. GOLF CAR SPECIALTIES, LLC, 136 Washington Street, Gloucester City, NJ 08030
 2. KLBL, INC., d/b/a VIC GERARD GOLF CARS, 281 Squankum Road, Farmingdale, NJ 07727
- Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-2-11=70 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DILL'S RACEWAY EQUIPMENT, INC., Freehold, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED (Bid #0021-13), ITEMS: Proposal 1, Items #1-25 (2013 Supply Contract for the Period of 02/11/13 through 12/31/13); in the Estimated Total Contract Amount of \$10,300.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-2-11=71 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, Authorizing CHANGE ORDER #1, in the amount of \$140.00 to close out 2012 contract to WASTE MANAGEMENT OF NEW JERSEY, INC., Ewing, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE AND SINGLE STREAM RECYCLING SERVICE (Bid #0049-10), ITEMS: Proposal #1, Garbage Collection Service, Items #1-40 (Total Lump Sum Price \$56,250.40); Proposal #3, Single Stream Recycling Service, Items #1-40 (Total Lump Sum Price \$5,180.00); 2012 Supply/Service Contract for the Period of 01/01/12 through 12/31/12; as originally awarded by Resolution #R-10-11-22=400 and Extended for an Additional One (1) Year Period (2012) as per Resolution #R-11-10-24=372 in the Estimated Contract Amount of \$61,430.40, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$61,570.40. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-2-11=72 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of PRIOR – NAMI BUSINESS SYSTEMS, Hamilton, NJ, as received on January 24, 2013, proposal dated January 21, 2013, for providing FURNISHING AND DELIVERY OF MAINTENANCE CONTRACT FOR SUPPLIES & SERVICE FOR KONICA MINOLTA BIZHUB 552C (PS #05-13), in an Amount Not To Exceed \$19,700.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-2-11=73 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN QUOTATION of MAD SCIENCE OF WEST NEW JERSEY, Pennington, NJ, as received on January 24, 2013, proposal dated January 23, 2013, for FURNISHING AND DELIVERY OF A SCIENCE EDUCATION PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO SECOND GRADE (PS #07-13); in the Estimated Total Contract Amount of \$20,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-2-11=74 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of BRIGGS ASSOCIATES, Bordentown, NJ, as received on January 25, 2013, proposal dated January 23, 2013, for providing PROFESSIONAL SERVICES REQUIRED IN THE BULK SAMPLING AND ANALYSIS OF MATERIAL AND THE MONITORING OF THE REMOVAL OF ASBESTOS CONTAINING MATERIAL FOR 2013 (PS #08-13), in an Amount Not To Exceed \$10,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-2-11=75 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN QUOTATION of SUNCOAST TOURS, Cape May, NJ, as received on January 25, 2013, proposal dated January 23, 2013, for FURNISHING AND DELIVERY OF A WASHINGTON DC TOUR PACKAGE (PS #09-13), in the Estimated Total Contract Amount of \$18,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-2-11=76 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to MAVERICK BUILDING SERVICES, Rutherford, NJ, for FURNISHING AND DELIVERY OF CARPET CLEANING SERVICES (Bid #0022-13), ITEMS: Proposal 1, Items #1-34 (2013 Service Contract for the Period of 02/11/13 through 12/31/13), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$8,351.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-2-11=77

Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSALS of the following four (4) vendors, as received on January 29, 2013, to Establish a Pool of Title Companies for providing TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF FEBRUARY 11, 2013 THROUGH DECEMBER 31, 2015 (36 MONTHS) (Ref. #12-62 & PS #10-13); in the Estimated Aggregate Contract Amount of \$65,000.00, as solicited through a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate:

1. ATTORNEYS LAND TITLE AGENCIES, INC., 222 Highway 35, P.O. Box 4142, Middletown, NJ 07748 (*Proposal Dated 1/25/13*)
2. DIRECT TITLE CORPORATION, 400 W. Main Street, Freehold, NJ 07728 (*Proposal Dated 1/22/13*)
3. EXCELLENCE IN TITLE AGENCY, 722 Marsha Drive, Neptune, NJ 07753 (*Proposal Dated 1/23/13*)
4. TRIDENT ABSTRACT TITLE AGENCY, 1340-A Campus Parkway, Wall, NJ 07753 (*Proposal Dated 1/23/13*)

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-2-11=78

Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on January 29, 2013, proposal dated January 22, 2013, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 27, LOT 2.03, TOWNSHIP OF MILLSTONE, NJ, OWNER: ESTATE OF JULIA LEVCHUK, ±2.64 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE 100%, (Ref. #12-65 & PS #11-13), in an Amount Not To Exceed \$1,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-2-11=79

Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on January 29, 2013, proposal dated January 22, 2013, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 27, LOT 2.03, TOWNSHIP OF MILLSTONE, NJ, OWNER: ESTATE OF JULIA LEVCHUK, ±2.64 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE 100%, (Ref. #12-65 & PS #11-13), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-2-11=80 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SAINT JOHN VIANNEY HIGH SCHOOL, Holmdel, NJ, for FURNISHING OF FACILITIES AND STAFF FOR SUMMER SPORTS CAMPS (Bid #0023-13), ITEMS: 2013 Supply Contract for the Period of 06/01/13 through 08/31/13, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$48,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-2-11=81 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, Authorizing CONTRACT AMENDMENT #1 to close out contract, in the Amount of \$235.00 for additional well water testing, to PRECISION ANALYTICAL SERVICES, INC., Toms River, NJ, for providing POTABLE WELL WATER MONITORING PROGRAM (PS #07-12), for the Period of 01/01/12 through 12/31/12, as originally awarded by Resolution #R-11-12-19=438, in the Contract Amount Not To Exceed \$3,300.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$3,535.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-2-11=82 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ADOPTING the 2012 STATEMENT OF UNCOLLECTED FUNDS DUE THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS FOR THE YEAR 2011 (Statement Dated 2/4/2013), in the Total Uncollected Amount of \$967.80. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-2-11=83 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BOB'S UNIFORM SHOP, INC., Middletown, NJ, for FURNISHING AND DELIVERY OF WORK UNIFORM ITEMS (Bid #0024-13), ITEMS: #1-19, 2013 Supply Contract for the Period of 02/11/13 through 12/31/13, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$15,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-2-11=84 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, as received on January 29, 2013, proposal dated January 28, 2013, for providing PROFESSIONAL SERVICES REQUIRED IN THE SAMPLING, TESTING AND PREPARATION OF REPORTS REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE, MILLSTONE TOWNSHIP, NJ FOR THE YEAR 2013 (Ref. #12-67 & PS #12-13), in an Amount Not To Exceed \$4,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-2-11=85 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of S.T. HUDSON ENGINEERS, INC., Camden, NJ, as received on January 29, 2013, proposal dated January 25, 2013, for providing PROFESSIONAL SERVICES REQUIRED IN THE PREPARATION AND EVALUATION OF A HYDROGRAPHIC SURVEY AT THE MONMOUTH COVE MARINA BOAT BASIN AND CHANNEL, 200 PORT MONMOUTH ROAD, MIDDLETOWN, NJ (Ref. #12-66 & PS #13-13), in an Amount Not To Exceed \$7,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Zelina, seconded by Commissioner Peters, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BID**:

1. Furnishing and Delivery of Lumber and Building Materials

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Zelina, seconded by Commissioner Peters, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Municipal Open Space Grant Program Administration for the Period of April 1, 2013 through March 31, 2015 (Ref. #13-04) (*FAIR & OPEN*)
2. Surveying Services, Block 29, Lots 5.01 & 5.01Q, Millstone Township, Owner: Ginolfi, for Additions to Perrineville Lake Park (Ref. #13-05) (*FAIR & OPEN*)
3. Preliminary Assessment and Site Inspection, Block 29, Lots 5.01 & 5.01Q, Millstone Township, Owner: Ginolfi, for Additions to Perrineville Lake Park (Ref. #13-06) (*FAIR & OPEN*)
4. Surveying Services, Block 34, Lot 1 (P/O), Upper Freehold Township, Owner: Schmitt & Gordon, for Additions to Crosswicks Creek Greenway (Ref. #13-07) (*FAIR & OPEN*)

(Continued)

5. Preliminary Assessment and Site Inspection, Block 34, Lot 1 (P/O), Upper Freehold Township, Owner: Schmitt & Gordon, for Additions to Crosswicks Creek Greenway (Ref. #13-08) (*FAIR & OPEN*)
6. Furnishing of Swimming Pool Repair and Pool Chemicals (PS #18-13) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, FEBRUARY 25, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **SUNDAY-WEDNESDAY, MARCH 3-6, 2013** – NJRPA Conference, "Parks & Recreation: Historically Significant, Always Essential". Trump Taj Mahal Hotel, Atlantic City, NJ.
3. **MONDAY EVENING, MARCH 11, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MARCH 25, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, APRIL 8, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, APRIL 22, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Chairman Loud read the following Statement of Adequate Public Notice:

"Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the 'Open Public Meetings Act', Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of January 22, 2013, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975."

At 7:52 PM, the following resolution was offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS, and PERSONNEL MATTERS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing "land acquisition matters, and personnel matters"; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Horsnall and Zelina

In the Negative: None

Absent: Commissioner Hood

On a motion made by Commissioner Horsnall, seconded by Commissioner Mandeville, and by unanimous vote, the regular meeting was **RECONVENED** at 8:21 PM.

The Secretary-Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation, and that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as personnel matters are confidential.

The following resolutions were introduced:

R-13-2-11=86 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Hennessy, AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a PROJECT AGREEMENT with the MONMOUTH CONSERVATION FOUNDATION, INC., Middletown, NJ, to PROVIDE VARIOUS SERVICES NECESSARY for the PROPOSED ACQUISITION of the SCHAUMLOEFFEL PROPERTY, being more particularly described as BLOCK 31, LOTS 6 (P/O), 6.12, 6.13, 9.05 (P/O), & 10 (P/O), UPPER FREEHOLD TOWNSHIP, containing ±47 ACRES, for ADDITIONS TO CROSSWICKS CREEK GREENWAY (MIRY RUN), and further AUTHORIZING REIMBURSEMENT to the MONMOUTH CONSERVATION FOUNDATION for the FOUNDATION'S DIRECT OUT-OF-POCKET COSTS for the VARIOUS SERVICES ASSOCIATED with the PROPOSED ACQUISITION of the SCHAUMLOEFFEL PROPERTY, up to an amount not to exceed \$50,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00013.) Upon being put to a vote, Chairman Loud, Vice Chairman Rummel, Commissioners Peters, Mandeville, Hennessy, Horsnall and Zelina voted in the affirmative. Commissioner Harmon voted in the negative. (Resolution in Minute Book)

R-13-2-11=87 Resolution offered for adoption by Commissioner Horsnall seconded by Commissioner Hennessy, ADOPTING the REPORTING OF TIME POLICY FOR MANAGEMENT, SUPERVISORY, AND CONFIDENTIAL PERSONNEL OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS. Upon being put to a vote, Chairman Loud, Vice Chairman Rummel, Commissioners Peters, Mandeville, Hennessy, Horsnall and Zelina voted in the affirmative. Commissioner Harmon voted in the negative. (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Horsnall offered the following resolution and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, February 25, 2013, at 7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Commissioner Hood

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Hennessy, seconded by Commissioner Peters, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, February 11, 2013, was **ADJOURNED** at 8:30 PM.

JAMES J. TRUNCER,
Secretary-Director

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=60

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 16, 2013, for FURNISHING AND DELIVERY OF UNIFORM ITEMS (BOOTS) (Bid #0017-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$14,400.00:

THE LIBERTY STORE
5 East Genesee Street
Auburn, NY 13021

ITEMS: #1-66, (2013 Supply Contract for the Period of 02/11/13 through 12/31/13).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for an additional one (1) year period (2014); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2013), in the estimated amount of \$14,400.00.


Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Horsnall and Zelina

In the negative: None

Absent: Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=60

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=61

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 16, 2013, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0018-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that six (6) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$29,392.25:

R.W.V. LAND & LIVESTOCK SOUTH, INC.
351 Pfister Road
Jackson, NJ 08527

ITEMS: #1, 5 & 8 (2013 Supply Contract for the Period of 02/11/13 through 12/31/13).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2013), in the estimated amount of \$29,392.25.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=61

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=62

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 16, 2013, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0018-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that six (6) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$5,442.50:

TUCKAHOE SAND & GRAVEL
P.O. Box 991
Pleasantville, NJ 08232

ITEM: #2 (2013 Supply Contract for the Period of 02/11/13 through 12/31/13).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2013), in the estimated amount of \$5,442.50.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=62

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=63

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 16, 2013, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0018-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that six (6) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$26,947.50:

TRAP ROCK INDUSTRIES, LLC
460 River Road
Kingston, NJ 08528

ITEMS: #3, 7 & 9 (2013 Supply Contract for the Period of 02/11/13 through 12/31/13).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

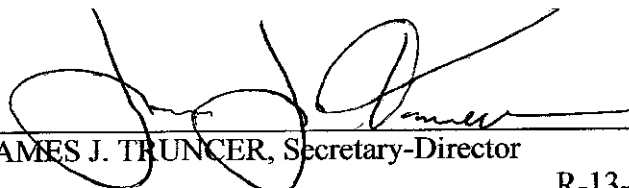
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2013), in the estimated amount of \$26,947.50.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=63

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=64

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 16, 2013, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0018-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that six (6) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$6,175.00:

STAVOLA CONSTRUCTION MATERIALS, INC.

175 Drift Road

Tinton Falls, NJ 07724

ITEM: #4 (2013 Supply Contract for the Period of 02/11/13 through 12/31/13).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2013), in the estimated amount of \$6,175.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=64

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=65

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 16, 2013, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0018-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that six (6) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$1,915.00:

SAHARA SAND
942 Route 9
West Creek, NJ 08092

ITEM: #6 (2013 Supply Contract for the Period of 02/11/13 through 12/31/13).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

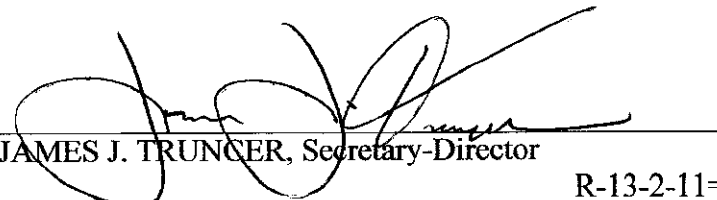
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2013), in the estimated amount of \$1,915.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=65

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=66

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 18, 2013, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0019-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that eleven (11) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$67,000.00:

NEW JERSEY PRINTING AND GRAPHICS, INC.

28 Calgary Circle

Morganville, NJ 07751

ITEMS: Proposal #1, Items #1-21, in the Estimated Amount of \$34,000.00; Proposal #3, Items #1-41, in the Estimated Amount of \$25,000.00; Proposal #5, Items #1-3, in the Estimated Amount of \$8,000.00; (2013 Service Contract for the Period of 02/11/13 through 12/31/13).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

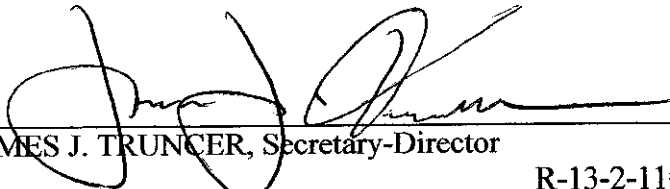
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2013), in the estimated amount of \$67,000.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=66

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=67

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 18, 2013, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0019-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that eleven (11) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$5,000.00:

URNER BARRY PUBLICATIONS, INC.

182 Queens Boulevard

Bayville, NJ 08721

ITEMS: Proposal #2, Items #1-15 (2013 Service Contract for the Period of 02/11/13 through 12/31/13).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and


BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2013), in the estimated amount of 5,000.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=67

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=68

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 18, 2013, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0019-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that eleven (11) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$12,000.00:

ROELYNN LITHO, INC.
687 Prospect Street, Unit 410
Lakewood, NJ 08701

ITEMS: Proposal #4, Item #1 (2013 Service Contract for the Period of 02/11/13 through 12/31/13).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2013), in the estimated amount of \$12,000.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=68

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=69

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 18, 2013, for FURNISHING AND DELIVERY OF GOLF CART REPAIR PARTS AND SERVICES (Bid #0020-13), ITEMS: #1-4 (2013 Supply/Service Contract for the Period of 02/11/13 through 12/31/13), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2014), under the same terms and conditions, as per bid specification; which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, bid proposals were considered on an individual item basis and the report of the officials above mentioned shows that two (2) bids were received, and the following were the lowest responsible bids received in the Estimated Total Aggregate Contract Amount of \$15,000.00:

1. GOLF CAR SPECIALTIES, LLC, 136 Washington Street, Gloucester City, NJ 08030
2. KLBL, INC., d/b/a VIC GERARD GOLF CARS, 281 Squankum Road, Farmingdale, NJ 07727

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the above named bidders, and for the estimated total aggregate amount as shown by said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for an additional one (1) year period (2014); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

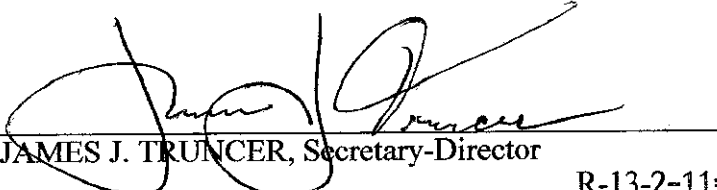
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2013), in the estimated total aggregate amount of \$15,000.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=69

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=70

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 25, 2013, for FURNISHING AND DELIVERY OF ANIMAL FEED (Bid #0021-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$10,300.00:

DILL'S RACEWAY EQUIPMENT, INC.

263 Throckmorton Street

Freehold, NJ 07728

ITEMS: Proposal 1, Items #1-25 (2013 Supply Contract for the Period of 02/11/13 through 12/31/13).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

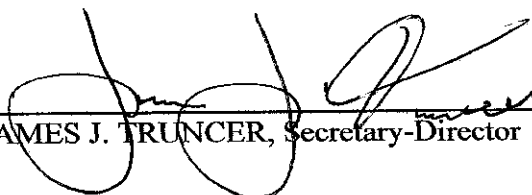
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2013), in the estimated amount of \$10,300.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=70

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=71

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE AND SINGLE STREAM RECYCLING SERVICE (Bid #0049-10), to WASTE MANAGEMENT OF NEW JERSEY, INC., Ewing, NJ, as per Resolution #R-10-11-22=400, with the option to extend said contract for an additional one (1) year period (2012); and

WHEREAS, the Board did exercise its option to extend said contract as per Board Resolution #R-11-10-24=372 in the Estimated Contract Amount of \$61,430.40; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$140.00 to close out 2012 contract to WASTE MANAGEMENT OF NEW JERSEY, INC., Ewing, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE AND SINGLE STREAM RECYCLING SERVICE (Bid #0049-10), ITEMS: Proposal #1, Garbage Collection Service, Items #1-40 (Total Lump Sum Price \$56,250.40); Proposal #3, Single Stream Recycling Service, Items #1-40 (Total Lump Sum Price \$5,180.00); 2012 Supply/Service Contract for the Period of 01/01/12 through 12/31/12; as per original contract awarded by Resolution #R-10-11-22=400 and extended for an additional one (1) year period (2012), by Resolution #R-11-10-24=372 in the Estimated Contract Amount of \$61,430.40, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$61,570.40.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$140.00 to close out 2012 contract to WASTE MANAGEMENT OF NEW JERSEY, INC., Ewing, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE AND SINGLE STREAM RECYCLING SERVICE (Bid #0049-10), ITEMS: Proposal #1, Garbage Collection Service, Items #1-40 (Total Lump Sum Price \$56,250.40); Proposal #3, Single Stream Recycling Service, Items #1-40 (Total Lump Sum Price \$5,180.00); 2012 Supply/Service Contract for the Period of 01/01/12 through 12/31/12; as per original contract awarded by Resolution #R-10-11-22=400, and extended for an additional one (1) year period (2012), by Resolution #R-11-10-24=372 in the Estimated Contract Amount of \$61,430.40, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$61,570.40; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2012), in the amount of \$140.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Horsnall and Zelina

In the negative: None

Absent: Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.


JAMES J. TRUNCER, Secretary-Director

R-13-2-11=71

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=72

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire FURNISHING AND DELIVERY OF MAINTENANCE CONTRACT FOR SUPPLIES & SERVICE FOR KONICA MINOLTA BIZHUB 552C (PS #05-13), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately one (1) year; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 24, 2013; and

WHEREAS, PRIOR – NAMI BUSINESS SYSTEMS, Hamilton, NJ, has submitted a written proposal dated January 21, 2013, indicating they will provide FURNISHING AND DELIVERY OF MAINTENANCE CONTRACT FOR SUPPLIES & SERVICE FOR KONICA MINOLTA BIZHUB 552C (PS #05-13), in an Amount Not to Exceed \$19,700.00; and

WHEREAS, PRIOR – NAMI BUSINESS SYSTEMS, Hamilton, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that PRIOR – NAMI BUSINESS SYSTEMS, Hamilton, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit PRIOR – NAMI BUSINESS SYSTEMS, Hamilton, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2013), in an amount not to exceed \$19,700.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with PRIOR – NAMI BUSINESS SYSTEMS, 1666 Hamilton Avenue, Hamilton, NJ 08629, as per proposal dated January 21, 2013, for providing FURNISHING AND DELIVERY OF MAINTENANCE CONTRACT FOR SUPPLIES & SERVICE FOR KONICA MINOLTA BIZHUB 552C (PS #05-13), in the Contract Amount Not To Exceed \$19,700.00; and

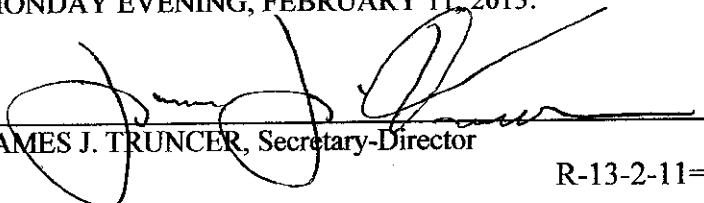
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$19,700.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=72

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=73

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to solicit written quotations for FURNISHING AND DELIVERY OF A SCIENCE EDUCATION PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO SECOND GRADE (PS #07-13), through a fair and open process, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, requests for written quotations were received by the Purchasing Agent of the Monmouth County Park System on January 24, 2013; and

WHEREAS, the anticipated term of this contract is approximately one (1) year; and

WHEREAS, MAD SCIENCE OF WEST NEW JERSEY, Pennington, NJ has submitted a written proposal dated January 23, 2013, for FURNISHING AND DELIVERY OF A SCIENCE EDUCATION PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO SECOND GRADE (PS #07-13); in the Estimated Total Contract Amount of \$20,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2013), in the estimated amount of \$20,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to accept the written proposal and enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with MAD SCIENCE OF WEST NEW JERSEY, 1580 Reed Road – C, Pennington, NJ 08534, for FURNISHING AND DELIVERY OF A SCIENCE EDUCATION PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO SECOND GRADE (PS #07-13); in the Estimated Total Contract Amount of \$20,000.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=73

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=74

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SERVICES REQUIRED IN THE BULK SAMPLING AND ANALYSIS OF MATERIAL AND THE MONITORING OF THE REMOVAL OF ASBESTOS CONTAINING MATERIAL FOR 2013 (PS #08-13), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately one (1) year; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 25, 2013; and

WHEREAS, BRIGGS ASSOCIATES, Bordentown, NJ, has submitted a written proposal dated January 23, 2013, indicating they will provide PROFESSIONAL SERVICES REQUIRED IN THE BULK SAMPLING AND ANALYSIS OF MATERIAL AND THE MONITORING OF THE REMOVAL OF ASBESTOS CONTAINING MATERIAL FOR 2013 (PS #08-13), in an Amount Not to Exceed \$10,000.00; and

WHEREAS, BRIGGS ASSOCIATES, Bordentown, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that BRIGGS ASSOCIATES, Bordentown, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit BRIGGS ASSOCIATES, Bordentown, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2013), in an amount not to exceed \$10,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with BRIGGS ASSOCIATES, 3 Crosswicks Street, Bordentown, NJ 08505, as per proposal dated January 23, 2013, for providing PROFESSIONAL SERVICES REQUIRED IN THE BULK SAMPLING AND ANALYSIS OF MATERIAL AND THE MONITORING OF THE REMOVAL OF ASBESTOS CONTAINING MATERIAL FOR 2013 (PS #08-13), in the Contract Amount Not To Exceed \$10,000.00; and

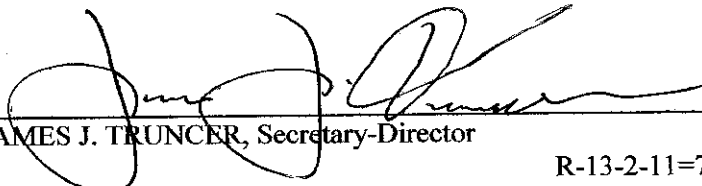
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$10,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=75

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to solicit written quotations for FURNISHING AND DELIVERY OF A WASHINGTON DC TOUR PACKAGE (PS #09-13), through a fair and open process, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, requests for written quotations were received by the Purchasing Agent of the Monmouth County Park System on January 25, 2013; and

WHEREAS, the anticipated term of this contract is April 12-15, 2013; and

WHEREAS, SUNCOAST TOURS, Cape May, NJ, has submitted a written proposal dated January 23, 2013, for FURNISHING AND DELIVERY OF A WASHINGTON DC TOUR PACKAGE (PS #09-13), in the Estimated Total Contract Amount of \$18,000.00; and

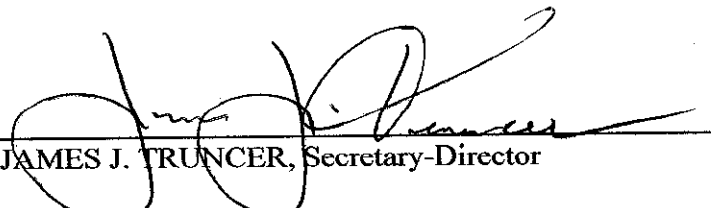
WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2013), in the estimated amount of \$18,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to accept the written proposal and enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with SUNCOAST TOURS, 821 Shunpike Road, Cape May, NJ 08204, for FURNISHING AND DELIVERY OF A WASHINGTON DC TOUR PACKAGE (PS #09-13), in the Estimated Total Contract Amount of \$18,000.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=75

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=76

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 25, 2013, for FURNISHING AND DELIVERY OF CARPET CLEANING SERVICES (Bid #0022-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that five (5) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$8,351.50:

MAVERICK BUILDING SERVICES

22 Chestnut Street
Rutherford, NJ

ITEMS: Proposal 1, Items #1-34 (2013 Service Contract for the Period of 02/11/13 through 12/31/13), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2014), under the same terms and conditions, as per bid specification.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for an additional one (1) year period (2014); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

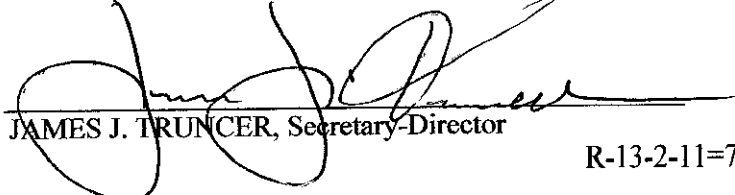
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2013), in the estimated amount of \$8,351.50.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.


JAMES J. TRUNCER, Secretary-Director

R-13-2-11=76

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=77

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire a pool of Title Companies for PROVIDING TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF FEBRUARY 11, 2013 THROUGH DECEMBER 31, 2015 (36 MONTHS) (Ref. #12-62 & PS #10-13), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, Title Insurance fees are regulated by New Jersey State Law; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 29, 2013; and

WHEREAS, the following four (4) vendors have each submitted a written proposal for PROVIDING TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF FEBRUARY 11, 2013 THROUGH DECEMBER 31, 2015 (36 MONTHS) (Ref. #12-62 & PS #10-13), in the Estimated Aggregate Contract Amount of \$65,000.00:

1. ATTORNEYS LAND TITLE AGENCIES, INC., 222 Highway 35, P.O. Box 4142, Middletown, NJ 07748 (*Proposal Dated 1/25/13*);
2. DIRECT TITLE CORPORATION, 400 W. Main Street, Freehold, NJ 07728 (*Proposal Dated 1/22/13*);
3. EXCELLENCE IN TITLE AGENCY, 722 Marsha Drive, Neptune, NJ 07753 (*Proposal Dated 1/23/13*);
4. TRIDENT ABSTRACT TITLE AGENCY, 1340-A Campus Parkway, Wall, NJ 07753 (*Proposal Dated 1/23/13*); and

WHEREAS, each of the companies listed above have completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit the above companies from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners—Project #00057, in the Estimated Aggregate Contract Amount of \$65,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with each of the four (4) Title Companies listed above, to form a pool, for PROVIDING TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF FEBRUARY 11, 2013 THROUGH DECEMBER 31, 2015 (36 MONTHS) (Ref. #12-62 & PS #10-13), in the Estimated Aggregate Contract Amount of \$65,000.00; and

R-13-2-11=77 (Continued)

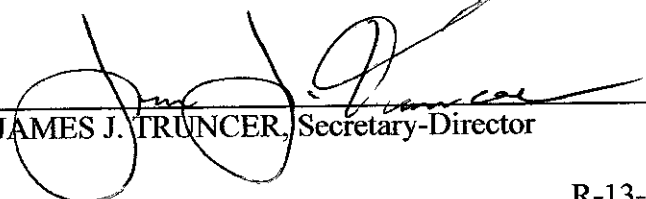
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$65,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=78

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 27, LOT 2.03, TOWNSHIP OF MILLSTONE, NJ, OWNER: ESTATE OF JULIA LEVCHUK, +2.64 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE 100%, (Ref. #12-65 & PS #11-13), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 29, 2013; and

WHEREAS, DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, has submitted a written proposal dated January 22, 2013, indicating they will provide PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 27, LOT 2.03, TOWNSHIP OF MILLSTONE, NJ, OWNER: ESTATE OF JULIA LEVCHUK, +2.64 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE 100%, (Ref. #12-65 & PS #11-13), in an Amount Not to Exceed \$1,450.00; and

WHEREAS, DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #91201, Board of Recreation Commissioners, Project #91207, in an amount not to exceed \$1,450.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, 42 E. Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated January 22, 2013, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 27, LOT 2.03, TOWNSHIP OF MILLSTONE, NJ, OWNER: ESTATE OF JULIA LEVCHUK, +2.64 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE 100%, (Ref. #12-65 & PS #11-13), in the Contract Amount Not To Exceed \$1,450.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,450.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.


JAMES J. TRUNCER, Secretary-Director

R-13-2-11=78

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=79

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 27, LOT 2.03, TOWNSHIP OF MILLSTONE, NJ, OWNER: ESTATE OF JULIA LEVCHUK, +2.64 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE 100%, (Ref. #12-65 & PS #11-13), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 29, 2013; and

WHEREAS, GAGLIANO & COMPANY, Shrewsbury, NJ, has submitted a written proposal dated January 22, 2013, indicating they will provide PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 27, LOT 2.03, TOWNSHIP OF MILLSTONE, NJ, OWNER: ESTATE OF JULIA LEVCHUK, +2.64 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE 100%, (Ref. #12-65 & PS #11-13), in an Amount Not to Exceed \$1,500.00; and

WHEREAS, GAGLIANO & COMPANY, Shrewsbury, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that GAGLIANO & COMPANY, Shrewsbury, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit GAGLIANO & COMPANY, Shrewsbury, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #91201, Board of Recreation Commissioners, Project #91207, in an amount not to exceed \$1,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with GAGLIANO & COMPANY, 1129 Broad Street, Suite 104, Shrewsbury, NJ 07702, as per proposal dated January 22, 2013, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 27, LOT 2.03, TOWNSHIP OF MILLSTONE, NJ, OWNER: ESTATE OF JULIA LEVCHUK, +2.64 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE 100%, (Ref. #12-65 & PS #11-13), in the Contract Amount Not To Exceed \$1,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:

Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Horsnall and Zelina

In the negative:

None

Absent:

Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=79

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=80

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 31, 2013, for FURNISHING OF FACILITIES AND STAFF FOR SUMMER SPORTS CAMPS (Bid #0023-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$48,000.00:

SAINT JOHN VIANNEY HIGH SCHOOL
540A Line Road
Holmdel, NJ 07733

ITEMS: 2013 Supply Contract for the Period of 06/01/13 through 08/31/13, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2014), under the same terms and conditions, as per bid specification.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for an additional one (1) year period (2014); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2013), in the estimated amount of \$48,000.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=80

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=81

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of PRECISION ANALYTICAL SERVICES, INC., Toms River, NJ, for providing POTABLE WELL WATER MONITORING PROGRAM (PS #07-12), for the Period of 01/01/12 through 12/31/12; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1 to close out contract, in the Amount of \$235.00 for additional well water testing, to PRECISION ANALYTICAL SERVICES, INC., Toms River, NJ.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CONTRACT AMENDMENT #1 to close out contract, in the Amount of \$235.00 for additional well water testing, to PRECISION ANALYTICAL SERVICES, INC., 2161 Whitesville Road, Toms River, NJ 08755, as per original contract awarded by Resolution #R-11-12-19=438, for providing POTABLE WELL WATER MONITORING PROGRAM (PS #07-12), for the Period of 01/01/12 through 12/31/12, in the Contract Amount Not to Exceed \$3,300.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$3,535.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2012), in an amount not to exceed \$235.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Horsnall and Zelina

In the negative: None

Absent: Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=81

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=82

WHEREAS, the Monmouth County Board of Recreation Commissioners has instituted charges for various programs, services and merchandise, and has entered into various agreements, contracts and leases for which monies are due the Board; and

WHEREAS, during the YEAR 2011, certain individuals and organizations have failed to pay amounts outstanding and due the Board for said various programs, services, merchandise, agreements, contracts and leases; and

WHEREAS, after repeated and diligent attempts to collect the amounts outstanding and due the Board, payment has not been forthcoming; and

WHEREAS, in order to reconcile the outstanding accounts receivable for the YEAR 2011, it is necessary and advisable to formally ADOPT a 2012 STATEMENT OF UNCOLLECTED FUNDS DUE THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS FOR THE YEAR 2011 (Statement Dated 2/4/13).

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT a 2012 STATEMENT OF UNCOLLECTED FUNDS DUE THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS FOR THE YEAR 2011 (Statement Dated 2/4/13), as hereunto attached, in the TOTAL UNCOLLECTED AMOUNT OF \$967.80; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to FURNISH this 2012 STATEMENT OF UNCOLLECTED FUNDS DUE THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS FOR THE YEAR 2011 (Statement Dated 2/4/12), to the COUNTY AUDITOR and OTHERS, as may be required by law.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=82

2/4/2013

**2012 STATEMENT OF UNCOLLECTED FUNDS DUE THE MONMOUTH COUNTY
BOARD OF RECREATION COMMISSIONERS FOR THE YEAR 2011**

Visitor Services

Farley, Grace	Reservations-Invoice #12985 dated 10/07/11 For permit #84123 Letters and phone calls unanswered	\$175.00
Kids Kottage	Reservations-Invoice #12689 dated 7/08/11 For permit #82402 Letters and phone calls unanswered	\$364.00
Lloyd, Thomasina	Reservations-8/05/11 Mad Science Summer Camp Letters and phone calls unanswered	\$179.00
Margiotta, Jennifer	Reservations-Invoice #12517 dated 5/26/11 For Permit #83000 Letters and phone calls unanswered	\$100.00
Mulligan, Angela	Reservations-Invoice #12512 dated 5/26/11 For Permit #83113 Letters and phone calls unanswered	\$94.80
Sigos, Serena	Reservations- 10/20/11 S.A.T. Coastal Activities permit # F31302 Letters and phone calls unanswered	\$15.00
Parks		
Perez, Andrew	Holmdel Park - November 19,2011 Wedding Pictures Letters and phone calls unanswered	\$40.00
	Total Programs Uncollected	\$967.80

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=83

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 31, 2013, for FURNISHING AND DELIVERY OF WORK UNIFORM ITEMS (Bid #0024-13), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that three (3) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$15,000.00:

BOB'S UNIFORM SHOP, INC.
P.O. Box 578
Middletown, NJ 07748

ITEMS: #1-19, 2013 Supply Contract for the Period of 02/11/13 through 12/31/13.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for an additional one (1) year period (2014); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

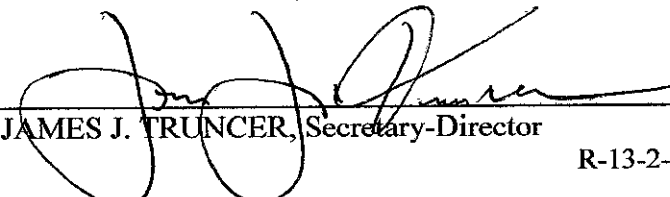
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2013), in the estimated amount of \$15,000.00.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=83

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-13-2-11=84

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SERVICES REQUIRED IN THE SAMPLING, TESTING AND PREPARATION OF REPORTS REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE, MILLSTONE TOWNSHIP, NJ FOR THE YEAR 2013 (Ref. #12-67 & PS #12-13), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is from February 11, 2013 through December 31, 2013; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 29, 2013; and

WHEREAS, FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, has submitted a written proposal dated January 28, 2013, indicating they will provide PROFESSIONAL SERVICES REQUIRED IN THE SAMPLING, TESTING AND PREPARATION OF REPORTS REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE, MILLSTONE TOWNSHIP, NJ FOR THE YEAR 2013 (Ref. #12-67 & PS #12-13), in an Amount Not to Exceed \$4,200.00; and

WHEREAS, FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2013), in an amount not to exceed \$4,200.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with FRENCH & PARRELLO ASSOCIATES, P.A., 1800 Route 34, Suite 101, Wall, NJ 07719, as per proposal dated January 28, 2013, for providing PROFESSIONAL SERVICES REQUIRED IN THE SAMPLING, TESTING AND PREPARATION OF REPORTS REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE, MILLSTONE TOWNSHIP, NJ FOR THE YEAR 2013 (Ref. #12-67 & PS #12-13), in the Contract Amount Not To Exceed \$4,200.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

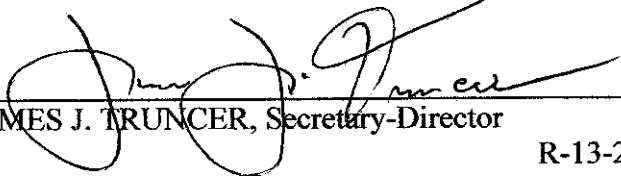
BE IT FURTHER RESOLVED that any fees for additional work over the \$4,200.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

R-13-2-11=84 (Continued)

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

RESOLUTION

R-13-2-11=85

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SERVICES REQUIRED IN THE PREPARATION AND EVALUATION OF A HYDROGRAPHIC SURVEY AT THE MONMOUTH COVE MARINA BOAT BASIN AND CHANNEL, 200 PORT MONMOUTH ROAD, MIDDLETOWN, NJ (Ref. #12-66 & PS #13-13), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 29, 2013; and

WHEREAS, S.T. HUDSON ENGINEERS, INC., Camden, NJ, has submitted a written proposal dated January 25, 2013, indicating they will provide PROFESSIONAL SERVICES REQUIRED IN THE PREPARATION AND EVALUATION OF A HYDROGRAPHIC SURVEY AT THE MONMOUTH COVE MARINA BOAT BASIN AND CHANNEL, 200 PORT MONMOUTH ROAD, MIDDLETOWN, NJ (Ref. #12-66 & PS #13-13), in an Amount Not to Exceed \$7,000.00; and

WHEREAS, S.T. HUDSON ENGINEERS, INC., Camden, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that S.T. HUDSON ENGINEERS, INC., Camden, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit S.T. HUDSON ENGINEERS, INC., Camden, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2013), in an amount not to exceed \$7,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with S.T. HUDSON ENGINEERS, INC., 840 Cooper Street, Camden, NJ 08102, as per proposal dated January 25, 2013, for providing PROFESSIONAL SERVICES REQUIRED IN THE PREPARATION AND EVALUATION OF A HYDROGRAPHIC SURVEY AT THE MONMOUTH COVE MARINA BOAT BASIN AND CHANNEL, 200 PORT MONMOUTH ROAD, MIDDLETOWN, NJ (Ref. #12-66 & PS #13-13), in the Contract Amount Not To Exceed \$7,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$7,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	None
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.


JAMES J. TRUNCER, Secretary-Director

R-13-2-11=85

The following resolution was offered for adoption by Commissioner Zelina:

RESOLUTION

R-13-2-11=86

WHEREAS, Title 40:12-15.10, et seq., of the Revised New Jersey Statutes provides an opportunity for non-profit organizations and county governmental units to enter into an agreement for the acquisition and preservation of land and other property for public recreation and conservation purposes; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION, P.O. Box 4150, Middletown, NJ 07748-4150, is a 501(c)(3) non-profit corporation of the State of New Jersey, dedicated to assisting the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION, INC., entered into a GENERAL AGREEMENT OF ASSISTANCE between the MONMOUTH CONSERVATION FOUNDATION and the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS on March 18, 1998; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION solicits and receives funds enabling it to carry out various land acquisition and preservation projects for the enjoyment and benefit of the public; and

WHEREAS, the MONMOUTH CONSERVATION FOUNDATION is willing to provide the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS with VARIOUS SERVICES necessary for the PROPOSED ACQUISITION OF SCHAUMLOEFFEL PROPERTY, being more particularly described as BLOCK 31, LOTS 6 (P/O), 6.12, 6.13, 9.05 (P/O), & 10 (P/O), UPPER FREEHOLD TOWNSHIP, containing ±47 ACRES, for ADDITIONS TO CROSSWICKS CREEK GREENWAY (MIRY RUN); and

WHEREAS, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS is willing to REIMBURSE the MONMOUTH CONSERVATION FOUNDATION for the FOUNDATION'S DIRECT OUT-OF-POCKET COSTS for the VARIOUS SERVICES ASSOCIATED with the PROPOSED ACQUISITION of the SCHAUMLOEFFEL PROPERTY.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO a PROJECT AGREEMENT with the MONMOUTH CONSERVATION FOUNDATION, Middletown, NJ, to PROVIDE VARIOUS SERVICES necessary for the PROPOSED ACQUISITION of the SCHAUMLOEFFEL PROPERTY, being more particularly described as BLOCK 31, LOTS 6 (P/O), 6.12, 6.13, 9.05 (P/O), & 10 (P/O), UPPER FREEHOLD TOWNSHIP, containing ±47 ACRES, for ADDITIONS TO CROSSWICKS CREEK GREENWAY (MIRY RUN); and

BE IT FURTHER RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE REIMBURSEMENT to the MONMOUTH CONSERVATION FOUNDATION for the FOUNDATION'S DIRECT OUT-OF-POCKET COSTS for the VARIOUS SERVICES ASSOCIATED with the PROPOSED ACQUISITION of the SCHAUMLOEFFEL PROPERTY, UP TO AN AMOUNT NOT TO EXCEED \$50,000.00, with Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00013; and

BE IT FURTHER RESOLVED that this PROJECT AGREEMENT shall take effect as of the date of execution by the Monmouth County Board of Recreation Commissioners, and shall remain in force until amended or terminated by action of the Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Monmouth Conservation Foundation.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Peters, Mandeville, Hennessy, Horsnall and Zelina
In the negative:	Commissioner Harmon
Absent:	Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013


JAMES J. TRUNCER, Secretary-Director

R-13-2-11=86

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-13-2-11=87

WHEREAS, the Monmouth County Board of Recreation Commissioners believes it is in the best interest of the Board to ADOPT the REPORTING OF TIME POLICY FOR MANAGEMENT, SUPERVISORY, AND CONFIDENTIAL PERSONNEL OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS; and

WHEREAS, the Board previously adopted the REPORTING OF TIME POLICY FOR MANAGEMENT, SUPERVISORY, AND CONFIDENTIAL PERSONNEL OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS by Resolution #R-08-12-18=486.

NOW THEREFORE BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the REPORTING OF TIME POLICY FOR MANAGEMENT, SUPERVISORY, AND CONFIDENTIAL PERSONNEL OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, as hereunto attached; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND the previously adopted Resolution #R-08-12-18=486; and

BE IT FURTHER RESOLVED that said REPORTING OF TIME POLICY FOR MANAGEMENT, SUPERVISORY, AND CONFIDENTIAL PERSONNEL OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS shall take effect immediately, and shall remain in force until amended or rescinded by action of the Monmouth County Board of Recreation Commissioners.

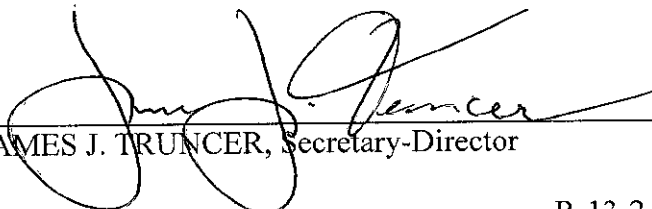
Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Chairman Loud, Vice Chairman Rummel, Commissioners Peters, Mandeville, Hennessy, Horsnall and Zelina

In the negative: Commissioner Harmon

Absent: Commissioner Hood

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 11, 2013.



JAMES J. TRUNCER, Secretary-Director

R-13-2-11=87

**REPORTING OF TIME POLICY FOR MANAGEMENT, SUPERVISORY,
AND CONFIDENTIAL PERSONNEL OF THE MONMOUTH COUNTY
BOARD OF RECREATION COMMISSIONERS, AS ADOPTED BY THE
BOARD ON FEBRUARY 11, 2013, BY RESOLUTION NO. R-13-2-11=87.**

Purpose

WHEREAS, the Board recognizes that in order to properly serve the public in providing County park and recreation areas, services, facilities, and special events, designed to provide positive memorable experiences that meet or exceed the public's expectations requires trained personnel and the presence of competent leadership by responsible management and supervisory personnel during the various hours of operation throughout the year, which may be any or all of the fourteen (14) day pay period Sunday through Saturday inclusive; and

WHEREAS, the Board recognizes that in order to carry out the required day-to-day duties and responsibilities, management and supervisory personnel must from time to time, by necessity, work more than eighty (80) hours in a fourteen (14) day pay period.

The Board further recognizes that there needs to be a policy that considers the various levels of management and supervision that takes into account the Managers and Supervisors level of responsibility, their role in the operation of the park system, and the level of compensation (including overtime) of personnel under his/her supervision.

Therefore, the Board does hereby establish the following Policy with regard to the compensation of Managers, Supervisors, Confidential employees of the Board who serve the public by having direct operating responsibilities for the park system's various park, recreation areas, programs, services, and facilities and who may be

required to work in excess of their scheduled eighty (80) hour fourteen (14) day pay period and to address how this time shall be treated.

County park and recreation areas are open to the public seven (7) days a week (Sunday thru Saturday) and the services of park and recreation management, supervisory and confidential employees may be required on any of the fourteen (14) days during a pay period and the hours and days worked may vary and as a result, work shifts may need to be scheduled for any of the hours during a twenty-four (24) hour day.

Management, supervisory and confidential employees' time records shall be maintained in conformity with the payroll reporting practices as agreed to with the County of Monmouth Payroll Office for salaried and hourly personnel.

Management and supervisory employees hold responsible leadership positions, therefore, they may be required to work hours in excess of eight (8) hours per day and/or in excess of eighty (80) hours per fourteen (14) day pay period in the performance of their duties including anticipating and scheduling the work to be accomplished by the unit they manage and the scheduling of their own hours to be worked and the hours to be worked by their unit's subordinate supervisors and personnel.

Category I

Administrators, Department Heads, and upper management in the following positions are responsible for providing leadership and the scheduling of their own hours of work and shall work the number of hours that are required to effectively carry out their duties and

responsibilities of their position without additional compensation above and beyond their normal rate of pay. This shall apply to, but not limited to, positions of –

- Director of Parks & Recreation
- Board Secretary
- Assistant Director of Parks & Recreation
- County Superintendent of Parks
- County Superintendent of Recreation
- Chief of Land Acquisition & Design
- General Manager of Golf Courses
- Individual responsible for Procurement
- Individual responsible for Human Resources

Category II

Management and supervisory employees are required to periodically work beyond their typical 8-hour day or 40-hour week to serve the needs of the public, of the operating area(s) for which they are responsible, and of the staff who report to them. When these times are anticipated, managers and supervisors shall plan to take time off within the respective pay period as flex time or adjust their schedules to avoid the accrual of compensatory time.

When the critical needs of the area do not allow the manager or supervisor to take time off within the respective pay period, compensatory time may be accrued on an hour-for-hour basis. No more than one-hundred twenty (120) hours of compensatory time shall be accrued or utilized in any one calendar year. After an employee has accrued the maximum of 120 hours for the calendar year, the actual hours worked shall be recorded on their time sheets but shall not be recorded as additional compensatory time off. No more than forty (40) hours of compensatory time shall be carried over into a new calendar year without the approval of the Secretary-Director or his designee.

Increments of less than one hour worked beyond an 8-hour day or 40-hour pay week shall be considered incidental and shall not be recorded as accrued overtime. Increments of one hour or more worked beyond an 8-hour day or 40-hour pay week shall be recorded as accrued time on an hour-for-hour basis. No more than 16 hours of compensatory time may be taken consecutively and compensatory time is not to be utilized to extend personal days and vacation leave. The intent of this policy is for compensatory time to be utilized in a manner similar to how it was accrued and not for extended leaves.

Category III

Confidential employees in the following positions who are scheduled by their Supervisor to work in excess of eight (8) hours per day and/or forty (40) hours per week may with their Supervisor's advance approval accrue overtime as compensatory time off at time and one-half (1-1/2) for each hour worked, or be compensated at the employees time and one-half rate of pay. Confidential employees who are permitted to accrue compensatory time shall take said accrued time off as scheduled by their Supervisor within the current pay period if at all possible. No more than forty (40) hours of compensatory time may be accrued, maintained as a balance, or carried over into the next pay period and no more than twenty (20) hours may be carried over into a new calendar year without the approval of the Secretary-Director. All other overtime worked must be compensated at the time and one-half (1-1/2) rate of pay.

Category III (Continued):

This shall apply to, but not limited to, the positions of –

- Secretary to the Director of County Parks & Recreation
- Secretary to the County Park Superintendent
- Secretary to the Human Resources Department Head
- Secretary to the Assistant Director of County Parks & Recreation
- Payroll Clerk
- Secretary to Land Acquisition
- Senior Planners assigned to Land Acquisition
- Secretary assigned to Procurement

Emergencies

Management, supervisory and confidential employees may be required to work in excess of forty (40) hours on a continuous basis in cases of emergencies, as declared by the Secretary-Director, including, but not limited to job actions, strikes, natural or man-made disasters, or other emergencies.

Exception to Category II, Managers and Supervisors

All employees residing in County Park System owned housing and/or are assigned a Park System Vehicle shall be on 7-day/24-hour duty call and shall respond and render assistance immediately as needed on a non-compensatory basis and thus shall not accrue overtime when required to respond.

(See Conditions of Occupancy for Management and Supervisory Employees of the Board Who Reside in County Park System Dwelling Units as a Condition of Employment)

Separation from Employment

Upon a Category II employee's separation from employment with the Monmouth County Park System, all unused compensatory time shall be forfeited and they shall not be entitled to any additional compensation.