

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 12/02/15

**MONMOUTH COUNTY BOARD OF
RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY,
DECEMBER 7, 2015– 7:00 PM**

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, NOVEMBER 23, 2015
(Excused: Vice Chairman Mandeville and Commissioner Hennessy)

D. Approval of 2014 VOUCHER LIST

E. Approval of 2015 VOUCHER LIST

F. SECRETARY—DIRECTOR’S REPORT:

1. GOLF REPORT – As Presented by Mike Janoski, Co. Park Supt./Golf Operations
2. PARKS REPORT – As Presented by Tom Fobes, Supt. of Co. Parks/Park Operations
3. VISITOR SERVICES REPORT – As Presented by Erika Bozza, Chief Park Naturalist

G. BOARD CORRESPONDENCE RECEIVED:

H. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

I. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

J. Motion to OPEN the PUBLIC HEARING on the **ADOPTION OF SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR**, as Introduced by the Board at their regular meeting of November 9, 2015, by Resolution No. R-15-11-9=397. (Time: _____PM) *(The requirements as to the publication and hearing notice have been published and posted as required by law.)*

K. Motion to CLOSE the PUBLIC HEARING on the above item (Time: _____PM)

L. FREEHOLDER'S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Adopting Supplemental Rules and Regulations Governing Exhibitors and Vendors at the Monmouth County Fair, and further Authorizing the Secretary-Director to Post & Publish Notice of Adoption, as required by law.
2. Board Action Item #2 – Recommending authorization of Change Order #1, in the amount of \$2,718.60 for excavating, classification, transportation and disposal of contaminated soil (\$1,878.60) and for supplying clean replacement soil (\$840.00) when underground storage tank was removed at Bldg. #2762, to Brennan Brothers Construction, Old Bridge, NJ, for Furnishing of Demolition Work, Asbestos Removal, Well Sealing and Removal (Bid #0056-15), Items: 1-5 (Total Lump Sum), for the Period of 06/22/15 through 12/31/15; as originally awarded by Resolution #R-15-6-22=256 in the Contract Amount of \$74,200.00, for a New Total Change Order #1 Contract Amount of \$76,918.60.
3. Board Action Item #3 – Recommending acceptance of the written proposals of the following four (4) vendors, as received on November 24, 2015, to Establish a Pool of Title Companies, for Providing Title Searches and Title Insurance on Various Land Preservation Projects for the Period of January 1, 2016 through December 31, 2018 (36 Months) (Ref. #15-44 & PS #69-15), in an Estimated Aggregate Contract Amount of \$100,000.00, as solicited through a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate: 1) Attorneys Land Title Agencies, Inc., Middletown, NJ; 2) Direct Title Corporation, Freehold, NJ; 3) Trident Abstract Title Agency, Wall, NJ; and 4) Two Rivers Title Company, LLC, Little Silver, NJ.
4. Board Action Item #4 – Rejecting bid proposal of Davis Equipment Sales, Inc., Atlantic Highlands, NJ, for Furnishing and Delivery of Grounds and Turf Equipment Repair Parts and Services (Bid #0002-16), as vendor did not fill out statement of ownership or non-collusion forms, and did not sign the necessary documents in the bid package.
5. Board Action Item #5 – Recommending award of aggregate contract to the lowest responsible bidders, as per bid proposals, for Furnishing and Delivery of Grounds and Turf Equipment Repair Parts and Services (Bid #0002-16), Items: 2016 Supply/Service Contract (Period of 01/01/16 through 12/31/16), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2017), under the same terms and conditions, as per bid specification; to nineteen (19) vendors as listed on the Agenda under Board Action Item #5, in the Estimated Total Aggregate Amount of \$275,000.00.

6. Board Action Item #6 – Recommending award of contract to Campus Coordinates, Freehold, NJ, for Furnishing and Delivery of Screen Printed Tee Shirts, Sweatshirts & Sweatpants (Bid #0004-16), Items: #1-9, 2016 Supply Contract (Period of 01/01/16 through 12/31/16), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2017), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$36,000.00.
7. Board Action Item #7 – Recommending award of aggregate contract to the lowest responsible bidders, as per bid proposals for Furnishing and Delivery of Automotive Repair Parts and Services (Bid #0003-16), Items: 2016 Supply/Service Contract (Period of 01/01/16 through 12/31/16), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2017), under the same terms and conditions, as per bid specification; to twelve (12) vendors as listed on the Agenda under Board Action Item #7, to the following vendors, in the Estimated Total Aggregate Amount of \$80,000.00.
8. Board Action Item #8 – Recommending authorization of the exercising of option to extend contract, as per bid proposal, for an additional one (1) year period (2016), as originally awarded by Resolution #R-15-5-11=216, to Links Hospitality, LLC, Brick, NJ, for Food and Beverage Concession at Charleston Springs, Hominy Hill and Howell Park Golf Courses (Bid #0043-15), Items Proposal 2, Hominy Hill Golf Course; Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$11,259.00 for the one (1) year period of January 1, 2016 through December 31, 2016, under the same terms and conditions as per bid specification, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period of January 1, 2017 through December 31, 2017.
9. Board Action Item #9 – Recommending authorization of the exercising of option to extend contract, as per bid proposal, for an additional one (1) year period (2016), as originally awarded by Resolution #R-15-5-11=217, to Links Hospitality, LLC, Brick, NJ, for Food and Beverage Concession at Charleston Springs, Hominy Hill and Howell Park Golf Courses (Bid #0043-15), Item: Proposal 3, Howell Park Golf Course; Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$11,259.00 for the one (1) year period of January 1, 2016 through December 31, 2016, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period of January 1, 2017 through December 31, 2017.
10. Board Action Item #10 – Recommending authorization of the exercising of option to extend contract, as per bid proposal, for an additional one (1) year period (2016), as originally awarded by Resolution #R-15-6-8=239, to Links Hospitality, LLC, Brick, NJ, for Food and Beverage Concession at Charleston Springs Golf Course (Bid #0055-15), Item: Proposal 1, Food and Beverage Concession at Charleston Springs Golf Course; Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$10,000.00 for Year 2 (Period of January 1, 2016 through December 31, 2016) for the privilege of operating the Food Concession, Snack Bar Facility and Two (2) Mobile Food and Beverage Concession Carts, with the Board of Recreation Commissioners reserving the option to extend the contract an additional one (1) year period of January 1, 2017 through December 31, 2017, in the Annual Sum of \$15,000.00 for Year 3.

11. Board Action Item #11 – Recommending to the Monmouth County Board of Chosen Freeholders that the Board Authorize the Entering Into an Amendment being #12, to the NJ Green Acres Program Project Agreement, Increasing Funding by an additional Three Million Seventy-Five Thousand Dollars (\$3,075,000.00), for a Total Amount of Nineteen Million Fifty-Seven Thousand Five Hundred Dollars (\$19,057,500.00) to the Planning Incentive Application #1300-92-026, identified in the Monmouth County Park, Recreation and Open Space Plan.

12. Board Action Item #12 – Recommending to the Monmouth County Board of Chosen Freeholders the Granting of a Permanent Easement to Jersey Central Power & Light Company and Verizon of New Jersey, Inc., to Provide Electrical and Telephone Services to Battery Lewis at Hartshorne Woods Park, Middletown Township, NJ, and further recommending that the Freeholder Director and Clerk of the Board be Authorized to sign said Permanent Easement and any and all documents and agreements necessary for providing said electrical and telephone services.

13. Status of Funded Projects as of November 23, 2015.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #12 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution Adopting SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR and further AUTHORIZING the SECRETARY-DIRECTOR to POST & PUBLISH NOTICE OF ADOPTION, as required by law.

2. Resolution Authorizing CHANGE ORDER #1, in the amount of \$2,718.60 for excavating, classification, transportation and disposal of contaminated soil (\$1,878.60) and for supplying clean replacement soil (\$840.00) when underground storage tank was removed at Bldg. #2762, to BRENNAN BROTHERS CONSTRUCTION, Old Bridge, NJ, for FURNISHING OF DEMOLITION WORK, ASBESTOS REMOVAL, WELL SEALING AND REMOVAL (Bid #0056-15), ITEMS: 1-5 (Total Lump Sum), for the Period of 06/22/15 through 12/31/15; as originally awarded by Resolution #R-15-6-22=256 in the Contract Amount of \$74,200.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$76,918.60.
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3. Resolution ACCEPTING the WRITTEN PROPOSALS of the following four (4) vendors, as received on November 24, 2015, to Establish a Pool of Title Companies, for PROVIDING TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF JANUARY 1, 2016 THROUGH DECEMBER 31, 2018 (36 MONTHS) (Ref. #15-44 & PS #69-15), in an Estimated Aggregate Contract Amount of \$100,000.00, as solicited through a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate:

1. ATTORNEYS LAND TITLE AGENCIES, INC., 222 Highway 35, P.O. Box 4142, Middletown, NJ 07748 (*Proposal Dated 11/19/15*)
 2. DIRECT TITLE CORPORATION, 400 W. Main Street, Freehold, NJ 07728 (*Proposal Dated 11/20/15*)
 3. TRIDENT ABSTRACT TITLE AGENCY, 1340-A Campus Parkway, Wall, NJ 07753 (*Proposal Dated 11/16/15*)
 4. TWO RIVERS TITLE COMPANY, LLC, 26 Ayers Lane, Little Silver, NJ 07739 (*Proposal Dated 11/20/15*)
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4. Resolution REJECTING bid proposal of DAVIS EQUIPMENT SALES, INC., Atlantic Highlands, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT REPAIR PARTS AND SERVICES (Bid #0002-16), as vendor did not fill out statement of ownership or non-collusion forms, and did not sign the necessary documents in the bid package.
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5. Resolution AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT REPAIR PARTS AND SERVICES (Bid #0002-16), ITEMS: 2016 Supply/Service Contract (Period of 01/01/16 through 12/31/16), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2017), under the same terms and conditions, as per bid specifications; to the following vendors, in the Estimated Total Aggregate Amount of \$275,000.00:

1. Atlantic Coast Hotsy, 1360 Route 37 West, Toms River, NJ 08755
 2. Brice's Auto Supply Inc., 626 Park Ave., Freehold, NJ 07728
 3. Central Jersey Equipment, LLC, 670 Route 40, Elmer, NJ 08318
 4. Cherry Valley Tractor Sales, 35 West Route 70, Marlton, NJ 08053
 5. Finch Services, Inc., 1127 Littlestown Pike, West Minster, MD 21157
 6. Garden State Bobcat, 999 Route 33, Freehold, NJ 07728
 7. Groff Tractor of New Jersey, LLC, 551 N. Harding Hwy., Vineland, NJ 08360
 8. H. Barber & Sons, Inc., 15 Raytkwich Rd., Naugatuck, CT 06770
 9. Harter Equipment, Inc., 615 State Route 33, Millstone Twp., NJ 08535
 10. Jesco, 118 St. Nicholas Ave., South Plainfield, NJ 07080
 11. KLBL, Inc. dba Vic Gerard Golf Cars, 281 Squankum Road, Farmingdale, NJ 07727
 12. Metro Pumps and System, Inc., 30 Liberty Street, Edison, NJ 08837
 13. Rodio Tractor Sales, Inc., 717 White Horse Pike, Hammonton, NJ 08037
 14. Smith Tractor & Equipment, Inc., 15 Hillcrest Ave., P.O. Box 310, Washington, NJ 07882
 15. Storr Tractor Company, 3191 Highway 22, Branchburg, NJ 08876
 16. Van Wickle Auto Supply, Inc., 201 Hwy 71, Spring Lake Heights, NJ 07762
 17. W.H. Potter & Son Inc., 470 Red Hill Road, Middletown, NJ 07748
 18. Wilfred MacDonald, Inc., 19 Central Blvd., South Hackensack, NJ 07606
 19. Xtreme Machines, LLC, 700 Highway 33, Millstone Twp., NJ 08535
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6. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CAMPUS COORDINATES, Freehold, NJ, for FURNISHING AND DELIVERY OF SCREEN PRINTED TEE SHIRTS, SWEATSHIRTS & SWEATPANTS (Bid #0004-16), ITEMS: #1-9, 2016 Supply Contract (Period of 01/01/16 through 12/31/16), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2017), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$36,000.00.
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7. Resolution AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF AUTOMOTIVE REPAIR PARTS AND SERVICES (Bid #0003-16), ITEMS: 2016 Supply/Service Contract (Period of 01/01/16 through 12/31/16), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2017), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$80,000.00:

1. Allied Diesel Services, Inc., 869 Hwy 33 East, Freehold, NJ 07728
2. Brices's Auto Supply, Inc., 626 Park Ave., Freehold, NJ 07728
3. Ditschman/Flemington Ford, 215 Route 202 & 31 South, Flemington, NJ 08822
4. F & C Automotive Supply, Inc., 57 Hwy 35, Neptune, NJ 07753
5. Freehold Dodge, 299 South St., Freehold, NJ 07728
6. Freehold Ford, Inc., 3572 US Route 9, Freehold, NJ 07728
7. George Wall Ford Lincoln, 700 Shrewsbury Ave., Red Bank, NJ 07701
8. Lester Glenn Auto Group, 386 Rt. 37 E., Toms River, NJ 08753
9. Lester Glenn Ford, 900 Route 35 S., Ocean, NJ 07712
10. Mid-Atlantic Truck Centre, Inc., 525 Linden Ave. West, Linden, NJ 07036
11. Seabreeze Ford, 1701 Hwy 35, Wall, NJ 07719
12. Van Wickle Auto Supply, Inc., 201 Hwy 71, Spring Lake Heights, NJ 07762

8. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2016), as originally awarded by Resolution #R-15-5-11=216, to LINKS HOSPITALITY, LLC, Brick, NJ, for FOOD AND BEVERAGE CONCESSION AT CHARLESTON SPRINGS, HOMINY HILL AND HOWELL PARK GOLF COURSES (Bid #0043-15), ITEM: Proposal 2, Hominy Hill Golf Course; Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$11,259.00 for the one (1) year period of January 1, 2016 through December 31, 2016, under the same terms and conditions as per bid specification, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period of January 1, 2017 through December 31, 2017.

9. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2016), as originally awarded by Resolution #R-15-5-11=217, to LINKS HOSPITALITY, LLC, Brick, NJ, for FOOD AND BEVERAGE CONCESSION AT CHARLESTON SPRINGS, HOMINY HILL AND HOWELL PARK GOLF COURSES (Bid #0043-15), ITEM: Proposal 3, Howell Park Golf Course; Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$11,259.00 for the one (1) year period of January 1, 2016 through December 31, 2016, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period of January 1, 2017 through December 31, 2017.

10. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2016), as originally awarded by Resolution #R-15-6-8=239, to LINKS HOSPITALITY, LLC, Brick, NJ, for FOOD AND BEVERAGE CONCESSION AT CHARLESTON SPRINGS GOLF COURSE (Bid #0055-15), ITEM: Proposal 1, Food and Beverage Concession at Charleston Springs Golf Course; Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$10,000.00 for Year 2 (Period of January 1, 2016 through December 31, 2016) for the privilege of operating the Food Concession, Snack Bar Facility and Two (2) Mobile Food and Beverage Concession Carts, with the Board of Recreation Commissioners reserving the option to extend the contract an additional one (1) year period of January 1, 2017 through December 31, 2017, in the Annual Sum of \$15,000.00 for Year 3.
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11. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the Board AUTHORIZE the ENTERING INTO an AMENDMENT being #12, to the NJ GREEN ACRES PROGRAM PROJECT AGREEMENT, INCREASING FUNDING by an ADDITIONAL THREE MILLION SEVENTY-FIVE THOUSAND DOLLARS (\$3,075,000.00), for a Total Amount of NINETEEN MILLION FIFTY-SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$19,057,500.00) to the PLANNING INCENTIVE APPLICATION #1300-92-026, identified in the Monmouth County Park, Recreation and Open Space Plan.
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12. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the GRANTING of a PERMANENT EASEMENT to JERSEY CENTRAL POWER & LIGHT COMPANY AND VERIZON OF NEW JERSEY, INC., to PROVIDE ELECTRICAL AND TELEPHONE SERVICES TO BATTERY LEWIS AT HARTSHORNE WOODS PARK, MIDDLETOWN TOWNSHIP, NJ, which shall run “generally in a Southerly direction from Existing Pole JC 267MDT located along the Southerly Side line of Portland Road thence entering lands of grantor traveling a distance of 30' ± to new pole 218875A56759 thence traveling underground in a Southwesterly direction a total distance of 420' ± to JCP&L Padmount transformer 218857A56721 together with the necessary anchors and guys for the support of said pole line”, and further RECOMMENDING that the FREEHOLDER DIRECTOR and CLERK OF THE BOARD be AUTHORIZED to SIGN said PERMANENT EASEMENT and any and all documents and agreements necessary for providing said electrical and telephone services.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

DATES TO REMEMBER:

1. **SATURDAY AFTERNOON, DECEMBER 5, 2015** – 12:30 PM—2:30 PM. **Coastal Activity Center Holiday DJ Dance Party.** Coastal Activity Center, 605 Asbury Ave., Asbury Park, NJ. For more information call: 848/456-4278, Ext. 6#.
2. **MONDAY EVENING, DECEMBER 7, 2015** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, DECEMBER 21, 2015** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, JANUARY 11, 2016** - 7 PM. **Annual First Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ. *(Nominations for Officers for the Year 2016)*
5. **MONDAY EVENING, JANUARY 25, 2016** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, FEBRUARY 8, 2016** - 7 PM. **Annual First Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ. *(Nominations for Officers for the Year 2016)*
7. **MONDAY EVENING, FEBRUARY 22, 2016** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s annual first regular meeting of **December 21, 2015**, at **7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Attorney Client Privilege Information**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____ PM)
