

**PRESENT:**

**ABSENT:**

**ALSO PRESENT:**

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**A G E N D A**

Tentative: 11/28/12

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY, DECEMBER 3, 2012– 7:00 PM**

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,  
1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call \_\_\_\_\_ PM – By \_\_\_\_\_

B. Statement of Adequate Public Notice – Read by \_\_\_\_\_

*Salute to the flag and the Pledge of Allegiance followed by a moment of silence.*

C. Approval of MINUTES—REGULAR MEETING: MONDAY, NOVEMBER 19, 2012  
(Excused: Commissioners Mandeville & Hood)

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D. Approval of EXECUTIVE SESSION MINUTES—PERSONNEL MATTERS:  
MONDAY, NOVEMBER 19, 2012. (Excused: Commissioners Mandeville & Hood)

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E. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:  
MONDAY, NOVEMBER 19, 2012. (Excused: Commissioners Mandeville & Hood)

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F. Approval of 2011 VOUCHER LIST

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G. Approval of 2012 VOUCHER LIST

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H. SECRETARY—DIRECTOR’S REPORT:

I. BOARD CORRESPONDENCE RECEIVED:

J. Motion to OPEN the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)  
*(Presentations are limited to three (3) minutes per person.)*

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K. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)

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L. FREEHOLDER’S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Review of Agenda Items for Board Action.
2. Updates—Super Storm “Sandy”, and the Thompson Park Donation Center.
3. Status of Funded Projects as of November 20, 2012.

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_ PM, the following **Resolution of Consent** was offered for adoption by \_\_\_\_\_:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #25 or Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_.

Resolution of Consent seconded by: \_\_\_\_\_.

**ITEMS FOR BOARD ACTION:**

1. Resolution ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on November 2, 2012, proposal dated October 22, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 109, LOT 24, TOWNSHIP OF HOWELL, NJ, OWNER: BAKER & MC CRACKEN, +18 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-56 & PS #78-12), in an Amount Not To Exceed \$1,750.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

\_\_\_\_\_

2. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on November 2, 2012, proposal dated October 29, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 109, LOT 24, TOWNSHIP OF HOWELL, NJ, OWNER: BAKER & MC CRACKEN, ±18 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-56 & PS #78-12), in an Amount Not To Exceed \$1,885.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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3. Resolution ACCEPTING the WRITTEN PROPOSAL of HARRIS SURVEYING, INC., Robbinsville, NJ, as received on October 18, 2012, proposal dated October 10, 2012, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 27, LOTS 26 (P/O) AND 38.01 (P/O), UPPER FREEHOLD TOWNSHIP, NJ, OWNER: DAVIS STATION, LLC ±2.263 ACRES (TAFT), PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #12-58 & PS #77-12), in an Amount Not To Exceed \$2,200.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. (*Non-Fair & Open process approved by Teri O'Connor, County Administrator, as per her Memorandum dated September 5, 2012.*)
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4. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MASONRY PRESERVATION GROUP, INC., Merchantville, NJ, for CONCRETE RESTORATION AT BATTERY LEWIS, HARTSHORNE WOODS PARK (Bid #0052-12), ITEMS: Total Base Bid Price; in the Total Contract Amount of \$250,715.00.
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5. Resolution REJECTING ALL bids received on October 10, 2012, for DORBROOK POOL SUPPORT BUILDING AND ASSOCIATED SITE WORK, COLTS NECK, NJ (Bid #0055-12), as bids received were in excess of budgeted amount.
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6. Resolution REJECTING ALL bids received on October 23, 2012, for THOMPSON PARK, BUILDING 521, WINDOWS AND DOOR REFURBISHING, LINCROFT, NJ (Bid #0056-12), as project is being cancelled.
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7. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2013), as originally awarded by Resolution #R-11-12-5=426, to GEESE CHASERS, LLC, Mt. Laurel, NJ, for FURNISHING OF GOOSE CONTROL SERVICES (Bid #0007-12), ITEM: #1, 2013 Service Contract (Period of 1/1/13 through 12/31/13) under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$29,900.92.
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8. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2013), as originally awarded by Resolution #R-12-1-9=33, to COASTAL AIR CONDITIONING, INC., Keyport, NJ, for FURNISHING AND DELIVERY OF HEATING AND AIR CONDITIONING MAINTENANCE & REPAIR PARTS AND SERVICE (Bid #0011-12), ITEMS: #1-8 (2013 Supply/Service Contract for the Period of 1/1/13 through 12/31/13) under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$120,000.00.
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9. Resolution REJECTING bid proposal of XTREME MACHINES, LLC, Millstone Township, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEMS: #21, 24 & 35 ONLY, as items did not meet bid specifications.
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10. Resolution REJECTING bid proposal of ATLANTIC COAST HOTSY, Toms River, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEM: #33 ONLY, as item did not meet bid specifications.
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11. Resolution REJECTING bid proposal of LINCOLN SERVICE AND EQUIPMENT COMPANY, Kenilworth, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEM: #21 ONLY, as item did not meet bid specifications.
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12. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEMS: #3, 4, 6, 7, 8, 9, 10, 12, 13, 14, 15, 17, 23, 24 & 26; in the Total Contract Amount of \$376,127.79.
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13. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ATLANTIC COAST HOTSY, LLC, Toms River, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEM: #34; in the Total Contract Amount of \$2,416.05.

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14. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to VAN SANT EQUIPMENT, Lakewood, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEMS: #30 & 31; in the Total Contract Amount of \$2,059.95.

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15. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to KLBL, INC., dba VIC GERARD GOLF CARS, Farmingdale, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEMS: 20, 22 & 38; in the Total Contract Amount of \$19,965.00.

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16. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TRICO EQUIPMENT SERVICES, LLC, Vineland, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEM: #18; in the Total Contract Amount of \$900.00.

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17. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to WILFRED MAC DONALD, INC., S. Hackensack, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEM: #16; in the Total Contract Amount of \$5,588.00.

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18. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DOUBLE 'D' TURF, LLC, Monroe Township, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEM: #11; in the Total Contract Amount of \$9,700.00.

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19. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to W.H. POTTER & SON, INC., Middletown, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEMS: #5, 25, 27, 28, 29, 32 & 36; in the Total Contract Amount of \$10,422.32.

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20. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to XTREME MACHINES, Millstone, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEMS: 1, 2, 19 & 37; in the Total Contract Amount of \$22,223.00.

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21. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF IRRIGATION SATELLITE FIELD CONTROLLERS AND ACCESSORIES (Bid #0059-12), ITEM: Proposal #1, Item 1, Total Lump Sum; in the Total Contract Amount of \$55,579.54.

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22. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$2,747.14 for additional services to re-bid project, to LANDMARK FACILITIES GROUP, INC., Norwalk, CT, for providing a Professional Services Contract for ENGINEERING SERVICES FOR REPAIR OF WALN'S MILL HYDRAULIC DRIVE AND ELECTRIC COMPONENTS (HISTORIC WALNFORD), DUE TO HURRICANE IRENE DAMAGE, as originally awarded by Resolution #R-11-11-21=419, in the Contract Amount Not To Exceed \$10,620.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$13,367.14, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.

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23. Resolution Authorizing CHANGE ORDER #1, in the amount of \$2,283.75 for additional Hot Mix Asphalt Surface Course (Item #5), to JOHNSON BARAN CORPORATION, Forked River, NJ, for SHARED USE TRAIL EXTENSION AT BIG BROOK PARK (Bid #0030-12), as originally awarded by Resolution #R-12-4-23=188, ITEMS: #1-6, Total Base Bid Price \$132,100.00 Plus Add Alternate Bid #1 \$9,000.00, in the Contract Amount of \$141,100.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$143,383.75.

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24. Resolution Authorizing CHANGE ORDER #1, in the amount of \$12,381.80 for additional Base Bid quantities of DGA, rip-rap stones, and soil stabilization fabric, and additional Alternate Bid 1 quantities of DGA and concrete walkway, to HALECON, INC., Bridgewater, NJ, for 2012 PAVED TRAIL RESURFACING & REPAIR AT DORBROOK RECREATION AREA (Bid #0033-12), as originally awarded by Resolution #R-12-6-11=216, ITEMS: #1-17 Total Base Bid Price \$187,458.50; Plus the Sum of Add Alternate Bid Item #1 \$23,169.00; and Add Alternate Bid Item #2 \$15,770.00; in the Contract Amount of \$226,397.50, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$238,779.30.
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25. Resolution RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of DEBRA STASIAK t/a ASPIRING ARTISTS, LLC, Spring Lake, NJ, to provide INSTRUCTION IN IMPRESSIONISTIC PAINTING CLASSES, for the Period of January 1, 2013 through December 21, 2013, in an AMOUNT NOT TO EXCEED \$29,000.00, as per proposal dated October 20, 2012, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

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**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Land Acquisition, Title Company Pool for the Years 2013, 2014, & 2015, County-Wide Monmouth County Park System Land Preservation Projects (Ref. #12-62) (FAIR & OPEN)
  2. Surveying Services, Block 98, Lots 102, & Part of 103.01, Freehold Township, Owner: Hansen, for Additions to Turkey Swamp Park (Ref. #12-63) (FAIR & OPEN)
  3. Preliminary Assessment & Site Inspection, Block 98, Lots 102 & Part of 103.01, Freehold Township, Owner: Hansen (Ref. #12-64) (FAIR & OPEN)
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**DATES TO REMEMBER:**

1. **MONDAY EVENING, DECEMBER 3, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, DECEMBER 17, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, JANUARY 7, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **"TUESDAY EVENING", JANUARY 22, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, FEBRUARY 11, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, FEBRUARY 25, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, MARCH 11, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **MONDAY EVENING, MARCH 25, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by \_\_\_\_\_

"Statement of Adequate Public Notice of Executive Session Meeting in compliance with the 'Open Public Meetings Act', Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 19, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975."

At \_\_\_\_\_ PM, the following Resolution was introduced by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into EXECUTIVE SESSION for the purpose of discussing PERSONNEL MATTERS:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing "personnel matters"; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: \_\_\_\_\_PM)

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NOTE: Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential.

**ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:**

**ITEMS FOR THE GOOD OF THE ORDER:**

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **December 17, 2012**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

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Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: \_\_\_\_\_PM)

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