

MINUTES OF THE MONDAY EVENING, DECEMBER 2, 2013 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Vice Chairman Fred J. Rummel at 7:02 PM.

The following were Present on roll call:

Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
Thomas E. Hennessy, Jr.
David W. Horsnall
Mark E. Zelina

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Chairman Edward J. Loud (Excused)
Commissioners:
Kevin Mandeville (Excused)
Melvin A. Hood (Excused)

Also Present:

Bruce A. Gollnick, Assistant Director
Michael P. Supko, Jr., Special County Counsel
David M. Compton, County Park Superintendent
Thomas Fobes, Co. Park Supt./Park Operations
Stephanie Weise, Purchasing Agent
Michael E. Janoski, Co. Park Supt./Golf Operations
Spencer Wickham, Chief/Land Acq. & Design
Karen Livingstone, Public Information/Volunteers
Gail Hunton, Supv. Historic Preservation Specialist

Vice Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 19, 2012, as required by law.”

Vice Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Zelina, seconded by Commissioner Harmon, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 18, 2013**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Peters, seconded by Commissioner Hennessy, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 18, 2013**, for the purpose of discussing **POTENTIAL LITIGATION** were upon being put to a vote, unanimously approved as recorded.

The Assistant Director indicated that the Minutes of the Executive Session to discuss potential litigation would be made available to the public in ninety (90) days or upon completion of potential litigation.

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **2013 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

Bruce A. Gollnick, Assistant Director, indicated to the Board that there were no **REPORTS**.

Bruce A. Gollnick, Assistant Director, reviewed with the Board the following **BOARD CORRESPONDENCE RECEIVED**:

1. Email from Rose DiFazio, Holmdel, NJ, dated December 1, 2013, regarding deer hunting in Holmdel and Thompson Parks. *(Acknowledgement email from Karen Livingstone, Public Information Officer, to Ms. DiFazio, dated December 2, 2013.)*

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Harmon, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:06 PM.

PRESENTATION:

Bruce A. Gollnick, Assistant Director, introduced Gail Hunton, Supervising Historic Preservation Specialist, who made a presentation to the Board on “Historic Resources in the Park System.”

At the conclusion of the presentation, the Board expressed their appreciation to Gail for a fine presentation.

FREEHOLDER’S REPORT:

Freeholder Burry commented that she recently received the SPUR Newsletter and it contained an article on SPUR’s 25th Anniversary celebration held at the Thompson Park Visitor Center. She said, “It’s events like this that I would like to see offered at the Visitor Center in the future”.

Freeholder Burry mentioned that at the Freeholders Workshop meeting on Tuesday, August 10th, the Freeholders will announce the recipients of the 2013 Municipal Grant Program.

Freeholder Burry noted that she had read the recent article on the progress of re-opening the Henry Hudson Trail, Atlantic Highlands to Popamora Point section and was glad of the progress being made. Freeholder Burry asked if we were still planning on opening the trail by mid-December?

Assistant Director Bruce Gollnick responded that we were.

Freehold Burry informed the Board that she had received a call from Middletown’s Mayor Scharffenberger about attending a meeting with Max Weinberg regarding the Henry Hudson Trail.

Counsel Michael Supko advised Freeholder Burry that any request for a meeting with Mr. Weinberg should first be referred to Special County Counsel Don Beekman. Mr. Supko clarified for the Board that any request by a trail neighbor to use the trail as a means to access their property in order to make repairs would be handled by him. All other matters concerning this section of the trail, including potential lawsuits were to be referred to Special County Counsel Don Beekman. Mr. Supko informed the Board that he spoke with Mr. Weinberg’s counsel, Mr. Martin McGann, and informed him of the same and also sent Mr. McGann an Access Agreement.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Agenda Items for Board Action, including the following items:
 - Items #1, #2 & #3 For Board Action – Preparation of Citations of Appreciation to:
 - 1) David M. Compton, County Park Superintendent, who will be retiring effective January 1, 2014, with over thirty-eight (38) years of service;
 - 2) Jeffrey C. Wyant, Senior Greenskeeper, who will be retiring effective January 1, 2014, with over thirty-nine and one-half (39 ½) years of service; and
 - 3) Robert Melick, Senior Building Maintenance Worker, who will be retiring effective January 1, 2014, with over eleven (11) years of service.

Following a discussion the Board agreed to adopt resolutions authorizing the preparation of the above mentioned Citations of Appreciation.

- Items #4 & #5 For Board Action – Rescinding Resolution #R-13-11-18=374 to Jak Construction Corp., t/a Diamond Construction, Brick, NJ, for Dockage and Concrete Work at the Manasquan Reservoir Environmental Center, Howell, NJ (Bid #0015-10), due to calculation error on our part in the Contract Close Out Amount of minus (-) \$4,250.00 resulting in an error in the New Total Contract Amount of \$186,977.00; and recommending adoption of a Resolution Authorizing the Closing Out of the above mentioned contract in the amount of minus (-) \$6,250.00 for a New Total Contract Amount of \$184,977.00.

Following a discussion the Board agreed to adopt a resolution rescinding Resolution #R-13-11-18=374 to Jak Construction Corp., t/a Diamond Construction, Brick, NJ, for Dockage and Concrete Work at the Manasquan Reservoir Environmental Center, Howell, NJ (Bid #0015-10), due to calculation error on our part in the Contract Close Out Amount of minus (-) \$4,250.00 resulting in an error in the New Total Contract Amount of \$186,977.00, and to adopt a resolution authorizing the Closing Out of the Contract in the amount of minus (-) \$6,250.00 for a New Total Contract Amount of \$184,977.00.

- Item #7 For Board Action - Commissioner Hennessey asked what areas were we using the Dog Gone Geese Co., and how often were they visiting each area?

Superintendent of Parks David Compton replied that Holmdel Park, Turkey Swamp Park, Howell Golf Course, Seven Presidents and Bel Aire Golf Course were included in the contract. The contractor is required to visit each area twice a day. They are responsible for signing in.

- Item #18 For Board Action – Recommending Contract Amendment #1 in the Amount of \$6,475.00 for additional site investigation as a result of identifying areas of concern, to Adams, Rehmann and Heggan Associates, Inc., Hammonton, NJ, for providing Preliminary Assessment/Site Investigation (PASI) Services of Block 20, Lot 21, Upper Freehold Township, NJ, Owner: Malsbury, ±0.82 Acres, Improved Property, Project: Additions to Clayton Park (Ref. #13-10 & PS #42-13).

Following a discussion, the Board agreed to adopt a resolution authorizing the above referenced Contract Amendment #1.

- Items #21 through #30 For Board Action – Recommending Adoption of Various MCPS Fees & Charges.

Bruce A. Gollnick, Assistant Director, reviewed with the Board proposed fees and charges for:

- Reservable Group Use Areas;
- General Use;
- Room Rentals;
- Athletic Facility Use;
- Wedding Ceremonies and Professional Portraits;
- Commercial Media Use;
- East Freehold Showgrounds;
- Manasquan Reservoir;
- Seven Presidents Oceanfront Park; and
- Turkey Swamp Park.

Following a discussion the Board agreed to adopt resolutions for the above referenced fees and charges.

- Item #31 For Board Action – Recommending Adoption of Bel-Aire Golf Course Winter Fees & Charges.

Bruce A. Gollnick, Assistant Director, reviewed with the Board the proposed Bel-Aire Golf Course Winter Fees & Charges beginning January 1, 2014 through February 28, 2014.

Following a discussion the Board agreed to adopt a resolution adopting the Bel-Aire Golf Course Winter Fees & Charges.

- Item #32 For Board Action – Recommending Adoption of Charleston Springs Golf Course Winter Fees & Charges.

Bruce A. Gollnick, Assistant Director, reviewed with the Board the proposed Charleston Springs Golf Course Winter Fees & Charges

Following a discussion the Board agreed to adopt a resolution adopting the Charleston Springs Golf Course Winter Fees & Charges beginning January 1, 2014 through February 28, 2014.

2. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of November 26, 2013, as distributed to the Board.

At 7:49 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy to approve Agenda Items #1 through #33.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of December 2, 2013, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #33 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #33.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the Affirmative: Vice Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall and Zelina

In the Negative: None

Absent: Chairman Loud, Commissioners Mandeville and Hood

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-13-12-2=387 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to DAVID M. COMPTON, County Park Superintendent, who started work with the Monmouth County Park System on September 15, 1975, and who will RETIRE effective January 1, 2014, with over thirty-eight (38) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=388 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to JEFFREY C. WYANT, Senior Greenskeeper, who started work with the Monmouth County Park System on April 20, 1974, and who will RETIRE effective January 1, 2014, with over thirty-nine and one-half (39 ½) years of service. Upon being put to a vote, the resolution was unanimously
- R-13-12-2=389 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to ROBERT MELICK, Senior Building Maintenance Worker, who started work with the Monmouth County Park System on November 25, 2002, and who will RETIRE effective January 1, 2014, with over eleven (11) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=390 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, RESCINDING contract awarded by Resolution #R-13-11-18=374, to JAK CONSTRUCTION CORP., t/a DIAMOND CONSTRUCTION, Brick, NJ, due to calculation error on our part in the Contract Close Out Amount of minus (-) \$4,250.00 for liquidated damages and other contract requirements not complied with, resulting in an error in the New Total Contract Amount of \$186,977.00, for DOCKAGE AND CONCRETE WORK AT THE MANASQUAN RESERVOIR ENVIRONMENTAL CENTER, HOWELL, NJ (Bid #0015-10), as originally awarded by Resolution #R-10-3-22=95 in the Total Contract Amount of \$189,227.00, and as modified by Change Order #1 awarded by Resolution #R-10-10-12=327 in the Total Contract Amount of \$191,227.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-12-2=391 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AUTHORIZING the CLOSING OUT of the CONTRACT to JAK CONSTRUCTION CORP., t/a DIAMOND CONSTRUCTION, Brick, NJ, in the amount of minus (-) \$6,250.00 for liquidated damages and other contract requirements not complied with for DOCKAGE AND CONCRETE WORK AT THE MANASQUAN RESERVOIR ENVIRONMENTAL CENTER, HOWELL, NJ (Bid #0015-10) as originally awarded by Resolution #R-10-3-22=95 in the Total Contract Amount of \$189,227.00, and as modified by Change Order #1 awarded by Resolution #R-10-10-12=327 in the Total Contract Amount of \$191,227.00, for a New Total Contract Amount of \$184,977.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=392 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, REJECTING **ALL** bids received on November 20, 2013, for BUILDING #521, RENOVATION, HVAC AND DESIGN AND INSTALLATION—THOMPSON PARK (Bid #0068-13), as all bids received were in excess of budgeted amount. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=393 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to H&E ENTERPRISE, dba DOG GONE GEESE CO., Middletown, NJ, for FURNISHING AND DELIVERY OF GOOSE CONTROL SERVICES (Bid #0002-14), ITEM: #1 @\$90.00 per day x's 7 days per week x's 46 weeks (2014 Service Contract for the Period of 01/01/14 through 12/31/14), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2015), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$28,980.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=394 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF AUTOMOTIVE REPAIR PARTS AND SERVICES (Bid #0001-14), ITEMS: 2014 Supply/Service Contract for the Period of 01/01/14 through 12/31/14, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2015), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$80,000.00:
1. ALLIED DIESEL SERVICE, INC., 869 State Hwy. #33 East, Freehold, NJ 07728
 2. BRICE'S AUTO SUPPLY, INC., 626 Park Avenue, Freehold, NJ 07728
 3. CIRCLE AUTO GROUP, 641 Shrewsbury Avenue, Shrewsbury, NJ 07702
 4. F & C AUTOMOTIVE SUPPLY, INC. 57 Highway 35, Neptune, NJ 07753
 5. FREEHOLD DODGE, INC., 299 South Street, Freehold, NJ 07728
 6. FREEHOLD FORD, INC., 3572 U.S. Route 9, Freehold, NJ 07728
 7. GEORGE WALL FORD LINCOLN, 700 Shrewsbury Ave. Red Bank, NJ 07701

8. LARSON FORD, INC., 1150 Ocean Ave., Lakewood, NJ 08701
9. LAWSON PRODUCTS, INC., 8770 W. Bryn Mawr Ave., Ste. 440, Chicago, IL 60631
10. LESTER GLENN AUTO GROUP, 386 Rt. 37 East, Toms River, NJ 08753
11. LESTER GLENN FORD, 900 Rt. 35, Ocean Township, NJ 07712
12. MARLBORO INDUSTRIES, INC., P.O. Box 407, Marlboro, NJ 07746
13. MID-ATLANTIC TRUCK CENTRE, INC., 525 Linden Ave. West, Linden, NJ 07036
14. RAPHAEL BUS SALES, LLC, 550 Old Stage Road, East Brunswick, NJ 08816
15. SEA BREEZE FORD, INC., 1701 Route 35, Wall, NJ 07719
16. VAN WICKLE AUTO SUPPLY, INC., 201 Highway 71, Spring Lake, NJ 07762

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-12-2=395 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to WHIRL CORPORATION, INC., Port Monmouth, NJ, for PLAYGROUND REPAIRS AT VARIOUS PARKS (Bid #0067-13), ITEMS: #1-11 (Total Base Bid Price); in the Total Contract Amount of \$79,430.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=396 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-1-7=32, to CLASSIC CRUISERS, INC., Manchester, NJ, for FURNISHING & DELIVERY OF CHARTER BUS TRANSPORTATION SERVICES (Bid #0004-13), ITEMS: A. 48-Passenger Buses, Items #1 & 2; B. 56-Passenger Buses, Items #1 & 2; (2014 Service Contract for the Period of 01/01/14 through 12/31/14) under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$60,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=397 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (3rd Year of 3-Year Contract), as originally awarded by Resolution #R-12-1-9=34, to COMPLETE SECURITY SYSTEMS, INC., Marlboro, NJ, for REPAIRING, TESTING AND MONITORING OF ALARM SYSTEMS (Bid #0014-12), ITEMS: #1-5 (2014 Supply/Service Contract for the Period of 01/01/14 through 12/31/14), under the same terms and conditions as per bid specification; in the Estimated Annual Contract Amount of \$100,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-12-2=398 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-1-7=37, to BECKER'S TREE SERVICE, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF TREE TRIMMING SERVICES (Bid #0015-13), ITEMS: 2014 Service Contract for the Period of 01/01/14 through 12/31/14, under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$89,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-12-2=399 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-2-11=76, to MAVERICK BUILDING SERVICES, Rutherford, NJ, for FURNISHING AND DELIVERY OF CARPET CLEANING SERVICES (Bid #0022-13), ITEMS: Proposal 1, Items #1-34 (2014 Service Contract for the Period of 01/01/14 through 12/31/14), under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$8,351.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-12-2=400 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACTS, as per bid proposals, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-13-1-7=33, for FURNISHING AND DELIVERY OF ELECTRICAL EQUIPMENT AND SUPPLIES (Bid #0008-13), ITEMS: 2014 Supply Contract for the Period of 01/01/14 through 12/31/14, under the same terms and conditions as per bid specification; to the following vendors, in the Estimated Total Aggregate Contract Amount of \$60,000.00:

1. COOPER FRIEDMAN ELECTRIC SUPPLY CO., dba COOPER ELECTRIC SUPPLY CO., 1 Matrix Drive, Monroe, NJ 08831-5925
2. FACILITY SOLUTIONS GROUP, 224 Washington St., Perth Amboy, NJ 08861
3. GRAYBAR ELECTRIC CO., INC., 800 Huyler St., Teterboro, NJ 07608
4. LAWSON PRODUCTS, INC., 8770 West Bryn Mawr, Suite 900, Chicago, IL 60631
5. WARSHAUER ELECTRIC, 800 Shrewsbury Ave., Tinton Falls, NJ 07724

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-12-2=401 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AUTHORIZING the PURCHASE of PAINT & RELATED SUPPLIES from RICCIARDI BROTHERS, INC., Maplewood, NJ, ITEMS: 2014 Supply Contract for the Period of 01/01/14 through 07/31/14; as available under NJ State Contract #82224, T-0927, for the Period of 08/01/12 through 07/31/14, in the Estimated Total Contract Amount of \$25,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=402 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, Authorizing CHANGE ORDER #1, in the amount of \$0.00 to change the method of dredging and to extend the contract an additional forty (40) days to January 24, 2014, to WICKBERG MARINE CONTRACTING, INC., Belford, NJ, for BOAT BASIN & CHANNEL DREDGING OF MONMOUTH COVE MARINA (Bid #0045-13), as originally awarded by Resolution #R-13-4-8=194 in the Contract Amount of \$369,890.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$369,890.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=403 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, Authorizing CHANGE ORDER #1, in the amount of \$1,200.02 for additional repairs and replacement of sheathing due to deteriorated conditions, to WESPOL CONSTRUCTION AND METAL DISTRIBUTORS, LLC, Bristol, PA, for FURNISHING OF SERVICES FOR THE PREPARATION AND RE-PAINTING OF METAL ROOFING AND THE REMOVAL OF EXISTING ASPHALT/FIBERGLASS ROOF SHINGLES AND CEDAR SHINGLES AND INSTALLATION OF NEW ROOFING AND GUTTERS FOR 2013 (Bid #0063-13), ITEMS: Proposal 2, Items 1-4, as originally awarded by Resolution #R-13-10-7=333 in the Contract Amount of \$15,700.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$16,900.02. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=404 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$6,475.00 for additional site investigation as a result of identifying areas of concern, to ADAMS, REHMANN AND HEGGAN ASSOCIATES, INC., Hammonton, NJ, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 20, LOT 21, UPPER FREEHOLD TOWNSHIP, NJ, OWNER: MALSBURY, ±0.82 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CLAYTON PARK (Ref. #13-10 & PS #42-13), as originally awarded by Resolution #R-13-8-19=288, in the Contract Amount Not To Exceed \$1,745.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$8,220.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-12-2=405 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DAVISSON GOLF, INC., Harmans, MD, for FURNISHING AND DELIVERY OF A SAND STORAGE SILO (Bid #0069-13), ITEM: #1 (Total Lump Sum); in the Total Contract Amount of \$26,942.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=406 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of COMPACT SYSTEMS, Charleston, SC, for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE, ITEMS: Furnishing and Delivery of Computer Programming and Maintenance for a Two (2) Year Period (2014 & 2015), Fifteen (15) Hours Per Month @\$1,500.00 Per Month, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2016), in an Amount Not to Exceed \$18,000.00 Per Year, as per proposal dated November 14, 2013, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=407 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ADOPTING the MONMOUTH COUNTY PARK SYSTEM RESERVABLE GROUP USE AREAS FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=408 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ADOPTING the MONMOUTH COUNTY PARK SYSTEM GENERAL USE FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=409 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ADOPTING the MONMOUTH COUNTY PARK SYSTEM ROOM RENTALS FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=410 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ADOPTING the MONMOUTH COUNTY PARK SYSTEM ATHLETIC FACILITY USE FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-12-2=411 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ADOPTING the MONMOUTH COUNTY PARK SYSTEM WEDDING CEREMONIES AND PROFESSIONAL PORTRAITS FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=412 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ADOPTING the MONMOUTH COUNTY PARK SYSTEM COMMERCIAL MEDIA USE FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=413 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ADOPTING the MONMOUTH COUNTY PARK SYSTEM EAST FREEHOLD SHOWGROUNDS FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=414 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ADOPTING the MONMOUTH COUNTY PARK SYSTEM MANASQUAN RESERVOIR FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=415 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ADOPTING the MONMOUTH COUNTY PARK SYSTEM SEVEN PRESIDENTS OCEANFRONT PARK FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=416 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ADOPTING the MONMOUTH COUNTY PARK SYSTEM TURKEY SWAMP PARK FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=417 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ADOPTING the MONMOUTH COUNTY PARK SYSTEM BEL-AIRE GOLF COURSE WINTER FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-12-2=418 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ADOPTING the MONMOUTH COUNTY PARK SYSTEM CHARLESTON SPRINGS GOLF COURSE WINTER FEES & CHARGES.

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-13-12-2=419 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, Authorizing CHANGE ORDER #1, in the amount of \$2,000.00 increasing existing contract by ten percent (10%), to HORIZON DISPOSAL SERVICES, Trenton, NJ, for FURNISHING OF SEPTIC TANK PUMPING AND DISPOSAL SERVICES (Bid #0003-12), as originally awarded by Resolution #R-11-11-21=413 and Extended for an Additional One (1) Year Period (2013), as per Resolution #R-12-11-19=341, ITEMS: #1-5 (2013 Service Contract for the Period of January 1, 2013 through December 31, 2013), under the same terms and conditions as per bid specification; in the Estimated Contract Amount of \$20,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$22,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The **ASSISTANT DIRECTOR** noted that there was no **BIDS TO ADVERTISE**.

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Geotechnical Engineering Services of Henry Hudson Trail Atlantic Highlands Section (Ref. #13-49) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

Commissioner Harmon informed the Board that he spoke with HHT neighbor Joshua Liesendorf and Mr. Liesendorf doesn't not have any problems with erosion on his property but thought the County should make repairs to their property in order to protect neighboring property owners.

Bruce A. Gollnick, Assistant Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SATURDAY AFTERNOON, DECEMBER 7, 2013** – 12:30 PM—2:30 PM. Coastal Activity Center After School Program Holiday Party. Coastal Activity Center, 605 Asbury Ave., Asbury Park, NJ.
2. **MONDAY EVENING, DECEMBER 16, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, JANUARY 6, 2014** - 7 PM. **Annual First Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ. (*Nominations for Officers for the Year 2014*)
4. **“TUESDAY EVENING”, JANUARY 21, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, FEBRUARY 10, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

6. **MONDAY EVENING, FEBRUARY 24, 2014** - 7 PM. **Regular Board Meeting.**
Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Hennessy offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, December 16, 2013, at 7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall and Zelina
In the Negative:	None
Absent:	Chairman Loud, Commissioners Mandeville and Hood

The Assistant Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Zelina, seconded by Commissioner Horsnall, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, December 2, 2013, was **ADJOURNED** at 8:08 PM.

BRUCE A. GOLLNICK,
Assistant Director