

MINUTES OF THE MONDAY EVENING, DECEMBER 1, 2014 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Fred J. Rummel at 7:00 PM.

The following were Present on roll call:

Chairman Fred J. Rummel
Vice Chairman Kevin Mandeville
Commissioners:
Michael G. Harmon
Violeta Peters
Thomas E. Hennessy, Jr.
David W. Horsnall
Mark E. Zelina

The following were Absent on roll call:

Commissioners:
Edward J. Loud (Excused)
Melvin A. Hood (Excused)

Also Present:

James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
Andrew J. Spears, Assistant Director
Thomas E. Fobes, Supt. of Co. Parks/Park Operations
Michael E. Janoski, Co. Park Supt./Golf Operations
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Spencer Wickham, Chief/Land Acq. & Design
Karen Jarmusz, Ass't. Supt. of Recreation
Barbara Berry, Keyboarding Clerk 4
Ilona Szabo de Bucs, Senior Golf Ranger
Andrew Davies, USEDirect
Tony Alex, USEDirect

Chairman Rummel read the following Statement of Adequate Public Notice:

"Statement of Adequate Public Notice of Meeting in compliance with the 'Open Public Meetings Act', Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 18, 2013, as required by law."

Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 17, 2014**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 17, 2014**, for the purpose of discussing **PERSONNEL MATTERS**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 17, 2014**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential. The Secretary-Director also indicated that the Minutes of the Executive Session to discuss Land Acquisition Matters would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Peters, seconded by Vice Chairman Mandeville, the **2014 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **MCPS TRAINING REQUESTS AS OF NOVEMBER 21, 2014**

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the **MCPS TRAINING REQUESTS AS OF NOVEMBER 21, 2014**, was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

James J. Truncer, Secretary-Director, reviewed with the Board the following **BOARD CORRESPONDENCE RECEIVED**:

1. Letter from Robert C. Burns, President, NJ Fire Museum, Piscataway, NJ, dated November 17, 2014, expressing thanks to the Monmouth County Park System for the donation of a fire hydrant manufactured in 1895, as removed from the Shark River Golf Course, to be displayed in their museum.

2. Email from Jessica Freeland, Old Bridge, NJ, dated November 25, 2014, expressing how disheartened she, her boyfriend and family were while walking at Holmdel Park and seeing a ladder tree stand at Holmdel Park. (Acknowledgement email from Karen Livingstone, Public Information Officer.)

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:05 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Harmon, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:06 PM.

At 7:06 PM, Freeholder Director Lillian G. Burry arrived at the meeting.

PRESENTATION:

1. Karen Jarmusz, Assistant Superintendent of Recreation, reviewed with the Board the "2014 Assistance Provided by Special People United to Ride (SPUR)".

Following questions and a discussion about the "Wounded Warriors" and "SPUR Horses for Heroes" programs, Chairman Rummel thanked Karen Jarmusz for her presentation.

2. Michael E. Janoski, County Park Superintendent of Golf Operations, introduced to the Board Mr. Andrew Davies and Mr. Tony Alex, of USEDirect, Port Washington, NY, who made a presentation to the Board on the "Golf Tee Time/Point of Sale System."

Following questions by Board Members and a discussion, Chairman Rummel thanked Mr. Andrew Davies and Mr. Tony Alex for their presentation to the Board.

FREEHOLDER'S REPORT:

Freeholder Director Lillian G. Burry noted that the Freeholders approved the Parks 2013 & 2014 Labor Contract.

Freeholder Director Burry inquired as to Commissioner Hood's stated intention to resign from the Board and noted that she would like to recognize Commissioner Hood and Commissioner Loud for their service on the Board.

Chairman Rummel noted that he understood that Commissioner Hood intended to submit his resignation from the Board to be effective at the end of the year.

ITEMS FOR BOARD REVIEW:

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 – Recommending acceptance of the written proposal of INTEX Environmental Group, Inc., Pipersville, PA, for Providing Preliminary Assessment/Site Investigation (PASI) of Block 907, Lot 34, Wall Township, NJ, ±2.17 Acres, Owner: Mansfield, Improved Property, Project: Additions to Shark River Park (Ref. #14-43 & PS #65-14), in an Amount Not To Exceed \$5,851.70.
2. Board Action Item #2 – Recommending acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, for Providing Professional Surveying Services of Block 907, Lot 34, Wall Township, NJ, ±2.17 Acres, Improved Property, Owner: Mansfield, Project: Additions to Shark River Park (Ref. #14-44 & PS #66-14), in an Amount Not To Exceed \$3,200.00.
3. Board Action Item #3 – Recommending acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, for Providing Professional Surveying Services of Block 21, Lot 3.01, Upper Freehold Township, NJ, ±0.56 Acres, Improved Property, Owner: Muccie, Project: Additions to Clayton Park (Ref. #14-48 & PS #67-14), in an Amount Not To Exceed \$2,575.00.
4. Board Action Item #4 – Recommending acceptance of the written proposal of J. Edwards Consultants, LLC, Manasquan, NJ, for Providing Preliminary Assessment/Site Investigation (PASI) of Block 21, Lot 3.01, Upper Freehold Township, NJ, ±0.56 Acres, Owner: Muccie, Improved Property, Project: Additions to Clayton Park (Ref. #14-47 & PS #68-14), in an Amount Not To Exceed \$5,803.00.
5. Board Action Item #5 – Recommending Change Order #1 in the amount of \$16,577.33 for additional restoration work required, to Compass Construction, Inc., New Egypt, NJ, for Repairs to Concrete Wall & Walkways at Seven Presidents Oceanfront Park (Bid #0047-14), Items: #1-10, Total Base Bid Price; as originally awarded by Resolution #R-14-9-8=350, in the Contract Amount of \$263,346.00, for a New Total Change Order #1 Contract Amount of \$279,923.33.
6. Board Action Item #6 – Recommending Change Order #1, in the amount of minus (-) \$5,300.00 reducing boiler size to 399,000 btu and changing from high efficiency to standard efficiency boiler due to conditions on site, to Performance Mechanical Corp., Wall, NJ, for Furnishing, Delivery, and Installation of Replacement Boilers and Furnaces, and Natural Gas Conversions (Bid #0052-14), Items: Proposal 4, Item #1, 95% AFUE and Item #2; as originally awarded by Resolution #R-14-10-20=386 in the Contract Amount of \$23,300.00, for a New Total Change Order #1 Contract Amount of \$18,000.00.

7. Board Action Item #7– Recommending Award of Contract to Becker’s Tree Service, Inc., Tinton Falls, NJ, for Furnishing and Delivery of Tree Trimming Services (Bid #0011-15), Items: 2015 Service Contract (Period of 01/01/15 through 12/31/15), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2016), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$89,000.00.
8. Board Action Item #8 – Recommending Award of Contract to MTB, LLC, Neptune City, NJ, for Bel-Aire Golf Course Maintenance Garage Building #3006 Roof Reconstruction (Bid #0058-14), Items: Total Base Bid Price; in the Total Contract Amount of \$147,300.00.
9. Board Action Item #9 – Rejecting the low bid proposal of Shorelands Construction, Inc., Monmouth Beach, NJ, for Replacement of Six Golf Cart Bridges at Howell Park Golf Course (Bid #0053-14), as low bidder failed to meet bid specifications.
10. Board Action Item #10 – Recommending Award of Contract to Signature Bridge, Inc., Mentor, OH, for Replacement of Six Golf Cart Bridges at Howell Park Golf Course (Bid #0053-14), Items: Proposal 1, Total Base Bid (Items 1-5) @\$273,592.34, minus (-) \$61,693.17 for Item 3.4 of Item 3 of Part D in Schedule of Values, Plus Alternate Bid #1 @\$75,193.17, in the Total Amount of \$287,092.34; and Proposal 2, Total Base Bid (Items 1-6) in the Amount of \$183,613.23; in the Total Contract Amount of \$470,705.57.
11. Board Action Item #11 – Proposed MCPS Reservable Group Use Pavilions & Tents, Shelter Buildings & Cabin Fees & Charges.
12. Board Action Item #12 – Proposed MCPS General Use Fees & Charges.
13. Board Action Item #13 – Proposed MCPS Room Rentals Fees & Charges.
14. Board Action Item #14 – Proposed MCPS Athletic Facility Use Fees & Charges.
15. Board Action Item #15 – Proposed MCPS Wedding Ceremonies & Portraits Fees & Charges.
16. Board Action Item #16 – Proposed MCPS Professional Portraits In The Parks Fees & Charges.
17. Board Action Item #17 – Proposed MCPS Commercial Media Use Fees & Charges.
18. Board Action Item #18 – Proposed MCPS East Freehold Showgrounds Fees & Charges.

19. Board Action Item #19 – Proposed MCPS Manasquan Reservoir Fees & Charges.
20. Board Action Item #20 – Proposed MCPS Seven Presidents Oceanfront Park Fees & Charges.
21. Board Action Item #21 – Proposed MCPS Turkey Swamp Park Fees & Charges.
22. Board Action Item #22 – Proposed Monmouth County Fair Fees & Charges.
23. Board Action Item #23 – Proposed MCPS Bel-Aire Golf Course Winter Fees & Charges.
24. Board Action Item #24 – Proposed MCPS Charleston Springs Golf Course Winter Fees & Charges.
25. Board Action Item #25 – Proposed MCPS Shark River Golf Course Winter Fees & Charges.
26. James J. Truncer, Secretary-Director, reviewed with the Board Add On Agenda Items For Board Action #26 through #31, as follows:

Board Action Item #26 – Recommending award of aggregate contract for Furnishing and Delivery of Specialized Automotive Parts and Services (Bid #0013-15), Items: 2015 Supply/Service Contract (Period of 01/01/15 through 12/31/15), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2016), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$30,000.00:

1. DICK'S AUTO ELECTRIC, INC., 325 Port Monmouth Rd., Middletown, NJ 07748
2. HYDRAULIC TECHNOLOGIES, LLC, 2031 US 130, Unit C, Monmouth Junction, NJ 08852
3. JERSEY TRUCK EQUIPMENT COMPANY, INC., P.O. Box 601, Farmingdale, NJ 07727
4. MAYO AUTO SERVICE, INC., 165 Monmouth Street, Red Bank, NJ 07701
5. MONMOUTH TRUCK EQUIPMENT, 745 Shrewsbury Ave., Shrewsbury, NJ 07702
6. TRANS-BEARING COMPANY, INC., 1771 Rt. 34, Wall, NJ 07719
7. TRIUS, INC., 5049 Industrial Rd., Farmingdale, NJ 07727

Board Action Item #27 – Recommending Award of Contract to Dill's Raceway Equipment, Inc., Freehold, NJ, for Furnishing and Delivery of Animal Feed and Supplements and Ear Corn (Bid #0014-15), Items: Proposal #1, Items #1-31 (2015 Supply Contract for the Period of 01/01/15 through 12/31/15); in the Estimated Total Contract Amount of \$11,270.00.

Board Action Item #28 – Recommending Award of Contract to Hemlock Hill Farm, Colts Neck, NJ, for Furnishing and Delivery of Animal Feed and Supplements and Ear Corn (Bid #0014-15), Items: Proposal #2, Animal Feed and Supplements, Items #1-28, in the Estimated Amount of \$15,000.00; Proposal #3, Ear Corn (Husked), Item #1, in the Estimated Amount of \$1,050.00; (2015 Supply Contract for the Period of 01/01/15 through 12/31/15); in the Estimated Total Contract Amount of \$16,050.00.

Board Action Item #29 – Recommending Award of Contract to Taj Mahal Electrical Contractor, Inc., Edison, NJ, for Supply and Installation of Components of a New Electrical Service for Buildings #3801 and #3804 at Fort Monmouth Recreation Area (Bid #0057-14), Items: #1-3 (Total Lump Sum); in the Total Contract Amount of \$46,900.00.

Board Action Item #30 – Recommending acceptance of the written proposal of Colts Head Veterinary Services, PC, Clarksburg, NJ, for Providing Veterinary Services (PS #02-15), for the Period of January 1, 2015 through December 31, 2015, in an Amount Not To Exceed \$33,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

Board Action Item #31 – Recommending Retaining the Extraordinary Unspecifiable Services of Debra Stasiak t/a Aspiring Artists, LLC, Spring Lake, NJ, to provide Instruction in Impressionistic Painting Classes, for the Period of January 1, 2015 through December 28, 2015, in an Amount Not To Exceed \$26,000.00, as per proposal dated October 30, 2014.

27. Andrew J. Spears, Assistant Director, reviewed with the Board the Status of Funded Projects as of November 21, 2014, as distributed to the Board.

Chairman Rummel inquired as to the status of the heating system replacement at the Creative Arts Center.

Andrew Spears noted that the new heating system was in the process of being installed.

At 7:54 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Horsnall, to approve Agenda Items #1 through #31.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of December 1, 2014, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #25 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #26 through #31 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #31.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Harmon, Peters, Hennessy,
Horsnall and Zelina

In the Negative: None

Absent: Commissioners Loud and Hood

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-14-12-1=432 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of INTEX ENVIRONMENTAL GROUP, INC., Pipersville, PA, as received on November 14, 2014, proposal dated November 12, 2014, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 907, LOT 34, WALL TOWNSHIP, NEW JERSEY, ±2.17 ACRES, OWNER: MANSFIELD, IMPROVED PROPERTY, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #14-43 & PS #65-14), in an Amount Not To Exceed \$5,851.70, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=433 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on November 14, 2014, proposal dated November 11, 2014, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 907, LOT 34, WALL TOWNSHIP, NEW JERSEY, ±2.17 ACRES, IMPROVED PROPERTY, OWNER: MANSFIELD, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #14-44 & PS #66-14), in an Amount Not To Exceed \$3,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=434 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on November 18, 2014, proposal dated November 14, 2014, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 21, LOT 3.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±0.56 ACRES, IMPROVED PROPERTY, OWNER: MUCCIE, PROJECT: ADDITIONS TO CLAYTON PARK (Ref. #14-48 & PS #67-14), in an Amount Not To Exceed \$2,575.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-14-12-1=435 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of J. EDWARDS CONSULTANTS, LLC, Manasquan, NJ, as received on November 18, 2014, proposal dated November 17, 2014, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 21, LOT 3.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±0.56 ACRES, OWNER: MUCCIE, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CLAYTON PARK (Ref. #14-47 & PS #68-14), in an Amount Not To Exceed \$5,803.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=436 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, Authorizing CHANGE ORDER #1, in the amount of \$16,577.33 for additional restoration work required, to COMPASS CONSTRUCTION, INC., New Egypt, NJ, for REPAIRS TO CONCRETE WALL & WALKWAYS AT SEVEN PRESIDENTS OCEANFRONT PARK (Bid #0047-14), ITEMS: #1-10, Total Base Bid Price; as originally awarded by Resolution #R-14-9-8=350, in the Contract Amount of \$263,346.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$279,923.33. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=437 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, Authorizing CHANGE ORDER #1, in the amount of minus (-) \$5,300.00 reducing boiler size to 399,000 btu and changing from high efficiency to standard efficiency boiler due to conditions on site, to PERFORMANCE MECHANICAL CORP., Wall, NJ, for FURNISHING, DELIVERY, AND INSTALLATION OF REPLACEMENT BOILERS AND FURNACES, AND NATURAL GAS CONVERSIONS (Bid #0052-14), ITEMS: Proposal 4, Item #1, 95% AFUE and Item #2; as originally awarded by Resolution #R-14-10-20=386 in the Contract Amount of \$23,300.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$18,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=438 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BECKER'S TREE SERVICE, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF TREE TRIMMING SERVICES (Bid #0011-15), ITEMS: 2015 Service Contract (Period of 01/01/15 through 12/31/15), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2016), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$89,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-14-12-1=439 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MTB, LLC, Neptune City, NJ, for BEL-AIRE GOLF COURSE MAINTENANCE GARAGE BUILDING #3006 ROOF RECONSTRUCTION (Bid #0058-14), ITEMS: Total Base Bid Price; in the Total Contract Amount of \$147,300.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=440 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, REJECTING the low bid proposal of SHORELANDS CONSTRUCTION, INC., Monmouth Beach, NJ, for REPLACEMENT OF SIX GOLF CART BRIDGES AT HOWELL PARK GOLF COURSE (Bid #0053-14), as low bidder failed to meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=441 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SIGNATURE BRIDGE, INC., Mentor, OH, for REPLACEMENT OF SIX GOLF CART BRIDGES AT HOWELL PARK GOLF COURSE (Bid #0053-14), ITEMS: Proposal 1, Total Base Bid (Items 1-5) @\$273,592.34, minus (-) \$61,693.17 for Item 3.4 of Item 3 of Part D in Schedule of Values, Plus Alternate Bid #1 @\$75,193.17, in the Total Amount of \$287,092.34; and Proposal 2, Total Base Bid (Items 1-6) in the Amount of \$183,613.23; in the Total Contract Amount of \$470,705.57. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=442 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY PARK SYSTEM RESERVABLE GROUP USE PAVILIONS & TENTS, SHELTER BUILDINGS & CABIN FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=443 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY PARK SYSTEM GENERAL USE FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=444 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY PARK SYSTEM ROOM RENTALS FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-14-12-1=445 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY PARK SYSTEM ATHLETIC FACILITY USE FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=446 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY PARK SYSTEM WEDDING CEREMONIES & PORTRAITS FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=447 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY PARK SYSTEM PROFESSIONAL PORTRAITS IN THE PARKS FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=448 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY PARK SYSTEM COMMERCIAL MEDIA USE FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=449 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY PARK SYSTEM EAST FREEHOLD SHOWGROUNDS FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=450 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY PARK SYSTEM MANASQUAN RESERVOIR FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=451 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY PARK SYSTEM SEVEN PRESIDENTS OCEANFRONT PARK FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=452 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY PARK SYSTEM TURKEY SWAMP PARK FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-14-12-1=453 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY FAIR FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=454 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY PARK SYSTEM BEL-AIRE GOLF COURSE WINTER FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=455 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY PARK SYSTEM CHARLESTON SPRINGS GOLF COURSE WINTER FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=456 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY PARK SYSTEM SHARK RIVER PARK GOLF COURSE WINTER FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=457 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF SPECIALIZED AUTOMOTIVE PARTS AND SERVICES (Bid #0013-15), ITEMS: 2015 Supply/Service Contract (Period of 01/01/15 through 12/31/15), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2016), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$30,000.00:
1. DICK'S AUTO ELECTRIC, INC., 325 Port Monmouth Rd., Middletown, NJ 07748
 2. HYDRAULIC TECHNOLOGIES, LLC, 2031 US 130, Unit C, Monmouth Junction, NJ 08852
 3. JERSEY TRUCK EQUIPMENT COMPANY, INC., P.O. Box 601, Farmingdale, NJ 07727
 4. MAYO AUTO SERVICE, INC., 165 Monmouth Street, Red Bank, NJ 07701
 5. MONMOUTH TRUCK EQUIPMENT, 745 Shrewsbury Ave., Shrewsbury, NJ 07702
 6. TRANS-BEARING COMPANY, INC., 1771 Rt. 34, Wall, NJ 07719
 7. TRIUS, INC., 5049 Industrial Rd., Farmingdale, NJ 07727
- Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-14-12-1=458 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DILL'S RACEWAY EQUIPMENT, INC., Freehold, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED AND SUPPLEMENTS AND EAR CORN (Bid #0014-15), ITEMS: Proposal #1, Items #1-31 (2015 Supply Contract for the Period of 01/01/15 through 12/31/15); in the Estimated Total Contract Amount of \$11,270.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=459 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HEMLOCK HILL FARM, Colts Neck, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED AND SUPPLEMENTS AND EAR CORN (Bid #0014-15), ITEMS: Proposal #2, Animal Feed and Supplements, Items #1-28, in the Estimated Amount of \$15,000.00; Proposal #3, Ear Corn (Husked), Item #1, in the Estimated Amount of \$1,050.00; (2015 Supply Contract for the Period of 01/01/15 through 12/31/15); in the Estimated Total Contract Amount of \$16,050.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=460 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TAJ MAHAL ELECTRICAL CONTRACTOR, INC., Edison, NJ, for SUPPLY AND INSTALLATION OF COMPONENTS OF A NEW ELECTRICAL SERVICE FOR BUILDINGS #3801 AND #3804 AT FORT MONMOUTH RECREATION AREA (Bid #0057-14), ITEMS: #1-3 (Total Lump Sum); in the Total Contract Amount of \$46,900.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-14-12-1=461 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of COLTS HEAD VETERINARY SERVICES, PC, Clarksburg, NJ, as received on November 13, 2014, proposal dated November 12, 2014, for PROVIDING VETERINARY SERVICES (PS #02-15), for the Period of January 1, 2015 through December 31, 2015, in an Amount Not To Exceed \$33,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-14-12-1=462 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, **RETAINING** the **EXTRAORDINARY UNSPECIFIABLE SERVICES** of DEBRA STASIAK t/a ASPIRING ARTISTS, LLC, Spring Lake, NJ, to provide **INSTRUCTION IN IMPRESSIONISTIC PAINTING CLASSES**, for the Period of January 1, 2015 through December 28, 2015, in an **AMOUNT NOT TO EXCEED \$26,000.00**, as per proposal dated October 30, 2014, and further **AUTHORIZING** the **SECRETARY-DIRECTOR** to **SEND NOTICE** of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The **SECRETARY-DIRECTOR** noted that there was no **BIDS TO ADVERTISE**.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Peters, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Preliminary Assessment & Site Inspection (PASI), Block 53, Lot 3; Block 54.01, Lots 11 & 11.03; ±117 Acres, Improved Property; Owner: Lustgarten, Upper Freehold Township, for Additions to Crosswicks Creek Park (Ref. #14-61) (*FAIR & OPEN*)
2. Surveying Services, Block 53, Lot 3; Block 54.01, Lots 11 & 11.03; ±117 Acres, Improved Property; Owner: Lustgarten, Upper Freehold Township, for Additions to Crosswicks Creek Park (Ref. #14-62) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SATURDAY AFTERNOON, DECEMBER 6, 2014** – 12:30 PM—2:30 PM. Coastal Activity Center Holiday DJ Dance Party. Coastal Activity Center, 605 Asbury Ave., Asbury Park, NJ. For more information call: 848/456-4278, Ext. 6#.
2. **MONDAY EVENING, DECEMBER 15, 2014** - *7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ. ***REMINDER! 6:45 PM = Board Member Photo**
3. **MONDAY EVENING, JANUARY 5, 2015** - 7 PM. **Annual First Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ. (*Nominations for Officers for the Year 2015*)
4. **TUESDAY EVENING, JANUARY 20, 2015** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Horsnall offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, December 15, 2014, at 7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Harmon, Peters, Hennessy,
Horsnall, Hood and Zelina

In the Negative: None

Absent: Commissioners Loud and Hood

Vice Chairman Mandeville questioned why a park plan for Chris's Landing was on the Monmouth Conservation Foundation's website.

The Secretary-Director noted the assistance being provided by the Foundation with regard to the acquisition of the site and that a preliminary sketch plan had been furnished to the Foundation.

Commissioner Harmon questioned the viability of establishing a late day 9-hole golf rate after 2 PM.

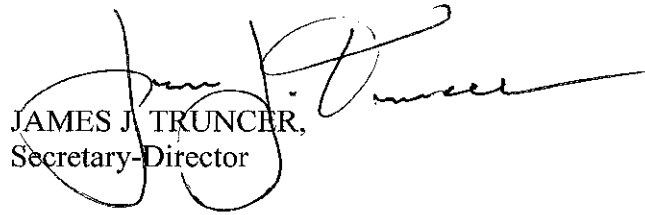
Commissioner Harmon also suggested that the idea of a "ladies day" rate should be considered to encourage play by women golfers.

Commissioner Horsnall noted that he felt the idea of having the tee time vendor, USedirect, make their presentation to the Board was very worthwhile.

Mike Janoski reviewed with the Board the two (2) tee time bid proposals that have been received.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Vice Chairman Mandeville, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, December 1, 2014, was **ADJOURNED** at 8:24 PM.


JAMES J. TRUNCER,
Secretary-Director