

**PRESENT:**

**ABSENT:**

**ALSO PRESENT:**

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**A G E N D A**

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY, MAY 7, 2012– 7:00 PM**

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",  
1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call \_\_\_\_\_ PM – By \_\_\_\_\_

B. Statement of Adequate Public Notice – Read by \_\_\_\_\_

*Salute to the flag and the Pledge of Allegiance followed by a moment of silence.*

C. Approval of MINUTES—REGULAR MEETING: MONDAY, APRIL 23, 2012  
(Excused: Commissioner Peters)

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D. Approval of EXECUTIVE SESSION MINUTES: MONDAY, APRIL 23, 2012  
(Excused: Commissioner Peters)

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E. Approval of 2011 VOUCHER LIST

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F. Approval of 2012 VOUCHER LIST

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G. SECRETARY—DIRECTOR’S REPORT:

H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)  
*(Presentations are limited to three (3) minutes per person.)*

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1. Joan Civile—Boating Safety

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)

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K. PRESENTATION:

1. Tim Mariner, Golf Superintendent—Hominy Hill Golf Course Bunker Renovations

L. FREEHOLDER’S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Preparation of Citations for Exemplary Service to Wayne F. Connelly, Golf Ranger/Charleston Springs Golf Course, and to Maurice Byan, Seasonal Golf Ranger/Charleston Springs Golf Course, in recognition of their lifesaving assistance as rendered to William Baker, on March 23, 2012, while playing golf at Charleston Springs Golf Course. (Citations to be presented at the Board Meeting of May 21, 2012.) (*Board Action Items #1 & #2*)
  
2. Preparation of a Citation for Exemplary Service to Joseph J. Smith, Supervising Carpenter/Construction and Repair Division, in recognition of his lifesaving assistance as rendered to Robert McKeon, of Ocean Township, NJ, in Ocean Township, on April 12, 2012, while Mr. Smith was in transit between Shark River Park and Thompson Park. (Citation to be presented at the Board Meeting of May 21, 2012.) (*Board Action Item #3*)
  
3. Recommending the Entering Into an Agreement with Monmouth University for the Administration of Urban Recreation Scholarships for 2012 Summer Recreation Programs. (*Board Action Item #4.*)
  
4. Request by Lisa Reilly, Water Rescue Captain, Middletown Township First Aid & Rescue Squad, dated March 26, 2012, for the Use of One (1) Wet Slip Berth at the Monmouth Cove Marina, for their Water Rescue/Scuba Diving Boat during the Summer 2012 Boating Season, at No Charge.  
  

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5. Review of Agenda Items for Board Action.
  
6. Status of Funded Projects as of May 1, 2012.

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_ PM, the following **Resolution of Consent** was offered for adoption by \_\_\_\_\_:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #9 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_.

Resolution of Consent seconded by: \_\_\_\_\_.

**ITEMS FOR BOARD ACTION:**

1. Resolution AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD to PREPARE a CITATION FOR EXEMPLARY SERVICE to WAYNE F. CONNELLY, GOLF RANGER/CHARLESTON SPRINGS GOLF COURSE, in recognition of his lifesaving assistance as rendered to WILLIAM BAKER, on March 23, 2012, while playing golf at Charleston Springs Golf Course.

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2. Resolution AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD to PREPARE a CITATION FOR EXEMPLARY SERVICE to MAURICE BYAN, SEASONAL GOLF RANGER/CHARLESTON SPRINGS GOLF COURSE, in recognition of his lifesaving assistance as rendered to WILLIAM BAKER, on March 23, 2012, while playing golf at Charleston Springs Golf Course.

\_\_\_\_\_

3. Resolution AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD to PREPARE a CITATION FOR EXEMPLARY SERVICE to JOSEPH J. SMITH, SUPERVISING CARPENTER/CONSTRUCTION AND REPAIR DIVISION, in recognition of his lifesaving assistance as rendered to ROBERT MC KEON, of Ocean Township, NJ, in Ocean Township, on April 12, 2012, while Mr. Smith was in transit between Shark River Park and Thompson Park.

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4. Resolution AUTHORIZING the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS TO ENTER INTO an AGREEMENT with MONMOUTH UNIVERSITY, West Long Branch, NJ, for the ADMINISTRATION OF URBAN RECREATION SCHOLARSHIPS FOR 2012 SUMMER RECREATION PROGRAMS to be HELD at MONMOUTH UNIVERSITY, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO said AGREEMENT and to take all necessary action as may be required by law.
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5. Resolution ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Point Pleasant, NJ, as received on April 19, 2012, proposal dated April 17, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR APPRAISAL OF FAIR MARKET RENTAL VALUE FOR 743.78 SQUARE FOOT SUB-SURFACE WATER MAIN EASEMENT, BLOCK 399, LOTS 1-5, SHARK RIVER PARK, NEPTUNE TOWNSHIP, OWNER: COUNTY OF MONMOUTH (Ref. #12-03 & PS #32-12), in an Amount Not To Exceed \$1,600.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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6. Resolution REJECTING bid proposal of D & M FIREWORKS, LLC, Bally, PA, for FURNISHING AND DISPLAY OF FIREWORKS AND ALL ASSOCIATED SERVICES FOR THE 2012 MONMOUTH COUNTY FAIR (Bid #0038-12), as vendor submitted an incorrect proposal.
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7. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GARDEN STATE FIREWORKS, INC., Millington, NJ, for FURNISHING AND DISPLAY OF FIREWORKS AND ALL ASSOCIATED SERVICES FOR THE 2012 MONMOUTH COUNTY FAIR (Bid #0038-12), ITEMS: #1-3 (Total Lump Sum), for the Period of July 25, 2012; in the Total Contract Amount of \$9,000.00.
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8. Resolution AUTHORIZING a TEMPORARY RIGHT-OF-ENTRY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS and HESS CORPORATION, Houston, TX, to ALLOW CONTRACTORS of the HESS CORPORATION to ENTER UPON AND INSTALL THREE (3) ADDITIONAL MONITORING WELLS on a PORTION OF BLOCK 3, LOT 4, TOWNSHIP OF OCEAN, being a part of WELTZ PARK, to conduct soil and groundwater investigation activities in the vicinity of Hess Station #30201, Hwy. #35, Block 3, Lot 1, in the Township of Ocean.
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9. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MANZO MAROBA, INC., Matawan, NJ, for 2012 RESURFACING AND REPAIR WORK AT SEVEN PRESIDENTS OCEANFRONT PARK AND THOMPSON PARK (Bid #0027-12), ITEMS: Proposal II, Items #1-7, Thompson Park, Total Base Bid Price; in the Total Contract Amount of \$54,782.00.
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**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

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**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Tenant Relocation Services, as per Relocation Assistance Law, Block 98, Lots 84, 84.01, 93 & 95.01, Freehold Township, Owner: Reagan/Raimondi, as Additions to Turkey Swamp Park (Ref. #12-30) (FAIR & OPEN)
  2. Two (2) Appraisals, Block 29, Lot 3, Millstone Township, Owner: Ballas, Improved Property, +22.70 Acres, for Additions to Perrineville Lake Park (Ref. #12-31) (FAIR & OPEN)
  3. Two (2) Appraisals, Block 34, Lot 1, Upper Freehold, Owner: Schmitt & Walling, for Additions to Crosswicks Creek Greenway (Ref. #12-32) (FAIR & OPEN)
  4. Two (2) Appraisals, Block 29, Lot 5.01, Millstone Township, Owner: Frank & Audrey Ginolfi, for Additions to Perrineville Lake Park (Ref. #12-33) (FAIR & OPEN)
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**DATES TO REMEMBER:**

1. **FRIDAY, MAY 11, 2012** – 8:30 AM Until 4:30 PM. **Board Park Tour—Western Portion of County.** Depart from Thompson Park Headquarters Parking Lot.
2. **SAT.-WEDS., MAY 12-16, 2012** – **5-Day On-Line Spring 2012 Monmouth County Auction**, with Items beginning to close in one minute increments on May 16<sup>th</sup>, at 6 PM. Inspection and preview of items will be available on May 14<sup>th</sup> & 15<sup>th</sup>, from 8 AM – 3 PM, at the Monmouth County Fleet Services Division storage area located at 250 Center Street, Freehold, NJ. The Chief Auctioneer will be Stephen J. Miranti, Auction Liquidation Services, Eatontown, NJ [www.usgovbid.com](http://www.usgovbid.com)
3. **WEDNESDAY, MAY 16, 2012** – **20<sup>th</sup> Annual Friends of the Parks Golf Tournament.** Hominy Hill Golf Course, Mercer Road, Colts Neck, NJ. Cost: \$150.00 Per Person, with a 9 AM Shotgun Start, Ending with Lunch.
4. **FRIDAY, MAY 18, 2012** – 8:30 AM Until 4:30 PM. **Board Park Tour—Coastal Portion of County.** Depart from Thompson Park Headquarters Parking Lot.

5. **SUNDAY AFTERNOON, MAY 20, 2012** – 12 Noon Until 3:00 PM. **Sunnyside 10-Year Anniversary Open House.** Sponsored by Special People United to Ride (S.P.U.R.). Sunnyside Recreation Area, Middletown-Lincroft Road, Middletown, NJ.
6. **MONDAY EVENING, MAY 21, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **FRIDAY JUNE 1, 2012** – 8:30 AM Until 4:30 PM. **Board Park Tour—Western Portion of County.** Depart from Thompson Park Headquarters Parking Lot.
8. **FRIDAY, JUNE 8, 2012** – 8:30 AM Until 4:30 PM. **Board Park Tour—Coastal Portion of County.** Depart from Thompson Park Headquarters Parking Lot.
9. **MONDAY EVENING, JUNE 11, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
10. **FRIDAY, JUNE 15, 2012** – 3:30 PM Until 5:30 PM. **Coastal Activity Center (CAC)/Urban Recreation Program End of the Year Cookout,** for CAC Participants & Families. Location: Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park, NJ
11. **MONDAY EVENING, JUNE 18-21, 2012** – **Special Park Districts Forum Hosted by Three Rivers Park District. Twin Cities, Minnesota.** (For more information go to [www.RegOnline.com/2012SPDF](http://www.RegOnline.com/2012SPDF))
12. **MONDAY EVENING, JUNE 25, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
13. **MONDAY EVENING, JULY 16, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
14. **WEDS.—SUNDAY, JULY 25, 26, 27, 28 & 29, 2012** – Weds., Thurs. & Fri. = 5 PM - 11 PM; Saturday = 11 AM – 11 PM; Sunday = 11 AM – 6 PM. 38<sup>th</sup> Annual Monmouth County Fair. East Freehold Showgrounds, Kozloski Road, Freehold, NJ.

Statement of Adequate Public Notice – Read by \_\_\_\_\_

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of April 23, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At \_\_\_\_\_ PM, the following Resolution was introduced by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: \_\_\_\_\_PM)

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NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

**ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:**

**ITEMS FOR THE GOOD OF THE ORDER:**

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **May 21, 2012**, at **7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

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Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: \_\_\_\_\_PM)