

**MINUTES OF THE MONDAY EVENING, DECEMBER 3, 2018 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Chairman Fred J. Rummel at 7:00 PM.

The following were Present on roll call:

Chairman Fred J. Rummel  
Vice Chairman Kevin Mandeville  
Commissioners:  
Michael G. Harmon  
Violeta Peters  
David W. Horsnall  
Patricia M. Butch  
  
Lillian G. Burry, Freeholder Deputy Director/MCPS Liaison

The following were Absent on roll call:

Commissioners:  
Thomas E. Hennessy, Jr. (Excused/Late Arrival)  
Mark E. Zelina (Excused)  
Thomas W. Adcock (Excused)

Also Present:

James J. Truncer, Secretary-Director  
Kira S. Dabby, Esquire  
Andrew J. Spears, Assistant Director  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Karen Livingstone, Public Information/Volunteers  
Erika Bozza, Chief Park Naturalist  
Gail L. Hunton, Chief of Acquisition & Design  
Paul Gleitz, Principal Planner Parks

Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 20, 2017, as required by law.”

Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Peters, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 19, 2018**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Horsnall, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 19, 2018**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Horsnall, the **2017 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Horsnall, the **2018 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Mandeville, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:02 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Vice Chairman Mandeville, seconded by Commissioner Peters, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:03 PM.

#### **SECRETARY-DIRECTOR'S REPORT:**

James J. Truncer, Secretary-Director, introduced staff who made the following **Presentations** to the Board:

1. **Visitor Services Report**

Erika Bozza, Chief Park Naturalist, made a PowerPoint presentation to the Board highlighting the November Visitor Services events and programs.

Ms. Bozza reported to the Board that the Creatures of the Night Hayrides held at Huber Woods Park served over 1,000 participants in October. Naturalist staff worked diligently in November to organize and store all props, costumes, stages and related materials. A planning meeting for 2019 was held and the theme of "Forest Fables" was selected.

Ms. Bozza reported that the annual Therapeutic Recreation Semi-Formal Dinner and Dance was held on Friday, November 2, 2018 with 49 participants in attendance and 15 staff members volunteering their time to the event at Tatum Park's Red Hill Activity Center.

Ms. Bozza reported that the Fall Craft Show was held on Saturday, November 10, 2018 at Fort Monmouth Recreation Center. Fifty-four local artisans displayed and sold their wares, and attendance was 954. Fort Monmouth Recreation Center also hosted many indoor programs throughout the month of November, including: Yoga for Baby Boomers, Mahjong Coffee Club, Pickleball, and Kids Kixx Soccer.

Ms. Bozza reported that the Hoofin' It for SPUR 5K and 1 mile Fun Run/Walk was held at Thompson Park on Sunday, November 18, 2018. Approximately 100 participants attended this fundraiser for our therapeutic riding program.

Ms. Bozza reported that there were two volunteer trail maintenance work sessions in November, both at Hartshorne Woods. The Trails Team volunteers installed 8 new trail markers and performed basic trail maintenance. In addition, a new all volunteer pruning team was formed to focus on Deep Cut Gardens. Thanks to these dedicated volunteers, areas along the trail which now look clean and inviting, had originally been covered in vines.

Ms. Bozza reported to the Board that drop-in programs continued to be popular in November. Programs included: "Drop-In Ceramics" (44 in attendance); two "Awesome Autumn Amble" nature walks, one at Big Brook Park and one at Manasquan Reservoir; "Casual Birder" walk at Manasquan Reservoir; "Twilight Hike at Freneau Woods Park" (45 participants); and this month's topic for the "Nature Lecture Series at Bayshore Waterfront Park" was on Whales & Dolphins. "Liking the Lichens" was the monthly drop-in program/activity at the Manasquan Reservoir Environmental Center.

Ms. Bozza reported that there will be two Photography Exhibits in 2019, both with the theme, "The Cycle of Life." Deep Cut Gardens photographs will be on display in January, and Manasquan Reservoir photographs will be on display in February at the Environmental Center. Visitor Services has utilized various marketing tools to advertise these exhibits: our Parks and Program Guide, Green Heritage newsletter, kiosk posters, and social media.

Ms. Bozza reported that winter program registration began on November 7, 2018. Winter volume sales were down just over one percent from 2017, but Visitor Service sales are still up overall for 2018. The winter volume was the first to be released for sale with our new online registration system. There were some challenges with the software, but most affected the "in-house" use of the program, so public transition to the new system appeared to be smooth. The new wait list feature has proved a valuable feature in the new system.

Ms. Bozza reported to the Board that Visitor Services staff are now editing the Spring Parks and Programs brochure, and camp approvals by supervisors are already underway.

Ms. Bozza also reminded the Board that the Coastal Activity Center will be hosting their annual Holiday party on December 8, 2018. Donations of unwrapped gifts for children and adults are currently being collected.

## 2. **Golf Report**

Mike Janoski, County Park Superintendent/Golf Operations, reported to the Board that Shark River Bunker Improvements are coming along nicely. The contractor has roughed out around ten (10) of the new bunkers and is beginning to install drains.

Mr. Janoski also reported to the Board that Howell Park Golf Course and Bel-Aire Golf Course recently got new electric service hooked up to their new pesticide storage buildings.

Mr. Janoski reported to the Board that Pine Brook Golf Course suffered from a clogged sewage main this morning as sewage back up into the basement portion of the golf center. The utility company was able to clear the blockage and now we've scheduled a cleanup crew for tomorrow morning to clean up the damage.

Mr. Janoski also reported that many of the Golf Course Superintendents and Assistant Superintendents will be attending the Green Expo Conference in Atlantic City this week.

Mr. Janoski reported to the Board that we did a little over 7,300 rounds for the month of November which, unfortunately, is down again due to the weather. Superintendent Glenn Miller, at Shark River Golf Course, reports that his weather station has logged around 30 inches of rain since September 1 alone.

## 3. **Parks Report**

Tom Fobes, Superintendent of County Parks/Park Operations, updated the Board with regard to park operations during the month of November.

Mr. Fobes reported that Park Rangers in the Monmouth County Park System have customer service, maintenance and law enforcement responsibilities whereas other systems function differently. Operating in this manner produces well rounded, trained Monmouth County Park Rangers able and capable of handling a wide variety of assignments.

A few examples of the variety of job assignments Park Rangers accomplished over the past 4 -6 weeks included:

- Sign repairs and installation – Often Park Rangers are involved in initial installation of signs and most often do repairs and reinstallation.
- Gate fabrication, repairs and installation – Many gates, such as sliding gates used throughout the park system are fabricated “in-house” and installed by the Park Rangers.
- Fence installation – Different types of fencing applications are used throughout the park system. Many seasonal parking lots have been placed recently for the MCPS Deer Management Program. Drilling or digging holes for fence posts can be lengthy and labor intensive. Park areas have tractors and pto driven augers that quicken the process and less intensive.

- Moving materials – Trail resurfacing, moving topsoil and debris are common job tasks assigned to Rangers during November. Park areas have available front end loaders to assist in completing these types of tasks. Training is required to use loaders; once a ranger has been trained the front end loader is a valuable piece of equipment.
- Leaves - Cleaning gutters and downspouts – Cleaning the leaves from the many park system buildings and facilities is an important job task assigned to Park Rangers. Ladders and lifts are important pieces of equipment used to complete the task.
- Wood working projects – Over the past few weeks Park Rangers have been working on many projects, preparing for next season. Horse jumps cut and painted, assembling lifeguard chairs and installing benches are but a few wood working projects Park Rangers work on through the fall and winter.
- Cleaning – Park Rangers pride themselves on the cleanliness of our parks and facilities. Whether they are keeping restrooms clean, painting maintenance bay floors, beach raking our beaches or picking up litter, Rangers are taught and understand that cleanliness is a vital function of their job.
- Always something new and different – The wide variety of issues presented to a Monmouth County Park Ranger throughout his or her shift is incredible. Responding to wildlife issues, assisting in a Park event, assisting the visiting public, handling a law enforcement issue or maintaining park property, will likely occur or be required during a Rangers shift.

#### 4. **Open Space Plan Update**

Paul Gleitz, Principal Planner Parks, updated the Board with regard to the status of the Open Space Plan.

Following the presentation, Mr. Gleitz noted that he expected to have a copy of the completed plan to the Board by the first of the new year.

#### **FREEHOLDER’S REPORT:**

Freeholder Deputy Director Lillian G. Burry noted that she will be meeting with Paul Gleitz to review the 2018 Municipal Open Space Grants to be considered by the Board of Chosen Freeholders. Freeholder Deputy Director Burry reported that she will also be doing a program on “Monmouth In Focus”, on park winter programs. Freeholder Deputy Director Burry inquired as to the status of the Hominy Hill Golf Course clubhouse and the status of the proposed Holmdel Township land exchange with the County.

Mike Janoski, County Park Superintendent/Golf Operations, noted that the clubhouse mechanical and architectural plans were being reviewed.

Gail Hunton, Chief of Acquisition & Design, noted that she and the Secretary-Director will be meeting with several concerned Holmdel Township residents with regard to the proposed land exchange.

At 8:13 PM, Commissioner Hennessy arrived at the meeting.

## ITEMS FOR BOARD REVIEW:

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 – Recommending Adoption of Reservable Group Use Areas, Picnic Pavilions and Tents, Shelter Buildings and Cabin Fees & Charges, to take effect January 1, 2019.
2. Board Action Item #2 – Recommending Adoption of General Use Fees & Charges, to take effect January 1, 2019.
3. Board Action Item #3 – Recommending Adoption of Athletic Facility Use Fees & Charges, to take effect January 1, 2019.
4. Board Action Item #4 – Recommending Adoption of Wedding Ceremonies and Portraits Fees and Charges, to take effect January 1, 2019.
5. Board Action Item #5 – Recommending Adoption of Bel-Aire Golf Course Winter Fees & Charges, beginning January 1, 2019 through February 28, 2019.
6. Board Action Item #6 – Recommending Adoption of Charleston Springs Golf Course Winter Fees & Charges, beginning January 1, 2019 through February 28, 2019.
7. Board Action Item #7 – Recommending Adoption of Shark River Golf Course Winter Fees & Charges, beginning January 1, 2019 through February 28, 2019.
8. Board Action Item #8 – Recommending Adoption of Miscellaneous Golf Course Fees & Charges, to take effect January 1, 2019.
9. Board Action Item #9 – Recommending acceptance of the written proposal of Colts Head Veterinary Services, PC, Clarksburg, NJ, as received on November 14, 2018, proposal dated November 12, 2018, for Providing Professional Veterinary Services (PS #03-19), for the Period of 01/01/19 through 12/31/19; in an Amount Not To Exceed \$40,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
10. Board Action Item #10 – Recommending acceptance of the written proposal of DRD Appraisal, LLC dba Stuart Appraisal Company, Freehold, NJ, as received on November 8, 2018, proposal dated November 1, 2018, for Providing Professional Appraisal Services of Block 98, Lots 84, 84Q, 84.01, 93 & 95.01, Township of Freehold, NJ, Improved Property, ±32.5 Acres, Owner: Reagan, Project: Additions to Turkey Swamp Park, Interest: Fee Simple (Ref. #18-62 & PS #52-18), in an Amount Not To Exceed \$1,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
11. Board Action Item #11 – Recommending acceptance of the written proposal of Wade Appraisal, LLC, Metuchen, NJ, as received on November 8, 2018, proposal dated November 7, 2018, for Providing Professional Appraisal Services of Block 98, Lots 84, 84Q, 84.01, 93 & 95.01, Township of Freehold, NJ, Improved Property, ±32.5 Acres, Owner: Reagan, Project: Additions to Turkey Swamp Park, Interest: Fee Simple (Ref. #18-62 & PS #52-18), in an Amount Not To Exceed \$3,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

12. Board Action Item #12 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to KLBL, Inc., d/b/a Vic Gerard Golf Cars, Farmingdale, NJ, for Furnishing, Delivery and Replacing of Golf Cart Batteries (Bid #0008-19), Items: #1-4, for the Period of 01/01/19 through 12/31/19; in the Estimated Total Contract Amount of \$50,000.00.
13. Board Action Item #13 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to AC Schultes, Inc., Woodbury Heights, NJ, for Furnishing and Delivery of Golf Course Irrigation Well and Pumping Equipment Services and Repair Parts (Bid #0009-19), Items: #1-3, 2019 Supply/Service Contract (Period of 01/01/19 through 12/31/19), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00.
14. Board Action Item #14 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Storr Tractor Company, Branchburg, NJ, for Furnishing and Delivery of Golf Course Irrigation and Pumping Equipment Services and Repair Parts (Bid #0010-19), Items: 2019 Supply/Service Contract (Period of 01/01/19 through 12/31/19), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$21,000.00.
15. Board Action Item #15 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to KLBL, Inc., d/b/a Vic Gerard Golf Cars, Farmingdale, NJ, , for Furnishing and Delivery of Grounds and Turf Equipment (Supplement #1) (Bid #0059-18), Items: #2, 3, 4 & 5; in the Total Contract Amount of \$69,913.00.
16. Board Action Item #16 – Recommending authorization for the Purchase of Grounds Equipment from Harter Equipment, Inc., Millstone, NJ, Item: New 2018 Wood Bat Wing Mower, BW2400 XW with foam filled used Aircraft tires w/wheel and spare right and left blades; as available under the Educational Services Commission of New Jersey (ESCNJ) MRESC 15/16-08 Cooperative Pricing System Agreement, for the Period of 2/20/16 through 2/19/18, extended to 2/19/19, in the Total Contract Amount of \$27,346.91.
17. Board Action Item #17 – Recommending acceptance of the written proposal of Kenny Environmental Services, Marlboro, NJ, as received on November 14, 2018, proposal dated November 6, 2018, for Providing a Preliminary Assessment/Site Investigation (PASI) of Block 56, Lot 18, Upper Freehold Township, NJ, Improved Property, ±0.270 Acres, Owner: Johnson, Project: Additions to Union Transportation (Ref. #18-52 & PS #55-18), in an Amount Not To Exceed \$2,075.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
18. Board Action Item #18 – Recommending acceptance of the written proposal of Harris Surveying, Inc., Robbinsville, NJ, as received on November 14, 2018, proposal dated November 13, 2018, for Providing Professional Surveying Services of Block 56, Lot 18, Upper Freehold Township, NJ, Improved Property, ±0.270 Acres, Owner: Johnson, Project: Additions to Union Transportation (Ref. #18-53 & PS #56-18), in an Amount Not To Exceed \$2,075.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

19. Board Action Item #19 – Recommending acceptance of the written proposal of Meridian Occupational Health, P.C., Eatontown, NJ, as received on November 15, 2018, proposal dated November 12, 2018, for Providing Medical Services (PS #04-19), in the Estimated Total Contract Amount of \$17,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
20. Board Action Item #20 – Recommending acceptance of the written proposal of the Institute for Forensic Psychology, Oakland, NJ, as received on November 15, 2018, proposal dated November 8, 2018, for Providing Psychological Testing and Vocational Assessment Services (PS #05-19), for the Period of 1/2/19 through 12/31/19, in the Total Contract Amount of \$8,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
21. Board Action Item #21 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Dill’s Raceway Equipment, Inc., Freehold, NJ, for Furnishing and Delivery of Animal Feed, Supplements, and Ear Corn (Bid #0014-19), Items: Proposal 1, Items #1-40, 2019 Supply Contract (Period of 01/01/19 through 12/31/19), Estimated Total Contract Amount of \$12,000.00.
22. Board Action Item #22 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Hemlock Hill Farm, Colts Neck, NJ, for Furnishing and Delivery of Animal Feed, Supplements, and Ear Corn (Bid #0014-19), Items: Proposal 2, Items #1-44, 2019 Supply Contract (Period of 01/01/19 through 12/31/19), Estimated Total Contract Amount of \$18,000.00.
23. Board Action Item #23 – Recommending authorization of Change Order #2, in the amount of \$28,942.81 for an additional concrete patio, RPZ hot box, site work, tree removal & disposal, Ironstone boulder placement and remove & dispose concrete footings to Woodward Construction Company, Matawan, NJ, for Site Improvements at Hartshorne Woods Park, Rocky Point Area (Bid #0053-18), as originally awarded by Resolution #R-18-7-16=246 in the Contract Amount of \$1,622,293.11, and as modified by Change Order #1 awarded by Resolution #R-18-10-22-345 in the Total Change Order #1 Contract Amount of \$1,616,542.32, for a New Total Change Order #2 Contract Amount of \$1,645,485.13.
24. Board Action Item #24 – Recommending to the Monmouth County Board of Chosen Freeholders the exercising of the option to extend the lease agreement between The Salvation Army operating through its Asbury Park Corps, for a one (1) year period, January 1, 2019 through December 31, 2019, in accordance with the option to renew the lease annually, by mutual agreement, for up to a total of five (5) years, terminating December 31, 2020, for the lease of available space for the “Urban Recreation Initiative” Program, at the Salvation Army Building, 605 Asbury Avenue, Asbury Park, NJ, by the Monmouth County Park System, as per the terms and conditions of the lease agreement.

25. Board Action Item #25 – Introducing Amended Supplemental Rules & Regulations Governing Exhibitors & Vendors at the Monmouth County Fair, as originally adopted by the Board of Recreation Commissioners on December 7, 2015, by Resolution #R-15-12-7-452, to include the following changes: (Note that additions are shown in **bold** with underlines, and deletions are shown ~~with a strikethrough~~.)

Page 5:V, E, 5, b, (2)

- Add text “Snack food vendors shall sell only three (3) types of snack food items and/or beverage, with the exception of **any designated 20’ x 30’ snack space which may sell four (4) and** any designated 20’ x 40’ snack space which may sell five (5).”

Page 8:VI, K

- Add text: “All Main and Snack Food vendors must complete and submit a Statement of Ownership form **and a satisfactory sanitary inspection certificate issued in the past year by a government Board of Health agency.**”

Page 11:XI, C, 8

- Replace text: “~~Smoking shall not be permitted in any vending space, food or commercial areas.~~” with **“No person shall use any tobacco products, which include, but are not limited to smoking (e.g., cigarettes, pipes, cigars, e-cigarettes or vaporize cigarettes, etc.) and/or using smokeless tobacco (e.g., snuff, chew, etc.) on the Fairgrounds or within any building.”**

Page 16: XII, B, 3

- Add text: “Area 5 – Corner 20’x20’ Spaces **& 20’x30’ Spaces** 208volt/50 amp/single phase/14-50R receptacle (generators ***ARE NOT*** permitted)

and further Authorizing the Secretary-Director to Post & Publish Notice of Public Hearing on their Adoption scheduled for January 7, 2019, as required by law.

26. Board Action Item #26 – Recommending Adoption of Monmouth County Fair Fees & Charges, as proposed; and further rescinding previously adopted Resolution #R-15-11-9=398.
27. Board Action Item #27 as Added to the Agenda – Recommending authorization of Change Order #1, in the amount of \$2,000.00 for additional items needed as available under Proposal 2, to Hemlock Hill Farm, Colts Neck, NJ, for Furnishing and Delivery of Animal Feed, Supplements and Ear Corn (Bid #0012-18), as originally awarded by Resolution #R-17-12-18=390, Items: Proposal 2, Items 1-29 @\$17,000.00; Proposal 3 @\$1,350.00, 2018 Supply Contract for the Period of 01/01/18 through 12/31/18; in the Estimated Total Contract Amount of \$18,350.00, for a New Estimated Total Change Order #1 Contract Amount of \$20,350.00.

28. Request received from Mr. Stan Bryck, Tournament Director, and Mr. Tim Hogan, Assistant Tournament Director, dated November 15, 2018, on behalf of the Monmouth County High School Golf Tournament, to host their 2019 Monmouth County Golf Championship Tournament at Howell Park Golf Course, on Wednesday, April 17, 2019, (Rain Date: Thursday, April 18, 2019), with a 9:00 a.m. shotgun start for approximately 110 junior golfers, and charging a fee of \$22.00 per golfer for each participant which includes the use of the warmup range, and further requesting permission to allow local media/TV coverage of the event, with the course re-opening at approximately 2:00 p.m.

A **motion** was introduced by Commissioner Horsnall, seconded by Vice Chairman Mandeville, GRANTING PERMISSION to the MONMOUTH COUNTY HIGH SCHOOL GOLF TOURNAMENT, to HOST their 2019 MONMOUTH COUNTY GOLF CHAMPIONSHIP TOURNAMENT at HOWELL PARK GOLF COURSE, on WEDNESDAY, APRIL 17, 2019, (RAIN DATE: THURSDAY, APRIL 18, 2019), with a 9:00 a.m. shotgun start for approximately 110 junior golfers, and charging a fee of \$22.00 per golfer for each participant which includes the use of the warmup range, and further requesting permission to allow local media/TV coverage of the event, with the course re-opening at approximately 2:00 p.m. Upon being put to a vote, the motion was unanimously carried.

29. Andrew J. Spears, Assistant Director, reviewed with the Board the Status of Funded Projects as of November 26, 2018, as distributed to the Board.

At 8:22 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Horsnall, to approve Agenda Items #1 through #27.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of December 3, 2018, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #26 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #27 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #27.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,  
Commissioners Harmon, Peters, Hennessy  
Horsnall and Butch

In the Negative: None

Absent: Commissioners Zelina and Adcock

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-18-12-3=405 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ADOPTING RESERVABLE GROUP USE AREAS, PICNIC PAVILIONS AND TENTS, SHELTER BUILDINGS AND CABIN FEES & CHARGES, to take effect January 1, 2019. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=406 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ADOPTING GENERAL USE FEES & CHARGES, to take effect January 1, 2019. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=407 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ADOPTING ATHLETIC FACILITY USE FEES & CHARGES, to take effect January 1, 2019. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=408 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ADOPTING WEDDING CEREMONIES AND PORTRAITS FEES AND CHARGES, to take effect January 1, 2019. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=409 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ADOPTING BEL-AIRE GOLF COURSE WINTER FEES & CHARGES, beginning January 1, 2019 through February 28, 2019. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=410 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ADOPTING CHARLESTON SPRINGS GOLF COURSE WINTER FEES & CHARGES, beginning January 1, 2019 through February 28, 2019. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=411 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ADOPTING SHARK RIVER GOLF COURSE WINTER FEES & CHARGES, beginning January 1, 2019 through February 28, 2019. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-18-12-3=412 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ADOPTING MISCELLANEOUS GOLF COURSE FEES & CHARGES, to take effect January 1, 2019. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=413 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of COLTS HEAD VETERINARY SERVICES, PC, Clarksburg, NJ, as received on November 14, 2018, proposal dated November 12, 2018, for PROVIDING PROFESSIONAL VETERINARY SERVICES (PS #03-19), for the Period of 01/01/19 through 12/31/19; in an Amount Not To Exceed \$40,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=414 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISAL, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on November 8, 2018, proposal dated November 1, 2018, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 98, LOTS 84, 84Q, 84.01, 93 & 95.01, TOWNSHIP OF FREEHOLD, NJ, IMPROVED PROPERTY, +32.5 ACRES, OWNER: REAGAN, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #18-62 & PS #52-18), in an Amount Not To Exceed \$1,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=415 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of WADE APPRAISAL, LLC, Metuchen, NJ, as received on November 8, 2018, proposal dated November 7, 2018, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 98, LOTS 84, 84Q, 84.01, 93 & 95.01, TOWNSHIP OF FREEHOLD, NJ, IMPROVED PROPERTY, +32.5 ACRES, OWNER: REAGAN, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #18-62 & PS #52-18), in an Amount Not To Exceed \$3,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-18-12-3=416 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to KLBL, INC., d/b/a VIC GERARD GOLF CARS, Farmingdale, NJ, for FURNISHING, DELIVERY AND REPLACING OF GOLF CART BATTERIES (Bid #0008-19), ITEMS: #1-4, for the Period of 01/01/19 through 12/31/19; in the Estimated Total Contract Amount of \$50,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=417 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to AC SCHULTES, INC., Woodbury Heights, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE IRRIGATION WELL AND PUMPING EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0009-19), ITEMS: #1-3, 2019 Supply/Service Contract (Period of 01/01/19 through 12/31/19), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2020 & 2021), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=418 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE IRRIGATION AND PUMPING EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0010-19), ITEMS: 2019 Supply/Service Contract (Period of 01/01/19 through 12/31/19), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2020 & 2021), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$21,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=419 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to KLBL, INC., d/b/a VIC GERARD GOLF CARS, Farmingdale, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #1) (Bid #0059-18), ITEMS: #2, 3, 4 & 5; in the Total Contract Amount of \$69,913.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-18-12-3=420 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AUTHORIZING the PURCHASE of GROUNDS EQUIPMENT, from HARTER EQUIPMENT, INC., Millstone, NJ, ITEMS: New 2018 Wood Bat Wing Mower, BW2400 XW with foam filled used Aircraft tires w/wheel and spare right and left blades; as available under the Educational Services Commission of New Jersey (ESCNJ) MRESC 15/16-08 Cooperative Pricing System Agreement, for the Period of 2/20/16 through 2/19/18, extended to 2/19/19, in the Total Contract Amount of \$27,346.91. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=421 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of KENNY ENVIRONMENTAL SERVICES, Marlboro, NJ, as received on November 14, 2018, proposal dated November 6, 2018, for PROVIDING A PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 56, LOT 18, UPPER FREEHOLD TOWNSHIP, NJ, IMPROVED PROPERTY, +0.270 ACRES, OWNER: JOHNSON, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #18-52 & PS #55-18), in an Amount Not To Exceed \$2,075.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=422 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of HARRIS SURVEYING, INC., Robbinsville, NJ, as received on November 14, 2018, proposal dated November 13, 2018, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 56, LOT 18, UPPER FREEHOLD TOWNSHIP, NJ, IMPROVED PROPERTY, +0.270 ACRES, OWNER: JOHNSON, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #18-53 & PS #56-18), in an Amount Not To Exceed \$2,075.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=423 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of MERIDIAN OCCUPATIONAL HEALTH, P.C., Eatontown, NJ, as received on November 15, 2018, proposal dated November 12, 2018, for PROVIDING MEDICAL SERVICES (PS #04-19), in the Estimated Total Contract Amount of \$17,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-18-12-3=424 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of THE INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, as received on November 15, 2018, proposal dated November 8, 2018, for PROVIDING PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #05-19), for the Period of 1/2/19 through 12/31/19, in the Total Contract Amount of \$8,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=425 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DILL'S RACEWAY EQUIPMENT, INC., Freehold, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS, AND EAR CORN (BID #0014-19), ITEMS: Proposal 1, Items #1-40, 2019 Supply Contract (Period of 01/01/19 through 12/31/19), Estimated Total Contract Amount of \$12,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=426 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HEMLOCK HILL FARM, Colts Neck, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS, AND EAR CORN (BID #0014-19), ITEMS: Proposal 2, Items #1-44, 2019 Supply Contract (Period of 01/01/19 through 12/31/19), Estimated Total Contract Amount of \$18,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=427 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, Authorizing CHANGE ORDER #2, in the amount of \$28,942.81 for an additional concrete patio, RPZ hot box, site work, tree removal & disposal, Ironstone boulder placement and remove & dispose concrete footings, to WOODWARD CONSTRUCTION COMPANY, Matawan, NJ, for SITE IMPROVEMENTS AT HARTSHORNE WOODS PARK, ROCKY POINT AREA (Bid #0053-18), as originally awarded by Resolution #R-18-7-16=246 in the Contract Amount of \$1,622,293.11, and as modified by Change Order #1 awarded by Resolution #R-18-10-22=345 in the Total Change Order #1 Contract Amount of \$1,616,542.32, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$1,645,485.13. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-18-12-3=428 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the EXERCISING OF THE OPTION to EXTEND THE LEASE AGREEMENT between THE SALVATION ARMY OPERATING THROUGH ITS ASBURY PARK CORPS, for a ONE (1) YEAR PERIOD, JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, in accordance with the OPTION TO RENEW THE LEASE ANNUALLY, BY MUTUAL AGREEMENT, FOR UP TO A TOTAL OF FIVE (5) YEARS, TERMINATING DECEMBER 31, 2020, for the LEASE OF AVAILABLE SPACE for the "URBAN RECREATION INITIATIVE" PROGRAM, at the SALVATION ARMY BUILDING, 605 Asbury Avenue, Asbury Park, NJ, by the MONMOUTH COUNTY PARK SYSTEM, as per the terms and conditions of the lease agreement. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=429 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, INTRODUCING AMENDED SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR, and further AUTHORIZING the SECRETARY-DIRECTOR to POST & PUBLISH NOTICE of PUBLIC HEARING on their ADOPTION scheduled for JANUARY 7, 2019, as required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=430 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, ADOPTING the MONMOUTH COUNTY FAIR FEES & CHARGES, and RESCINDING previously adopted Resolution #R-15-11-9=398. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-18-12-3=431 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$2,000.00 for additional items needed as available under Proposal 2, to HEMLOCK HILL FARM, Colts Neck, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS AND EAR CORN (Bid #0012-18), as originally awarded by Resolution #R-17-12-18=390, ITEMS: Proposal 2, Items 1-29 @\$17,000.00; Proposal 3 @\$1,350.00, 2018 Supply Contract for the Period of 01/01/18 through 12/31/18; in the Estimated Total Contract Amount of \$18,350.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$20,350.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

Commissioner Harmon inquired as to the uses of the Fort Monmouth Recreation Center.

Andrew J. Spears, Assistant Director, reviewed with the Board the schedule of uses at the Recreation Center and noted that soccer fields at Thompson Park have been moved to Dorbrook Recreation Area.

Commissioner Harmon asked that the Board receive a report on rentals for the year and also noted his interest in seeing more recreation uses at the various parks and golf courses.

Commissioner Hennessy noted Colts Neck Township's costs associated with maintaining athletic fields.

On a motion made by Commissioner Horsnall, seconded by Commissioner Butch, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BID**:

1. Furnishing and Delivery of Grounds and Turf Repair Parts and Service

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Butch, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Golf Course Architectural Services at Various Golf Course Locations (Ref. #18-83) *(NON-FAIR & OPEN)*
2. 2019 Architectural/Engineering & Testing Services at Various Park Locations (Ref. #18-84) *(NON-FAIR & OPEN)*

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SATURDAY AFTERNOON, DECEMBER 8, 2018** – 12:30 PM—2:30 PM. **COASTAL ACTIVITY CENTER HOLIDAY PARTY.** Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park, NJ. Limited space. For more information call: 732/460-1167, Ext. 21.
2. **MONDAY EVENING, DECEMBER 17, 2018** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, JANUARY 7, 2019** - 7 PM. **ANNUAL FIRST REGULAR BOARD MEETING.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ. *(Nominations for Officers for the Year 2019)*
4. **"TUESDAY EVENING", JANUARY 22, 2019** - 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Vice Chairman Mandeville offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, December 17, 2018**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,  
Commissioners Harmon, Peters, Hennessy  
Horsnall and Butch

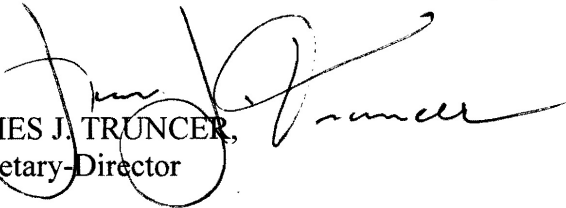
In the Negative: None

Absent: Commissioners Zelina and Adcock

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Vice Chairman Mandeville, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, December 3, 2018, was **ADJOURNED** at 8:35 PM.

JAMES J. TRUNCER,  
Secretary-Director



The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=405

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board previously adopted the MONMOUTH COUNTY PARK SYSTEM RESERVABLE GROUP USE AREAS, PICNIC PAVILIONS AND TENTS, SHELTER BUILDINGS, AND CABIN FEES AND CHARGES by Resolution #R-17-12-18=401; and

WHEREAS, the Board deems it necessary and advisable to ADOPT the MONMOUTH COUNTY PARK SYSTEM RESERVABLE GROUP USE AREAS, PICNIC PAVILIONS AND TENTS, SHELTER BUILDINGS, AND CABIN FEES & CHARGES to take effect January 1, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MONMOUTH COUNTY PARK SYSTEM RESERVABLE GROUP USE AREAS, PICNIC PAVILIONS AND TENTS, SHELTER BUILDINGS, AND CABIN FEES & CHARGES, as hereunto attached to take effect January 1, 2019; and

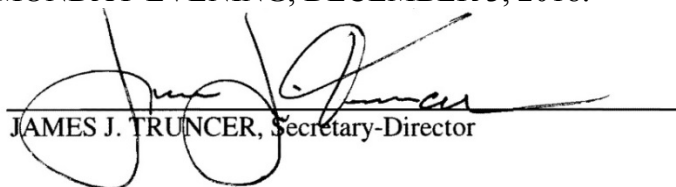
BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-17-12-18=401, as previously adopted for MONMOUTH COUNTY PARK SYSTEM RESERVABLE GROUP USE AREAS, PICNIC PAVILIONS AND TENTS, SHELTER BUILDINGS, AND CABIN FEES AND CHARGES, as of January 1, 2019; and

BE IT FURTHER RESOLVED that the above mentioned fees and charges shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=405

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=406

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board previously adopted the MONMOUTH COUNTY PARK SYSTEM GENERAL USE FEES & CHARGES by Resolution #R-17-12-18=402; and

WHEREAS, the Board deems it necessary and advisable to ADOPT the MONMOUTH COUNTY PARK SYSTEM GENERAL USE FEES & CHARGES, to take effect January 1, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MONMOUTH COUNTY PARK SYSTEM GENERAL USE FEES & CHARGES, as hereunto attached, to take effect January 1, 2019; and

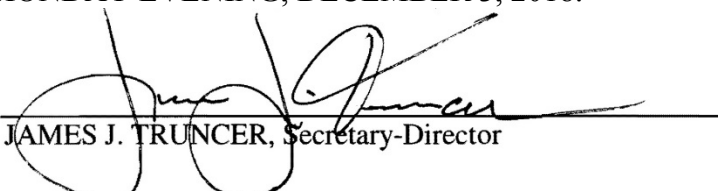
BE IT FURTHER RESOLVED that the Board of Recreation Commissioners does hereby RESCIND Resolution #R-17-12-18=402 as previously adopted for MONMOUTH COUNTY PARK SYSTEM GENERAL USE FEES & CHARGES, as of January 1, 2019; and

BE IT FURTHER RESOLVED that the above mentioned fees and charges shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=406

**GENERAL USE  
FEES AND CHARGES AS ADOPTED BY THE  
MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS  
ON DECEMBER 3RD, 2018, RESOLUTION NO. R-18-12-3=406**

*Printed 12/17/2018*

	RESIDENT	NON-RESIDENT
<b>GROUP CAMPFIRE AREA - 3 hours**</b> Locations and Restrictions apply	\$35.00	\$50.00
<b>LARGE CHARCOAL GRILL*</b>	\$18.71	\$18.71
<b>MODEL AIRCRAFT AND ROCKET LAUNCH AREAS**</b>		
Annual Permit - Individual	\$25.00	\$50.00
Clubs - 2 to 75 members	\$400.00	\$800.00
76 to 150 members	\$780.00	\$1,560.00
151 and up	\$1,295.00	\$2,590.00

**RECREATION EQUIPMENT RENTALS\***  
**In Park Use Only, Dates and Locations Vary**

Row Boat/Canoe/Single Person Kayak Rentals (1 hr.) One set of paddles, and life vest included	\$14.54
Row Boat/Canoe/Kayak Rentals (4 hrs.) One set of paddles, and life vests included	\$35.64
Double Person Kayak Rental (1 hr.) One set of paddles, and life vests included	\$20.63
Cross Country Ski Rentals - with poles and boots per 24 hrs.	\$18.76
Cross Country Child Skis ages 8 & under (no poles or boots)	\$14.07
Snowshoe Rentals - per 24 hrs.	\$14.07

**\*RENTAL RATES DO NOT INCLUDE NEW JERSEY SALES TAX**

**\*\*Restrictions apply**

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=407

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board previously adopted the MONMOUTH COUNTY PARK SYSTEM ATHLETIC FACILITY USE FEES & CHARGES by Resolution #R-17-12-18=404; and

WHEREAS, the Board deems it necessary and advisable to ADOPT the MONMOUTH COUNTY PARK SYSTEM ATHLETIC FACILITY USE FEES & CHARGES to take effect January 1, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MONMOUTH COUNTY PARK SYSTEM ATHLETIC FACILITY USE FEES & CHARGES, as hereunto attached, to take effect January 1, 2019; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-17-12-18=404 as previously adopted for MONMOUTH COUNTY PARK SYSTEM ATHLETIC FACILITY USE FEES & CHARGES as of January 1, 2019; and

BE IT FURTHER RESOLVED that the above mentioned fees and charges shall remain in force until amended or rescinded by action of the Board.

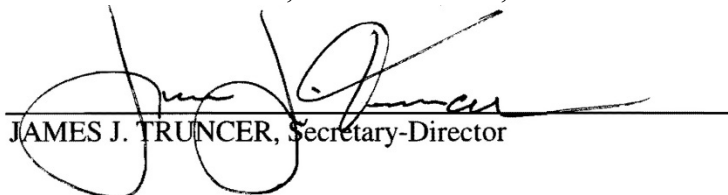
Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative: Chairman Rummel, Vice Chairman Mandeville,  
Commissioners Harmon, Peters, Hennessy,  
Horsnall and Butch

In the negative: None

Absent: Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=407

**ATHLETIC FACILITY USE  
FEES AND CHARGES AS ADOPTED BY THE  
MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS  
ON DECEMBER 3RD, 2018, RESOLUTION NO. R-18-12-3=407**

Printed 12/17/2018

	RESIDENT	NON-RESIDENT
<b>JUNIOR SOCCER FIELD</b>		
Per 1 ½ hour time block	\$30.00	\$55.00
<b><u>ATHLETIC FIELDS/COURTS</u></b>		
<b>Youth</b>		
Per 1 ½ hour time block	\$40.00	\$75.00
<b>Adult</b>		
Per 2 hour time block	\$65.00	\$125.00
<b><u>IN-LINE SKATING RINK</u></b>		
<b>Youth</b>		
Per 1 hour time block	\$40.00	\$75.00
<b>Adult</b>		
Per 1 hour time block	\$65.00	\$125.00

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**CROSS COUNTRY**

Home Course (2 or more meets) Per Season	\$425.00
Single Meet, Dual, or Tri Meet	\$230.00
Special Meet Base Price (per meet)*	
Option #1 -- Up to 1,500 Runners	\$1,240.00
Option #2 -- 1,501 - 3,000 Runners	\$2,470.00
Option #3 -- 3,001 - 5,000 Runners	\$4,115.00

**Park System Ranger - (per hour)** \$46.00

***\*Permittee will be required to provide insurance & additional support services & will be required to pay for supplemental staff.***

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The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=408

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board previously adopted the MONMOUTH COUNTY PARK SYSTEM WEDDING CEREMONIES AND PORTRAITS FEES AND CHARGES by Resolution #R-17-12-18=405; and

WHEREAS, the Board deems it necessary and advisable to ADOPT the MONMOUTH COUNTY PARK SYSTEM WEDDING CEREMONIES AND PORTRAITS FEES AND CHARGES to take effect January 1, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MONMOUTH COUNTY PARK SYSTEM WEDDING CEREMONIES AND PORTRAITS FEES AND CHARGES, as hereunto attached, to take effect January 1, 2019; and

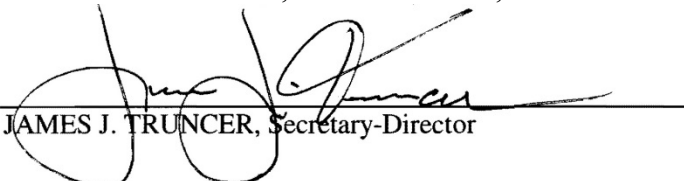
BE IT FURTHER RESOLVED that the Board of Recreation Commissioners does hereby RESCIND Resolution #R-17-12-18=405 as previously adopted for MONMOUTH COUNTY PARK SYSTEM WEDDING CEREMONIES AND PORTRAITS FEES AND CHARGES, as of January 1, 2019; and

BE IT FURTHER RESOLVED that the above mentioned fees and charges shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=408

**WEDDING CEREMONIES & PORTRAITS  
FEES AND CHARGES AS ADOPTED BY THE  
MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS  
ON DECEMBER 3RD, 2018, RESOLUTION NO. R-18-12-3=408**

Printed 12/17/2018

**WEDDING CEREMONIES\*\***

	RESIDENT	NON-RESIDENT
<b><u>Option #1 - Traditional Parks include:</u></b>		
Big Brook Park, Clayton Park, Crosswicks Creek Greenway, Dorbrook Recreation Area, Fisherman's Cove, Hartshorne Woods - Rocky Point, Holmdel Park, Perrineville Lake Park, Popamora Point, Shark River Park, Tatum Park, Thompson Park (not Estate Grounds), Turkey Swamp Park, Weltz Park, Wolf Hill Recreation Area		

Traditional (max. 50 persons)	\$150.00	\$200.00
Traditional (max 100 persons)	\$225.00	\$300.00
Traditional (max 150 persons)	\$300.00	\$375.00

<b><u>Option #2 - Formal Parks include:</u></b>		
Holmdel Arboretum, Seven Presidents - Boat Ramp Area, Thompson Park - Estate Grounds		

Formal (max. 50 persons)	\$200.00	\$275.00
Formal (max. 100 persons)	\$300.00	\$375.00
Formal (max. 150 persons)	\$400.00	\$475.00

<b><u>Option #3 - Exclusive Parks include:</u></b>		
Bayshore Waterfront Park Grounds, Deep Cut Gardens, Historic Walnford, Huber Woods, Longstreet Farm, Manasquan Reservoir, Tatum Park - Holland Courtyard		

Exclusive (max. 75 persons)	\$450.00	\$525.00
Holland Courtyard (max. 150 persons)		

**EXTRA SERVICES FOR WEDDING CEREMONIES**

Golf Cart (Deep Cut Gardens only, includes driver)	\$150.00	
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**WEDDING PORTRAITS\*\* (per one hour)**

**Weddings:**

Option #1 - General Park Areas	\$50.00	\$70.00
Option #2 - Deep Cut Gardens and Historic Walnford (grounds only)	\$60.00	\$90.00
Option #3 - Historic Walnford and Longstreet Farm (after hours only - Inside Historic Houses, Barns, & Gristmill. max. 6 persons)	\$120.00	\$180.00

**\*\*Restrictions apply**

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=409

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board previously adopted the MONMOUTH COUNTY PARK SYSTEM BEL-AIRE GOLF COURSE WINTER FEES & CHARGES for the Period of January 1, 2018 through February 28, 2018 by Resolution #R-17-11-6=354; and

WHEREAS, the Board deems it necessary and advisable to ADOPT the MONMOUTH COUNTY PARK SYSTEM BEL-AIRE GOLF COURSE WINTER FEES & CHARGES, for the Period of January 1, 2019 through February 28, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MONMOUTH COUNTY PARK SYSTEM BEL-AIRE GOLF COURSE WINTER FEES & CHARGES for the Period of January 1, 2019 through February 28, 2019, as hereunto attached; and

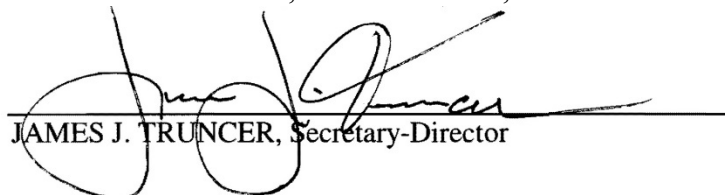
BE IT FURTHER RESOLVED that the Board does hereby RESCIND the previously adopted AMENDED MONMOUTH COUNTY PARK SYSTEM BEL-AIRE GOLF COURSE WINTER FEES & CHARGES, as adopted by Resolution #R-17-11-6=354; and

BE IT FURTHER RESOLVED that the above mentioned MONMOUTH COUNTY PARK SYSTEM BEL-AIRE GOLF COURSE WINTER FEES & CHARGES shall take effect January 1, 2019 through February 28, 2019, unless amended or rescinded by action of the Board.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=409

BEL-AIRE GOLF COURSE  
WINTER FEES AND CHARGES AS ADOPTED BY THE  
MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS  
ON DECEMBER 3, 2018 BY RESOLUTION NO. R-18-12-3=409

Winter Fees and Charges - beginning January 1, 2019 through February 28, 2019

**Greens Fee Walking**

**7 Days a Week**

	<i>18 Hole Course</i>	<i>9 Hole Course</i>
Resident Adult (with Golf Card)/Non-Resident Adult (with Full Privilege Card)	\$15.00	\$11.00
Non Card Holder/Non-Resident Adult (with Golf Card)	\$15.00	\$11.00
Resident Senior Citizen (w/Golf Card)/Non-Resident Senior (w/Full Privilege Card)/Resident Adult Veteran (Golf Card and Monmouth County Veteran's ID Card required)	\$13.00	\$9.00
Non-Resident Senior Citizen (with Golf Card)	\$15.00	\$11.00
Junior (with Golf Card)	\$13.00	\$9.00
		<i>(9 Hole-Par 3Replay @ 50%)</i>
<b><u>Footgolf Fee Walking</u></b>		
Adult		\$10.00
Child		\$7.00
		<i>(Replay @ 50%)</i>

NO RAIN CHECKS

\*RENTAL FEES DO NOT INCLUDE NEW JERSEY SALES TAX

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=410

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board previously adopted the MONMOUTH COUNTY PARK SYSTEM CHARLESTON SPRINGS GOLF COURSE WINTER FEES & CHARGES for the Period of January 1, 2018 through February 28, 2018 by Resolution #R-17-11-6=355; and

WHEREAS, the Board deems it necessary and advisable to ADOPT the MONMOUTH COUNTY PARK SYSTEM CHARLESTON SPRINGS GOLF COURSE WINTER FEES & CHARGES for the Period of January 1, 2019 through February 28, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MONMOUTH COUNTY PARK SYSTEM CHARLESTON SPRINGS GOLF COURSE WINTER FEES & CHARGES for the Period of January 1, 2019 through February 28, 2019, as hereunto attached; and

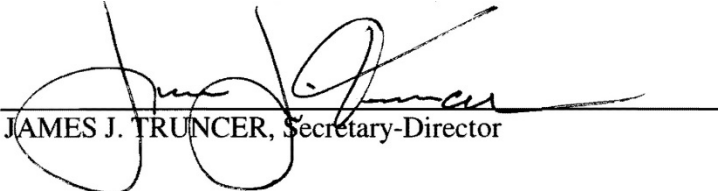
BE IT FURTHER RESOLVED that the Board does hereby RESCIND the previously adopted AMENDED MONMOUTH COUNTY PARK SYSTEM CHARLESTON SPRINGS GOLF COURSE WINTER FEES & CHARGES as adopted by Resolution #R-17-11-6=355; and

BE IT FURTHER RESOLVED that the above mentioned MONMOUTH COUNTY PARK SYSTEM CHARLESTON SPRINGS GOLF COURSE WINTER FEES & CHARGES shall take effect January 1, 2019 through February 28, 2019, unless amended or rescinded by action of the Board.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=410

**CHARLESTON SPRINGS GOLF COURSE**  
**WINTER FEES AND CHARGES AS ADOPTED BY THE**  
**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS**  
**ON DECEMBER 3, 2018 BY RESOLUTION NO. R-18-12-3=410**

**Winter Fees and Charges - beginning January 1, 2019 through February 28, 2019**

**Greens Fee**

**7 Days a Week**

	<i>18 Holes Walking</i>	<i>9-Hole Plus at 1 p.m. (including cart)</i>
Resident Adult (with Golf Card)/Non-Resident Adult (with Full Privilege Card)	\$30.00	\$33.00
Non Card Holder/Non-Resident Adult (with Golf Card)	\$30.00	\$33.00
Resident Senior Citizen (w/Golf Card)/Non-Resident Senior (w/Full Privilege Card)/Resident Adult Veteran (Golf Card and Monmouth County Veteran's ID Card required)	\$25.00	\$33.00
Non-Resident Senior Citizen (with Golf Card)	\$30.00	\$33.00
Junior (with Golf Card)	\$20.00	\$33.00

**NO RAIN CHECKS**

**\*RENTAL FEES DO NOT INCLUDE NEW JERSEY SALES TAX**

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=411

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board previously adopted the MONMOUTH COUNTY PARK SYSTEM SHARK RIVER GOLF COURSE WINTER FEES & CHARGES for the Period of January 1, 2018 through February 28, 2018 by Resolution #R-17-11-6=356; and

WHEREAS, the Board deems it necessary and advisable to ADOPT the MONMOUTH COUNTY PARK SYSTEM SHARK RIVER GOLF COURSE WINTER FEES & CHARGES, for the Period of January 1, 2019 through February 28, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MONMOUTH COUNTY PARK SYSTEM SHARK RIVER GOLF COURSE WINTER FEES & CHARGES for the Period of January 1, 2019 through February 28, 2019, as hereunto attached; and

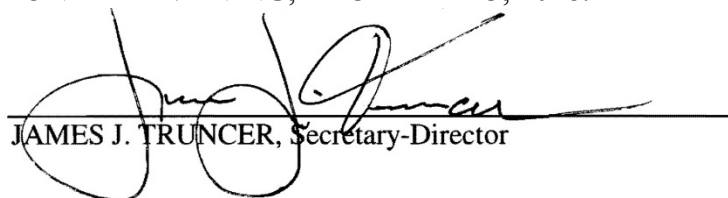
BE IT FURTHER RESOLVED that the Board does hereby RESCIND the previously adopted AMENDED MONMOUTH COUNTY PARK SYSTEM SHARK RIVER GOLF COURSE WINTER FEES & CHARGES as adopted by Resolution #R-17-11-6=356; and

BE IT FURTHER RESOLVED that the above mentioned MONMOUTH COUNTY PARK SYSTEM SHARK RIVER GOLF COURSE WINTER FEES & CHARGES shall take effect January 1, 2019 through February 28, 2019, unless amended or rescinded by action of the Board.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=411

**SHARK RIVER GOLF COURSE  
WINTER FEES AND CHARGES AS ADOPTED BY THE  
MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS  
ON DECEMBER 3, 2018 BY RESOLUTION NO. R-18-12-3=411**

**Winter Fees and Charges - beginning January 1, 2019 through February 28, 2019**

**Greens Fee**

**7 Days a Week**

	<i>18 Holes Walking</i>	<i>9-Hole Plus at 1 p.m. (including cart)</i>
Resident Adult (with Golf Card)/Non-Resident Adult (with Full Privilege Card)	\$25.00	\$33.00
Non Card Holder/Non-Resident Adult (with Golf Card)	\$25.00	\$33.00
Resident Senior Citizen (w/Golf Card)/Non-Resident Senior (w/Full Privilege Card)/Resident Adult Veteran (Golf Card and Monmouth County Veteran's ID Card required)	\$22.00	\$33.00
Non-Resident Senior Citizen (with Golf Card)	\$25.00	\$33.00
Junior (with Golf Card)	\$18.00	\$33.00

**NO RAIN CHECKS**

**\*RENTAL FEES DO NOT INCLUDE NEW JERSEY SALES TAX**

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=412

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board previously adopted the MISCELLANEOUS GOLF COURSE FEES & CHARGES by Resolution #R-18-2-5=58; and

WHEREAS, the Board deems it necessary and advisable to ADOPT the MISCELLANEOUS GOLF COURSE FEES AND CHARGES, to take effect January 1, 2019.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MISCELLANEOUS GOLF COURSE FEES & CHARGES, as hereunto attached to take effect January 1, 2019, as hereunto attached; and

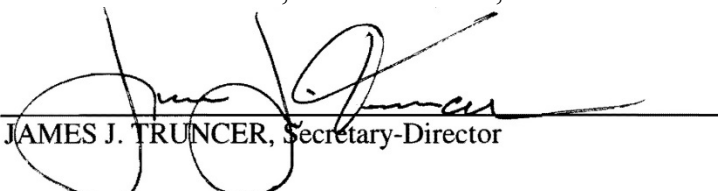
BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-18-2-5=58 as previously adopted for MISCELLANEOUS GOLF COURSE FEES & CHARGES, as of January 1, 2019; and

BE IT FURTHER RESOLVED that the above mentioned fees and charges shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=412

**MISCELLANEOUS GOLF COURSE FEES AND CHARGES AS ADOPTED BY THE  
MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS  
ON DECEMBER 3, 2018 BY RESOLUTION NO. R-18-12-3=412**

(Fees and charges effective January 1, 2019)

**GOLF CARDS**

Adult (Ages 21-64) and Senior Citizen (Age 65+) Golf Card – 1 year	\$47.00
Adult (Ages 21-64) and Senior Citizen (Age 65+) Golf Card – 2 year	\$78.00
Non-Resident Full Privilege Card** - 1 year	\$260.00
** Resident Rates and Resident Reservation Fees	
Junior (Age through 20) Golf Card	\$20.00
Replacement Card	\$10.00

**RESERVATION FEES**

**Regulation Courses**

Resident/Non-Resident Full Privilege Cardholder	\$3.00
Non-Cardholder	\$6.00
Non-Cardholder Prepaid Reservation - Non Refundable	\$6.00
9 Holes for Weekend/Holiday Mornings on Back 9 (where applicable)	\$3.00

**Executive Courses**

Per Golfer	\$3.00
Non-Cardholder Prepaid Reservation - Non Refundable	\$3.00

**POWER GOLF CART RENTALS\***

**Regulation Courses**

Cart 18 Holes	\$18.76
Senior Citizen Cart 18 Holes, with golf card, weekday only	\$16.88
Cart Matinee	\$15.01
Cart - 9 Holes for Weekend/Holiday Mornings on Back 9 (where applicable)	\$11.25

**Executive Courses**

Cart 18 Holes	\$14.07
Senior Citizen Cart 18 Holes, with golf card, weekday only	\$13.13
Cart Matinee or Cart 9 Holes – Par 3 at Bel-Aire only	\$11.25
Cart Matinee 18 Holes at Pine Brook only	\$9.38
Cart Matinee 9 Holes at Pine Brook only	\$5.63

**ADDITIONAL SERVICES**

Hand Cart Rental*	\$4.69
Club Rental* - 18 Holes	\$14.07
Club Rental* - 9 Holes (where applicable)	\$7.50
No Show Fee for Advanced Reservations	\$6.00
Golf Handicapping Service	\$37.00
Golf Handicapping Service for Juniors (thru age 18)	No Charge
Range Balls* - Per Bucket (where applicable)	\$5.63
Short Game Area at Charleston Springs	\$10.00
Soccer Ball Rental*	\$2.34

\*RENTAL RATES DO NOT INCLUDE NEW JERSEY SALES TAX  
ALL FEES & CHARGES LISTED ABOVE ARE PER GOLFER

The following resolution was offered for adoption by Commissioner Hornsall:

**RESOLUTION**

R-18-12-3=413

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL VETERINARY SERVICES (PS #03-19), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is from January 1, 2019 through December 31, 2019; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 14, 2018; and

WHEREAS, COLTS HEAD VETERINARY SERVICES, PC, Clarksburg, NJ, has submitted a written proposal dated November 12, 2018, indicating they will provide PROFESSIONAL VETERINARY SERVICES (PS #03-19) in an Amount Not to Exceed \$40,200.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2019), in an amount not to exceed \$40,200.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COLTS HEAD VETERINARY SERVICES, PC, 15 Hidden Pines Drive, Clarksburg, NJ 08510, as per proposal dated November 12, 2018, for providing PROFESSIONAL VETERINARY SERVICES (PS #03-19), in the Contract Amount Not To Exceed \$40,200.00; and

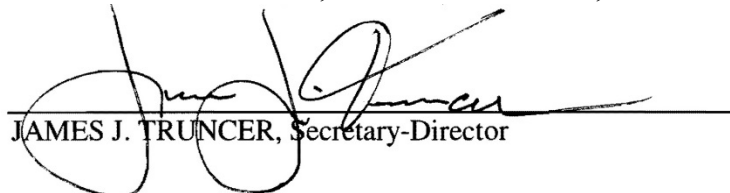
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$40,200.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative: Chairman Rummel, Vice Chairman Mandeville,  
Commissioners Harmon, Peters, Hennessy,  
Horsnall and Butch  
In the negative: None  
Absent: Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=413

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=414

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 98, LOTS 84, 84Q, 84.01, 93 & 95.01, TOWNSHIP OF FREEHOLD, NJ, IMPROVED PROPERTY, ±32.5 ACRES, OWNER: REAGAN, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #18-62 & PS #52-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 8, 2018; and

WHEREAS, DRD APPRAISAL, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, has submitted a written proposal dated November 1, 2018, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 98, LOTS 84, 84Q, 84.01, 93 & 95.01, TOWNSHIP OF FREEHOLD, NJ, IMPROVED PROPERTY, ±32.5 ACRES, OWNER: REAGAN, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #18-62 & PS #52-18), in an Amount Not to Exceed \$1,950.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2018), Project #00047, in an amount not to exceed \$1,950.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with DRD APPRAISAL, LLC dba STUART APPRAISAL COMPANY, 42 E. Main Street, Ste. 202, Freehold, NJ 07728, as per proposal dated November 1, 2018, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 98, LOTS 84, 84Q, 84.01, 93 & 95.01, TOWNSHIP OF FREEHOLD, NJ, IMPROVED PROPERTY, ±32.5 ACRES, OWNER: REAGAN, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #18-62 & PS #52-18), in the Contract Amount Not To Exceed \$1,950.00; and

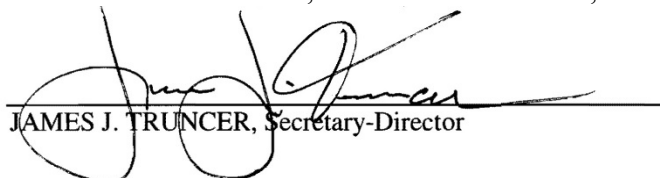
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,950.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=415

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 98, LOTS 84, 84Q, 84.01, 93 & 95.01, TOWNSHIP OF FREEHOLD, NJ, IMPROVED PROPERTY, ±32.5 ACRES, OWNER: REAGAN, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #18-62 & PS #52-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 8, 2018; and

WHEREAS, WADE APPRAISAL, LLC, Metuchen, NJ, has submitted a written proposal dated November 7, 2018, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 98, LOTS 84, 84Q, 84.01, 93 & 95.01, TOWNSHIP OF FREEHOLD, NJ, IMPROVED PROPERTY, ±32.5 ACRES, OWNER: REAGAN, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #18-62 & PS #52-18), in an Amount Not to Exceed \$3,500.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2018), Project #00047, in an amount not to exceed \$3,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with WADE APPRAISAL, LLC, 12 Sylvan Avenue, Metuchen, NJ 08840, as per proposal dated November 7, 2018, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 98, LOTS 84, 84Q, 84.01, 93 & 95.01, TOWNSHIP OF FREEHOLD, NJ, IMPROVED PROPERTY, ±32.5 ACRES, OWNER: REAGAN, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #18-62 & PS #52-18), in the Contract Amount Not To Exceed \$3,500.00; and

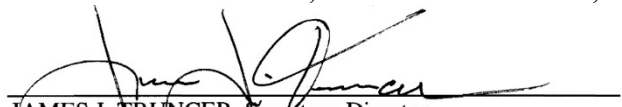
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=416

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 8, 2018, for FURNISHING, DELIVERY AND REPLACING OF GOLF CART BATTERIES (Bid #0008-19), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$50,000.00:

KLBL, INC., d/b/a VIC GERARD GOLF CARS  
281 Squankum Road  
Farmingdale, NJ

**ITEMS:** #1-4, for the Period of 01/01/19 through 12/31/19.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

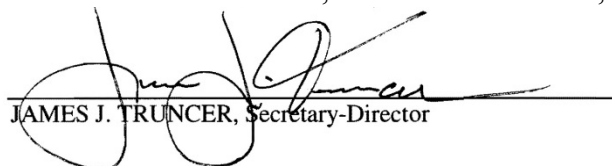
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners, in the estimated amount of \$50,000.00.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=416

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=417

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 8, 2018, for FURNISHING AND DELIVERY OF GOLF COURSE IRRIGATION WELL AND PUMPING EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0009-19), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$10,000.00:

AC SCHULTES, INC.  
664 S. Evergreen Avenue  
Woodbury Heights, NJ 08097

**ITEMS:** #1-3 2019 Supply/Service Contract (Period of 01/01/19 through 12/31/19), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021), under the same terms and conditions, as per bid specification.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

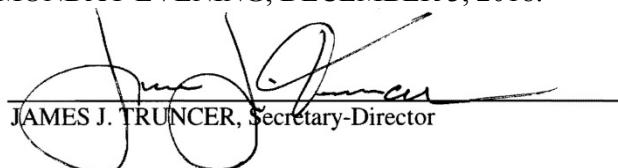
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2019), in the estimated amount of \$10,000.00.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=417

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=418

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 8, 2018, for FURNISHING AND DELIVERY OF GOLF COURSE IRRIGATION AND PUMPING EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0010-19), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$21,000.00:

STORR TRACTOR  
3191 Route 22  
Branchburg, NJ 08876

**ITEMS:** 2019 Supply/Service Contract (Period of 01/01/19 through 12/31/19) with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021), under the same terms and conditions, as per bid specification.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

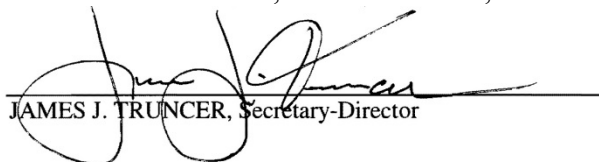
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2019), in the estimated amount of \$21,000.00.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=418

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=419

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on September 24, 2018, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (SUPPLEMENT #1) (Bid #0059-18), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that seven (7) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$69,913.00:

KLBL, INC., dba VIC GERARD GOLF CARS  
281 Squankum Road  
Farmingdale, NJ 07727

**ITEMS:** #2, 3, 4 & 5.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

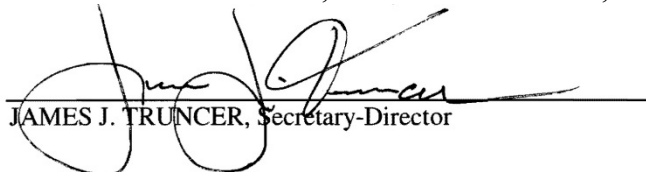
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Accounts #80502 (\$56,648.00) and #80602 (\$13,265.00), Board of Recreation Commissioners, in the amount of \$69,913.00.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=419

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=420

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS, for the Purchase of Goods and/or Services, for a period not to exceed May 21, 2022, by Board Resolution No. R-17-6-5=226; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of GROUNDS EQUIPMENT; and

WHEREAS, said GROUNDS EQUIPMENT is available from HARTER EQUIPMENT, INC., Millstone, NJ, ITEMS: New 2018 Wood Bat Wing Mower, BW2400 XW with foam filled used Aircraft tires w/wheel and spare right and left blades; as available under the Educational Services Commission of New Jersey (ESCNJ) MRESC 15/16-08, Cooperative Pricing System Agreement, for the Period of 2/20/16 through 2/19/18, extended to 2/19/19, in the Total Contract Amount of \$27,346.91.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Secretary-Director of the Board is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of GROUNDS EQUIPMENT, from HARTER EQUIPMENT, INC., 615 Route 33, Millstone, NJ 08535, ITEMS: New 2018 Wood Bat Wing Mower, BW2400 XW with foam filled used Aircraft tires w/wheel and spare right and left blades; as available under the Educational Services Commission of New Jersey (ESCNJ) MRESC 15/16-08 Cooperative Pricing System Agreement, for the Period of 2/20/16 through 2/19/18, extended to 2/19/19, in the Total Contract Amount of \$27,346.91; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #21701, Board of Recreation Commissioners (2018), Project #80602, in the Amount of \$27,346.91.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=420

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=421

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 56, LOT 18, UPPER FREEHOLD TOWNSHIP, NJ, IMPROVED PROPERTY, ±0.270 ACRES, OWNER: JOHNSON, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #18-52 & PS #55-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 14, 2018; and

WHEREAS, KENNY ENVIRONMENTAL SERVICES, Marlboro, NJ, has submitted a written proposal dated November 6, 2018, indicating they will provide PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 56, LOT 18, UPPER FREEHOLD TOWNSHIP, NJ, IMPROVED PROPERTY, ±0.270 ACRES, OWNER: JOHNSON, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #18-52 & PS #55-18), in an Amount Not to Exceed \$2,075.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2018), Project #00019, in an amount not to exceed \$2,075.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with KENNY ENVIRONMENTAL SERVICES, 4 Sheffield Drive, Marlboro, NJ 08053, as per proposal dated November 6, 2018, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 56, LOT 18, UPPER FREEHOLD TOWNSHIP, NJ, IMPROVED PROPERTY, ±0.270 ACRES, OWNER: JOHNSON, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #18-52 & PS #55-18), in the Contract Amount Not To Exceed \$2,075.00; and

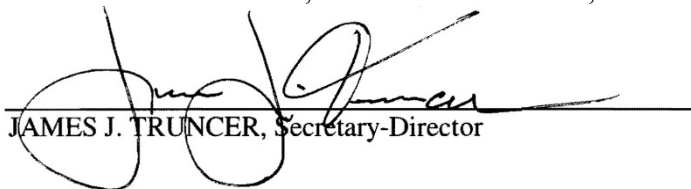
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,075.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=421

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=422

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 56, LOT 18, UPPER FREEHOLD TOWNSHIP, NJ, IMPROVED PROPERTY,  $\pm 0.270$  ACRES, OWNER: JOHNSON, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #18-53 & PS #56-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 14, 2018; and

WHEREAS, HARRIS SURVEYING, INC., Robbinsville, NJ, has submitted a written proposal dated November 13, 2018, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 56, LOT 18, UPPER FREEHOLD TOWNSHIP, NJ, IMPROVED PROPERTY,  $\pm 0.270$  ACRES, OWNER: JOHNSON, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #18-53 & PS #56-18), in an Amount Not to Exceed \$2,075.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2018), Project #00019, in an amount not to exceed \$2,075.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with HARRIS SURVEYING, INC., 26 Main Street, Robbinsville, NJ 08691 as per proposal dated November 13, 2018, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 56, LOT 18, UPPER FREEHOLD TOWNSHIP, NJ, IMPROVED PROPERTY,  $\pm 0.270$  ACRES, OWNER: JOHNSON, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #18-53 & PS #56-18), in the Contract Amount Not To Exceed \$2,075.00; and

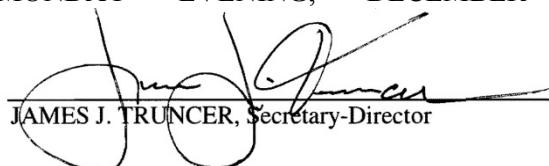
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,075.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
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JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=423

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire MEDICAL SERVICES (PS #04-19), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is from January 1, 2019 through December 31, 2019; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 15, 2018; and

WHEREAS, MERIDIAN OCCUPATIONAL HEALTH, P.C., Eatontown, NJ, has submitted a written proposal dated November 12, 2018, indicating they will provide MEDICAL SERVICES (PS #04-19), in the Estimated Total Contract Amount of \$17,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2019), in the estimated amount of \$17,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with MERIDIAN OCCUPATIONAL HEALTH, P.C., 2-12 Corbett Way, Suite 101, Eatontown, NJ 07724, as per proposal dated November 12, 2018, for providing MEDICAL SERVICES (PS #04-19), in the Estimated Total Contract Amount of \$17,000.00; and

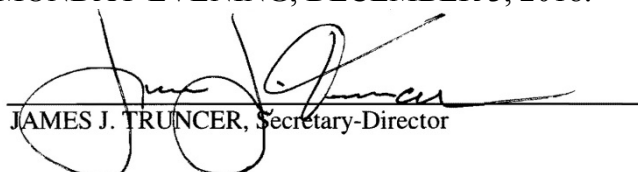
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$17,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=423

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=424

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #05-19), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is for the Period of 1/2/19 through 12/31/19; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 15, 2018; and

WHEREAS, THE INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, has submitted a written proposal dated November 8, 2018, indicating they will provide PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #05-19), in an Amount Not to Exceed \$8,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2019), in an amount not to exceed \$8,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with THE INSTITUTE FOR FORENSIC PSYCHOLOGY, 5 Fir Court, Suite 2, Oakland, NJ 07436, as per proposal dated November 8, 2018, for providing PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #05-19), in the Contract Amount Not To Exceed \$8,000.00; and

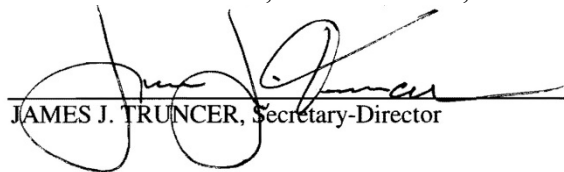
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$8,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
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JAMES J. TRUNCER, Secretary-Director

R-18-12-3=424

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=425

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 16, 2018, for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS AND EAR CORN (Bid #0014-19), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that two (2) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$12,000.00:

DILL'S RACEWAY EQUIPMENT, INC.

263 Throckmorton Street

Freehold, NJ 07728

**ITEMS:** Proposal 1, Items 1-40, 2019 Supply Contract (Period of 01/01/19 through 12/31/19).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

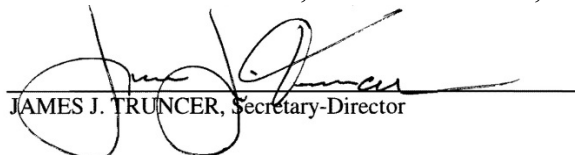
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2019), in the estimated amount of \$12,000.00.

Seconded by Commissioner Peters and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=425

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=426

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 16, 2018, for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS AND EAR CORN (Bid #0014-19), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$18,000.00:

HEMLOCK HILL FARM  
260 Phalanx Road  
Colts Neck, NJ 07722

**ITEMS:** Proposal 2, Items #1-44, 2019 Supply Contract (Period of 01/01/19 through 12/31/19).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

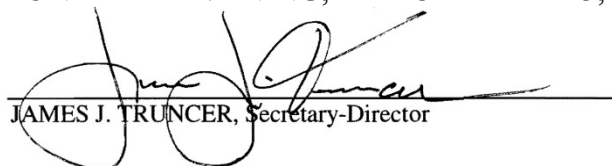
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2019), in the estimated amount of \$18,000.00.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=427

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for SITE IMPROVEMENTS AT HARTSHORNE WOODS PARK, ROCKY POINT AREA (Bid #0053-18), to WOODWARD CONSTRUCTION COMPANY, Matawan, NJ, as per Resolution #R-18-7-16=246, in the Contract Amount of \$1,622,293.11; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-18-10-22=345, in the Change Order #1 Contract Amount of \$1,616,542.32; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #2, in the amount of \$28,942.81, for a New Total Contract Amount of \$1,645,485.13.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #2, in the amount of \$28,942.81 for an additional concrete patio, RPZ hot box, site work, tree removal & disposal, Ironstone boulder placement and remove & dispose concrete footings to WOODWARD CONSTRUCTION COMPANY, P.O. Box 393, Matawan, NJ 07747, as per original contract awarded by Resolution #R-18-7-16=246 in the Amount of \$1,622,293.11, and as modified by Change Order #1 awarded by Resolution #R-18-10-22=345 in the Amount of \$1,616,542.32, for a NEW TOTAL CONTRACT AMOUNT OF \$1,645,485.13, AS MODIFIED BY CHANGE ORDER #2; and

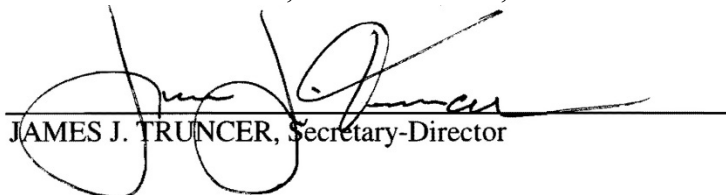
BE IT FURTHER RESOLVED that said CHANGE ORDER #2 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #91701, Board of Recreation Commissioners (2018), Project #70003 in an amount not to exceed \$28,942.81.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=427

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=428

WHEREAS, the Monmouth County Park System has established a Regional Activity Center to serve Asbury Park and adjacent communities as a continuation of the Monmouth County Park System's "Urban Recreation Initiative"; and

WHEREAS, THE SALVATION ARMY OPERATING THROUGH ITS ASBURY PARK CORPS, has LEASED to the COUNTY OF MONMOUTH the SALVATION ARMY BUILDING, located at 605 Asbury Avenue, Asbury Park, NJ 07712, to the COUNTY OF MONMOUTH, for the purpose of conducting recreation programs; and

WHEREAS, the leased facilities being offered include an office, storage, vehicular parking area, for use on a daily basis, Monday through Saturday; a gymnasium, large meeting room, and two (2) classrooms for use on Mondays, Thursdays and Fridays, between the hours of 2:30 PM – 7:00 PM, and Saturdays, as available, between the hours of 9:00 AM – 2:00 PM; and the kitchen for use one (1) day per week as arranged with the Corps Commander during established operational hours, and additional times and dates by mutual agreement; and

WHEREAS, the Board of Chosen Freeholders authorized by Board Resolution #2016-1103 the term of the LEASE AGREEMENT for a ONE (1) YEAR PERIOD commencing JANUARY 1, 2016 THROUGH DECEMBER 31, 2016 with an OPTION TO RENEW THE LEASE ANNUALLY, under mutual agreement, UP TO FIVE (5) YEARS, terminating December 31, 2020; and

WHEREAS the Board of Recreation Commissioners wishes to CONTINUE TO USE the SALVATION ARMY BUILDING for an ADDITIONAL ONE (1) YEAR PERIOD of JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, as provided for by the lease agreement option.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND that the DIRECTOR of the BOARD OF CHOSEN FREEHOLDERS or HIS DESIGNEE EXERCISE THE OPTION TO RENEW SAID LEASE AGREEMENT between the COUNTY OF MONMOUTH and THE SALVATION ARMY OPERATING THROUGH ITS ASBURY PARK CORPS, for the USE OF AVAILABLE SPACE at the SALVATION ARMY BUILDING, 605 Asbury Avenue, Asbury Park, NJ 07712, by the MONMOUTH COUNTY PARK SYSTEM, for a ONE (1) YEAR PERIOD commencing JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, in accordance with Board of Chosen Freeholders' Resolution #2016-1103; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners does hereby RECOMMEND that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the SECRETARY-DIRECTOR of the MONMOUTH COUNTY PARK SYSTEM, or his DESIGNEE, to RENEW said LEASE ANNUALLY, by mutual agreement, with THE SALVATION ARMY, during the Period of the Agreement ending December 31, 2020, on behalf of the COUNTY OF MONMOUTH; and

R-18-12-3=428 (Continued)

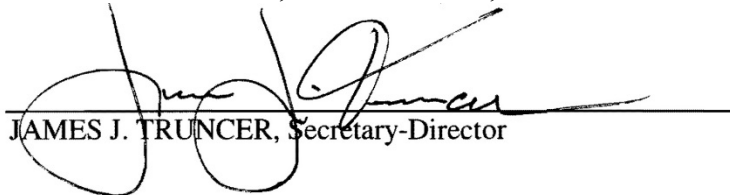
BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR be AUTHORIZED to SEND NOTICE to the SALVATION ARMY of the BOARD OF RECREATION COMMISSIONERS' DESIRE to EXERCISE said LEASE OPTION, in accordance with said lease agreement; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Clerk of the Monmouth County Board of Chosen Freeholders, the County Administrator, and County Counsel.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
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JAMES J. TRUNCER, Secretary-Director

**AMENDED SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR AS ADOPTED BY PROPOSED TO THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS ON MONDAY, DECEMBER 7, 2015, 3, 2018, BY RESOLUTION NO. R-15-12-7-452**

**I. PURPOSE OF THE MONMOUTH COUNTY FAIR**

- A. To provide a showcase for county agriculture, agricultural related businesses, businesses, industries, agencies, natural resources and historical heritage of Monmouth County.
  - 1. Exhibit and vending areas at the Monmouth County Fair are established as public attractions.
  - 2. Exhibitors and vendors participating in the Monmouth County Fair have the opportunity to display, promote and/or sell their respective items, products, and services to the public.
- B. To portray the rich and varied lifestyle which Monmouth County offers to its residents.
- C. To present the values of agriculture in Monmouth County and accomplishments of Monmouth County's 4-H Program to the public.
- D. To provide the public with a recreational experience in a family oriented, country atmosphere.

**II. DEFINITIONS**

- A. Fair - the Monmouth County Fair, being the annual event designated by the Monmouth County Board of Recreation Commissioners to accomplish the aforementioned purposes.
- B. Fair Management – the Monmouth County Board of Recreation Commissioners and their designees who shall be responsible for the planning, operation, administration, control and coordination of all functions relating to the Monmouth County Fair.
- C. Fairgrounds – any and all areas of land designated and approved by the Fair Management to be utilized and occupied in operating the Monmouth County Fair.
- D. Exhibitor – any individual, group, organization or business assigned a designated space/booth to engage in organized communication with Fair visitors in person and/or through displays, posters, leaflets, sale of goods and services, films, recordings, television or any other medium.
- E. Vendor – any individual, group, organization, or business assigned a designated space/booth to engage in direct over-the-counter sales of goods, services, food or beverages at the Fair.

**III. CLASSIFICATION OF EXHIBITORS AND VENDORS**

The Fair Management shall be the sole judge in determining the classification of any given exhibitor or food vendor.

For the purpose of these rules and regulations, reservations and the collection of fees, an exhibitor or vendor shall be classified as follows:

- A. **Commercial Exhibitor** – any exhibitor engaged in selling or attempting to sell goods or services for personal or corporate profit.
- B. **Artist/Craftsperson** – any exhibitor displaying or selling hand-made original works.
- C. **Non-Profit Exhibitor** – any exhibitor providing a public service and supported by donations, membership dues, or fund-raising activities and who exhibits for the purpose of attempting to raise funds.
- D. **Government Exhibitor** – any exhibitor engaged in public service activities and funded primarily through tax revenues.
- E. **Food Vendor** – any individual group, organization, or business engaged in the sale or offering of food or beverage. Five (5) classes of food vendors are established based upon the following:
  - 1. **Main Food Vendor** – vendors who prepare, package or offer items on-site for on-premise consumption and/or vendors who serve a beverage. Examples of this include, but are not limited to, the following: fried/grilled chicken, gyros, hot dogs, hamburgers, pizza, steaks, and seafood.
  - 2. **Snack Food Vendor** – vendors who prepare, package, or offer snack food items on-site for on-premise consumption and/or vendors who serve a beverage. Examples of this include, but are not limited to, popcorn, roasted nuts, frozen dessert (ex. ice cream, Italian ice), flavored coffees, fresh fruit cups, pretzels, funnel cake, fried candy, and fried snack foods (ex. oreos).
  - 3. **Pre-packaged Food Vendor** – vendors who sell ingestible items in pre-packaged, sealed wrappers/containers. Examples of ingestible items include, but are not limited to, the following: confections, candy, chewing gum, nuts and seeds, dried fruits, freeze-dried foods, baked goods, honey, health foods, and vitamins.
  - 4. **Farm Produce Vendor** – vendors who sell fresh farm produce for off-premise consumption only.
  - 5. **Free Sample Vendor** – any exhibitors who offer only free samples of a food product or beverage.

#### IV. ADDITIONAL CLASSIFICATIONS

##### A. Public Issues Area

Area, on or adjacent to fairgrounds, where an individual, group or organization may be granted permission, upon receipt of Application/Permit for Public Assembly/Demonstration and/or other constitutionally protected activities to hold an event as provided for under the First Amendment to the United States Constitution. Anyone granted said permission shall fully comply with the conditions governing public assembly or permission will be immediately revoked.

B. Subsidized Exhibits

1. Each year the Fair Management may designate specific areas within the Fairgrounds for use only by exhibitors who qualify under the criteria set forth by the N. J. Department of Agriculture whereby subsidies for said exhibits are given to the Fair by the department.
2. Qualifying exhibitors may be exempted from the space allocations set forth elsewhere.
3. Qualifying exhibitors may be entitled to a reduced fee for their exhibit space.
4. Qualifying exhibitors shall abide by all other rules and regulations governing exhibitors in the Fair.

C. Agrarian Exhibits

1. Each year the Fair Management may designate specific areas within the Fairgrounds for use only by exhibitors having products or services that are agrarian in nature.
2. Agrarian exhibits may be exempted from the space allocations set forth elsewhere.
3. Agrarian exhibitors who do not qualify as a subsidized exhibit shall not be entitled to a reduced fee for their exhibit space.
4. Agrarian exhibitors shall abide by all other rules and regulations governing exhibitors in the Fair.

V. EXHIBIT AND VENDING SPACES

- A. Specific, designated areas within the Fairgrounds are established for use by exhibitors and vendors who have obtained a permit for their activity. Exhibitors and vendors may only set up their operations in areas of the Fairgrounds so designated by the Fair Management.
- B. Specific units of space are defined within each designated exhibit and vending area of the Fairgrounds. These spaces are either under tent cover or outdoors with no cover.
- C. All exhibitors and vendors shall restrict their sales, solicitations, promotional activities and devices, signs, posters, and handouts to be within the specific, designated unit of space to which they have been assigned. No extension into adjoining spaces or areas is permitted.
- D. All exhibitors and vendors shall be restricted to spaces so designated for each purpose. Exhibitors wishing to combine exhibitor classifications in your exhibit space will be charged at the highest rate of said classifications. (Example: if combining a crafter and commercial classification, you will be charged at the commercial rate and all commercial requirements must be met.)

E. No exhibitor or vendor shall be given exclusive rights by the Fair Management to be the sole distributor, agent or vendor of a particular item, product or service at the Fair. The Fair Management shall limit the physical location of two (2) exhibitors or vendors having the same or similar item, product or service to be a minimum of 10 feet apart from each other in any direction, so that said exhibitors or vendors shall not be directly adjacent to one another.

1. Commercial Exhibits:

a. The total number of spaces that are allocated to commercial exhibitors having same or similar type of goods and services shall be limited as follows:

- (1) Jewelry (which excludes hand crafted items) – Not more than five (5) exhibitors shall be allowed.
- (2) Novelties (small, mass produced, prepackaged items such as toys, trinkets, practical jokes, inflatables, glow in the dark items, etc.) - Not more than five (5) exhibitors shall be allowed.
- (3) General merchandise (three or more kinds of dissimilar items) – Not more than five (5) exhibitors shall be allowed.
- (4) T-Shirts/Clothing – Not more than five (5) exhibitors shall be allowed.
- (5) Political Parties – Not more than three (3) exhibit spaces shall be designated and set aside for political parties.
- (6) Other Categories of Goods & Services – Not more than three (3) exhibitors providing the same goods and/or services shall be allocated.

b. Not more than two (2) designated exhibit spaces under tent cover shall be allocated to any one (1) given commercial exhibitor and both spaces shall adjoin one another.

NOTE: The Fair Management may waive the allocations described above in paragraph b when unusual and justifiable circumstances arise that would warrant additional adjoining space.

2. Non-Profit Exhibits:

a. The total number of non-profit exhibit spaces that are allocated at a reduced fee shall be limited to not more than ten (10) exhibit spaces and placement limited to under tent cover only.

b. Not more than one (1) designated exhibit space under tent cover shall be allocated at a reduced fee to any one (1) given non-profit organization.

c. To qualify as a non-profit, exhibitors must furnish Fair Management with a signed and notarized County of Monmouth Board of Recreation Commissioners Organization Non-Profit Status Affidavit.

3. Artist/Craftsperson:

a. Allocate at least ten percent (10%) of all the designated exhibit space for artists/craftspersons.

- b. Space is available only to these artists and craftpersons displaying or selling original works. No commercially purchased merchandise, kit work, artwork, copies, numbered paintings, or edible products will be allowed.
  - c. To qualify as an artist/craftsperson, you must submit a minimum of three (3) photographs of your work with your application. Fair Management reserves the right to deny entry to any applicant whose work is deemed to be inconsistent with the stated purpose of the Fair or remove any vendor not displaying their own originally crafted works.
4. Government Exhibits:
- a. The Fair Management will, prior to vendor/exhibitor selection, designate no more than five (5) spaces to be allocated free of charge to government agencies.
  - b. The Monmouth County Fair Management will designate a special area under tent cover to showcase governmental services provided by Monmouth County. Monmouth County Government agencies wishing to be placed in other spaces under tent cover will be charged the non-profit rate for that space (note: such space can ONLY be designated “aisle x”). Any designated exhibit space utilized by the Monmouth County Park System shall not be included in any of the allocations and conditions set forth above.
5. Food Vendors:
- a. Not more than one (1) designated Main or Snack Food vending space may be allocated to any one (1) given food vendor (individual, company, corporation, association, etc.).
  - b. All food vendors shall be restricted to vending space so designated for that purpose. The allocations of food vending spaces that are made by the Fair Management shall be based upon the following:
    - (1) Main Food - The total number of main food vending spaces in which the same food items or products are sold shall be limited to not more than one (1) space in Area 6 and one (1) space per side of Area 5. Area 6 is designated for self-contained food trucks only. A maximum of three (3) menu items will be allowed per main food vendors. All main food vendors can sell straight, curly, steak, or sweet potato fries; these “non-specialty fries” DO NOT count as a menu item. All vendors can sell non-alcoholic beverages (except those listed as snack items), including fresh squeezed lemonade.
    - (2) Snack – The total number of snack food vending spaces in which the same food items or products are sold shall be limited to not more than three (3) spaces. Snack food vendors shall sell only three (3) types of snack food items and/or beverage, with the exception of any designated 20’ x 30’ snack space which may sell four (4) and any designated 20’ x 40’ snack space which may sell five (5). There must be two (2) ice cream/frozen yogurt vendors (at least one must sell soft ice cream). An ice cream vendor can also sell pre-packaged ice cream.

- (3) Pre-packaged Food – At least three (3) spaces shall be designated under tent cover for pre-packaged food vendors. Each wrapper/container shall clearly show the registered trade name for the item(s) within. All of the rules and regulations set forth for commercial use of designated exhibit spaces under tent cover shall apply.
  - (4) Farm Produce – Farm produce vendors shall be permitted to occupy designated exhibit spaces outdoors. All of the rules and regulations set forth for commercial use of said spaces shall apply.
  - (5) Free Sample – Free sample vendors shall be permitted to occupy designated exhibit spaces under tent cover. All of the rules and regulations set forth for commercial use of designated exhibit spaces under tent cover shall apply. Free samples shall not exceed two (2) ounces liquid measure or be greater than a bite-size portion per recipient.
- F. The Fair Management may adjust the allocation of exhibit and vending spaces if it is deemed to be in the best interest of the Fair.

## VI. APPLICATIONS FOR SPACE

- A. A permit is required from the Fair Management for the use of any exhibit or vending space. The permittee, 18 years or older, shall first submit an Application for Space, the appropriate fee to the Fair Management, plus any other submission required in the agreement.
- B. Only one application for exhibit/vending space may be submitted per household, individual, company, corporation, association, etc. If more than one application is submitted, both applications will be null and void and applicant will forfeit the opportunity to participate in the Monmouth County Fair. Food vendors may apply for both food and snack spaces, but can only be accepted for one space.
- C. Exhibitors and Vendors shall submit an Application for Space, either for food or non-food space(s), whichever applies. Said Applications shall be completed in all parts by the applicant. In particular, applicants shall itemize specifically all of the items, products and/or services they intend to sell, exhibit or promote.
- D. All Applications for Space shall be manually signed and dated by the applicants or their agents. Applications for Space that are not manually signed and dated by the applicant will be returned along with any payments.
- E. All Applications for Space shall be accompanied with the appropriate fee(s) for the space(s) requested by the applicant, made payable to the Monmouth County Board of Recreation Commissioners. Any checks that are not covered by sufficient funds will be returned. If said check is for initial payment, vendor will lose reserved space and not be allowed to participate in the Fair for that year. If said check is for final payment, vendor will lose reserved space, will not be refunded initial payment, and will not be allowed to participate in the Fair for that year.
- F. All payments for main food and snack food spaces **MUST** be in the form of a certified check or money order. No personal checks shall be accepted as payment for these spaces. If selected, balances may be paid by credit card.

- G. Monmouth County residents shall be charged a reduced exhibit/vending rate. County rate status is defined:
1. A domicile resident of Monmouth County and the principal owner/operator of the applying business. Applicant claiming domicile residence in Monmouth County must provide a current property tax bill or two (2) other acceptable proofs of residence as follows:
    - a. Legible copy of both sides of applicant's valid digital photo driver's license.
    - b. Utility bill or credit card bill issued in the past 90 days that shows your name at your current address.
    - c. Checking or savings account statement from a bank or credit union issued in the last 60 days.
    - d. Original lease or rental agreement showing name as the lessee or renter.
    - e. College report card or transcript containing your address issued within the past two years.

Note: P.O. boxes are **not** accepted as proof of address.
  2. A current tax-paying Monmouth County property owner and the principal owner/operator of the applying business, but not a domicile resident. Applicant owning property in Monmouth County but not a domiciled resident must provide current property tax bill.
  3. A business located and operated in Monmouth County, which is applying for space to promote that same business. Applicant who is not covered under # 1 and # 2, but whose business is located in Monmouth County, must provide a copy of current annual lease for said business. This business must be the same one for which application is being made.
- H. All exhibitor/vendor applications must include a legible copy of the front and back of the applicant's driver's license. If the license is not a photo license, a separate form of official government issued photo identification, such as a passport, must be included. The applicant's name must match exactly with the non-photo driver's license and one form of photo identification.
- I. Applicant must sign and return the Certification to Prevent Certain Convicted Sexual Offenders Entrance to the Monmouth County Fairgrounds.
1. In accordance with Monmouth County Board of Chosen Freeholders Resolution 05-815 Prohibiting Certain Sexual Offenders from Using Monmouth County Facilities Where Children Commonly Gather:  
Any applicant who allows any person over the age of 18 who has been convicted of any crime against a minor as listed in N.J.S.A. 2:C7-2, or convicted of a similar crime under statutes of any other state or nation, and who, as a result of said conviction, is required to register with proper authorities pursuant to N.J.S.A. 2C:7-1, et seq., or required to register with any other state or national authorities, to work at the Monmouth County Fair, shall have their permit and/or contract to work at the Monmouth County Fair revoked by Fair management, shall vacate the Fairgrounds immediately upon notice of violation of this rule and shall not be issued a refund or reimbursed for services rendered.

2. All prospective workers shall be checked against the records at the New Jersey State Police Megan's Law website [http://www.state.nj.us/lps/njsp/info/reg\\_sexoffend.html](http://www.state.nj.us/lps/njsp/info/reg_sexoffend.html) for New Jersey sex offenders and out of state residents should be checked against records at [www.klaaskids.org](http://www.klaaskids.org) listed under their perspective state.
- J. When applicable, each exhibitor/vendor must attach a copy of the State of New Jersey Sales Tax Certificate of Authority to the Application for Space. Only one vendor per NJ Sales Tax Certificate will be permitted to apply for an exhibit/vending space.
- K. All Main and Snack Food vendors must complete and submit a Statement of Ownership form and a satisfactory sanitary inspection certificate issued in the past year by a government Board of Health agency.
- L. All Main and Snack Food vendors must complete and submit a Freehold Health Department Temporary Food Establishment Application, along with a check for the appropriate payment made payable to Freehold Township Health Department.

## VII. LOTTERY DRAWING PROCEDURE

- A. Each year a specific date shall be established by the Fair Management on which reservations and the issuance of permits shall begin for exhibitor and vendor space in the Fair. No later than ten days prior to the date, time and place which the lottery drawing is scheduled to occur, a public notice shall be placed in local newspapers announcing this date, time and place and identifying where information and application packets can be obtained for vendor spaces.
- B. The Fair Management, in care of the Monmouth County Park System, shall accept applications and payments of exhibits and vending space in the Fair each year. Non-food vending space will be drawn regardless of residential status. Of initial applications, 50% of food vending space shall be allocated to Monmouth County residents.
- C. Envelopes that contain applications and payments for space shall be so designated on the outside of said envelope. A return address shall also appear on the outside of said envelope.
- D. Envelopes containing applications and payments for space that are received by the Fair Management on or before the designated assignment date are numbered and a corresponding ticket is placed in a rotating drum. On the designated assignment date, said tickets are drawn by random lottery and matched to their corresponding numbered envelope. All tickets are drawn at random and the corresponding applicant is placed according to the space preferences indicated on the application. Completed applications received after the designated assignment date are numbered in the order received and are assigned a space, if available. If no space is available, the applicants shall be placed on a designated waiting list.
- E. After all applications have been drawn, selected main food and snack vendors shall select their first main food/snack item based upon the order in which they were drawn. (Please note: "OTHER" category can be used as a 1st choice for main food vendors as long as the vendors are specific with their menu request. "Other" will not be considered as a choice if items are not described on the application.) Second items

shall be chosen in reverse order and third choice in the original order. The vendor shall have a 3 minute time limit to make selections.

F. Incomplete applications shall be placed on the waiting list.

### VIII. EXHIBITOR AND VENDOR WAITING LISTS

- A. Exhibitors and vendors who express a desire to participate in the Fair after all of the relevant designated spaces have been allocated shall be placed on a waiting list, to be contacted by the Fair Management in the event of a cancellation or vacancy of said space(s).
- B. The name, address and telephone number of those requesting space and the date and time of said request shall be recorded by the Fair Management. The relevant type of goods and/or services shall also be noted.
- C. Whenever a cancellation or vacancy of designated space occurs in an exhibit or vending classification, those who are on the waiting list for said space shall be contacted, in order, based upon the following:
1. Monmouth County residents or agents having goods or services that have not reached allocation limits.
  2. New Jersey residents or agents having goods or services that have not reached allocation limits.
  3. Monmouth County residents or agents having goods or services that are being the least represented in the Fair.
  4. New Jersey residents or agents having goods or services that are being the least represented in the Fair.
  5. Out-of-state residents or agents having goods or services that have not reached allocation limits.
  6. Out-of-state residents or agents having goods or services that are being the least represented in the Fair.

NOTE: The Fair Management shall endeavor to provide as many different types of exhibits and vendor items for the public as possible. The six (6) priorities stated above are in keeping with said endeavor.

### IX. PAYMENTS FOR SPACE

- A. Each year, down payments to reserve exhibitor/vending space at the Fair must accompany the Application for Space. All exhibitors and vendors who have made down payments to reserve space at the Fair shall submit the balance due for said space according to the schedule established by the Fair Management each year and stated on the Application for Space.
- B. Failure by any exhibitor or vendor to remit the balance due for space on or before the aforementioned dates shall result in the forfeiture of payment(s) made and the space(s) reserved without recourse.

- C. Payments for exhibit and vending space(s) at the Fair, with the exception of Main and Snack Food vendors, shall be made by check or money order made payable to the Monmouth County Board of Recreation Commissioners. All payments for Main and Snack Food spaces MUST be made in the form of a certified check or money order. After acceptance, balances may be paid by credit card.

X. INSURANCE REQUIREMENTS

- A. All vendors and exhibitors who are accepted each year to participate in the Fair shall submit the required proof of commercial general liability insurance, including products liability, workers compensation and employers' liability insurance, with all particulars, to the Fair management directly from the insurance agency on or before June 1<sup>st</sup> of the year of the Fair. The types of coverage and limits shall be in accordance with the sample certificate of insurance furnished to the permit holder in the Application for Space packet.
- B. In addition, any vendor or exhibitor that permits Fair visitors to have contact with or enter into vehicles (ex. food vendors serving from vehicles) will be required to show proof of coverage for automobile liability insurance in the amount described in the Application for Space packet.
- C. The County of Monmouth shall be named as the additional insured on said vendor's or exhibitor's commercial general liability policy and in the Description of Operations it shall state "The County of Monmouth, the Monmouth County Board of Recreation Commissioners, and their employees and agents are hereby named as additional insured on permit holder's commercial general liability policy by endorsement."
- D. All such coverage shall be effective for the duration of the Fair, including set-up, operation, and until such time as the vendor has removed all property from the premises.
- E. The County of Monmouth, through the Monmouth County Board of Recreation Commissioners, shall be provided with at least 30 days' written notice of cancellation or non-renewal of any policy or endorsement. Said notice shall be made immediately whenever a cancellation or non-renewal is made less than 30 days before the Fair officially begins.

XI. VENDOR RESPONSIBILITIES & CONDITIONS OF EXHIBITOR/VENDOR SPACE

- A. All exhibits, displays and vendor concessions shall remain set up, and in full operation for the entire duration of the Fair. Exhibitors and vendors will be visibly present in their space(s) and be available to answer all questions. Exhibitors and vendors who do not comply or who are absent from their assigned space(s) during the designated Fair hours of operation may have their permit(s) revoked by the Fair Management. There shall be no refund for a revoked permit.
- B. Exhibitors are only permitted to sell and/or display items that have been indicated on their application and approved by Fair Management. If an exhibitor is selling or displaying an item that has not been approved, Fair Management may ask the exhibitor to remove the item from their space. If the exhibitor does not cooperate, Fair Management may revoke the permit for the space.

### C. PROHIBITED ITEMS

1. No alcoholic beverages or controlled substances shall be sold, consumed or possessed on the Fairground by any exhibitor or vendor or their agents and employees. The sale of tobacco products shall not be allowed on the Fairgrounds.
  2. All exhibitors and vendors shall be prohibited from selling, distributing or possessing fireworks of any kind, items that explode upon percussion (caps, “bang torpedoes”, stink bombs, etc.), firearms, toy guns of any kind, knives of any sort, martial arts paraphernalia, flammable sprays, super soaker type water guns, silly string spray or any items intended to inflict bodily harm or discomfort. Any other products that are judged by the Fair Management to be undesirable for the best interest of the Fair shall not be allowed.
  3. Animals that are not an integral part of an exhibit shall not be allowed on the Fairgrounds. Fair Management must be notified at the time of acceptance to Fair and must give approval if any animal is to be a part of an exhibit.
  4. Exhibitors promoting free vacations, time-share vacations or opportunities, or similar services shall not apply for a permit to participate in the Fair.
  5. No counterfeit products shall be permitted to be sold at the Fairgrounds. Selling counterfeit products shall be cause for your permit(s) for space to be revoked and the vendors shall be escorted off the fairgrounds.
  6. Any procedure that causes the piercing of a person’s skin shall not be allowed. This includes such procedures as ear piercing and permanent tattooing.
  7. No trailers are permitted under tent cover.
  8. ~~Smoking shall not be permitted in any vending space, food or commercial areas.~~ “No person shall use any tobacco products, which include, but not limited to smoking (e.g., cigarettes, pipes, cigars, e-cigarettes or vaporize cigarettes, etc.) and/or using smokeless tobacco (e.g., snuff, chew, etc.) on the Fairgrounds or within any building.”
  9. Cooking is not permitted in any commercial space at any time.
  10. All cylinders/tanks containing flammable/combustible compressed gas, used for any exhibit or vending purposes, shall be prohibited from being located under tent cover.
  11. Helium-filled balloons and other helium-filled devices may not be displayed, sold or given away or released from the Fairgrounds.
  12. No beverages may be served or sold in glass containers. However, vendor may pour beverages from glass containers into paper cups. Beverages may be served in aluminum cans, plastic bottles or paper cups. No Styrofoam of any kind will be allowed on the Fairgrounds.
  13. Any items that are deemed to be inconsistent with the stated purpose of the Fair as determined by Fair Management.
- D. All exhibitors and vendors shall be subject at all times to inspection by the Fair Management as to the proper and legal conduct of the business, activity or display for which a permit has been issued. The Fair Management reserves the right to require

- Exhibitors and Vendors to remove from their displays any item(s) judged to be inappropriate for or offensive to a family theme. The Fair Management shall be the sole judge, with power to annul an exhibitor's or vendor's permit immediately, without recourse, when in the best interest of the operation of the Fair.
- E. All space(s), for which a permit has been issued, shall be used by the applicant/organization. No other group, individual shall be permitted to utilize said space(s). No permit for space(s) shall be sold, transferred, sublet or assigned by any exhibitor or vendor.
  - F. All exhibitors and vendors shall provide their own tables, chairs, set-up materials, tools, electrical extension cords, hoses, backdrops, side drops, and display lighting as needed.
  - G. All structures, backdrops, side drops or components that are erected within a designated exhibit or vending space shall be free of splinters and sharp or jagged edges. The total height of any exhibit and/or structure erected within any exhibit area under tent cover shall not exceed eight (8) feet in height unless written approval has been granted in advance by the Fair Management. All construction materials used shall be of high quality. All designated exhibit and vending spaces shall be visually aesthetic. No signs, posts, equipment, or ropes may be attached to the Fair tent posts, canopy, or supports. The Fair Management shall be the sole judge in determining whether or not these conditions have been met.
  - H. All tents personally provided by the selected vendor shall be capable of being set-up so that all components of the tent and tent anchoring system are within the allotted space. All tents shall be flame retardant and have a sewn in legible label stating such.
  - I. No exhibitor or vendor shall be permitted to remain overnight on the Fairgrounds, except by advance permission of the Fair Management in areas so designated for this purpose. It shall be the responsibility of each exhibitor and vendor to arrange for their own lodging.
  - J. Each day of the Fair all exhibitors/vendors shall vacate the Fairgrounds by midnight except for Sunday night. On Sunday, all exhibitors/vendors shall vacate the Fairgrounds by 8pm.
  - K. No exhibit, display or vendor concession shall be dismantled or taken from the Fairgrounds until the designated closing hour on the last day of the Fair.
  - L. All exhibitors and vendors shall keep their assigned space (s) in a neat, clean and sanitary condition at all times by removing all debris, litter, and refuse and depositing the same in containers provided for this purpose.
  - M. Posted signs shall be legible and done in a professional manner. Fair Management shall be the sole judge in determining whether or not signs are acceptable.
  - N. All audio devices, players and/or equipment used by an exhibitor or vendor shall be kept at a low enough volume level so as not to disturb or interfere with any adjacent exhibitors or vendors. No radio or television broadcasts shall be permitted at exhibitor or vendor spaces. No band performances will be permitted in exhibitor or vendor spaces.

- O. All exhibitors displaying gasoline/diesel-fueled machinery/equipment shall have no fuel in the tanks and shall disconnect/remove batteries so as to prevent the starting of said machinery/equipment, unless written approval to do otherwise has been granted by the Fair Management.
- P. Employees of the Monmouth County Park System and members of their immediate household are not permitted to engage in any profit-making activity located at the Fair.
- Q. Any exhibitor or vendor who does not comply with the rules and regulations governing the use of exhibit and vending space at the Fair may have his/her permit(s) revoked by the Fair Management and may also be denied exhibit or vendor space at future Fairs.

R. PASSES

- 1. Each exhibitor and vendor shall be entitled to receive a limited number of Exhibitor Entrance Passes at no charge to be provided to those who are actively engaged in operating the assigned exhibit or vending space(s) and require entrance during operating hours of the Fair. It is the sole responsibility of the exhibitor/vendor to distribute the passes amongst their workers/staff. Exhibitor Passes used by persons to enter the Fair for any other reason shall be surrendered immediately and full entrance payment will be required.
- 2. Requests by an exhibitor or vendor for any additional Exhibitor Entrance Passes shall be considered upon written request. Said written requests, along with any fees for the additional passes, shall be submitted to the Fair Management, in care of the Monmouth County Park System, no later than 10 days before the Fair officially begins.
- 3. Each exhibitor and vendor shall be entitled to one (1) Vehicle Pass, which will permit access to the designated exhibitor parking area on the Fairgrounds at the Center Street entrance. All other vehicles must park in the free general parking areas.
- 4. Any vendor/exhibitor having an unauthorized reproduction of an exhibitor parking pass in their possession shall lose their privilege of parking in the vendor/exhibitor parking area for the duration of the Fair and will receive a violation notice.

S. RAFFLES & DRAWINGS

- 1. All drawings or raffles held by vendors, exhibitors, non-profit organizations, etc., must be in compliance with the New Jersey Legalized Games of Chance regulations. The exhibitor's license permitting said raffle or drawing must be on display in exhibitor's booth for the duration of the fair.
- 2. For the purposes of these rules and regulations anyone selling chances for a prize giveaway is conducting a raffle. Drawings shall constitute any giveaway where entry is free for everyone wishing to enter. Raffles, free drawings, and the like shall not be permitted unless applicant specifies the same on the Application for Space and unless approval by the Fair Management is granted in advance. All drawings must be held on the Fairgrounds before 5:00 PM the last day of the Fair. Vendors must submit by 5:30 PM the last day of the Fair a list of names and addresses of all winners and what prizes/discounts were awarded. Vendors who do not comply with this rule shall not be allowed in any future Fairs. If the Fair

closes early on the last day of the event, drawing information must be faxed to the Monmouth County Park System's Headquarters at (732) 842-4162 no later than 4:00 pm on the Monday after the Fair.

3. Only non-profit organizations who support the Monmouth County Park System and the Monmouth County 4H shall be allowed to conduct a raffle (where a fee is charged to enter). This would include, but not be limited to, the Monmouth Conservation Foundation, S.P.U.R., Friends of the Monmouth County Park System, and the Monmouth County 4H. Such organizations would be exempt from any last day of the Fair drawing deadlines. Non-profit organizations wishing to hold raffles must submit to the Fair Management, on or before June 1st of the year of the Fair their State of New Jersey Legalized Games Commission Identification number. Each organization shall apply for their identification number at the Freehold Township clerk's office.

T. ADDITIONAL FOOD/SNACK VENDOR RESPONSIBILITIES & CONDITIONS

1. In preparation for the Board of Health and Fire Marshal inspections, all food vendors shall be set up and have their operations ready no later than two hours before the Fair officially begins on the designated opening day.
2. All exhibitors and vendors shall securely chain and lock all compressed gas cylinders/tank (propane) used in conjunction with their exhibit or vending area to a metal post/stake securely driven into the ground. Propane tanks must be fenced in with a five-foot buffer between the tanks and the public.
3. All cooking equipment, including grills and slicers, must be set back at least five (5) feet from the front of the space or be protected from public access by a non-movable barrier that extends from the ground to a minimum height of five (5) feet above the ground. The Monmouth County Park System and the Monmouth County Fire Marshal shall be the sole and final judges in determining an acceptable, safe space layout.
4. Main Food and Snack Food Vendors must provide, maintain and place in plain sight a minimum of one 10 lb. ABC rated fire extinguisher with an up-to-date inspection tag.
5. All food vendors shall be required to complete and submit additional forms/applications in accordance with the rules and regulations set forth by the local Board of Health. Any fees, if applicable, shall be paid by the food vendor in addition to the fees for space(s) at the Fair. In case of cancellation, recovery of Board of Health fee is the vendor's responsibility.
6. All food vendors shall be prepared for and pass with satisfaction a sanitary inspection by the local Board of Health. Any certificates issued by the local Board of Health to the vendor shall be posted in plain sight to the public.
7. Refrigerators must be raised off the ground (ex. on wood pallets).
8. All food/snack vendors shall present their products and signs in a legible and professional manner. There shall be no visible duct tape, cardboard or other such items (paper towels, plates, napkins, etc) used for signage or displaying menu items. Fair Management shall be the sole judge in determining whether or not signs are acceptable. If signs are judged unacceptable and vendor cannot provide

acceptable signs by the start of the Fair, the Fair Committee shall provide signs for a fee of \$125 per sign established in the current County Fair Schedule of Fees & Charges.

9. All food vendors shall clearly display in plain sight to the public a menu listing all of the items being sold and the price for each item as approved by the Fair Management. These signs must be visible and clearly displayed on each of the serving sides.
10. All food vendors shall advertise and only sell those food items that have been approved and assigned by the Fair Management. Signs for other food items not approved and not for sale, must be completely covered.
11. All food vendors shall place their signs, banners, flags, menus, promotional pieces, etc., in such a manner so as not to interfere with adjacent food vendors. Signs, banners, and flags must be placed so all parts are above a minimum height of 8 feet.
12. Food vendors occupying a corner space in Food Area 5, must serve from both sides of their corner booth that face the aisles.
13. Food vendors occupying non-corner spaces in Food Areas 5 & 6 and who serve from a trailer/truck may only serve from a maximum of two sides.
14. ADDITIONAL SNACK VENDOR RESPONSIBILITIES & CONDITIONS
  - a. Space **S2** is designated for selling specialty drinks only.
  - b. Space **S4** is designated for selling hard and/or soft ice cream only.
  - c. Deep fryers will be allowed in designated spaces with the following restrictions:
    - (1) Spaces S1, S3, S5, S6, S7 – deep fryers are allowed in SELF-CONTAINED TRAILERS/TRUCKS ONLY (NO TENTS)
    - (2) Spaces S8, S9, S10 – deep fryers are allowed in self-contained trailers/trucks OR tents.

## XII. UTILITIES

- A. Water is available on the Fairgrounds, however; it is not supplied directly to any main food or snack space.
- B. Electric
  1. The Fair Management shall provide electrical service (110 volt AC) in designated exhibit and vending areas.
  2. All electric receptacles at the fairgrounds are ground fault interrupted (GFI). All electrical devices, lights, cords, appliances, etc. shall be in proper condition and SHALL NOT cause interruption of electrical service.
  3. The amperage of electrical service supplied to exhibit and vending space(s) varies according to location and intended use. It shall be the responsibility of each

exhibitor and vendor to keep his electrical power demands within the specified limits and to provide adapters, when required.

**Maximum Electrical Serviced Supplied (No extra electrical service is available):**

Area 5 – Corner Spaces & 20'x30' Spaces	208volt/50 amp/single phase/14-50R receptacle (generators <b>ARE NOT</b> permitted)
Area 5 – Aisle	120 volt/20 amp (generators <b>ARE NOT</b> permitted)
Area 6	120 volt/20 amp (generators are permitted)*
Snack S1, S2, S8, S9, S10	120 volt/20 amp (generators <b>ARE NOT</b> permitted)
Snack S3	Two 120 volt/20 amp circuits (generators <b>ARE NOT</b> permitted)
Snack S4, S5, S6, S7	120/208volt/50amp/1(14R-50), 1(TT-30R), 1(5-20R) receptacles (generators are permitted)*
Commercial Tent 1	120 volts, 10 amp single outlet services with one receptacle per vendor (generators <b>ARE NOT</b> permitted)
Commercial Tents 2, 3, 4	120 volts/ 5 amp single outlet services with one receptacle per vendor (generators <b>ARE NOT</b> permitted)
Outdoor Exhibitor E1, E2	120 volts, 20 amp single outlet services with two duplex receptacles per vendor (generators <b>ARE NOT</b> permitted)
Outdoor Exhibitor E3-E8	120 volts, 10 amp single outlet services with one receptacle per vendor (generators <b>ARE NOT</b> permitted)

**\*Note rules pertaining to generators below**

- C. Auxiliary generators for food vendors may be permitted in designated spaces. Fair Management shall approve the location, size and type of all generators. Generator noise should not exceed 65 decibels at maximum load so as not to disturb or interfere with adjacent participants. Fair Management shall be the sole judge in determining acceptable noise level.

**XIII. SET-UP AND TAKE-DOWN**

- A. All exhibitors and non-food vendors shall be set up and have their operations ready no later than one hour before the Fair officially begins on the designated opening day. Food vendors must be set up and operational no later than two hours before the Fair officially begins.
- B. The exhibitor or vendor shall remove all exhibits, displays and vendor concessions, along with all materials used for such purposes, from the Fairgrounds no later than 3:00 pm on the day after the Fair has ended. Anyone removing exhibit material on Sunday must vacate the fairgrounds by 8pm. All garbage and debris must be removed from your exhibitor and/or vendor space at the conclusion of the Fair.

**XIV. SECURITY**

The Fair Management shall provide reasonable security at the Fairgrounds. Twenty-Four hour security shall begin no later than 3:00 pm on the day before the Fair officially begins and continue through 12:00 noon on the day after the Fair officially ends. Exhibitors and vendors shall be responsible for the safekeeping of their exhibits, displays, merchandise and supplies. The Fair Management shall not be responsible for the loss, theft or destruction of the same.

XV. HOLD HARMLESS PROVISION

- A. All exhibitors and vendors shall understand and agree that the Fair Management, the Monmouth County Board of Recreation Commissioners, the Monmouth County Board of Chosen Freeholders and their agents and employees shall be held harmless from any liability arising from the use of exhibit or vending space(s).
- B. It is further understood and agreed upon that neither the Fair Management, the Monmouth County Board of Recreation Commissioners, the Monmouth County Board of Chosen Freeholders nor their agents shall be responsible for any loss, damage or injury due to theft, fire, explosion, vandalism, or arising out of failure of electric power or related equipment, or for any act or force of nature, civil commotion or disasters of any kind, or for any other condition beyond their control resulting to persons, equipment, merchandise, display or exhibitor/vendor space contents.
- C. The vendor understands that the Fair is an outdoor event and as such the property and the person of the vendor shall be subject to the elements. Vendor acknowledges and understands that the Monmouth County Board of Recreation Commissioners, the Monmouth County Board of Chosen Freeholders, and the County of Monmouth, does not and cannot assume any responsibility for the natural effects of the weather, winds, rain, or other causes, directly or indirectly, which are sometimes referred to as Acts of God.
- D. All exhibitors and vendors shall assume all responsibilities for any damage resulting from the operation of their exhibit, product or service. All exhibitors and vendors shall be liable for any violation of law and none shall have claim upon the Monmouth County Board of Recreation Commissioners, the Monmouth County Board of Chosen Freeholders, or their agents. Insurance coverage desired by an exhibitor or vendor shall be at his/her own expense.
- E. The Fair Management Committee shall be the sole authority for closing, canceling, or reducing the hours of the Fair for the safety of the visiting public and/or exhibitors, vendors, park system staff, 4-H staff and volunteers.

XVI. REFUNDS OF PAYMENTS AND CANCELLATIONS

- A. No refund of any payment(s) made for space by any exhibitor or vendor who has caused their permit to be revoked or who cancels his/her reservation for an exhibit or vending space shall be made by the Fair Management.
- B. Any exhibitor or vendor who fails to set up for the Fair by the date and time specified shall forfeit the space(s) assigned and no refund of payment(s) for said space shall be given by the Fair Management to the exhibitor or vendor concerned. Fair Management will review each occurrence and make an appropriate decision.
- D. No refunds shall be granted by the Fair Management, the Monmouth County Board of Recreation Commissioners, the Monmouth County Board of Chosen Freeholders and their agents nor shall any exhibitor/vendor be entitled to a refund on account of any loss or reduction in exhibit/vending hours as a result of, but not limited to, theft, fire, explosion, vandalism, or arising out of failure of electric power or related equipment or for any act or force of nature, civil commotions or disasters of any kind, or for any other condition beyond their control resulting to persons, equipment, merchandise,

display or exhibitor/vendor space contents, which result in the fair being delayed or cancelled.

#### XVII. EXHIBITOR AND VENDOR MAILING LISTS

After each year's Fair has ended, the Fair Management shall prepare a mailing list of exhibitors and vendors who are qualified to receive advance information and materials that pertain to the next year's Fair. Exhibitors and vendors shall remain on the mailing list for two years unless otherwise requested. Exhibitors and vendors on this mailing list shall be the following:

- A. All exhibitors and vendors in good standing who participated in the Fair just ended.
- B. All qualified exhibitors and vendors who were placed on a waiting list to participate in the Fair just ended.
- C. All qualified exhibitors and vendors who request to be placed on said mailing list.
- D. Qualified exhibitors and vendors not included in the above who are regarded as a welcome addition to the Fair by the Fair Management.

#### XVIII. EXHIBITOR AND VENDOR AGREEMENT

- A. Exhibitors and vendors shall be responsible for reading and agreeing to all terms of the Rules and Regulations governing exhibitors and vendors on which are stated certain responsibilities and conditions to be upheld and agreed to by applicants or their agents in order to participate in the Fair.
- B. Upon manually signing the Application for Space, the exhibitor or vendor accepts the terms of the Rules and Regulations as stated.

#### XIX. CONDUCT & ENFORCEMENT

- A. Any vendor or exhibitor given three (3) official violation notices for Fair Rules and Regulation infractions shall not be allowed to participate in the next year's Fair. Each additional violation notice after 3 will extend this prohibition by an additional year (i.e., four (4) violations = two (2) years, five (5) violations = three (3) years).
- B. No person shall use threatening, abusive, boisterous, insulting, vulgar, wanton, or indecent language or gesture, nor shall any person engage in any violent, abusive, vulgar, wanton, or otherwise disorderly conduct tending to disturb the peace, or to disturb or annoy others, or to create a nuisance within a County Park or Recreation Area.
- C. No person shall resist any agent or officer of the Board of Recreation Commissioners in the discharge of his duty, or fail or refuse to obey any lawful command of any such officer or agent, or in any way interfere with or hinder any such agent or officer from discharging his duty.
- D. Failure to abide by the above Rules and Regulations may result in the revocation of a vendor's permit and privileges.
- E. Fair Management shall be the sole judge in enforcing rules and regulations for the best interest of the Fair.

- F. Fair Management reserves the absolute right to immediately compel the removal of any vendor or exhibitor if their actions or conduct cause a potential risk to the health, safety or welfare of Fair patrons, staff or other vendors or exhibitors.
- G. Employees of the Board of Recreation Commissioners are vested with police authority and empowered to make and enforce County Park Rules and Regulations. Rules applying to special conditions or situations within an individual County Park, or Recreation area may be supplemental to the County Rules and Regulations. When special rules apply, they shall be posted in affected areas.
- H. County Rules and Regulations are promulgated in accordance with provisions of New Jersey Revised Statutes Title 40, Chapter 12-6 (NJRS 40: 12-6), which reads as follows:

“The Board of Recreation Commissioners shall have full control over all lands, playgrounds and recreation places acquired or leased under the provisions of Section 40:12-1 to 40:12-9 of this Title and may adopt suitable Rules, Regulations, and By-Laws for the use thereof, and the conduct of all persons while on or using the same, and any person who shall violate any such Rules, Regulations, or By-Laws shall be deemed and adjudged to be a disorderly person.”

The police authority of Park System employees is also specified in Title 40, Chapter 12-6:

“The custodians, supervisors and assistants appointed by the Board shall, while on duty and for the purpose of preserving order and the observance of the Rules, Regulations and By-Laws of the Board, have all the power and authority of police officers of the respective municipalities in and for which they are severally appointed.”

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=429

WHEREAS, the Monmouth County Board of Recreation Commissioners operates and maintains various county park and recreation areas pursuant to N.J.S.A. Title 40:12-1 et. seq., for the public's benefit and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners has the authority to establish suitable Rules and Regulations Governing the Public's Use of County Park and Recreation Areas as provided for under N.J.S.A. Title 40:12-6; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary to AMEND the SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR, as follows: (Note that additions are shown in **bold** with underlines, and deletions are shown ~~with a strikethrough~~.)

Page 5:V, E, 5, b, (2)

- Add text "Snack food vendors shall sell only three (3) types of snack food items and/or beverage, with the exception of **any designated 20' x 30' snack space which may sell four (4) and** any designated 20' x 40' snack space which may sell five (5).

Page 8:VI, K

- Add text: "All Main and Snack Food vendors must complete and submit a Statement of Ownership form **and a satisfactory sanitary inspection certificate issued in the past year by a government Board of Health agency.**

Page 11:XI, C, 8

- Replace text: "~~Smoking shall not be permitted in any vending space, food or commercial areas.~~" with "**No person shall use any tobacco products, which include, but are not limited to smoking (e.g., cigarettes, pipes, cigars, e-cigarettes or vaporize cigarettes, etc.) and/or using smokeless tobacco (e.g., snuff, chew, etc.) on the Fairgrounds or within any building.**"

Page 16: XII, B, 3

- Add text: "Area 5 – Corner 20'x20' Spaces **& 20'x30' Spaces** 208volt/50 amp/single phase/14-50R receptacle (generators ***ARE NOT*** permitted)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the above AMENDMENTS to the SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR are hereby INTRODUCED; and

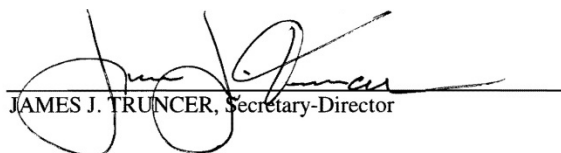
BE IT FURTHER RESOLVED by the Board of Recreation Commissioners that a PUBLIC HEARING with regard to the ADOPTION of the AMENDED SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR shall be held at the Board's regular public meeting scheduled for 7 PM, on MONDAY, JANUARY 7, 2019, in the "BEECH ROOM" of the THOMPSON PARK VISITOR CENTER, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ; and

BE IT FURTHER RESOLVED that the BOARD does hereby AUTHORIZE the SECRETARY-DIRECTOR to post and publish notice, as required by law.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=429

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=430

WHEREAS, the Monmouth County Board of Recreation Commissioners operates the Monmouth County Fair, as an annual event, for the public's enjoyment; and

WHEREAS, the Board previously adopted the MONMOUTH COUNTY FAIR FEES AND CHARGES on November 9, 2015, by Resolution #R-15-11-9=398; and

WHEREAS, the Board deems it necessary and advisable to ADOPT the MONMOUTH COUNTY FAIR FEES AND CHARGES which includes Vendor Space Rental Rates, Sign Making, and Admission Fees.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MONMOUTH COUNTY FAIR FEES AND CHARGES, as hereunto attached; and


BE IT FURTHER RESOLVED that the Board of Recreation Commissioners does hereby RESCIND the MONMOUTH COUNTY FAIR FEES AND CHARGES as previously adopted by Resolution #R-15-11-9=398; and

BE IT FURTHER RESOLVED that said MONMOUTH COUNTY FAIR FEES AND CHARGES shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
\_\_\_\_\_  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=430

**MONMOUTH COUNTY FAIR  
FEES AND CHARGES AS ADOPTED BY THE  
MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS  
ON DECEMBER 3, 2018, BY RESOLUTION NO. R-18-12-3=430**

2019 In      2019 Out of  
County Fee    County Fee

**TENT EXHIBITOR RATES**

Commercial Corner "A"	10x12	\$700.00	\$860.00
Commercial Corner "B"	10x12	\$620.00	\$740.00
Commercial Aisle "X"	10x12	\$390.00	\$490.00
Non-Profit "X"	10x12	\$340.00	\$390.00
County Government ("X"	10x12	N/C	N/C
Craft Aisle "X"	10x12	\$320.00	\$390.00
Craft Corner "B"	10x12	\$380.00	\$450.00
Craft Aisle "X" + "X"	20x12	\$490.00	\$580.00
Craft Corner "B" + "X"	20x12	\$630.00	\$710.00

**OUTDOOR EXHIBITOR RATES**

Commerical	20x30	\$1,490.00	\$1,800.00
Craft	20x30	\$820.00	\$990.00

**OUTDOOR FOOD**

Area 5 Main Food Aisle	20x20	\$1,820.00	\$2,930.00
Area 5 Main Food Aisle	20x30	\$2,190.00	\$3,390.00
Area 5 Main Food Corner	20x20	\$2,570.00	\$3,840.00
Area 6 Food Truck	15x30	\$1,850.00	\$2,950.00
Snack Premium S1, S2	20x20	\$2,800.00	\$4,570.00
Snack Premium S3	20x40	\$3,500.00	\$5,700.00
Snack Premium S4, S5	20x20	\$1,880.00	\$3,060.00
Fairgrounds Snack	20x30	\$1,880.00	\$3,060.00
Fairgrounds Snack	20x20	\$1,570.00	\$2,450.00

**SIGN MAKING**

\$125.00	\$125.00
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**ENTRY FEES**

General Admission		\$8.00	\$8.00
Children 12 and Under		Free	Free

N/C = No Charge

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-18-12-3=431

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS AND EAR CORN (Bid #0012-18), to HEMLOCK HILL FARM, Colts Neck, NJ, as per Resolution #R-17-12-18=390; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$2,000.00 for additional items needed as available under Proposal 2, to HEMLOCK HILL FARM, Colts Neck, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS AND EAR CORN (Bid #0012-18), as per original contract awarded by Resolution #R-17-12-18=390, ITEMS: Proposal 2, Items 1-29 @\$17,000.00; Proposal 3 @\$1,350.00, 2018 Supply Contract for the Period of 01/01/18 through 12/31/18; in the Estimated Total Contract Amount of \$18,350.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$20,350.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$2,000.00, for additional items needed as available under Proposal 2, to HEMLOCK HILL FARM, 260 Phalanx Road, Colts Neck, NJ 07722, for FURNISHING AND DELIVERY OF ANIMAL FEED, SUPPLEMENTS AND EAR CORN (Bid #0012-18), as per original contract awarded by Resolution #R-17-12-18=390, ITEMS: Proposal 2, Items 1-29 @\$17,000.00; Proposal 3 @\$1,350.00, 2018 Supply Contract for the Period of 01/01/18 through 12/31/18; in the Estimated Total Contract Amount of \$18,350.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$20,350.00; and

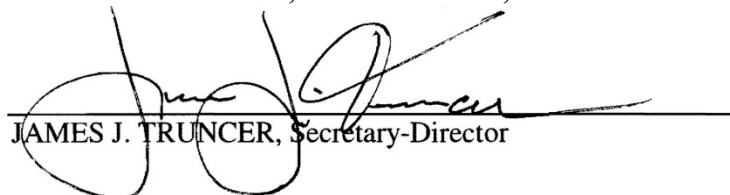
BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2018), in the amount of \$2,000.00.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall and Butch
In the negative:	None
Absent:	Commissioners Zelina and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 3, 2018.

  
JAMES J. TRUNCER, Secretary-Director

R-18-12-3=431