

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, AUGUST 25, 2014– 7:00 PM

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, AUGUST 11, 2014
(Excused: Vice Chairman Mandeville, Commissioner Loud)

D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, AUGUST 11, 2014. (Excused: Vice Chairman Mandeville, Commissioner Loud)

E. Approval of 2013 VOUCHER LIST

F. Approval of 2014 VOUCHER LIST

G. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF JULY

3. ATTENDANCE REPORT—MONTH OF JULY

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—JULY 2014 (8/18/2014)

5. MCPS TRAINING REQUESTS AS OF AUGUST 18, 2014

6. MCPS WEBSITE TRAFFIC REPORT—JULY

H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

- K. Discussion and Motion in response to EASTPOINTE RESIDENTS' REQUEST TO PRUNE VEGETATION ON SLOPE AT MOUNT MITCHILL SCENIC OVERLOOK.
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L. FREEHOLDER'S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Citation Honoring Michael Fowler for his Service as a Lifeguard Supervisor for Twenty-Six (26) Seasons, at Seven Presidents Oceanfront Park, from April 18, 1989 through August 11, 2014.
2. Board Action Item #2 – Award of Contract to JG Painting & Contracting, LLC, for Furnishing and Delivery of Exterior Painting Services for 2014 (Bid #0045-14), in the Total Contract Amount of \$119,675.00.
3. Board Action Item #3– Change Order #1 in the amount of \$936.00 for sixty (60) ladies long sleeve Trimountain 602 – Forest Green @\$15.60 (Item #11), to Dot Designing, LLC, as originally awarded by Resolution #R-14-1-22=60 for Furnishing and Delivery of Polo Pique Staff Shirts (Bid #0015-14), in the Estimated Total Contract Amount of \$11,000.00, for a New Estimated Total Change Order #1 Contract Amount of \$11,936.00.
4. Board Action Item #4 – Change Order #1, in the amount of \$4,344.00 for an additional 362 SY of dense graded aggregate base course @\$12/SY (Item #12), to James R. Ientile, Inc., for Trail Surface Improvements, Phase II, Union Transportation Trail (Bid #0020-14), as originally awarded by Resolution #R-14-2-24=125 in the Contract Amount of \$589,913.00, for a New Total Change Order #1 Contract Amount of \$594,257.00.
5. Board Action Item #5 – Recommending acceptance of the written proposal of DRD Appraisals, LLC, dba Stuart Appraisal Company, for Providing Professional Appraisal Services for Block 14, Lot 4.04, Township of Millstone, NJ, Vacant Property, ±6.0 Acres, Owner: Kunzler, Project: Additions to Perrineville Lake Park, Interest: Fee Simple (Ref. #14-34 & PS #47-14), in an amount not to exceed \$1,599.00.

6. Board Action Item #6 – Recommending acceptance of the written proposal of Comprehensive Appraisal Corp., for Providing Professional Appraisal Services for Block 14, Lot 4.04, Township of Millstone, NJ, Vacant Property, ±6.0 Acres, Owner: Kunzler, Project: Additions to Perrineville Lake Park, Interest: Fee Simple (Ref. #14-34 & PS #47-14), in an amount not to exceed \$1,750.00.

7. Board Action Item #7 – Recommending Adoption of 2015-2016 Monmouth Cove Marina Fees & Charges, as proposed.

8. Board Action Item #8 as Added to the Agenda – Recommending to the Monmouth County Board of Chosen Freeholders that the Board of Chosen Freeholders Authorize the Entering Into a Temporary Use and Occupancy Agreement between the Board of Recreation Commissioners, acting on behalf of the County of Monmouth, and The Community YMCA, for the Temporary Use and Occupancy of Floor Space at the Henry Hudson Trail Activity Center, Building #3101, Leonardo, NJ, as the site for the “Bayshore Family Success Center”, for the Period of September 1, 2014 to September 1, 2015, at a rate of \$750.00 per month, with the option to extend by mutual agreement of the parties, as per the terms and conditions of the Temporary Use and Occupancy Agreement.

9. Status of Funded Projects as of August 18, 2014.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #7 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #8, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION HONORING MICHAEL FOWLER for his SERVICE as a LIFEGUARD SUPERVISOR for TWENTY-SIX (26) SEASONS at SEVEN PRESIDENTS OCEANFRONT PARK, from April 18, 1989 through August 11, 2014.

2. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to JG PAINTING & CONTRACTING, LLC, Kendall Park, NJ, for FURNISHING AND DELIVERY OF EXTERIOR PAINTING SERVICES FOR 2014 (Bid #0045-14), ITEMS: Proposal #1, Items #1-4 @\$23,400.00; Proposal #2, Items #1-4 @\$40,225.00; Proposal #3, Items #1-4 @\$20,700.00; Proposal #4, Items #1-3 @\$35,350.00; in the Total Contract Amount of \$119,675.00.

3. Resolution Authorizing CHANGE ORDER #1, in the amount of \$936.00 for sixty (60) ladies long sleeve Trimountain 602 – Forest Green @\$15.60 (Item #11), to DOT DESIGNING, LLC, Monroe Township, NJ, for FURNISHING AND DELIVERY OF POLO PIQUE STAFF SHIRTS (Bid #0015-14), ITEMS: #1-12, 2014 Supply Contract for the Period of 01/22/14 through 12/31/14; as originally awarded by Resolution #R-14-1-22=60 in the Estimated Total Contract Amount of \$11,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$11,936.00.

4. Resolution Authorizing CHANGE ORDER #1, in the amount of \$4,344.00 for an additional 362 SY of dense graded aggregate base course @\$12/SY (Item #12), to JAMES R. IENTILE, INC., Marlboro, NJ, for TRAIL SURFACE IMPROVEMENTS, PHASE II, UNION TRANSPORTATION TRAIL (Bid #0020-14), ITEMS: 1-32 Inclusive (Total Base Bid Price), as originally awarded by Resolution #R-14-2-24=125 in the Contract Amount of \$589,913.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$594,257.00.

5. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on August 12, 2014, proposal dated July 30, 2014, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 14, LOT 4.04, TOWNSHIP OF MILLSTONE, NJ, VACANT PROPERTY, ±6.0 ACRES, OWNER: KUNZLER, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #14-34 & PS #47-14), in an Amount Not To Exceed \$1,599.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

6. Resolution ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on August 12, 2014, proposal dated August 4, 2014, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 14, LOT 4.04, TOWNSHIP OF MILLSTONE, NJ, VACANT PROPERTY, ±6.0 ACRES, OWNER: KUNZLER, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #14-34 & PS #47-14), in an Amount Not To Exceed \$1,750.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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7. Resolution ADOPTING the 2015-2016 MONMOUTH COVE MARINA FEES & CHARGES.
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8. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, acting on behalf of the COUNTY OF MONMOUTH, and THE COMMUNITY YMCA, Shrewsbury, NJ, for the TEMPORARY USE AND OCCUPANCY OF FLOOR SPACE at the HENRY HUDSON TRAIL ACTIVITY CENTER, BUILDING #3101, LEONARDO, NJ, as the site for the “BAYSHORE FAMILY SUCCESS CENTER”, for the Period of September 1, 2014 to September 1, 2015, at a rate of \$750.00 per month, with the option to extend by mutual agreement of the parties, as per the terms and conditions of the Temporary Use and Occupancy Agreement.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Furnishing & Delivery of Animal Feed and Supplements and Ear Corn
2. Furnishing & Delivery of Coin Operated Binocular Machine Services
3. Furnishing, Delivery, and Application of Dust Control Stabilization Services
4. Furnishing & Delivery of Golf Course Bunker Sand
5. Furnishing & Delivery of Golf Course Supplies
6. Furnishing & Delivery of Golf Products, Resale Merchandise and Clothing
7. Furnishing & Delivery of Goose Control Services
8. Furnishing & Delivery of Janitorial Supplies
9. Furnishing of Various Types of Masonry
10. Providing Medical Services
11. Providing Potable Well-Water Monitoring Program
12. Furnishing & Delivery of Printing Services
13. Providing Psychological Testing and Vocational Assessment Services
14. Furnishing & Delivery of Road Maintenance Materials
15. Furnishing & Delivery of Seed, Lime, Fertilizer, Chemicals, and Agricultural Supplies
16. Furnishing & Delivery of Trophies, Plaques and Awards
17. Providing Veterinary Services

(Continued)

18. Providing Quantitative Respiratory Fitness Training & Testing
19. Furnishing, Testing and Maintenance of Alarm Systems
20. Furnishing and Delivery of Uniforms (Work Uniforms, Boots, Items & Accessories)
21. Furnishing and Delivery of Plumbing and Heating Repair Equipment and Supplies
22. Furnishing and Delivery of Hardware and Industrial Supplies
23. Furnishing and Delivery of Electrical Equipment and Supplies
24. Furnishing and Delivery of Auto Body Repair Services
25. Furnishing and Delivery of Tree Trimming Services
26. Furnishing and Delivery of Sewer Line Cleaning Services, Emergency Repair of Septic Systems and Emergency Repair of Septic and Sewer Pumps
27. Furnishing and Delivery of Lumber and Building Materials
28. Furnishing and Delivery of Garbage Collection Service
29. Furnishing, Delivery of Servicing of Portable Toilet Rental Services
30. Furnishing and Delivery of Irrigation and Pumping Equipment Services & Repair Parts
31. Furnishing and Delivery of Grounds and Turf Equipment Repair Parts and Services
32. Furnishing and Delivery of Golf Cart Repair Parts and Services
33. Furnishing and Delivery of Specialized Automotive Repair Parts and Services
34. Furnishing and Delivery of Polo Pique Staff Shirts
35. Replacement of Six Cart Bridges, Howell Park Golf Course

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Environmental Consulting Services for an LSRP, Holmdel Park Shelter Building, Holmdel Park, Longstreet & Roberts Road, Holmdel, NJ (Ref. #14-45) (*NON-FAIR & OPEN*)
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DATES TO REMEMBER:

1. **MONDAY EVENING, SEPTEMBER 8, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **THURSDAY MORNING, SEPTEMBER 11, 2014** - 8 AM. **"Monmouth County's 9/11 Memorial Remembrance Ceremony.** Mt. Mitchill Scenic Overlook, 460 Ocean Boulevard, Atlantic Highlands, NJ.
3. **WEDNESDAY, SEPTEMBER 17, 2014** – 5:30 PM–7:30 PM. **Employee Recognition & Awards.** Thompson Park Activity Barn, Newman Springs Road, Lincroft, NJ. (By Invitation.)
4. **MONDAY EVENING, SEPTEMBER 22, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, OCTOBER 6, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, OCTOBER 20, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of August 11, 2014, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **September 8, 2014**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
