

AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, AUGUST 22, 2022, AT 7:00 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call

- B. Statement of Adequate Public Notice
Pledge of Allegiance followed by a moment of silence

- C. Approval of MINUTES—REGULAR MEETING: MONDAY, AUGUST 8, 2022
(Excused: Commissioner Foster)

- D. Approval of MINUTES—EXECUTIVE SESSION – LAND ACQUISITION MATTERS:
MONDAY, AUGUST 8, 2022 (Excused: Commissioner Foster)

- E. Approval of 2021 VOUCHER LIST

- F. Approval of 2022 VOUCHER LIST

- G. BOARD CORRESPONDENCE RECEIVED:

- H. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)

- I. Motion to CLOSE the HEARING OF THE PUBLIC.

- J. ASSISTANT DIRECTOR'S REPORT:
 - 1. BUDGET REPORTS

 - 2. REVENUE REPORT— MONTH OF JULY

 - 3. ATTENDANCE REPORT— MONTH OF JULY

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT — JULY
(Dated: 8/16/2022)

5. MCPS WEBSITE TRAFFIC REPORT— JULY COMPARISON BY YEARS
2016 - 2022

- K. COUNTY COMMISSIONER’S REPORT:

- L. PRESENTATION:
 - Seven Presidents Oceanfront Park Perimeter Sidewalk, Crosswalks, and Fencing –
by Robin Ostrowski, Principal Landscape Architect

- M. CAPITAL PROJECT REVIEW – Andrew J. Spears, Assistant Director

- N. ITEMS FOR BOARD REVIEW:
 1. Board Action Item #1 – Authorizing Contract Amendment #2, in the Amount of \$12,290.00 to address two additional areas of concern, to Kenny Environmental Services, LLC, Marlton, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 109, Lot 23.03, Howell Township, New Jersey, ±5.22 Acres, Owned by Stoney Brook Trail, LLC, Vacant Property, Project: Additions to Metedeconk River Greenway (Ref. #21-80 & PS #23-22), as originally awarded by Resolution #R-22-5-9=147, in the Contract Amount Not To Exceed \$3,445.00, and as modified by Contract Amendment #1 awarded by Resolution #R-22-8-8=256 in the Total Contract Amendment #1 Amount of \$6,445.00, for a new Total Amended Contract Amount of \$18,735.00, as modified by Contract Amendment #2 and further Authorizing the Assistant Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. **(See Memo)**.

 2. Board Action Item #2 – Recommending the acceptance of the written proposal of The Nader Group, LLC, Hackettstown, NJ, dated August 10, 2022, for for Providing Professional Outbound Park Boundary Surveying Services of Section 4, Shark River Park, Remsen Mill Road to Brighton Avenue: Block 4601, Lots 1 & 8; Block 5013, Lot 2; Block 5110, Lots 12 & 27; Block 5114, Lots 1 & 3; Neptune Township, and Block 256, Lot 16; and Block 354, Lots 1, 2 & 21; Wall Township, New Jersey, Owned by County of Monmouth (Ref. #18-61 & PS #59-22), in an Amount Not To Exceed \$39,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(See Memo)**.

 3. Board Action Item #3 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Indiana Printing and Publishing Company, Inc., Indiana, PA, for Printing and Mail Preparation of the Monmouth County Park System Parks and Program Guide, Year 2023, Volumes 1-5 (Bid #0054-22), Items: Volumes 1-5, (Period of 09/01/22 through 08/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2024), under

the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$121,000.00. (See Memo).

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # _____ through # _____ for Board Action; and

WHEREAS, the Board also reviewed Agenda Items # _____, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution Authorizing **CONTRACT AMENDMENT #2**, in the Amount of **\$12,290.00** to address two additional areas of concern, to **KENNY ENVIRONMENTAL SERVICES, LLC**, Marlton, NJ, for **PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 109, LOT 23.03, HOWELL TOWNSHIP, NEW JERSEY, ±5.22 ACRES, OWNED BY STONEY BROOK TRAIL, LLC, VACANT PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #21-80 & PS #23-22)**, as originally awarded by Resolution #R-22-5-9=147, in the Contract Amount Not To Exceed \$3,445.00, and as modified by Contract Amendment #1 awarded by Resolution #R-22-8-8=256 in the Total Contract Amendment #1 Amount of **\$6,445.00**, for a **NEW TOTAL AMENDED CONTRACT AMOUNT OF \$18,735.00**, AS MODIFIED BY **CONTRACT AMENDMENT #2**.and further **AUTHORIZING** the ASSISTANT DIRECTOR to **SEND NOTICE** of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
2. Resolution **ACCEPTING** the **WRITTEN PROPOSAL** of **THE NADER GROUP, LLC**, Hackettstown, NJ, as received on August 10, 2022, proposal dated August 10, 2022, for **PROVIDING PROFESSIONAL OUTBOUND PARK BOUNDARY SURVEYING SERVICES OF SECTION 4, SHARK RIVER PARK, REMSEN MILL ROAD TO BRIGHTON AVENUE: BLOCK 4601, LOTS 1 & 8; BLOCK 5013, LOT 2; BLOCK 5110, LOTS 12 & 27; BLOCK 5114, LOTS 1 & 3; NEPTUNE TOWNSHIP, AND BLOCK 256, LOT 16; AND BLOCK 354, LOTS 1, 2 & 21; WALL TOWNSHIP, NEW JERSEY, OWNED BY COUNTY OF MONMOUTH (Ref. #18-61 & PS #59-22)**, in an Amount Not To

Exceed **\$39,650.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

3. Resolution **AWARDING CONTRACT to INDIANA PRINTING AND PUBLISHING COMPANY, INC.**, Indiana, PA, for **PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM PARKS AND PROGRAM GUIDE, YEAR 2023, VOLUMES 1-5 (Bid #0054-22)**, ITEMS: Volumes 1-5, (Period of 09/01/22 through 08/31/23), with the Board of Recreation Commissioners **RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2024)**, under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$121,000.00**.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Furnishing and Delivery of Animal Feed and Supplements
2. Furnishing and Delivery of ATM Services
3. Furnishing and Delivery of Auto Body Repair Services
4. Furnishing and Delivery of Automotive Repair Parts and Services
5. Furnishing and Delivery of Specialized Automotive Parts & Services
6. Furnishing and Delivery of Carpet Cleaning Services
7. Furnishing and Delivery of Ceramic Supplies
8. Furnishing and Delivery of Beach Chair & Umbrella Rental Concession at Seven Presidents
9. Furnishing and Delivery of Debris Recycling Services
10. Furnishing and Delivery of Dust Control Soil Stabilization Services
11. Furnishing and Delivery of Electronic Park Access Pass Purchasing & Verification System
12. Furnishing and Delivery of Various Fencing
13. Furnishing and Delivery of Solid Waste Collection Service, Roll-Off Container Services, and/or Single-Stream Recycling and Marketing Services
14. Furnishing and Delivery of Golf Course Driving Range Supplies
15. Furnishing and Delivery of Golf Cart Repair Parts and Services
16. Furnishing and Delivery of Golf Resale Merchandise
17. Furnishing and Delivery of Grounds & Turf Equipment
18. Furnishing and Delivery of Office Supplies
19. Furnishing and Delivery of Paint & Related Supplies
20. Furnishing and Delivery of Printing Services
21. Furnishing and Delivery of Road Maintenance Materials
22. Furnishing and Delivery of Sewer Line Cleaning Services
23. Furnishing and Delivery of Overnight Tour Packages
24. Furnishing and Delivery of Screen-Printed Tee Shirts, Sweatshirts and Sweatpants
25. Furnishing and Delivery of Tree Trimming Services
26. Furnishing and Delivery of Trophies, Plaques & Awards
27. Furnishing and Delivery of Uniforms (Basic)
28. Furnishing and Delivery of Uniforms (Boots)
29. Furnishing and Delivery of Uniforms (Outer Workwear)
30. Furnishing and Delivery of Uniforms (Polo Pique)
31. Furnishing and Delivery of Vending Machines
32. Installing, Repairing, Testing and Monitoring of Alarm Systems

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

33. Printing and Mail Preparation of the MCPS Parks & Programs Guide
34. Providing Asbestos Sampling/Testing Services
35. Providing Medical Services
36. Providing Potable Well-Water Monitoring Program
37. Providing Psychological Testing and Vocational Assessment Services
38. Providing Veterinary Services
39. Providing Quantitative Respirator Training & Fit-Testing Services
40. Repair and Installation of Wooden, Metal, Fiberglass Overhead and Metal Rolling Security Doors
41. Furnishing of Demolition Related Well Sealing Services

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Engineering Services, Navesink River Road Dam Engineering Studies, Timolat Area – Huber Woods Park (Ref. #22-49) (*FAIR & OPEN—OVER \$17,500.00*)

EXECUTIVE SESSION

Motion for a Resolution to move into Executive Session for:

1. Litigation, Potential Litigation, Contract Negotiation – N.J.S.A. 10:4-12(b)(7): Review of Use and Occupancy Agreement with the Monmouth Conservation Foundation; and
2. Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5):
 - Additions to Henry Hudson Trail
 - Environmental Services for Additions to Henry Hudson Trail
 - Survey Services for Additions to Henry Hudson Trail
 - Discussion of a proposed Lease Agreement
 - Discussion – Addition to Manasquan Reservoir

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

DATES TO REMEMBER:

1. **TUESDAY EVENING, SEPTEMBER 6, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **SUNDAY MORNING, SEPTEMBER 11, 2022** – 9:00 AM. **9/11 Memorial Remembrance Ceremony.** Mt. Mitchill Scenic Overlook, 460 Ocean Blvd., Atlantic Highlands, NJ.
3. **SATURDAY, SEPTEMBER 17, 2022** – 11:00 AM – 5:00 PM. **Wind & Sea Festival.** Bayshore Waterfront Park, 719 Port Monmouth Road, Port Monmouth, NJ.
4. **MONDAY EVENING, SEPTEMBER 19, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **TUESDAY, SEPTEMBER 20, 2022** – **Friends of the Parks Golf Outing.** Hominy Hill Golf Course, 92 Mercer Road, Colts Neck, NJ.
6. **SUNDAY, SEPTEMBER 25, 2022** – 11:00 AM – 5:00 PM. **Harvest Home Festival.** Historic Longstreet Farm, 44 Longstreet Road, Holmdel, NJ.
7. **SUNDAY, SEPTEMBER 25, 2022** – **Friends of the Parks Cornhole Tournament.** Wickatunk Recreation Area, 97 Harbor Road, Marlboro, NJ.
8. **SATURDAY, OCTOBER 1, 2022** – 8:30 AM. **Timberbrook Triathlon.** Manasquan Reservoir, 311 Windeler Road, Howell, NJ.
9. **TUESDAY EVENING, OCTOBER 11, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
10. **SUNDAY, OCTOBER 16, 2022** – 11:00 AM – 5:00 PM. **Thompson Park Day.** Thompson Park, 805 Newman Springs Road, Lincroft, NJ.
11. **MONDAY EVENING, OCTOBER 24, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
12. **SATURDAY, NOVEMBER 12, 2022** – 9:00 AM – 2:00 PM. **Fall Craft Show.** Fort Monmouth Recreation Area, 2566 Guam Lane, Tinton Falls, NJ.
13. **SATURDAY, DECEMBER 3 THROUGH SATURDAY, DECEMBER 10, 2022** – 11:00 AM – 4:00 PM. **The Creative Arts Center Exhibit & Sale.** Thompson Park Creative Arts Center, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.