

MINUTES OF THE MONDAY EVENING, AUGUST 20, 2012 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:03 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
Thomas E. Hennessy, Jr.
Melvin A. Hood
Mark E. Zelina

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Commissioners:
Kevin Mandeville
David W. Horsnall (Excused)

Also Present:

James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Superintendent of Co. Parks
Francine P. Lorelli, Purchasing Agent
Stephanie Weise, Qualified Purchasing Agent
Spencer Wickham, Chief/Land Acq. & Design
Andrew Coeyman, Supervisor/Land Preservation Office
Karen Livingstone, Public Information/Volunteers
Andrea I. Bazer, County Counsel
Serena DiMaso, Freeholder
Ed Johnson, Mayor/City of Asbury Park
John Loffredo, Deputy Mayor/City of Asbury Park
Donald Sammet, Director of Redevelopment/
City of Asbury Park

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2011, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

Freeholder Burry noted that a correction needed to be made to the Minutes of August 6th, as listed under the Freeholder's Report, to indicate that she participated in the crowning of two outstanding young ambassadors of the 4-H Association, being Victoria Rodriguez and Gautam Boggavarapu, at the County Fair's opening night on July 25th.

On a motion made by Commissioner Harmon, seconded by Vice Chairman Rummel, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 6, 2012**, were upon being put to a vote, approved as corrected, by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Hood and Zelina. Commissioner Hennessy abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Vice Chairman Rummel, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 6, 2012**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Hood and Zelina. Commissioner Hennessy abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Hennessy, seconded by Commissioner Hood, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Hood, the **2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF JULY**

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **REVENUE REPORT** for the **MONTH OF JULY**, was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF JULY**

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **ATTENDANCE REPORT** for the **MONTH OF JULY**, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—JULY (08/10/12)**

On a motion made by Commissioner Hood, seconded by Vice Chairman Rummel, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR JULY (08/10/12)**, was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF AUGUST 13, 2012**

On a motion made by Commissioner Hood, seconded by Vice Chairman Rummel, the **MCPS TRAINING REQUESTS AS OF AUGUST 13, 2012**, was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF JULY**

On a motion made by Commissioner Hood, seconded by Vice Chairman Rummel, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF JULY**, was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:05 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present who wished to be heard, it was moved by Vice Chairman Rummel, seconded by Commissioner Hennessy, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:06 PM.

PRESENTATION:

James J. Truncer, Secretary-Director, introduced to the Board Mayor Ed Johnson, of the City of Asbury Park.

Mayor Johnson thanked the Board for giving the City an opportunity to make a presentation to the Board with regard to their proposed Springwood Avenue Park.

Donald Sammet, Director of Redevelopment for the City of Asbury Park reviewed with the Board the history of the redevelopment of the City.

At 7:09 PM, Commissioner Mandeville arrived at the meeting.

Mr. Sammet distributed to the Board a written summary of the Springwood Avenue Park design and accompanying plan.

Mr. Sammet described and pointed out the various uses to be accommodated in the park design for active and passive recreation. Mr. Sammet noted the community input that went into the design of the park and updated the Board with regard to the status of the removal of the underground storage tanks on the park site.

Freeholder Burry noted that when the underground storage tanks are removed, the balance of the County's Open Space Acquisition Grant can be released to the City.

Mr. Sammet, in response to a question from Freeholder Burry, noted that after the tanks are removed, the site will be secured with fence before construction takes place.

Mayor Johnson noted that the park, as designed, will bring together both seniors and children.

Deputy Mayor Loffredo noted that developers have expressed interest in the area adjacent to the park site and that one of the City's objectives is to increase individual home ownership.

The Deputy Mayor also noted that the infrastructure in the area has been rebuilt at a cost of approximately \$9 Million.

Commissioner Hood noted the proposed park is a unique situation by offering so many various uses.

Commissioner Peters inquired as to the availability of parking space for visitors.

Mr. Sammet noted that it is expected that users will walk to the site.

The Mayor also noted that parking is available at the Senior Center.

Commissioner Harmon inquired as to the size of the site.

Mr. Sammet noted the park site is 1.3 acres in size, and that the site was selected due to its central location to those it will serve.

At 7:21 PM, Terence J. Reidy, Asbury Park City Manager, arrived at the meeting.

In response to a question, Mr. Sammet noted that the proposed aluminum picket fence is a major cost.

Vice Chairman Rummel inquired as to who will be responsible for funding the project.

Mr. Reidy noted he would like to consider the project to be a collaborative project with the County and noted that funds from Asbury Partners had been used to assist in acquiring the site.

Chairman Loud inquired as to the possibility of the park site being improved by funding from iStar.

Mr. Reidy noted that the current developer is not involved in developing the park site, however, the City would consider funding from whatever sources may be available.

In response to a question from Chairman Loud, Mr. Reidy noted that he felt the City of Asbury Park should be responsible for maintaining and operating the park.

Commissioner Hood noted the park proposal is very ambitious and it would be a catastrophe if it should fail.

The Mayor and Deputy Mayor of the City of Asbury Park noted that the plan is community driven and supported, and well thought out.

Commissioner Peters inquired as to the type of residential units to be built next to the park.

Mr. Reidy noted they were to be single family owner occupied homes.

Commissioner Harmon suggested that the plan be reviewed to see if there can be a reduction in construction costs.

Mr. Reidy noted that the purpose of the presentation was to introduce the Board to the City's plan for the park.

Freeholder Burry noted her interest in seeing the plans for the site carried forward through a possible alliance.

Vice Chairman Rummel noted he liked the idea of putting recreation programs in the Senior Citizen building including a proposed City Department of Parks, Recreation & Cultural Affairs.

At 7:45 PM, Chairman Loud thanked the City Officials for their informative presentation.

FREEHOLDER'S REPORT:

Freeholder Lillian G. Burry noted the "Mother of All Closings" with the purchase and open space preservation of the Princeton Nurseries property of nearly 2,000 acres by the State, SADC, Green Acres, and the Counties of Monmouth, Mercer and Burlington as partners.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. James J. Truncer, Secretary-Director, reviewed with the Board the Citation of Appreciation for Services to Francine P. Lorelli, Keyboarding Clerk 4, and Qualified Purchasing Agent and Public Agency Compliance Officer, who will be retiring effective September 1, 2012, with over 17 years of service.

Following a discussion, the Board unanimously agreed to adopt a resolution authorizing a Citation expressing the Board's Appreciation for Services to Francine P. Lorelli, Keyboarding Clerk 4, and Qualified Purchasing Agent and Public Agency Compliance Officer, who will be retiring effective September 1, 2012, with over 17 years of service.

2. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Items for Board Action, including Agenda Item #11, and Agenda Items #12 & #13 as added to the Agenda.
3. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of August 14, 2012, as distributed to the Board.

Commissioner Mandeville inquired as to the Longstreet Farm sidewalk improvements.

The Secretary-Director noted the sidewalk is a separate project.

At 8:03 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hood, to approve Agenda Items #1 through #13.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of August 20, 2012, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #11 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #12 & #13 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #13.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Hood and Zelina

In the Negative: None

Absent: Commissioner Horsnall

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-12-8-20=272 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Hennessy, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to FRANCINE P. LORELLI, Keyboarding Clerk 4, and Qualified Purchasing Agent and Public Agency Compliance Officer, who started work with the Monmouth County Park System on April 10, 1995, and who will RETIRE effective September 1, 2012, with over seventeen (17) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-8-20=273 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of T & M ASSOCIATES, Middletown, NJ, as received on August 1, 2012, proposal dated July 26, 2012, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 94, LOT 14, FREEHOLD TOWNSHIP AND BLOCK 139, LOT 16.01, HOWELL TOWNSHIP, NJ, OWNER: APOSTLE ACRES DEVELOPMENT CO., LLC, ±20.53 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #12-45 & PS #62-12), in an Amount Not To Exceed \$4,083.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-8-20=274 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on August 7, 2012, proposal dated July 27, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 109, LOTS 4 AND 4Q, TOWNSHIP OF HOWELL, NJ, OWNER: KLIMEK, ±6.10 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: 100% FEE SIMPLE (Ref. #12-42 & PS #63-12), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-8-20=275 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on August 7, 2012, proposal dated August 1, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 109, LOTS 4 AND 4Q, TOWNSHIP OF HOWELL, NJ, OWNER: KLIMEK, ±6.10 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: 100% FEE SIMPLE (Ref. #12-42 & PS #63-12), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-8-20=276 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on August 7, 2012, proposal dated August 1, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 24, LOTS 13Q, 13.01 & 13.01Q, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: HELLEKSON, ±20.06 ACRES, IMPROVED PROPERTY (SOME FARM BUILDINGS), PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-48 & PS #64-12), in an Amount Not To Exceed \$1,750.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-8-20=277 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on August 7, 2012, proposal dated August 1, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 24, LOTS 13Q, 13.01 & 13.01Q, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: HELLEKSON, ±20.06 ACRES, IMPROVED PROPERTY (SOME FARM BUILDINGS), PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-48 & PS #64-12), in an Amount Not To Exceed \$2,888.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-8-20=278 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of TECTONIC ENGINEERING & SURVEYING CONSULTANTS P.C., Saddle Brook, NJ, as received on August 9, 2012, proposal dated August 7, 2012, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 94, LOT 14, FREEHOLD TOWNSHIP AND BLOCK 139, LOT 16.01, HOWELL TOWNSHIP, NJ, OWNER: APOSTLE ACRES DEVELOPMENT CO., LLC ±20.53 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #12-44 & PS #65-12), in an Amount Not To Exceed \$1,400.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-8-20=279 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on August 9, 2012, proposal dated August 1, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 4, LOT 4 & LOT 8, TOWNSHIP OF HOWELL, NJ, OWNER: ACKERMAN, ±44.34 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-43 & PS #66-12), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-8-20=280 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on August 9, 2012, proposal dated August 1, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 4, LOT 4 & LOT 8, TOWNSHIP OF HOWELL, NJ, OWNER: ACKERMAN, ±44.34 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-43 & PS #66-12), in an Amount Not To Exceed \$3,888.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-8-20=281 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Hennessy, Authorizing CHANGE ORDER #1, in the amount of \$1,468.80 for an additional 16.32 tons of hot mix asphalt @\$90.00/ton, to MANZO MAROBA, INC., Matawan, NJ, for 2012 RESURFACING AND REPAIR WORK AT SEVEN PRESIDENTS OCEANFRONT PARK AND THOMPSON PARK (Bid #0027-12), ITEMS: Proposal II, Items #1-7, Thompson Park, Total Base Bid Price; as originally awarded by Resolution #R-12-5-7=202 in the Contract Amount of \$54,782.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$56,250.80. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-8-20=282 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Hennessy, Authorizing CHANGE ORDER #1, in the amount of minus (-) \$2,467.00 for changes in tents ordered for the 2012 Monmouth County Fair, to AMERICAN TENT, Frederick, MD, for RENTAL OF FAIR TENTS (Bid #0053-11), as originally awarded by Resolution #R-11-6-6=249 and Extended for an Additional One (1) Year Period (2012), ITEMS: #1-21, Total Lump Sum Amount of \$59,522.00; #22-31 (Optional Unit Prices to be used in determining Prices of Add and Delete Items); for the Period of 07/12/12 through 08/09/12, under the same terms and conditions as per bid specification; as per Resolution #R-11-10-24=374 in the Contract Amount of \$59,522.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$57,055.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-8-20=283 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Hennessy, Authorizing CHANGE ORDER #1, in the amount of \$4,996.32 for additional timber framing repair (\$1,285.48), perimeter metal weather-stripping on 28 windows (\$3,710.84) and contract extension of 20 days to September 30, 2012, to HELIOS CONSTRUCTION, INC., Ocean, NJ, for RESTORATION OF THE BLACKSMITH SHOP AND TENANT HOUSE WINDOWS AT HISTORIC LONGSTREET FARM, HOLMDEL, NJ (Bid #0023-12), ITEMS: Total Base Bid Price; as originally awarded by Resolution #R-12-4-9=163 in the Contract Amount of \$113,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$117,996.32. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-8-20=284 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Hennessy, DECLARING VARIOUS ITEMS OF PERSONAL PROPERTY as on file with the Purchasing Agent, SURPLUS TO THE NEEDS of the MONMOUTH COUNTY PARK SYSTEM, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that said ITEMS be DECLARED SURPLUS and SOLD at the COUNTY'S PUBLIC AUCTION. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS** being 2013 Supply/Service Contracts:

1. Activity Directory: Design
2. Activity Directory: Printing & Mail Preparation
3. Alarm System Testing, Repair & Monitoring
4. Animal Feed & Supplements
5. Auto Body Repair Services
6. Auto Repair Parts & Services
7. Auto Repair Parts & Services - Specialized
8. Building Maintenance Services
9. Bus Transportation - Charter Services
10. Bus Transportation Services
11. Dust Control Soil Stabilization Services
12. Electrical Equipment & Supplies
13. Facilities and Staff for Summer Sports Camps
14. Fair: Amusement Rides & Games
15. Fair: Tent Rentals
16. Garbage Collection, Roll-Off Container & Single Stream Recycling
17. Gas Pump Repair
18. Golf: Aerification Service
19. Golf: Bunker Sand
20. Golf: Cart Repair Parts & Service
21. Golf: GHIN Handicap Service
22. Golf: Irrigation Centralized Control System (software & hardware)
23. Golf: Irrigation System Repair Parts
24. Golf: Irrigation Well & Pumping Equipment Services & Repair Parts
25. Golf: Resale Merchandise
26. Golf: Supplies
27. Goose Control Services
28. Grounds & Turf Equipment Repair Parts & Services
29. Hardware & Industrial Supplies
30. Heating & A/C Maintenance & Repair Parts & Service
31. Janitorial Supplies
32. Masonry Services
33. Medical Services
34. Plumbing & Heating Repair Equipment & Supplies
35. Portable Toilet Rental Services
36. Potable Well Water Monitoring Program
37. Printing: Services (brochures, envelopes, et al)
38. Psychological Consultations
39. Road Maintenance Materials
40. Screen Printed Tee Shirts
41. Seed, Lime, Fertilizer, Chemicals & Agricultural Supplies
42. Septic Tank Pumping & Disposal
43. Sewer Line Cleaning

(Continued)

44. Tree Trimming Services
45. Trophies & Awards
46. Uniforms: Boots
47. Uniforms: Items & Accessories
48. Uniforms: Lifeguard
49. Uniforms: Polo Pique Staff Shirts
50. Uniforms: Work Uniform Items
51. Vending Machine Services
52. Veterinary Services
53. Wooden, Metal, Fiberglass Overhead & Metal Rolling Doors

Upon being put to a vote, the motion was unanimously carried.

The Secretary-Director noted that there were no **PROFESSIONAL/SPECIALIZED SERVICES** to **SOLICIT**.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **TUESDAY EVENING, SEPTEMBER 11, 2012** – 7 PM. **Monmouth County’s 9/11 Memorial Ceremony**. Mt. Mitchill Scenic Overlook, 460 Ocean Boulevard, Atlantic Highlands, NJ.
2. **MONDAY EVENING, SEPTEMBER 17, 2012** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **WEDNESDAY, SEPTEMBER 19, 2012** - 5:30 PM – 7:30 PM. **Employee Awards**, by Invitation, as Hosted by the Friends of the Parks. Thompson Park Activity Barn, 805 Newman Springs Road, Lincroft, NJ. RSVP by September 7th to MCPS Human Resources 732/842-4000, Ext. 4213 or by email: jbezio@monmouthcountyparks.com
4. **“TUESDAY EVENING”, OCTOBER 9, 2012** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **SAT.-WEDS., OCTOBER 13-17, 2012** – **5-Day On-Line Fall 2012 Monmouth County Auction**, with Items beginning to close in one minute increments on October 17th, at 6 PM. Inspection and preview of items will be available on October 15th & 16th, from 8 AM – 3 PM, at the Monmouth County Fleet Services Division storage area located at 250 Center Street, Freehold, NJ. The Chief Auctioneer will be Stephen J. Miranti, Auction Liquidation Services, Eatontown, NJ <http://www.auctionlistservices.com>
6. **TUESDAY-THURSDAY, OCTOBER 16-18, 2012** – NRPA Congress and Exposition. Anaheim Convention Center. Anaheim, CA.
7. **MONDAY EVENING, OCTOBER 22, 2012** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **MONDAY EVENING, NOVEMBER 5, 2012** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, NOVEMBER 19, 2012** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

At 8:05 PM, Francine P. Lorelli, Purchasing Agent, and Stephanie Weise, Qualified Purchasing Agent, left the meeting.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of August 6, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 8:06 PM, the following resolution was offered for adoption by Vice Chairman Rummel, seconded by Commissioner Mandeville, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **PERSONNEL MATTERS, and LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters, and land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Hood and Zelina
In the Negative:	None
Absent:	Commissioner Horsnall

On a motion made by Commissioner Mandeville, seconded by Commissioner Harmon, and by unanimous vote, the regular meeting was **RECONVENED** at 9:36 PM.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Land Acquisition Matters will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation, and the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public as Personnel Matters are confidential.

The following resolutions were introduced:

R-12-8-20=285 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, Appointing STEPHANIE WEISE, QUALIFIED PURCHASING AGENT (Q.P.A.), as the PURCHASING AGENT FOR THE BOARD, EFFECTIVE SEPTEMBER 1, 2012. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-12-8-20=286 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, Authorizing JAMES J. TRUNCER, SECRETARY-DIRECTOR, and STEPHANIE WEISE, PURCHASING AGENT FOR THE BOARD, TO ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, ON BEHALF OF THE BOARD, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and further Authorizing BRUCE A. GOLLNICK, ASSISTANT DIRECTOR, and DAVID M. COMPTON, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR or the PURCHASING AGENT, EFFECTIVE SEPTEMBER 1, 2012. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-12-8-20=287 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Hennessy, DESIGNATING STEPHANIE WEISE, Qualified Purchasing Agent For the Board, to SERVE as the BOARD'S PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.), EFFECTIVE SEPTEMBER 1, 2012. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Mandeville offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, September 17, 2012, at 7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Hood and Zelina
In the Negative:	None
Absent:	Commissioner Horsnall

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Mandeville, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, August 20, 2012, was **ADJOURNED** at 9:38 PM.

JAMES J. TRUNCER,
Secretary-Director