

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 4/4/12

**MONMOUTH COUNTY BOARD OF
RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY,
APRIL 9, 2012 – 7:00 PM**

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, MARCH 19, 2012
(Excused: Commissioner Hood)

D. Approval of EXECUTIVE SESSION MINUTES—PERSONNEL MATTERS: MONDAY,
MARCH 19, 2012. (Excused: Commissioner Hood)

E. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, MARCH 19, 2012. (Excused: Commissioner Hood)

F. Approval of 2011 VOUCHER LIST

G. Approval of 2012 VOUCHER LIST

H. SECRETARY—DIRECTOR’S REPORT:

I. BOARD CORRESPONDENCE RECEIVED:

1. Email addressed to the Board from Katherine Catinella, Surfrider Foundation—Jersey Shore Chapter, dated March 22, 2012, Subject: Save the North End Beach of Asbury Park.
2. Email addressed to the Board from Joyce Grant, dated March 23, 2012, regarding North Beach Action & April 14th Rally.

J. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

K. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

L. FREEHOLDER’S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Endorsement of NJ Keep it Green. (*Agenda Item For Board Action #1*)

2. Citation of Appreciation – Robert R. Duncan, Golf Superintendent. (*Agenda Item For Board Action #14.*)

3. Review of Agenda Items for Board Action

4. Status of Funded Projects as of March 29, 2012.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #18 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution ENDORSING NJ KEEP IT GREEN.

2. Resolution ACCEPTING the WRITTEN PROPOSAL of FAITH S. HAHN, Red Bank, NJ, as received on February 23, 2012, proposal dated February 16, 2012, for PROVIDING CONSULTANT SERVICES TO ADMINISTER THE MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT PROGRAM FOR THE PERIOD OF APRIL 9, 2012 THROUGH MARCH 31, 2013 (Ref. #12-02 & PS #21-12), in an Amount Not To Exceed \$25,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

3. Resolution REJECTING bid proposal of FOUR STAR DEVELOPERS, LLC, Neptune, NJ, for RESTORATION OF THE BLACKSMITH SHOP AND TENANT HOUSE WINDOWS AT HISTORIC LONGSTREET FARM, HOLMDEL, NJ (Bid #0023-12), for failing to submit a complete proposal.

4. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HELIOS CONSTRUCTION, INC., Ocean, NJ, for RESTORATION OF THE BLACKSMITH SHOP AND TENANT HOUSE WINDOWS AT HISTORIC LONGSTREET FARM, HOLMDEL, NJ (Bid #0023-12), ITEMS: Total Base Bid Price; in the Total Contract Amount of \$113,000.00.

5. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to J.H. REID GENERAL CONTRACTOR, S. Plainfield, NJ, for BRIDGE AND BOARDWALK CONSTRUCTION AT CLAYPIT CREEK, HARTSHORNE WOODS PARK AND HIDDEN CREEK TRAIL, SHARK RIVER PARK (Bid #0024-12), ITEMS: Proposal #1, Bridge and Boardwalk Construction, Claypit Creek, Hartshorne Woods Park, Items #1-6 Total Base Bid Price; in the Total Contract Amount of \$94,750.00.

6. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to T.R. WENIGER, INC., Green Brook, NJ, for BRIDGE AND BOARDWALK CONSTRUCTION AT CLAYPIT CREEK, HARTSHORNE WOODS PARK AND HIDDEN CREEK TRAIL, SHARK RIVER PARK (Bid #0024-12), ITEMS: Proposal #2, Bridge and Boardwalk Construction, Hidden Creek Trail, Shark River Park, Items #1-7 Total Base Bid Price \$128,620.00 Plus the Sum of Add Alternate Bid Item #1 \$9,800.00; in the Total Contract Amount of \$138,420.00.

7. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$10,970.00 for additional sampling and laboratory analysis, to FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, for providing SITE INVESTIGATION (SI) OF BLOCK 43, LOTS 11-13; BLOCK 49, LOTS 12.01 AND 13.01, UPPER FREEHOLD TOWNSHIP, NJ, OWNER: FLEMERS ENTITIES, ±500 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY (Ref. #11-57 & PS #68-11), as originally awarded by Resolution #R-11-9-19=332, in the Contract Amount Not To Exceed \$17,685.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$28,655.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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8. Resolution ACCEPTING the WRITTEN PROPOSAL of PIERCE ENGINEERING, Allenwood, NJ, as received on March 15, 2012, proposal dated March 13, 2012, for providing ARCHITECTURAL/ENGINEERING AND TESTING SERVICES AT VARIOUS PARK LOCATIONS (Ref. #12-04 & PS #29-12), in an Amount Not To Exceed \$15,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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9. Resolution Authorizing CHANGE ORDER #3, in the amount of \$7,647.95 to repair concealed conditions and install ceramic tile floor in sun porches, and extend the contract completion date from October 31, 2012 to November 7, 2012, to FALAK CONSTRUCTION, INC., North Brunswick, NJ, for REHABILITATION OF BUILDING 2401, SUNNYSIDE RECREATION AREA (Bid #0058-11), ITEM: #1, Total Base Bid Price (Total Lump Sum) \$885,786.00; Designated Sub-Contractor to be paid by a two-party check listing both the General Contractor and the Designated Sub-Contractor; as originally awarded by Resolution #R-11-8-8=306 in the Contract Amount of \$885,786.00, and as modified by Change Order #1 awarded by Resolution #R-11-10-24=393 in the Total Change Order #1 Contract Amount of \$885,786.00, and as modified by Change Order #2 awarded by Resolution #R-11-11-21=417 in the Total Change Order #2 Contract Amount of \$907,761.54, for a NEW TOTAL CHANGE ORDER #3 CONTRACT AMOUNT OF \$915,409.49.
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10. Resolution Authorizing CONTRACT AMENDMENT #3, in the Amount of \$11,895.00 for installation of two (2) groundwater monitoring wells, sampling and analysis, well closure/abandonment, and summary report and administrative tasks, to ADAMS, REHMANN & HEGGAN ASSOCIATES, INC., Hammonton, NJ, for providing ENVIRONMENTAL SERVICES FOR A LICENSED SITE REMEDIATION PROFESSIONAL (LSRP); OVERSIGHT, REMEDIAL ACTION AND REPORTING—238 SOUTHARD AVENUE, BLOCK 155, LOT 14, HOWELL TOWNSHIP, NJ, OWNER: POLITES, ±7.292 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #11-28 & PS #29-11), as originally awarded by Resolution #R-11-5-23=224, in the Contract Amount Not To Exceed \$5,900.00, and as modified by Contract Amendment #1 awarded by Resolution #R-11-7-18=294 in the Total Contract Amendment #1 Amount of \$9,425.00, and as modified by Contract Amendment #2 awarded by Resolution #R-11-10-11=359 in the Total Contract Amendment #2 Amount of \$18,161.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$30,056.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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11. Resolution REJECTING **ALL** proposals received on March 27, 2012, for providing professional services for the SAMPLING, TESTING AND PREPARATION OF REPORTS OF NINE (9) GROUNDWATER MONITORING WELLS (PS #30-12), as work is to be combined with a future contract.
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12. Resolution REJECTING bid proposal of QUALITY FENCE OF PEEKSKILL, INC., Peekskill, NY, for INSTALLATION OF STEEL FENCE POSTS AND RELOCATION OF FENCE PANELS, GATE AND HARDWARE AT HOLMDEL PARK, HOLMDEL, NJ (Bid #002-12), as contractor submitted a letter dated March 29, 2012, requesting that their bid be withdrawn due to an error in pricing.
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13. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to NATIONAL FENCE SYSTEMS, Avenel, NJ, for INSTALLATION OF STEEL FENCE POSTS AND RELOCATION OF FENCE PANELS, GATE AND HARDWARE AT HOLMDEL PARK, HOLMDEL, NJ (Bid #0026-12), ITEMS: Total Base Bid Price \$12,900.00 Plus the Sum of Alternate Bid Item #1 \$5,625.00; in the Total Contract Amount of \$18,525.00.
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14. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to ROBERT R. DUNCAN, Golf Superintendent, who started work with the Monmouth County Park System on May 16, 1977, and who will RETIRE effective May 1, 2012. (Over 34 Years and 11 Months of Service).
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15. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to THE LIBERTY STORE, Auburn, NY, for FURNISHING AND DELIVERY OF POLO PIQUE STAFF SHIRTS (Bid #0031-12), ITEMS: #1-8, for the Period of 04/09/12 through 12/31/12; in the Estimated Total Contract Amount of \$11,000.00
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16. Resolution RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of RONDOUT WOODWORKING, INC., Saugerties, NY, to provide REPAIRS TO HISTORIC MILL MACHINERY AT WALN'S MILL, HISTORIC WALNFORD, for a period of seventeen (17) working days, in an Amount Not To Exceed \$57,230.00, as per proposal dated 3/22/12, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of CONTRACT AWARD to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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17. Resolution Authorizing CHANGE ORDER #1, in the amount of \$4,034.67 for additions and deletions, to TURCO GOLF, Suffern, NY, for BUNKER RESTORATION AT HOMINY HILL GOLF COURSE, COLTS NECK, NJ (Bid #0068-11), as originally awarded by Resolution #R-11-10-24=384 in the Contract Amount of \$269,385.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$273,419.67.
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18. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to AMERICAN POOL MANAGEMENT, Edison, NJ, for RESURFACING AN INSTRUCTIONAL POOL AND RELATED REPAIRS (Bid #0032-12), ITEM: #1, Total Lump Sum Bid \$12,898.00 plus variance offered for Diamond Brite Plaster (SGM) \$3,400.00; in the Total Contract Amount of \$16,298.00.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Preliminary Assessment and Site Inspection, Block 105, Lot 50.01, Freehold Township, ± 6.0 Acres, Improved, Owner: Fishtein, for Additions to Metedeconk River Greenway (Ref. #12-12) (*FAIR & OPEN*)
 2. Surveying Services, Block 105, Lot 50.01, Freehold Township, ± 6.0 Acres, Improved, Owner: Fishtein, for Additions to Metedeconk River Greenway (Ref. #12-13) (*FAIR & OPEN*)
 3. Preliminary Assessment and Site Inspection, Block 170, Lot 8.02, Marlboro Township, ± 17.92 Acres, Vacant (Farm Improvements), Owner: Harbor Road Properties, LLC, for Additions to Deep Run Recreation Area (Ref. #12-14) (*FAIR & OPEN*)
 4. Surveying Services, Block 170, Lot 8.02, Marlboro Township, ± 17.92 Acres, Vacant (Farm Improvements), Owner: Harbor Road Properties, LLC, for Additions to Deep Run Recreation Area (Ref. #12-15) (*FAIR & OPEN*)
 5. Preliminary Assessment and Site Inspection, Block 98, Lot 52.01, Freehold Township, ± 9.59 Acres, Vacant, Owner: Metro NY Rugby Union, for Additions to Turkey Swamp Park (Ref. #12-16) (*FAIR & OPEN*)
 6. Surveying Services, Block 98, Lot 52.01, Freehold Township, ± 9.59 Acres, Vacant, Owner: Metro NY Rugby Union, for Additions to Turkey Swamp Park (Ref. #12-17) (*FAIR & OPEN*)
 7. Preliminary Assessment and Site Inspection, Block 109, Lot 13, Howell Township, ± 3.0 Acres, Improved, Owner: Ramos, for Additions to Metedeconk River Greenway (Ref. #12-18) (*FAIR & OPEN*)
 8. Surveying Services, Block 109, Lot 13, Howell Township, ± 3.0 Acres, Improved, Owner: Ramos, for Additions to Metedeconk River Greenway (Ref. #12-19) (*FAIR & OPEN*)
 9. Preliminary Assessment and Site Inspection, Block 5, Lots 1, 1.01, 2 & 3, Borough of Roosevelt, ± 13.59 Acres, Vacant, Owner: Lieberman Inv. Co., LLC, for Additions to Perrineville Lake Park (Ref. #12-20) (*FAIR & OPEN*)
 10. Surveying Services, Block 5, Lots 1, 1.01, 2 & 3, Borough of Roosevelt, ± 13.59 Acres, Vacant, Owner: Lieberman Inv. Co., LLC, for Additions to Perrineville Lake Park (Ref. #12-21) (*FAIR & OPEN*)
 11. Appraisal Review Services, Block 98, Lots 102Q & 103.01Q (P/O), Freehold Township, Owner: Hansen, for Additions to Turkey Swamp Park (Ref. #12-22) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **MONDAY EVENING, APRIL 9, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **SATURDAY MORNING, APRIL 21, 2012** – 11 AM. **Thompson Park Trail Bridges Ribbon Cutting.** "Meeting Location To Be Announced".
3. **MONDAY EVENING, APRIL 23, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MAY 7, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **WEDNESDAY, MAY 16, 2012** – 20th **Annual Friends of the Parks Golf Tournament.** Hominy Hill Golf Course, Mercer Road, Colts Neck, NJ. Cost: \$150.00 Per Person, with a 9 AM Shotgun Start, Ending with Lunch.
6. **SUNDAY AFTERNOON, MAY 20, 2012** – 12 Noon Until 3:00 PM. **Sunnyside 10-Year Anniversary Open House.** Sponsored by Special People United to Ride (S.P.U.R.). Sunnyside Recreation Area, Middletown-Lincroft Road, Middletown, NJ.
7. **MONDAY EVENING, MAY 21, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **MONDAY EVENING, JUNE 11, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, JUNE 18-21, 2012** – **Special Park Districts Forum Hosted by Three Rivers Park District. Twin Cities, Minnesota.** (For more information go to www.RegOnline.com/2012SPDF)
10. **MONDAY EVENING, JUNE 25, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
11. **MONDAY EVENING, JULY 16, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
12. **WEDS.–SUNDAY, JULY 25, 26, 27, 28 & 29, 2012** – Weds., Thurs. & Fri. = 5 PM - 11 PM; Saturday = 11 AM – 11 PM; Sunday = 11 AM – 6 PM. 38th Annual Monmouth County Fair. East Freehold Showgrounds, Kozloski Road, Freehold, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of Monday, March 19, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **April 23, 2012**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
