

MINUTES OF THE MONDAY EVENING, APRIL 8, 2013 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:01 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
Kevin Mandeville
Thomas E. Hennessy, Jr.
David W. Horsnall
Melvin A. Hood
Mark E. Zelina

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Commissioner Kevin Mandeville:

Also Present:

James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Superintendent of Co. Parks
Michael E. Janoski, Human Resources, Training & Safety
Stephanie Weise, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Spencer Wickham, Chief/Land Acq. & Design
Andrew R. Coeyman, Supv./Land Preservation Office
William Kastning, Executive Director
Monmouth Conservation Foundation
Gail L. Hunton, Supv. Historic Preservation Specialist

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 19, 2012, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 25, 2013**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters and Hennessy. Commissioners Horsnall, Hood and Zelina abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 25, 2013**, for the purpose of discussing **PERSONNEL MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters and Hennessy. Commissioners Horsnall, Hood and Zelina abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential.

On a motion made by Commissioner Peters, seconded by Commissioner Zelina, the **2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Peters, seconded by Commissioner Zelina, the **2013 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORT**:

1. **MCPS TRAINING REQUESTS AS OF APRIL 1, 2013**

On a motion made by Commissioner Zelina, seconded by Commissioner Horsnall, the **MCPS TRAINING REQUESTS AS OF APRIL 1, 2013**, was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:03 PM. Upon being put to a vote, the motion was unanimously carried.

At 7:04 PM, Commissioner Mandeville arrived at the meeting.

There being no one present to be heard, it was moved by Commissioner Harmon, seconded by Vice Chairman Rummel, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:04 PM.

PRESENTATION:

James J. Truncer, Secretary-Director, introduced Gail L. Hunton, Supervising Historic Preservation Specialist, who made a PowerPoint presentation to the Board on the history of Battery Lewis and its restoration at Hartshorne Woods Park. Gail Hunton also presented photos of her recent visit to Battery Townsley at Fort Cronkhite, Golden Gate National Recreation Area, in San Francisco, California, that was once part of the WWII San Francisco Harbor Defense System.

At 7:20 PM, Gregory A. Remaud, Deputy Director of the NY/NJ Baykeeper, arrived at the meeting.

Chairman Loud thanked Gail Hunton for her very informative presentation to the Board.

FREEHOLDER'S REPORT:

Freeholder Lillian G. Burry reported that she had addressed the County Park Ranger Graduating Class at Hominy Hill Golf Course on Wednesday, April 3rd, and complimented staff on an impressive ceremony.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. James J. Truncer, Secretary-Director, reviewed with the Board the request received from Mr. Richard Knipscher, Locust, NJ, dated March 20, 2013, for Permission to Use the Parking Lot at Claypit Creek off Locust Avenue, on Saturday, April 20, 2013, from 12 Noon to 1 AM, for approximately fifty (50) cars, for his daughter's wedding, with a Fee of Six Hundred Dollars (\$600.00) being charged for the use of the facility and for operational costs.

Following a discussion, a **motion** was made by Commissioner Hood, seconded by Commissioner Horsnall, Granting Permission to Mr. Richard Knipscher, Locust, NJ, for the Use of the Parking Lot at Claypit Creek off Locust Avenue, on Saturday, April 20, 2013, from 12 Noon to 1 AM, for approximately fifty (50) cars, for his daughter's wedding, and Charging a Fee of Six Hundred Dollars (\$600.00) for the use of the facility and for operational costs. Upon being put to a vote, the motion was unanimously carried.

2. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Items for Board Action, and Agenda Items #16, 17, 18 & 19 as added to the Agenda.
3. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Item #14, recommending to the Board the Entering Into a Temporary Use and Occupancy Agreement with the Monmouth Conservation Foundation for the Use of Building #2401, located at Sunnyside Recreation Area.

Following a discussion, the Board unanimously agreed to adopt a resolution, as listed on the Agenda as Board Action Item #14, Authorizing the Chairman and Secretary-Director of the Board to Enter Into a Temporary Use and Occupancy Agreement with the Monmouth Conservation Foundation for the Use of Building #2401, located at Sunnyside Recreation Area, as per the terms and conditions of the temporary use and occupancy agreement.

4. Dave Compton, Superintendent of County Parks, reviewed with the Board the proposed Monmouth County Park System Rules and Regulations, as being introduced.

Commissioner Mandeville inquired as to rule #8, page 2 of 7 and rule #45 on page 6 of 7.

Commissioner Horsnall inquired as to the proposed new rule #19 and the question as to when an offender can have free travel.

Michael P. Supko, Jr., Special County Counsel, noted the limit is determined by state statute.

Commissioner Harmon questioned rule #22 limiting uses.

Following a discussion, the Board unanimously agreed to adopt a resolution, as listed on the Agenda as Board Action Item #15, Introducing the Monmouth County Park System Rules and Regulations, and further Authorizing the Secretary-Director to Post and Publish Notice of the Public Hearing on their proposed Adoption scheduled for May 6, 2013, as required by law.

5. James J. Truncer, Secretary-Director, noted the list distributed to the Board of the various items of personal property to be declared surplus to the needs of the Monmouth County Park System.

Following a discussion, the Board unanimously agreed to adopt a resolution, as listed on the Agenda as Board Action Item #18, Declaring Various Items of Personal Property as on file with the Purchasing Agent, Surplus to the Needs of the Monmouth County Park System, and to further recommend to the Monmouth County Board of Chosen Freeholders that said Items be Declared Surplus and Sold at the County's Public Auction.

6. Dave Compton, Superintendent of County Parks, reviewed with the Board the proposed No-Smoking Rules and Regulations at Seven Presidents Oceanfront Park, to be considered for introduction at the Board's meeting of April 22, 2013.

7. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of March 28, 2013, as distributed to the Board.

Commissioner Mandeville questioned the status of item #45 with regard to resurfacing of Tony's Place Playground at Seven Presidents oceanfront Park.

Bruce A. Gollnick noted the matter is presently in the hands of the Bonding Company.

At 8:14 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #19.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of April 8, 2013, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #15 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #16, 17, 18 & 19 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #19.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Horsnall, Hood and Zelina

In the Negative: None

Absent: None

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-13-4-8=176 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, RESCINDING contract awarded by Resolution #R-13-2-11=75, to SUNCOAST TOURS, dba GREAT AMERICAN TROLLEY CO., Cape May, NJ, for FURNISHING AND DELIVERY OF A WASHINGTON DC TOUR PACKAGE (PS #09-13), in the Estimated Total Contract Amount of \$18,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, due to insufficient registrations. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-4-8=177 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, RESCINDING contract awarded by Resolution #R-13-2-11=65, to SAHARA SAND, West Creek, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0018-13), ITEM: #6 (2013 Supply Contract for the Period of 02/11/13 through 12/31/13); in the Estimated Total Contract Amount of \$1,915.00, as vendor will not comply with providing the required insurance certificate and language required. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-4-8=178 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to R.W.V. LAND & LIVESTOCK SOUTH, INC., Jackson, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0018-13), ITEM: #6 (2013 Supply Contract for the Period of 04/08/13 through 12/31/13); in the Estimated Total Contract Amount of \$1,936.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-4-8=179 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, Authorizing CHANGE ORDER #1, in the amount of \$3,600.00 increasing existing contract by 20% as allowed by law, to AURORA ENVIRONMENTAL, INC., Union Beach, NJ, for FURNISHING AND DELIVERY OF GAS PUMP REPAIR PARTS AND SERVICES (Bid #0012-12), ITEMS: #1, 2 & 3 (2013 Supply/Service Contract for the Period of January 1, 2013 through December 31, 2013) under the same terms and conditions as per bid specification; as originally awarded by Resolution #R-12-1-9=43 and Extended for an Additional One (1) Year Period (2013), as per Resolution #R-12-11-19=339 in the Estimated Total Contract Amount of \$18,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$21,600.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-4-8=180 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on March 15, 2013, proposal dated March 12, 2013, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 29, LOTS 5.01 AND 5.01Q, MILLSTONE TOWNSHIP, NJ, OWNER: GINOLFI, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #13-05 & PS #24-13), in an Amount Not To Exceed \$2,290.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-4-8=181 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of ADAMS, REHMANN AND HEGGAN ASSOCIATES, INC., Hammonton, NJ, as received on March 15, 2013, proposal dated March 8, 2013, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 29, LOTS 5.01 AND 5.01 Q, MILLSTONE TOWNSHIP, NJ, OWNER: GINOLFI, ±13.07 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #13-06 & PS #25-13), in an Amount Not To Exceed \$1,395.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-4-8=182 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of BPM ENGINEERING, LLC, Matawan, NJ, as received on March 15, 2013, proposal dated March 13, 2013, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 34, LOT 1 (P/O), UPPER FREEHOLD TOWNSHIP, NJ, OWNER: SCHMITT-GORDON, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY (Ref. #13-07 & PS #23-13), in an Amount Not To Exceed \$3,590.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-4-8=183 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of ADAMS, REHMANN AND HEGGAN ASSOCIATES, INC., Hammonton, NJ, as received on March 15, 2013, proposal dated March 6, 2013, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 34, LOT 1 (P/O), UPPER FREEHOLD TOWNSHIP, NJ, OWNER: SCHMITT-GORDON, ±10.89 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY (Ref. #13-08 & PS #22-13), in an Amount Not To Exceed \$1,395.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-4-8=184 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on March 21, 2013, proposal dated March 18, 2013, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 29, LOTS 3 AND 3Q, MILLSTONE TOWNSHIP, NJ, OWNER: MAB FAMILY, LLC2, ±22.7 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #13-11 & PS #27-13), in an Amount Not To Exceed \$3,990.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-4-8=185 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of ADAMS, REHMANN AND HEGGAN ASSOCIATES, INC., Hammonton, NJ, as received on March 21, 2013, proposal dated March 15, 2013, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 29, LOTS 3 AND 3Q, MILLSTONE TOWNSHIP, NJ, OWNER: MAB FAMILY, LLC2, ±22.7 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #13-12 & PS #26-13), in an Amount Not To Exceed \$1,895.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-4-8=186 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACCEPTANCE of the highest and best bid proposal of PARK EATS, LLC, Holmdel, NJ, for FURNISHING OF A MOBILE CONCESSION VEHICLE AT THE SPRAYGROUND/ PLAYGROUND AT DORBROOK RECREATION AREA (Bid #0040-13), ITEM: Operating a Mobile Concession Vehicle at the Sprayground/Playground at Dorbrook Recreation Area for the Period of May 18, 2013 through September 8, 2013; in the Total Temporary Use and Occupancy Agreement Amount of \$9,122.26, and further RECOMMENDING that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-4-8=187 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN QUOTATION of DIAMOND M. LUMBER COMPANY, Southampton, NJ, for FURNISHING AND DELIVERY OF PILINGS TO MONMOUTH COVE MARINA (PS #28-13), ITEMS: #1 & #2; in the Total Contract Amount of \$17,835.00, as received on March 26, 2013, proposal dated March 19, 2013, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-4-8=188 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AUTHORIZING the PURCHASE of VEHICLES, CARGO VANS, MINIVAN/ CLASS 1/2/3, REGULAR/EXTENDED, T-2103, from CHAS S. WINNER, INC., Cherry Hill, NJ, ITEM: 2013 FORD TRANSIT CONNECT (Line #00001), Exterior Color: Frozen White; Interior: Dark Grey; Option S6A: Windows, Side and Rear; Option 16V: All Weather Floor Mats; Option 87M: Spare Keys; as available under NJ State Contract #A83173, for the Period of 12/14/12 through 12/13/13, in the Total Contract Amount of \$19,459.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-4-8=189 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT with the MONMOUTH CONSERVATION FOUNDATION for the USE OF BUILDING #2401, located at SUNNYSIDE RECREATION AREA, as per the terms and conditions of the temporary use and occupancy agreement. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-4-8=190 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, INTRODUCING the RULES AND REGULATIONS GOVERNING PUBLIC USE OF COUNTY PARK AND RECREATION AREAS, and further AUTHORIZING the SECRETARY-DIRECTOR to POST & PUBLISH NOTICE of PUBLIC HEARING on their ADOPTION scheduled for MAY 6, 2013, as required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-4-8=191 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, REJECTING ALL bids received on April 3, 2013, for RENTAL OF FAIR TENTS (Bid #0042), as bid price received exceeds budgeted amount, and further AUTHORIZING the SECRETARY-DIRECTOR of the Board to RE-ADVERTISE for same. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-13-4-8=192 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, **AWARDING CONTRACT** to the highest responsible bidder, as per bid proposal to ACE TENT AMUSEMENTS CORP., Yonkers, NY, for **FURNISHING AND DELIVERY OF AMUSEMENT RIDES & GAMES** (Bid #0043-13), **ITEMS: A-E, 2013 Monmouth County Fair (July 24-28, 2013);** Vendor agrees to pay the MCPS a commission of 45% of the gross of all amusement ride ticket sales; vendor agrees to pay the MCPS a fee of \$900.00 for each amusement game and food trailer operated within the rides area; vendor agrees to furnish a specially priced “Pay One Price” tickets (wristband) at a price of \$20.00 for Children and Family Days as specified. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-4-8=193 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, **DECLARING VARIOUS ITEMS OF PERSONAL PROPERTY** as on file with the Purchasing Agent, **SURPLUS TO THE NEEDS** of the **MONMOUTH COUNTY PARK SYSTEM**, and **RECOMMENDING** to the **MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS** that said **ITEMS** be **DECLARED SURPLUS** and **SOLD** at the **COUNTY’S PUBLIC AUCTION**. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-13-4-8=194 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **WICKBERG MARINE CONTRACTING, INC.**, Belford, NJ, for **BOAT BASIN & CHANNEL DREDGING OF MONMOUTH COVE MARINA** (Bid #0045-13), **ITEMS: 1-4 (Total Base Bid Price);** in the Total Contract Amount of \$369,890.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Restoration of the Main House and Carriage House at Portland Place, Hartshorne Woods Park-Phase One
2. Orientation Room Alterations at the Manasquan Reservoir Environmental Center

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Architectural/Engineering and Testing Services at Various Park Locations—May 1, 2013 through April 30, 2014 (Ref. #13-18) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, APRIL 22, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **SUNDAY AFTERNOON, APRIL 28, 2013** – 12 Noon–3 PM. **Sunnyside Equestrian Center Open House**, 628 Middletown-Lincroft Road, Middletown, NJ. Sponsored by Special People United to Ride (SPUR). "Barn Tours, Pony Rides (fee charged), Face Painting and Caricatures, Children's Crafts, Live Music, Free Parking & Free Admission". Proceeds support the Therapeutic Horseback Riding Program at Sunnyside. For more information call 732/842-4000, Ext. 4312.
3. **SAT.-WEDS., MAY 4-8, 2012** – **5-Day On-Line Spring 2013 Monmouth County Auction**, with Items beginning to close in one minute increments on Weds., May 8th, at 6 PM. Inspection and preview of items will be available on Mon., May 6th & Tues., May 7th, from 8 AM – 3 PM, at the Monmouth County Fleet Services Division storage area located at 250 Center Street, Freehold, NJ. The Auction is conducted by USGovBid/Auction Liquidation Services, Eatontown, NJ www.usgovbid.com and the Chief Auctioneer will be Stephen J. Miranti.
4. **MONDAY EVENING, MAY 6, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, MAY 20, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, JUNE 10, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **FRIDAY, JUNE 14, 2013** – 4 PM Until 5:30 PM. **Coastal Activity Center (CAC)/ Urban Recreation Program Barbecue** for CAC Participants & Families. Location: Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park.
8. **MONDAY EVENING, JUNE 24, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, JULY 15, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Chairman Loud read the following Statement of Adequate Public Notice:

"Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the 'Open Public Meetings Act', Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of March 25, 2013, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975."

At 8:15 PM, the following resolution was offered for adoption by Commissioner Horsnall, seconded by Commissioner Zelina, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS**, being Additions to County Park Lands, and **PERSONNEL MATTERS**, being Grievance #2012-02:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters and personnel matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall, Hood and Zelina
In the Negative:	None
Absent:	None

On a motion made by Commissioner Horsnall, seconded by Commissioner Harmon, and by unanimous vote, the regular meeting was **RECONVENED** at 9:22 PM.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss land acquisition matters will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation, and that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public as Personnel Matters are confidential.

The following resolutions were introduced:

R-13-4-8=195 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO a PROJECT AGREEMENT with the MONMOUTH CONSERVATION FOUNDATION, Middletown, NJ, to PROVIDE VARIOUS SERVICES NECESSARY for the PROPOSED ACQUISITION of the DEFILIPPO (CHRIS' LANDING) PROPERTY, being more particularly described as BLOCK 1098, LOT 124 (P/O), & 127, MIDDLETOWN TOWNSHIP, an improved parcel, containing ± 11.88 ACRES, for ADDITIONS TO SWIMMING RIVER GREENWAY, and further AGREEING to REIMBURSE the MONMOUTH CONSERVATION FOUNDATION for the FOUNDATION'S DIRECT OUT-OF-POCKET COSTS for the VARIOUS SERVICES ASSOCIATED with the PROPOSED ACQUISITION of the DEFILIPPO (CHRIS' LANDING) PROPERTY, up to an AMOUNT NOT TO EXCEED \$50,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00028.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

R-13-4-8=196 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the ROSS PROPERTY, also known as BLOCK 143, LOT 11, HOWELL TOWNSHIP, an unimproved parcel, containing ± 2.0 ACRES, as ADDITIONS TO MANASQUAN RIVER GREENWAY, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$50,000.00. (Funds provided by the #91201 Capital Account #C-04-55-912-010-010, Sub-Account #91209.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ENTERING INTO a THREE (3) PARTY AGREEMENT TO REMOVE PROPERTY RESTRICTIONS, between KAROL DUREK AS POWER OF ATTORNEY FOR SOPHIE DUREK, the COUNTY OF MONMOUTH, and the TOWNSHIP OF MILLSTONE, to REMOVE CERTAIN RESTRICTIONS from a PORTION OF PERRINEVILLE LAKE PARK on BLOCK 13, LOT 3.03 (DUREK I), containing ±31.06 ACRES, that prohibits horseback riding and bicycles, and further RECOMMENDING the ACCEPTANCE of the CONVEYANCE OF TITLE to a PORTION OF VACATED FAIRPLAY ROAD identified as BLOCK 14, LOT 2.01, MILLSTONE TOWNSHIP, including AUTHORIZATION to ENTER INTO a RIGHT OF FIRST REFUSAL OPTION AGREEMENT with SOPHIE DUREK for BLOCK 13, LOT 3.04 AND BLOCK 14, LOT 2.02, MILLSTONE TOWNSHIP, for possible future acquisition for public park and recreation purposes. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00006.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Mandeville offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board’s regularly scheduled meeting of **Monday, April 22, 2013, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall, Hood and Zelina
In the Negative:	None
Absent:	None

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, April 8, 2013, was **ADJOURNED** at 9:25 PM.

JAMES J. TRUNCER,
Secretary-Director