

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 04/02/14

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, APRIL 7, 2014– 7:00 PM

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, MARCH 24, 2014
(Absent: None)

D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, MARCH 24, 2014. (Absent: None)

E. Approval of EXECUTIVE SESSION MINUTES—PERSONNEL MATTERS: MONDAY,
MARCH 24, 2014. (Absent: None)

F. Approval of 2013 VOUCHER LIST

G. Approval of 2014 VOUCHER LIST

H. SECRETARY—DIRECTOR’S REPORT:

I. BOARD CORRESPONDENCE RECEIVED:

J. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

K. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

L. PRESENTATION:

“Golf Operations”
by Mike Janoski, County Park Superintendent/Golf Operations

M. FREEHOLDER'S REPORT:

N. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Agreement with Monmouth University for the Administration of Urban Recreation Scholarships for 2014 Summer Recreation Programs to be held at Monmouth University.
2. Board Action Items #2 Through #7.
3. Board Action Item #8 – Golf Course Outing Program Fees & Charges.
4. Request by NJ Marathon for the Use of the Parking Area at Wolf Hill Recreation Area, (bituminous lot and open field) south of Crescent Place, and the Parking Area at Seven Presidents Oceanfront Park, Lot 3, on April 27, 2014, subject to and in accordance with the provisions of the Temporary Use and Occupancy Agreement, in the "Use Fee" Amount of \$1,013.00, due the Board no later than April 25, 2014.

5. Status of Funded Projects as of March 27, 2014.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #8 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution AUTHORIZING the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS TO ENTER INTO an AGREEMENT with MONMOUTH UNIVERSITY, West Long Branch, NJ, for the ADMINISTRATION OF URBAN RECREATION SCHOLARSHIPS FOR 2014 SUMMER RECREATION PROGRAMS to be HELD at MONMOUTH UNIVERSITY, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO said AGREEMENT and to take all necessary action as may be required by law.

2. Resolution REJECTING ALL bids received on February 6, 2014, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0021-14), ITEMS: 1 & 6 ONLY, as items are not being awarded due to budgetary reasons.

3. Resolution RESCINDING contract awarded by Resolution #R-14-3-24=195, to W.H. POTTER & SON, Middletown, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0021-14), ITEMS: #6 & 44; in the Total Contract Amount of \$6,334.00, as Item #6 was awarded to vendor in error.

4. Resolution RESCINDING contract awarded by Resolution #R-14-3-24=197, to CHERRY VALLEY TRACTOR SALES, Marlton, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0021-14), ITEMS: #1, 2, 3 (with trade-in), 7 & 18; in the Total Contract Amount of \$122,238.42, as Item #1 was awarded to vendor in error.

5. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to W.H. POTTER & SON, Middletown, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0021-14), ITEM: #44; in the Total Contract Amount of \$2,774.00.

6. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CHERRY VALLEY TRACTOR SALES, Marlton, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0021-14), ITEMS: 2, 3 (with trade-in), 7 & 18; in the Total Contract Amount of \$91,931.06.

7. Resolution Authorizing CHANGE ORDER #1, in the amount of \$0.00 for change in designated plumbing sub-contractor from King Soliman & Son, to KBK Plumbing & Heating, Bridgewater, NJ, as plumbing sub-contractor King Soliman & Son is not able to commit to the project at this time, as originally awarded by Resolution #R-13-9-23=315 to PRECISION BUILDING & CONSTRUCTION, LLC, Bridgewater, NJ, for RESTORATION OF MAIN HOUSE & CARRIAGE HOUSE AT PORTLAND PLACE, HARTSHORNE WOODS PARK—PHASE 1 (Bid #0055-13), ITEMS: Base Bid Price @\$1,435,078.00, minus (-) \$60,000.00 for the deduction of the Carriage House Roof and any and all work related to the second floor framing and roofing, as negotiated with contractor and mutually agreed to on August 22, 2013; in the Contract Amount of \$1,375,078.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$1,375,078.00.
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8. Resolution Adopting GOLF COURSE OUTING PROGRAM FEES & CHARGES.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Appraisals, Block 21, Lot 3.01, Upper Freehold Township, Owner: Muccie, for Additions to Clayton Park (Ref. #14-12) (*FAIR & OPEN*)
 2. Preliminary Assessment & Site Investigation (PASI), Block 70, Lots 7 & 8, Howell Township, ±36 Acres, Land & Improvements, Owner: Barto, for Additions to Metedeconk River Greenway (Ref. #14-13) (*FAIR & OPEN*)
 3. Surveying Services, Block 70, Lots 7 & 8, Howell Township, ±36 Acres, Land & Improvements, Owner: Barto, for Additions to Metedeconk River Greenway (Ref. #14-14) (*FAIR & OPEN*)
 4. Two (2) Appraisals, Block 98, Lot 89, Freehold Township, Owner: Zink, for Additions to Turkey Swamp Park (Ref. #14-15) (*FAIR & OPEN*)
 5. Two (2) Appraisals, Block 13, Lot 3.04 and Block 14, Lot 2.02Q & 2.02, Millstone Township, Owner: Durek, for Additions to Perrineville Lake Park (Ref. #14-16) (*FAIR & OPEN*)
 6. Preliminary Assessment & Site Investigation (PASI), Block 169, Lot 4 and Block 170, Lot 33, Marlboro Township, Owner: Fisher et al., for Additions to Deep Run Recreation Area (Ref. #14-17) (*FAIR & OPEN*)
 7. Surveying Services, Block 169, Lot 4 and Block 170, Lot 33, Marlboro Township, Owner: Fisher et al., for Additions to Deep Run Recreation Area (Ref. #14-18) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **MONDAY EVENING, APRIL 7, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, APRIL 21, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, MAY 5, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MAY 19, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, JUNE 9, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, JUNE 23, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, JULY 14, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **WEDS.-SUNDAY, JULY 23, 24, 25, 26 & 27, 2014** - **40th Annual Monmouth County Fair.** East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ. (Weds.-Sat. = 5 PM—11 PM; Sunday = 11 AM—6 PM).

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of March 24, 2014, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands, and PERSONNEL MATTERS:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters, and personnel matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the public in ninety (90) days or upon completion of acquisition or potential litigation. Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **Monday, April 21, 2014, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: _____PM)
