

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, APRIL 23, 2012– 7:00 PM

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, APRIL 9, 2012
(Excused: Commissioners Horsnall and Zelina)

D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, APRIL 9, 2012. (Excused: Commissioners Horsnall and Zelina)

E. Approval of 2011 VOUCHER LIST

F. Approval of 2012 VOUCHER LIST

G. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF MARCH

3. ATTENDANCE REPORT—MONTH OF MARCH

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MARCH

5. MCPS TRAINING REQUESTS AS OF APRIL 13, 2012

6. MCBRC 2012 PURCHASING PERFORMANCE REPORT—FIRST QUARTER:
JANUARY 1, 2012 – MARCH 31, 2012.

7. MCPS WEBSITE TRAFFIC REPORT—MARCH 2012

H. BOARD CORRESPONDENCE RECEIVED:

1. Email from Jackie Tryggeseth, dated April 19, 2012, Subject: Stop Slaughtering Animals. Ms. Tryggeseth signed the petition addressed to Longstreet Farm.

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. PRESENTATION BY COMMISSIONER DAVID W. HORSNALL:

1. New Jersey Fire Engine Museum
&
The NJ Fallen Firefighters Memorial

L. FREEHOLDER'S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Declaring Various Items of Personal Property Surplus to the Needs of the Monmouth County Park System and Recommending to the Monmouth County Board of Chosen Freeholders that said Items be Declared Surplus and Sold at the County's Public Auction.
(Board Action Item #1)

2. Request by Live Nation Worldwide, Inc., 7060 Hollywood, CA 90028, for Permission to Use Wolf Hill Recreation Area for Overflow Parking on May 18, 19, & 20, 2012, during their Bamboozle Concert being held in Asbury Park. Motion Authorizing the Chairman and Secretary-Director of the Board to Enter Into a Temporary Use & Occupancy with Live Nation Worldwide, Inc., Hollywood, CA, for Permission to Use Wolf Hill Recreation Area for Overflow Parking on May 18, 19, & 20, 2012, during their Bamboozle Concert being held in Asbury Park, NJ, as per the terms and conditions of said temporary use and occupancy.
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3. Recommendation to the Board to Declare Surplus, One (1) Horse, AZI, a sixteen year old 14 hand, dark brown Quarter Horse, mare, located at Sunnyside Recreation Area, and further recommending the Sale of said horse to Bekah Koutsos, of South Carolina, for the Sum of \$700.00. (*Board Action Item #7*)

4. Review of Agenda Items for Board Action and Agenda Items #6, 7, 8 & 9 as added to the Agenda.

5. Status of Funded Projects as of April 12, 2012.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #5 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #6, 7 & 8 & 9, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution DECLARING VARIOUS ITEMS OF PERSONAL PROPERTY as on file with the Purchasing Agent, SURPLUS TO THE NEEDS of the MONMOUTH COUNTY PARK SYSTEM, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that said ITEMS be DECLARED SURPLUS and SOLD at the COUNTY'S PUBLIC AUCTION.
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2. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$2,585.00 to re-survey boundary line and reinstall eight (8) monuments that were removed by encroacher, to THE REYNOLDS GROUP, INC., Raritan, NJ, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 168, LOT 12, MARLBORO TOWNSHIP, NJ, OWNER: NEW JERSEY TRANSIT CORPORATION, PROJECT: HENRY HUDSON TRAIL—SOUTHERLY EXTENSION (Ref. #11-41 & PS #64-11), as originally awarded by Resolution #R-11-9-19=328, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, in the Contract Amount Not To Exceed \$2,925.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$5,510.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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3. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the acceptance of the highest and best bid, as per bid proposal to SLOPE BROOK FARM, INC., Colts Neck, NJ, for TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR AGRICULTURAL USE AT HOMINY HILL GOLF COURSE, FIELD #2 (Bid #0034-12), ITEM: Proposal #1, Item #1, Temporary Use and Occupancy of Monmouth County Board of Recreation Commissioners' Land for Agricultural Use, at Hominy Hill Golf Course, Field #2 (Period of Contract: Two (2) Growing Seasons beginning April 23, 2012, and Terminating on December 31, 2013), for a Total Two (2) Year Contract Amount of \$700.00.
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4. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to JOHNSON BARAN CORP., Forked River, NJ, for SHARED USE TRAIL EXTENSION AT BIG BROOK PARK (Bid #0030-12), ITEMS: #1-6 Total Base Bid Price \$132,100.00 Plus Add Alternate Bid #1 \$9,000.00; in the Total Contract Amount of \$141,100.00.
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5. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PECKHAM MATERIALS CORP., White Plains, NY, for FURNISHING AND APPLICATION OF DUST CONTROL SOIL STABILIZATION SERVICES (Bid #0035-12), ITEMS: #1-8 Total Lump Sum Price (For the Period of 04/23/12-12/31/12); in the Total Contract Amount of \$27,945.00.
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6. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GOLF CAR SPECIALTIES, Gloucester City, NJ, for FURNISHING AND DELIVERY OF GOLF CART REPLACEMENT BATTERIES (Bid #0036-12), ITEMS: #1 & #2 Total Lump Sum Bid, for the Period of 04/23/12 through 12/31/12; in the Total Contract Amount of \$22,032.00.
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7. Resolution DECLARING SURPLUS, One (1) Horse, AZI, a sixteen year old 14 hand, dark brown Quarter Horse, mare, located at Sunnyside Recreation Area, and further AUTHORIZING the SALE of said HORSE to BEKAH KOUTSOS, of South Carolina, for the SUM of \$700.00.
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8. Resolution ACCEPTING the WRITTEN PROPOSAL of BRINKERHOFF ENVIRONMENTAL SERVICES, INC., Manasquan, NJ, as received on April 17, 2012, proposal dated April 13, 2012, for providing PROFESSIONAL ENVIRONMENTAL CONSULTING SERVICES OF A LICENSED SITE REMEDIATION PROFESSIONAL (LSRP) IN THE REMEDIATION AND INVESTIGATION WORK AT THE SITES OF FORMER UNDERGROUND STORAGE TANKS SERVICING VARIOUS PARK AREAS (Ref. #12-11 & PS #31-12), ITEMS: Proposal #1, Thompson Park, Building No. 503: Phase 1 \$2,500.00, and Phase 2 \$9,500.00; Building No. 549: Phase 1 \$2,000.00, and Phase 2 \$8,500.00 (Total Proposal #1 Amount of \$22,500.00); Proposal #3, Pine Brook Golf Course, Building No. 1802: Phase 1 \$2,200.00, and Phase 2 \$11,000.00 (Total Proposal #3 Amount of \$13,200.00): in an Amount Not To Exceed \$35,700.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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9. Resolution ACCEPTING the WRITTEN PROPOSAL of T.O. NAJARIAN ASSOCIATES, INC., Eatontown, NJ, as received on April 17, 2012, proposal dated April 16, 2012, for providing PROFESSIONAL ENVIRONMENTAL CONSULTING SERVICES OF A LICENSED SITE REMEDIATION PROFESSIONAL (LSRP) IN THE REMEDIATION AND INVESTIGATION WORK AT THE SITES OF FORMER UNDERGROUND STORAGE TANKS SERVICING VARIOUS PARK AREAS (Ref. #12-11 & PS #31-12), ITEMS: Proposal #2, Walnford Park, Building No. 1715: Phase 1 \$3,000.00, and Phase 2 \$10,000.00; in an Amount Not To Exceed \$13,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Furnishing and Delivery of Lumber and Building Materials
 2. Furnishing and Delivery of 89 Octane Unleaded Gasoline to the Monmouth Cove Marina, Port Monmouth, NJ
 3. The Removal of Two (2) Underground Storage Tanks at Thompson Park Maintenance Area and One (1) Underground Storage Tank at Huber Woods Park Farm Area
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Preliminary Assessment and Site Inspection, Block 98, Lots 84, 84.01, 93 & 95.01, Freehold Township, Owner: Reagan/Raimonde, for Additions to Turkey Swamp Park (Ref. #12-23) (*FAIR & OPEN*)
 2. Survey Services, Block 98, Lots 84, 84.01, 93 & 95.01, Freehold Township, Owner: Reagan/Raimonde, for Additions to Turkey Swamp Park (Ref. #12-24) (*FAIR & OPEN*)
 3. Preliminary Assessment and Site Inspection, Block 28, Lot 8 (New Lots 8.01 and 8.02), Upper Freehold Township, Vacant, ± 9.05 Acres, Owner: Bernard Development, LLC, for Additions to the Union Transportation Trail (Ref. #12-25) (*FAIR & OPEN*)
 4. Surveying Services, Block 28, Lot 8 (New Lots 8.01 and 8.02) Upper Freehold Township, Vacant, ± 9.05 Acres, Owner: Bernard Development, LLC, for Additions to the Union Transportation Trail (Ref. #12-26) (*FAIR & OPEN*)
 5. Preliminary Assessment and Site Investigation, Block 267, Lot 2, Middletown Township, Vacant Land, Owner: Walker, ± 0.451 Acres, for Additions to the Henry Hudson Trail (Ref. #12-27) (*FAIR & OPEN*)
 6. Surveying Services, Block 267, Lot 2, Middletown Township, Vacant Land, Owner: Walker, ± 0.451 Acres, for Additions to the Henry Hudson Trail (Ref. #12-28) (*FAIR & OPEN*)
 7. Easement Monitoring Services, Various Parks and Various Easements, 2012 & 2013 (Total of 16 Easements) (Ref. #12-29) (*NON-FAIR & OPEN*)
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DATES TO REMEMBER:

1. **MONDAY EVENING, MAY 7, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **FRIDAY, MAY 11, 2012** – 8:30 AM Until 4:30 PM. **Board Park Tour—Western Portion of County.** Depart from Thompson Park Headquarters Parking Lot.
3. **SAT.-WEDS., MAY 12-16, 2012** – **5-Day On-Line Spring 2012 Monmouth County Auction**, with Items beginning to close in one minute increments on May 16th, at 6 PM. Inspection and preview of items will be available on May 14th & 15th, from 8 AM – 3 PM, at the Monmouth County Fleet Services Division storage area located at 250 Center Street, Freehold, NJ. The Chief Auctioneer will be Stephen J. Miranti, Auction Liquidation Services, Eatontown, NJ www.usgovbid.com

4. **WEDNESDAY, MAY 16, 2012** – 20th **Annual Friends of the Parks Golf Tournament.** Hominy Hill Golf Course, Mercer Road, Colts Neck, NJ. Cost: \$150.00 Per Person, with a 9 AM Shotgun Start, Ending with Lunch.
5. **FRIDAY, MAY 18, 2012** – 8:30 AM Until 4:30 PM. **Board Park Tour—Coastal Portion of County.** Depart from Thompson Park Headquarters Parking Lot.
6. **SUNDAY AFTERNOON, MAY 20, 2012** – 12 Noon Until 3:00 PM. **Sunnyside 10-Year Anniversary Open House.** Sponsored by Special People United to Ride (S.P.U.R.). Sunnyside Recreation Area, Middletown-Lincroft Road, Middletown, NJ.
7. **MONDAY EVENING, MAY 21, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **MONDAY EVENING, JUNE 11, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, JUNE 18-21, 2012** – **Special Park Districts Forum Hosted by Three Rivers Park District. Twin Cities, Minnesota.** (For more information go to www.RegOnline.com/2012SPDF)
10. **MONDAY EVENING, JUNE 25, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
11. **MONDAY EVENING, JULY 16, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
12. **WEDS.–SUNDAY, JULY 25, 26, 27, 28 & 29, 2012** – Weds., Thurs. & Fri. = 5 PM - 11 PM; Saturday = 11 AM – 11 PM; Sunday = 11 AM – 6 PM. 38th Annual Monmouth County Fair. East Freehold Showgrounds, Kozloski Road, Freehold, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of Monday, March 19, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **May, 7, 2012**, at **7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: _____PM)