

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, APRIL 22, 2013– 7:00 PM

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, APRIL 8, 2013
(Absent: None)

D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, APRIL 8, 2013. (Absent: None)

E. Approval of EXECUTIVE SESSION MINUTES—PERSONNEL MATTERS:
MONDAY, APRIL 8, 2013. (Absent: None)

F. Approval of 2012 VOUCHER LIST

G. Approval of 2013 VOUCHER LIST

H. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF APRIL

3. ATTENDANCE REPORT—MONTH OF APRIL

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MARCH 2013
(4/16/2013)

5. MCBRC 2013 PURCHASING PERFORMANCE REPORT—FIRST QUARTER:
JANUARY 1, 2013 – MARCH 31, 2013 (Report Date: April 9, 2013)

6. MCPS WEBSITE TRAFFIC REPORT—MARCH

I. BOARD CORRESPONDENCE RECEIVED:

J. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

K. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

L. FREEHOLDER'S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Request by Joseph M. Ettore, County Engineer, for Permission to Host the 2013 New Jersey State Association of County Engineers (NJSACE) Summer Luncheon and Golf Outing at Hominy Hill Golf Course on Thursday, June 6, 2013, as a 9 AM shotgun start for approximately 24-foursomes, at a fee of \$75.00 per golfer, and re-opening the course to the public in the afternoon, and holding their catered luncheon in the Clubhouse around 1:30 PM for approximately 100 people, and requesting permission to serve alcohol.

2. Request by James Nusbaum for Permission to Host their Golf Outing at Pine Brook Golf Course on Friday, June 28, 2013, as a fund raiser for the "Husky Diamond Association" organization (Matawan High School Baseball Program), for approximately the 72 players, as a 9 AM shotgun start, and charging a fee of \$185.00 per foursome (\$46.25 per player) to cover the cost for greens fees and power carts, and an additional fee of \$200.00 for costs associated with the transportation of twelve (12) additional power carts to Pine Brook Golf Course, with the course re-opening to the public at approximately 1 PM.

3. Introducing Supplemental Rules and Regulations Governing the Use of Seven Presidents Oceanfront Park, as previously adopted Resolution #R-98-5-11=181. (*Agenda Item For Board Action #3*)

4. Introducing Supplemental Rules and Regulations Governing the Use of the Skatepark at Seven Presidents Oceanfront. (*Agenda Item For Board Action #4*)

5. Rescinding Seven Presidents Oceanfront Park Supplemental Rules & Regulations Governing Group Use Bathing, as adopted by Resolution #R-93-3-23=92. (*Agenda Item For Board Action #5*)

6. Monmouth Cove Marina Delayed Opening Date—June 1, 2013 versus May 1, 2013.

7. Recommending Authorizing a Refund of One-Sixth (1/6) of the Contract Price to Monmouth Cove Marina Boaters, due to a one month delay in the opening the Monmouth Cove Marina.

8. Request by NJ Marathon for Permission to Use the Wolf Hill Recreation Area, Parking Area (bituminous lot and open field) south of Crescent Place and Lot 3 of Seven Presidents Oceanfront Park for parking on May 5, 2013, with a User Fee of \$725.00 to be paid to the Board by April 30, 2013, and as per the terms and conditions of the Temporary Use and Occupancy Agreement.

9. Review of Agenda Items for Board Action, and Agenda Items #7 & 8 as added to the Agenda.

10. Status of Funded Projects as of April 12, 2013.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #6 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #7 & 8, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution RESCINDING contract awarded by Resolution #R-13-4-8=192, to ACE TENT AMUSEMENTS CORP., Yonkers, NY, for FURNISHING AND DELIVERY OF AMUSEMENT RIDES & GAMES (Bid #0043-13), ITEMS: A-E, 2013 Monmouth County Fair (July 24-28, 2013); Vendor agrees to pay the MCPS a commission of 45% of the gross of all amusement ride ticket sales; vendor agrees to pay the MCPS a fee of \$900.00 for each amusement game and food trailer operated within the rides area; vendor agrees to furnish a specially priced "Pay One Price" tickets (wristband) at a price of \$20.00 for Children and Family Days as specified; due to an error on our part.

2. Resolution AWARDING CONTRACT to the highest responsible bidder, as per bid proposal to ACE TENT AMUSEMENTS CORP., Yonkers, NY, for FURNISHING AND DELIVERY OF AMUSEMENT RIDES & GAMES (Bid #0043-13), ITEMS: A-E, 2013 Monmouth County Fair (July 24-28, 2013); Vendor agrees to pay the MCPS a commission of 45% of the gross of all amusement ride ticket sales; vendor agrees to pay the MCPS a fee of \$900.00 for each amusement game and food trailer operated within the rides area; vendor agrees to furnish a specially priced "Pay One Price" tickets (wristband) at a price of \$20.00 for Children and Family Days as specified, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (July 23, 2014 through July 27, 2014), under the same terms and conditions, as per bid specification.

3. Resolution INTRODUCING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE USE OF SEVEN PRESIDENTS OCEANFRONT PARK, and further AUTHORIZING the SECRETARY-DIRECTOR to POST & PUBLISH NOTICE of PUBLIC HEARING on their ADOPTION scheduled for MAY 20, 2013, as required by law.
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4. Resolution INTRODUCING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE USE OF THE SKATEPARK AT SEVEN PRESIDENTS OCEANFRONT PARK, and further AUTHORIZING the SECRETARY-DIRECTOR to POST & PUBLISH NOTICE of PUBLIC HEARING on their ADOPTION scheduled for MAY 20, 2013, as required by law.
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5. Resolution RESCINDING SEVEN PRESIDENTS OCEANFRONT PARK SUPPLEMENTAL RULES & REGULATIONS GOVERNING GROUP USE BATHING, as adopted by Resolution #R-93-3-23=92.
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6. Resolution AUTHORIZING the SECRETARY-DIRECTOR AND/OR HIS REPRESENTATIVE to ENTER INTO a TEMPORARY LICENSE/USE AGREEMENT (NO COST SPACE AGREEMENT) with the U.S. SMALL BUSINESS ADMINISTRATION & OFFICE OF DISASTER ASSISTANCE for the USE of the 1-STORY OFFICE SPACE located at 945 Hwy. 36, Leonardo, NJ, also known as the HENRY HUDSON TRAIL ACTIVITY CENTER, as originally entered into between the FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), DEPARTMENT OF HOMELAND SECURITY and the MONMOUTH COUNTY PARK SYSTEM, by Board Resolution #R-12-11-19=343 and extended by Board Resolution #R-13-3-11=166 for the Period Ending April 30, 2013 (Inclusive), to be EXTENDED THROUGH MAY 16, 2013 (INCLUSIVE), as per the terms and conditions of the Temporary License/Use Agreement (No Cost Space Agreement).
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7. Resolution Authorizing CHANGE ORDER #1, in the amount of \$0.00 for substitution of acrylic latex solid stain, as oil-based solid stain as specified is banned from use in New Jersey, being Item #10, Bldg. #3007, apply second coat of acrylic latex solid stain (\$1,100.00); Item #6, Bldg. #904, eliminate one coat of stain as siding is too deteriorated (-\$2,900.00); Items: 12, 13, 14, 15 & 16, Bldgs. #330, 331, 332, 335 & 337, apply one additional coat of stain @\$360.00 (\$1,800.00); to TM PAINTING AND CONSTRUCTION, Neptune, NJ, for FURNISHING OF EXTERIOR PAINTING SERVICES FOR 2012 (Bid #0048-12), ITEMS: Proposal #1, Items #1-11 @\$66,000.00, Plus the Sum of Add Alternates #1-6 @\$15,600.00; as originally awarded by Resolution #R-12-9-17=290 in the Contract Amount of \$81,600.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$81,600.00.
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8. Resolution AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, BRUCE A. GOLLNICK, ASSISTANT DIRECTOR, DAVID M. COMPTON, SUPERINTENDENT OF COUNTY PARKS, AND VALERIE FERRIS, ASSISTANT PAYROLL SUPERVISOR to SIGN TIME SHEETS FOR COUNTY PAYROLL and to SUBMIT PERSONNEL TIME REPORTS to the MONMOUTH COUNTY PAYROLL OFFICE, in accordance with the Monmouth County Department of Human Resources Timekeeper Confidentiality and Roles and Responsibilities Acknowledgement Form.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Surveying Services, Block 27, Lot 2.02Q, Millstone Township, Owner: Preston Properties, LLC, for Additions to Perrineville Lake Park (Ref. #13-19) (FAIR & OPEN)
 2. Preliminary Assessment and Site Inspection, Block 27, Lot 2.02Q, Millstone Township, Owner: Preston Properties, LLC, for Additions to Perrineville Lake Park (Ref. #13-20) (FAIR & OPEN)
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DATES TO REMEMBER:

1. **SUNDAY AFTERNOON, APRIL 28, 2013** – 12 Noon–3 PM. **Sunnyside Equestrian Center Open House**, 628 Middletown-Lincroft Road, Middletown, NJ. Sponsored by Special People United to Ride (SPUR). “Barn Tours, Pony Rides (fee charged), Face Painting and Caricatures, Children’s Crafts, Live Music, Free Parking & Free Admission”. Proceeds support the Therapeutic Horseback Riding Program at Sunnyside. For more information call 732/842-4000, Ext. 4312.
2. **SAT.-WEDS., MAY 4-8, 2013** – **5-Day On-Line Spring 2013 Monmouth County Auction**, with Items beginning to close in one minute increments on Weds., May 8th, at 6 PM. Inspection and preview of items will be available on Mon., May 6th & Tues., May 7th, from 8 AM – 3 PM, at the Monmouth County Fleet Services Division storage area located at 250 Center Street, Freehold, NJ. The Chief Auctioneer will be Stephen J. Miranti, Auction Liquidation Services, Eatontown, NJ <http://www.auctionlistservices.com>
3. **MONDAY EVENING, MAY 6, 2013** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ. **PUBLIC HEARING** scheduled on the Adoption of Rules & Regulations Governing Public Use of County Park and Recreation Areas.
4. **MONDAY EVENING, MAY 20, 2013** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, JUNE 10, 2013** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

6. **FRIDAY, JUNE 14, 2013** – 4 PM Until 5:30 PM. **Coastal Activity Center (CAC)/Urban Recreation Program Barbeque** for CAC Participants & Families. Location: Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park.
7. **MONDAY EVENING, JUNE 24, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **MONDAY EVENING, JULY 15, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of April 8, 2013, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____ PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____ PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **May 6, 2013**, at **7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
