

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 04/16/14

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, APRIL 21, 2014– 7:00 PM

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, APRIL 7, 2014
(Excused: Commissioners Peters and Zelina)

D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, APRIL 7, 2014. (Excused: Commissioners Peters and Zelina)

E. Approval of EXECUTIVE SESSION MINUTES—PERSONNEL MATTERS:
MONDAY, APRIL 7, 2014. (Excused: Commissioners Peters and Zelina)

F. Approval of 2013 VOUCHER LIST

G. Approval of 2014 VOUCHER LIST

H. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF MARCH

3. ATTENDANCE REPORT—MONTH OF MARCH

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MARCH 2014
(Dated: 4/11/2014)

5. MCPS TRAINING REQUESTS AS OF APRIL 11, 2014

6. MCBRC PURCHASING PERFORMANCE REPORT—FIRST QUARTER:
JANUARY 1, 2014 – MARCH 31, 2014 (Report Date: April 4, 2014)

7. MCPS WEBSITE TRAFFIC REPORT—MARCH 2014 (Includes March Comparisons
2009 through 2014)

I. BOARD CORRESPONDENCE RECEIVED:

1. Email from Thomas E. Fobes, MCPS Superintendent of Parks, dated April 9, 2014, in response to Chairman Rummel's email dated April 9, 2014, regarding an inquiry the Chairman received from Mr. Hinck, in reference to Park System Facility Use Fees for Special Events, and the Jersey Shore Running Club's event to be held at Holmdel Park on August 30, 2014.

J. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person)

K. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

L. FREEHOLDER'S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommending Adoption of Monmouth County Park System Strategic Plan.
2. Board Action Items #2 Through #10.
3. Status of Funded Projects as of April 14, 2014.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #10 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution ADOPTING the MONMOUTH COUNTY PARK SYSTEM STRATEGIC PLAN.

2. Resolution ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on April 2, 2014, proposal dated March 24, 2014, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 19, LOT 30.04, TOWNSHIP OF HOLMDEL, NJ, OWNER: CHANDLER, ±2.12 ACRES, PROJECT: ADDITIONS TO HOLMDEL PARK, INTEREST: FEE SIMPLE (Ref. #14-04 & PS #18-14), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

3. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on April 2, 2014, proposal dated March 27, 2014, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 19, LOT 30.04, TOWNSHIP OF HOLMDEL, NJ, OWNER: CHANDLER, ±2.12 ACRES, PROJECT: ADDITIONS TO HOLMDEL PARK, INTEREST: FEE SIMPLE (Ref. #14-04 & PS #18-14), in an Amount Not To Exceed \$1,550.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

4. Resolution ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING INC., Midland Park, NJ, as received on April 3, 2014, proposal dated April 1, 2014, for PROVIDING PROFESSIONAL SURVEYING SERVICES FOR A PARTIAL BOUNDARY LINE SURVEY OF BLOCK 7, LOT 1.01, BOROUGH OF ATLANTIC HIGHLANDS, NJ, OWNER: COUNTY OF MONMOUTH, PROJECT: POPAMORA POINT (Ref. #14-06 & PS #19-14), in an Amount Not To Exceed \$3,317.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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5. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of minus (-) \$1,200.00 for the cancellation of appraisal services, as property owners are no longer interested in selling their property, to GAGLIANO & COMPANY, Shrewsbury, NJ, for PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 94, LOT 9, TOWNSHIP OF FREEHOLD, NJ, OWNER: MACKIN, ±5 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #13-14 & PS #32-13), as originally awarded by Resolution #R-13-5-20=230, in the Contract Amount Not To Exceed \$1,200.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$0.00.
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6. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of minus (-) \$1,650.00 for the cancellation of appraisal services as property owners are no longer interested in selling their property, to DRD APPRAISALS, LLC dba STUART APPRAISAL CO., Freehold, NJ, for PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 94, LOT 9, TOWNSHIP OF FREEHOLD, NJ, OWNER: MACKIN, ±5 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #13-14 & PS #32-13), as originally awarded by Resolution #R-13-5-20=231, in the Contract Amount Not To Exceed \$1,650.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$0.00.
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7. Resolution Authorizing CHANGE ORDER #2, in the amount of \$2,377.81 for ADA handrail modification, reconstruction of damaged pile, galvanized fasteners in lieu of stainless (\$45.81), and replacement stringers (\$2,332.00), to JAMALI DEVELOPERS, LLC, Monroe Township, NJ, for FISHING PIER RECONSTRUCTION AT BAYSHORE WATERFRONT PARK (Bid #0066-13), as originally awarded by Resolution #R-13-11-4=350 in the Contract Amount of \$197,254.75, and as modified by Change Order #1 awarded by Resolution #R-14-1-6=30 in the Total Change Order #1 Contract Amount of \$199,497.25, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$201,875.06.
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8. Resolution Authorizing CHANGE ORDER #1, in the amount of \$8,680.11 for additional tile work, pressure testing, replacement of floor fittings, bonding certification and elimination of pool ladders from contract, to RJR ENGINEERING CO., INC., Califon, NJ, for FORT MONMOUTH RECREATION CENTER SWIMMING POOL REPAIR (Bid #0026-14), ITEM: #1 (Base Bid); as originally awarded by Resolution #R-14-3-11=141 in the Contract Amount of \$88,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$96,680.11.
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9. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ADD ON POOLS, INC., Middletown, NJ, for FURNISHING AND DELIVERY OF SWIMMING POOL REPAIR SERVICES, POOL PARTS/SUPPLIES AND POOL CHEMICALS (Bid #0031-14), ITEMS: Proposal #1, Items 1-6, and Proposal #2, Items 1-29, for the Period of April 21, 2014 through November 30, 2014; in the Estimated Total Contract Amount of \$26,500.00.
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10. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SAINT JOHN VIANNEY HIGH SCHOOL, Holmdel, NJ, for FURNISHING OF FACILITIES AND STAFF FOR SUMMER SPORTS CAMPS (Bid #0030-14), ITEMS: Summer Sports Camp, Weeks 1-6 (2014 Supply Contract for the Period of June 1, 2014 through August 31, 2014); in the Estimated Total Contract Amount of \$60,000.00.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Application of Bulk Post-Emergent Herbicides
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Appraisals, Block 130, Lot 8.01, Howell Township, Owner: Gleason Properties, LLC, Vacant Land, for Additions to Manasquan Reservoir (Ref. #14-19) (*FAIR & OPEN*)
 2. Architectural/Engineering & Testing Services at Various Park Locations for the Period of May 1, 2014 through April 30, 2015 (Ref. #14-20) (*FAIR & OPEN*)
 3. Engineering Services for the Redesign of Docks Destroyed by Sandy at Hartshorne Woods Park, Middletown, NJ (Ref. #14-21) (*FAIR & OPEN*)
 4. Engineering Services for the Restoration of Coastal Bluffs on the Navesink River at Portland Place, Hartshorne Woods Park, Middletown, NJ (Ref. #14-22) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **MONDAY EVENING, APRIL 21, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, MAY 5, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, MAY 19, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, JUNE 9, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, JUNE 23, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY THROUGH FRIDAY, JUNE 23-27, 2014** – **CAPRA Visitation Team.** Arrives: June 23, 2014; MCPS Reaccreditation: June 24, 25 & 26, 2014; Depart: June 27, 2014.
7. **MONDAY EVENING, JULY 14, 2014** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **WEDS. THROUGH SUNDAY, JULY 23-27, 2014** - **40th Annual Monmouth County Fair.** East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ. (*Hours: Weds.-Sat. 5 PM to 11 PM; Sunday 11 AM to 6 PM*).

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of April 7, 2014, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____ PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **May 5, 2014**, at **7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: _____PM)
