

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, APRIL 11, 2011 – 7:00 PM

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—RESCHEDULED MEETING: MONDAY, MARCH 28, 2011
(Absent: Commissioners Raynor and Hood)

D. Approval of 2010 VOUCHER LIST

E. Approval of 2011 VOUCHER LIST

F. SECRETARY—DIRECTOR’S REPORT:

G. BOARD CORRESPONDENCE RECEIVED:

H. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

I. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

J. FREEHOLDER'S REPORT:

K. ITEMS FOR BOARD REVIEW:

1. Declaring Various Items of Personal Property Surplus to the Needs of the Monmouth County Park System and Recommending to the Monmouth County Board of Chosen Freeholders that said Items be Declared Surplus and Sold at the County's Public Auction. *(Board Action Item #1)*

2. Citation of Appreciation for Peter A. Kucker, III, Golf Ranger, who will be Retiring effective May 1, 2011, with over thirteen (13) years of service. *(Board Action Item #19)*

3. Request by the Monmouth Conservation Foundation to Host their Annual Meeting at the Thompson Park Visitor Center, on Sunday, April 17, 2011, from 5 PM to 7 PM, and requesting Permission to serve wine and hold a raffle.
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4. Tentative Agenda Items #13 & #14 for Furnishing and Delivery of Lifeguard Uniforms (Bid #0039-11), as replaced with two Awards for the Furnishing and Delivery of Various Tour Packages (Bid #0040-11).
 5. Status of Funded Projects as of March 31, 2011.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #12 & #15 through #19 for Board Action; and

WHEREAS, the Board also reviewed replacement Agenda Items #13 & 14; and

WHEREAS, the Board also reviewed Agenda Item #20 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution DECLARING VARIOUS ITEMS OF PERSONAL PROPERTY as on file with the Purchasing Agent, SURPLUS TO THE NEEDS of the MONMOUTH COUNTY PARK SYSTEM, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that said ITEMS be DECLARED SURPLUS and SOLD at the COUNTY'S PUBLIC AUCTION.
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2. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$5,110.00 for additional remedial investigation field day of work (\$2,610.00), receptor evaluation report (\$1,500.00), and LNAPL Interim Remedial Measures Report for NJDEP (\$1,000.00), to FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, for providing PROFESSIONAL SERVICES REQUIRED IN THE REMEDIATION OF FORMER UNDERGROUND STORAGE TANK, HOLMDEL PARK SHELTER BUILDING #226 (Ref. #10-25 & PS #56-10), as originally awarded by Resolution #R-10-9-7=289 in the Contract Amount Not To Exceed \$17,945.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$23,055.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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3. Resolution Authorizing CONTRACT AMENDMENT #4, in the Amount of \$25,250.00 for engineering services for the design of an additional bridge crossing and submission of required NJDEP permits, to FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, for providing ENGINEERING SERVICES FOR DEVELOPMENT OF UNION TRANSPORTATION TRAIL, UPPER FREEHOLD TOWNSHIP, NJ (Ref. #08-25 & PS #44-08), as originally awarded by Resolution #R-08-6-23=257, in the Contract Amount Not To Exceed \$264,316.71, and as modified by Contract Amendment #1 awarded by Resolution #R-09-7-6=300 in the Total Contract Amendment #1 Amount of \$265,466.71, and as modified by Contract Amendment #2 awarded by Resolution #R-09-12-21=474 in the Total Contract Amendment #2 Amount of \$274,116.71, and as modified by Contract Amendment #3 awarded by Resolution #R-10-5-10=170 in the Total Contract Amendment #3 Amount of \$276,066.71, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$301,316.71, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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4. Resolution REJECTING ALL bids received on March 30, 2011, for FURNISHING AND DELIVERY OF AUTOMOTIVE REPAIR PARTS AND SERVICES SUPPLEMENT #1 (Bid #0038-11), as vendors did not meet proposal requirements, and further AUTHORIZING the SECRETARY-DIRECTOR of the Board to RE-ADVERTISE for same.
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5. Resolution ACCEPTING the WRITTEN PROPOSAL of PSP FALCON INDUSTRIES, LLC, Jackson, NJ, as received on March 24, 2011, proposal dated March 23, 2011, for providing SURVEYING SERVICES OF BLOCK 907, LOT 51, WALL TOWNSHIP, NJ, OWNER: VAN SCHOICK, ±5.4 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #11-20 & PS #22-11), in an Amount Not To Exceed \$1,773.33, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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6. Resolution ACCEPTING the WRITTEN PROPOSAL of ENGINEERING & LAND PLANNING ASSOCIATES, INC., Clinton, NJ, as received on March 24, 2011, proposal dated March 23, 2011, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 907, LOT 51, WALL TOWNSHIP, NJ, OWNER: VAN SCHOICK, ±5.4 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #11-19 & PS #21-11), in an Amount Not To Exceed \$1,895.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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7. Resolution AUTHORIZING the PURCHASE of VEHICLES, SPORT UTILITY (SUV), from DFFLM LLC, Flemington, NJ, ITEMS: 2011 Ford Escape XLT SUV, Small, 4-Door, 4WD, Exterior Color: Oxford White, Interior Cloth: Stone (Grey); as available under NJ State Contract #73845, for the Period of 03/13/09 through 06/12/11, in the Total Contract Amount of \$19,882.00.
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8. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the acceptance of the highest and best bid, as per bid proposal to SLOPE BROOK FARM, INC., Colts Neck, NJ, for TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR AGRICULTURAL USE AT DORBROOK RECREATION AREA (Bid #0037-11), ITEM: Proposal #1, Temporary Use and Occupancy of Monmouth County Board of Recreation Commissioners' Land for Agricultural Use, DORBROOK RECREATION AREA, Field #1 (Period of Contract: Three (3) Growing Seasons beginning April 11, 2011 and Terminating on December 31, 2013), for a Total Three (3) Year Contract Amount of \$2,223.00.
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9. Resolution Authorizing CHANGE ORDER #1, in the amount of \$0.00 for change in product for Item #112 from Protect DF to Pentathalon DF (variance), to FISHER & SON CO., INC., Exton, PA, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0028-11), as originally awarded by Resolution #R-11-3-1=109 in the Contract Amount of \$47,618.74, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$47,618.74.
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10. Resolution Authorizing CHANGE ORDER #1, in the amount of minus (-) \$6,223.00 for removal of Item #144 from contract award, due to error on our part as vendor was not the low bidder, to PANTANO NURSERY, LLC, Manalapan, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0028-11), as originally awarded by Resolution #R-11-3-1=114 in the Contract Amount of \$23,938.95, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$17,715.95.

11. Resolution Authorizing CHANGE ORDER #1, in the amount of minus (-) \$20,028.70 for removal of Item #143 from contract award, due to error on our part as vendor was not the low bidder, to FERTL-SOIL TURF SUPPLY, INC., Scotch Plains, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0028-11), as originally awarded by Resolution #R-11-3-1=108 in the Contract Amount of \$36,643.75, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$16,615.05.

12. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SEETON TURF WAREHOUSE, LLC, Mt. Laurel, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0028-11), ITEMS: #143 & 144; in the Total Contract Amount of \$19,923.00.

13. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SUNCOAST TOURS, Cape May, NJ, for FURNISHING AND DELIVERY OF VARIOUS TOUR PACKAGES (Bid #0040-11), ITEMS: Proposal #1, Items #1-8, Rhode Island & Massachusetts Island Getaway (\$23,000.00 Estimated); Proposal #5, Items #1-8, Trains of New Hampshire Getaway (\$23,600.00 Estimated); Proposal #6, Items #1-8, Christmas in Connecticut & Newport, RI (\$10,500.00 Estimated); in the Estimated Total Contract Amount of \$57,100.00.

14. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to INNOVATOURS, INC., Framingham, MA, for FURNISHING AND DELIVERY OF VARIOUS TOUR PACKAGES (Bid #0040-11), ITEMS: Proposal #2, Items #1-8, Summer Theater Tour in the Berkshire Mountains Getaway (\$14,500.00 Estimated); Proposal #3, Items #1-8, New Hampshire Weekend: Hampton Seafood Festival & Portsmouth (\$11,250.00 Estimated); Proposal #4, Items #1-8, Lighthouses & Lobster Shacks of Maine Getaway (\$19,000.00 Estimated); in the Estimated Total Contract Amount of \$44,750.00.

15. Resolution ACCEPTING the WRITTEN QUOTATION of MITCHELL PRODUCTS, LLC, Millville, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE BUNKER SAND (PS #23-11), ITEM: #1, Bunker Sand, 600 Tons @\$34.45 per ton; in the Total Contract Amount of \$20,670.00, as received on April 1, 2011, proposal dated March 23, 2011, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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16. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$2,900.00 for additional surveying services (\$1,600.00), installation of nine (9) pins (\$1,000.00), and installation of three (3) additional survey pins (\$300.00), to DEWBERRY-GOODKIND, INC., Bloomfield, NJ, for providing SURVEYING SERVICES OF BLOCK 50, LOTS 8 AND 8.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, OWNER: ULLRICH, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY (Ref. #10-43 & PS #85-10), as originally awarded by Resolution #R-10-12-6=426, in the Contract Amount Not To Exceed \$3,960.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$6,860.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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17. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DRYJECT, INC., Hatboro, PA, for FURNISHING OF GOLF COURSE AERIFICATION SERVICES (Bid #0041-11), ITEMS: Proposal #1, Items #1, 2 (2011 Service Contract for the Period of April 11, 2011 through October 31, 2011); in the Estimated Total Contract Amount of \$15,000.00.
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18. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DOUBLE 'D' TURF, LLC, Monroe Township, NJ, for FURNISHING OF GOLF COURSE AERIFICATION SERVICES (Bid #0041-11), ITEMS: Proposal #2, Item #1 (2011 Service Contract for the Period of April 11, 2011 through October 31, 2011); in the Estimated Total Contract Amount of \$12,100.00.
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19. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to PETER A. KUCKER, III, Golf Ranger, who started work with the Monmouth County Park System on April 4, 1998, and who will RETIRE effective MAY 1, 2011. (Over Thirteen (13) Years of Service)
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20. Resolution ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on April 5, 2011, proposal dated April 1, 2011, for providing SURVEYING SERVICES OF BLOCK 19, LOT 46.01, HOLMDEL TOWNSHIP, NJ, OWNER: MONMOUTH COUNTY HISTORICAL ASSOCIATION, PROJECT: ADDITIONS TO HOLMDEL PARK (HISTORIC PRESERVATION AND CONSERVATION EASEMENT) (Ref. #11-18 & PS #24-11), in an Amount Not To Exceed \$1,776.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Shared Use Trail Extension, Big Brook Park
 2. Furnishing and Delivery of Grounds and Turf Equipment
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Appraisals, Block 94, Lot 11, Freehold Township, Owners: Giglio and Adamo, for Additions to Manasquan River Greenway (Ref. #11-24) (*FAIR & OPEN*)
 2. Engineering Services for Remediation and Restoration of the Dune Line at Bayshore Waterfront Park (Ref. #11-25) (*NON-FAIR & OPEN—As approved by Teri O'Connor, County Administrator, as per her Memorandum dated March 30, 2011*)
 3. Golf Course Architectural Services, Hominy Hill Golf Course Bunker Improvements, Colts Neck, NJ (Ref. #11-26) (*FAIR & OPEN*)
 4. Surveying Services, Block 27, Lots 26 (P/O), & 38.01 (P/O), Upper Freehold Township, Owner: Taft (Easement Acquisition), for Additions to the Union Transportation Trail (Ref. #11-27) (*NON-FAIR & OPEN—As approved by Teri O'Connor, County Administrator, as per her Memorandum received April 6, 2011*)
 5. Environmental Services, Block 155, Lot 14, Howell Township, Owner: Polites, for Additions to Manasquan River Greenway (Ref. #11-28) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **MONDAY EVENING, APRIL 25, 2011** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
2. **MONDAY EVENING, MAY 9, 2011** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
3. **MONDAY EVENING, MAY 23, 2011** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.

4. **MONDAY EVENING, JUNE 6, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, JUNE 20, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, JULY 18, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **WEDNESDAY, JULY 27—SUNDAY, JULY 31, 2010** – 37th Annual Monmouth County Fair. East Freehold Showgrounds, Kozloski Rd., Freehold, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their rescheduled meeting of March 28, 2011, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____ PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____ PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to County park lands will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **Monday, April 25, 2011, at 7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
