

**MINUTES OF THE MONDAY EVENING, APRIL 19, 2021 REGULAR MEETING OF THE  
MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD BY  
TELECONFERENCE FROM THOMPSON PARK VISITOR CENTER,  
“BEECH ROOM”1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

The meeting was called to order by Chairman Mandeville at 7:41 PM.

The following were present on roll call  
via teleconference:

Commissioners:  
David W. Horsnall  
Mark E. Zelina  
Patricia M. Butch  
Thomas W. Adcock  
Anthony Fiore  
Lori Ann Davidson

Ross F. Licitra, County Commissioner/MCPS Liaison

The following were Absent on roll call:

Commissioner Thomas E. Hennessy, Jr. (Excused)

Also present in the “Beech Room”  
via teleconference:

Chairman Kevin Mandeville  
Vice Chairman Michael G. Harmon  
James J. Truncer, Secretary-Director  
Andrew J. Spears, Assistant Director  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations  
Jose Bruno, Audiovisual Technician

The following were present on roll call via  
teleconference:

Michael Collins, Esq.  
Kira S. Dabby, Esq.  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design  
Andrew R. Coeyman, Supv./Land Preservation Services  
Joseph Sardonias, Supervising Landscape Architect

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 18, 2019, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

On a motion made by Commissioner Adcock, seconded by Commissioner Butch, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 5, 2021**, were upon being put to a vote, unanimously approved as recorded. (approved as recorded by Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Butch, Adcock, and Fiore. Commissioners Zelina and Davidson abstained as not being present at the meeting.)

On a motion made by Commissioner Adcock, seconded by Commissioner Butch the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 5, 2021**, for **ATTORNEY CLIENT PRIVILEGE INFORMATION** were upon being put to a vote, unanimously approved as recorded. (approved as recorded by Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Butch, Adcock, and Fiore. Commissioners Zelina and Davidson abstained as not being present at the meeting.)

On a motion made by Commissioner Adcock, seconded by Commissioner Butch the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 5, 2021**, for **LAND ACQUISITION MATTERS** were upon being put to a vote, unanimously approved as recorded. (approved as recorded by Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Butch, Adcock, and Fiore. Commissioners Zelina and Davidson abstained as not being present at the meeting.)

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Attorney Client Privilege Information will be available to the public in ninety (90) days, or upon completion of anticipated litigation and the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Zelina, seconded by Commissioner Adcock, the **2020 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Zelina, seconded by Commissioner Adcock, the **2021 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** to be brought before for the Board.

On a motion made by Commissioner Butch, seconded by Commissioner Zelina, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:45 PM. Upon being put to a vote, the motion was unanimously carried.

1. Ms. Mary Kennedy, 125 Jean Terrace, Union, NJ 07083, addressed the Board with regard to the "A Taste of the Season, LLC", 2020 concession contract for Seven Presidents Oceanfront Park and noted how the concession lost revenue during the past beach season even though park attendance had increased. Ms. Kennedy noted that all she was asking for was relief under the contract to break even for the past summer season.

Chairman Mandeville noted the Board would take Ms. Kennedy's request under advisement and that staff would get back to her.

2. Mr. Robert Taylor, 990 Cedar Bridge Avenue, Suite B7-216, Brick, NJ 08723, "All Around Concessions" noted contract in 2020 lost 49 days due to lack of water and electric early in the season and that the park capacity in 2020 was reduced by approximately 30 percent. Mr. Taylor also inquired as to what the actual park attendance figures were for the past summer season and that any revenue the Sprayground generated should be also considered in determining his decreased revenue as a result of reduced attendance and limits on the number of sprayground users as compared to other years.

Chairman Mandeville noted the Board would take Mr. Taylor's request under advisement and that staff would get back to him.

At 8 PM, Commissioner Hennessy arrived at the meeting.

There being no one present to be heard, it was moved by Commissioner Horsnall, seconded by Commissioner Fiore, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 8:04 PM.

#### **SECRETARY-DIRECTOR'S REPORT:**

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF MARCH**

On a motion made by Commissioner Horsnall seconded by Commissioner Zelina, the **REVENUE REPORT** for the **MONTH OF MARCH** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF MARCH**

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **ATTENDANCE REPORT** for the **MONTH OF MARCH** as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT — MARCH 2021 (Dated: 4/12/2021)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR MARCH 2021 (Dated: 4/12/2021)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF APRIL 12, 2021**

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **MCPS TRAINING REQUESTS AS OF APRIL 12, 2021** was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCBRC 2021 PURCHASING PERFORMANCE REPORT – 1<sup>ST</sup> QUARTER: JANUARY 1, 2021 – MARCH 31, 2021 (Report Date: April 12, 2021)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **MCBRC 2021 PURCHASING PERFORMANCE REPORT** for the **1<sup>ST</sup> QUARTER: JANUARY 1, 2021 THROUGH MARCH 31, 2021 (Report Dated April 12, 2021)** was upon being put to a vote, unanimously accepted as reported. (2020 Purchasing Performance Report for the First Quarter is in the Minute Book.)

7. **MCPS WEBSITE TRAFFIC REPORT—FEBRUARY COMPARISON BY YEARS 2016 - 2021**

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **MCPS WEBSITE TRAFFIC REPORT - MARCH COMPARISON BY YEARS 2016 - 2021** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

**PRESENTATIONS:**

James J. Truncer, Secretary-Director, introduced, Gail Hunton, Chief of Acquisition & Design, who made an illustrated presentation to the Board on an “Update on Park Improvement Projects”.

The Board Chairman thanked Ms. Hunton for her informative and fine presentation.

Chairman Mandeville asked Andrew Coeyman, Supv./Land Preservation Services, to reschedule his presentation to the Board for the May 10<sup>th</sup> Board meeting.

Chairman Mandeville noted Joe Sardonias retirement as of May 1<sup>st</sup>.

Vice Chairman Harmon congratulated Joe on his upcoming retirement and noted the numerous projects he has brought to fruition during his almost 38 year tenure.

## COUNTY COMMISSIONER'S REPORT:

Ross Licitra thanked Gail Hunton and Andy Coeyman for his recent very informative meeting with them.

## ITEMS FOR BOARD REVIEW:

The following ITEMS were **REVIEWED WITH THE BOARD**:

1. Board Action Item #1 – Authorizing Contract Amendment #1, in the Aggregate Amount of \$30,000.00 for additional title searches and title insurance, to the following two (2) vendors, being an established pool of title companies for Providing Title Searches and Title Insurance on Various Land Preservation Projects for the Period of January 1, 2019 through December 31, 2021 (36 months) (Ref. #18-60 & PS #50-18); as originally awarded by Resolution #R-19-1-7=29, in the Estimated Aggregate Contract Amount of \$100,000.00, for a new Estimated Aggregate Contract Amount of \$130,000.00, and further Authorizing the Secretary-Director to send Notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
  1. Attorneys Land Title Agencies, Inc., 222 Highway 35, P.O. Box 4142, Middletown, NJ 07748
  2. Trident Abstract Title Agency, LLC, 1340A Campus Parkway, Wall, NJ 07753
2. Board Action Item #2 – Recommending acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on April 6, 2021, proposal dated April 5, 2021, for Providing Professional Appraisal Services of Block 20, Lot 20, Upper Freehold Township, New Jersey, Improved Property, Owned by Bernard Massabrook, ±1.44 Acres, Project: Additions to Clayton Park, Interest: Fee Simple (Ref. #21-16 & PS #25-21), in an Amount Not To Exceed \$1,330.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
3. Board Action Item #3 – Recommending acceptance of the written proposal of Sterling, DiSanto & Associates, LLC, Somerville, NJ, as received on April 6, 2021 proposal dated March 31, 2021, for Providing Professional Appraisal Services of Block 20, Lot 20, Upper Freehold Township, New Jersey, Improved Property, Owned by Bernard Massabrook, ±1.44 Acres, Project: Additions to Clayton Park, Interest: Fee Simple (Ref. #21-16 & PS #25-21), in an Amount Not To Exceed \$2,100.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
4. Board Action Item #4 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to ePact Network, Ltd., North Vancouver, BC, for Furnishing and Maintaining an On-Line Medical and Health Database and Contactless Health Screening for Camp Participants and Families (Bid #0021-21), Items: 1-6 for the Period of 04/19/21 through 09/01/21 @\$19,392.50, with the Board of Recreation Commissioners reserving the option to extend the contract for Items 1, 2, 4, 5,& 6 @\$17,992.50 for two (2) additional one (1) year periods (2022 & 2023); in the Total Contract Amount of \$19,392.50.

5. Board Action Item #5 – Rescinding professional service contract awarded by Resolution #R-21-4-5=129, to Tom Rodriguez Associates, Stockton, NJ, for Providing Professional Appraisal Services of Block 109, Lot 26, Township of Howell, New Jersey, Improved Property, Owned by Miller, ±1.55 Acres, Project: Additions to Metedeconk River Greenway, Interest: Fee Simple (Ref. #21-11 & PS #23-21), in the Contract Amount Not To Exceed \$1,340.00 as vendor withdrew their bid.
6. Board Action Item #6 – Recommending acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on March 25, 2021 proposal dated March 22, 2021, for Providing Professional Appraisal Services of Block 109, Lot 26, Township of Howell, New Jersey, Improved Property, Owned by Miller, ±1.55 Acres, Project: Additions to Metedeconk River Greenway, Interest: Fee Simple, (Ref. #21-11& PS #23-21), in an Amount Not To Exceed \$1,375.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
7. Board Action Item #7 – Recommending to the Monmouth County Board of County Commissioners the termination of the Temporary Agricultural Use and Occupancy Agreement with J. L. Farms, Inc., Cream Ridge, NJ, for the Agricultural Use of Monmouth County Board of Recreation Commissioners’ Land for the Years 2019-2020-2021-2022-2023 Crosswicks Creek Greenway, being the Monmouth County Board of Recreation Commissioners (Bid #0056-18), Item: Proposal #3, Crosswicks Creek Greenway—Middle Reach & Upper Reach, for a Total Five (5) Year Contract. J. L. Farms, Inc., is in default of its contract for the years 2021, 2022, and 2023 due to the passing of Mr. Joseph Lenhardt in December, 2020, and further authorizing the Secretary-Director to advertise for the remaining years of 2021, 2022, and 2023.
8. Board Action Item #8 – Authorizing a Temporary Right-of-Entry Agreement between the Monmouth County Board of Recreation Commissioners and Robert Halas, Union Beach, NJ, granting permission to cross over Monmouth County Park System property, adjacent to the Henry Hudson Trail also known as Block 130, Lot 21, Keyport Borough, NJ, to his property, also known as Block 130, Lot 24, Keyport Borough, NJ, for delivery of a dumpster beginning April 20, 2021 and concluding no later than August 1, 2021.
9. Board Action Item #9 – Recommending Adoption of Fort Monmouth Recreation Area Fees and Charges, as proposed, to take effect upon adoption.
10. The Status of Park Improvement Projects has no changes from the previously distributed copy dated March 16, 2021.

At 8:35 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Zelina, to approve Agenda Items #1 through 9.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of April 5, 2021, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through 9 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #9.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Harmon,  
Commissioners Hennessy, Horsnall, Zelina,  
Butch, Adcock, Fiore and Davidson

In the Negative: None

Absent: None

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

R-21-4-19=138 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Hennessy, Authorizing CONTRACT AMENDMENT #1, in the Aggregate Amount of \$30,000.00 for additional title searches and title insurance, to the following two (2) vendors, being an established pool of title companies for PROVIDING TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2021 (36 MONTHS) (Ref. #18-60 & PS #50-18); as originally awarded by Resolution #R-19-1-7=29, in the Estimated Aggregate Contract Amount of \$100,000.00, for a new ESTIMATED AGGREGATE CONTRACT AMOUNT OF \$130,000.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

1. ATTORNEYS LAND TITLE AGENCIES, INC., 222 Highway 35, P.O. Box 4142, Middletown, NJ 07748
2. TRIDENT ABSTRACT TITLE AGENCY, LLC, 1340A Campus Parkway, Wall, NJ 07753

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-21-4-19=139 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on April 6, 2021, proposal dated April 5, 2021, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 20, LOT 20, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, IMPROVED PROPERTY, OWNED BY BERNARD MASSABROOK, ±1.44 ACRES, PROJECT: ADDITIONS TO CLAYTON PARK, INTEREST: FEE SIMPLE (Ref. #21-16 & PS #25-21), in an Amount Not To Exceed \$1,330.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-21-4-19=140 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of STERLING, DISANTO & ASSOCIATES, LLC, Somerville, NJ, as received on April 6, 2021, proposal dated March 31, 2021, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 20, LOT 20, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, IMPROVED PROPERTY, OWNED BY BERNARD MASSABROOK, ±1.44 ACRES, PROJECT: ADDITIONS TO CLAYTON PARK, INTEREST: FEE SIMPLE (Ref. #21-16 & PS #25-21), in an Amount Not To Exceed \$2,100.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-4-19=141 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ePACT NETWORK, LTD., North Vancouver, BC, for FURNISHING AND MAINTAINING AN ON-LINE MEDICAL AND HEALTH DATABASE AND CONTACTLESS HEALTH SCREENING FOR CAMP PARTICIPANTS AND FAMILIES (Bid #0021-21), ITEMS: 1-6 for the Period of 04/19/21 through 09/01/21 @\$19,392.50, with the Board of Recreation Commissioners reserving the OPTION TO EXTEND THE CONTRACT for Items 1, 2, 4, 5, & 6 @\$17,992.50 for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2022 & 2023); in the Total Contract Amount of \$19,392.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-4-19=142 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Hennessy, RESCINDING professional service contract awarded by Resolution #R-21-4-5=129, to TOM RODRIGUEZ ASSOCIATES, Stockton, NJ, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 109, LOT 26, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MILLER, ±1.55 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #21-11 & PS #23-21), in the Contract Amount Not To Exceed \$1,340.00 as vendor withdrew their bid. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-4-19=143 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on March 25, 2021, proposal dated March 22, 2021, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 109, LOT 26, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MILLER, ±1.55 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #21-11 & PS #23-21), in an Amount Not To Exceed \$1,375.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



R-21-4-19=144 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Hennessy, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the TERMINATION of the TEMPORARY AGRICULTURAL USE AND OCCUPANCY AGREEMENT with J. L. FARMS, INC., Cream Ridge, NJ, for the AGRICULTURAL USE OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR THE YEARS 2019-2020-2021-2022-2023 CROSSWICKS CREEK GREENWAY, BEING THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS (Bid #0056-18), ITEM: Proposal #3, Crosswicks Creek Greenway—Middle Reach & Upper Reach, for a Total Five (5) Year Contract. J.L. Farms, Inc., is in default of its contract for the years 2021, 2022, and 2023 due to the passing of Mr. Joseph Lenhardt in December, 2020, and further authorizing the Secretary-Director to advertise for the remaining years of 2021, 2022, and 2023. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-21-4-19=145 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Hennessy, AUTHORIZING a TEMPORARY RIGHT-OF-ENTRY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS and ROBERT HALAS, Union Beach, NJ, granting permission to cross over Monmouth County Park System property, adjacent to the Henry Hudson Trail also known as Block 130, Lot 21, Keyport Borough, NJ, to his property, also known as Block 130, Lot 24, Keyport Borough, NJ, for delivery of a dumpster beginning April 20, 2021 and concluding no later than August 1, 2021. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-21-4-19=146 Resolution offered for adoption by Commissioner Zelina, seconded by Commissioner Hennessy, ADOPTING FORT MONMOUTH RECREATION AREA FEES AND CHARGES, to take effect upon adoption. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Vice Chairman Harmon, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Demolition and Site Restoration at Bldg. #1181, Residence at Portland Place and Bldg. #227, Holmdel Park Activity Center
2. Specifications for the Furnishing of Mobile Food Concession Service at Dorbrook Recreation Area to the Monmouth County Board of Recreation Commissioners, Lincroft, NJ 07738

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Environmental Services, Block 68, Lot 1, Howell Township, ±2.52 Acres, Improved Property, Owned by Carol and Douglas Mology, for Additions to Howell Park Golf Course (Ref. #21-26) (*FAIR & OPEN (OVER \$17,500)*)
2. Survey Services, Block 68, Lot 1, Howell Township, ±2.52 Acres, Improved Property, Owned by Carol and Douglas Mology, for Additions to Howell Park Golf Course (Ref. #21-27) (*FAIR & OPEN (OVER \$17,500)*)

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, MAY 10, 2021** – 7:00 PM. **Regular Board Meeting.** Remote teleconference.
2. **MONDAY EVENING, MAY 24, 2021** – 7:00 PM. **Regular Board Meeting.** Remote teleconference.
3. **MONDAY EVENING, JUNE 7, 2021** – 7:00 PM. **Regular Board Meeting.** Remote teleconference.
4. **MONDAY EVENING, JUNE 21, 2021** – 7:00 PM. **Regular Board Meeting.** Remote teleconference.

**ITEMS FOR THE GOOD OF THE ORDER:**

Vice Chairman Harmon offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board’s regularly scheduled meeting of **Monday, May 10, 2021**, at **7 PM**, by **remote teleconference** for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina, Butch, Adcock, Fiore and Davidson
In the Negative:	None
Absent:	None

Kira Dabby, Esq., noted that the two (2) Board Resolutions required to terminate the Bondex Insurance Company Takeover Agreement would be prepared for Board consideration on the Board's May 10<sup>th</sup> Board Meeting Agenda.

**Executive Session Item Acted on by the Board of Recreation Commissioners:**

R-21-4-19=147 Resolution offered for adoption by Commissioner Zelina seconded by Commissioner Horsnall, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ACQUISITION of PROPERTY OWNED BY CAROL AND DOUGLAS MOLOGY, also known as BLOCK 68, LOT 1, HOWELL TOWNSHIP, an improved parcel, containing ±2.52 ACRES, as ADDITIONS TO HOWELL PARK GOLF COURSE for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the amount of \$405,500.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00060.) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

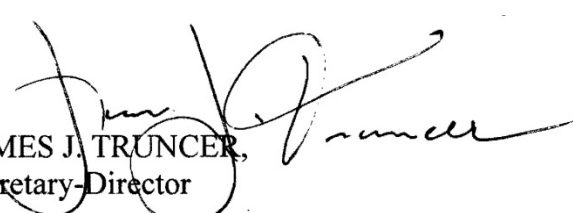
Commissioner Horsnall suggested that the Board consider again meeting in person.

Chairman Mandeville asked the Secretary-Director to poll the Board.

The Board unanimously agreed to the suggestion to again meet in person.

Commissioner Fiore suggested that Kira Dabby, Esq., review the recent State Regulations with regard to Board Meetings that may require that the public be allowed to attend in person a meeting of a public body.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, April 19, 2021 was **ADJOURNED** at 8:50 PM.

  
JAMES J. TRUNCER,  
Secretary-Director

The following resolution was offered for adoption by Commissioner Zelina:

**RESOLUTION**

R-21-4-19=138

WHEREAS, on January 7, 2019, the Monmouth County Board of Recreation Commissioners adopted Resolution #R-19-1-7=29 authorizing the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with each of the following two (2) Title Companies, to form a pool, in the Estimated Aggregate Contract Amount of \$100,000.00; 1) ATTORNEYS LAND TITLE AGENCIES, INC., 222 Highway 35, P.O. Box 4142, Middletown, NJ 07748; and 2) TRIDENT ABSTRACT TITLE AGENCY, LLC, 1340A Campus Parkway, Wall, NJ 07753; for PROVIDING TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2021 (36 MONTHS) (Ref. #18-60 & PS #50-18), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, Title Insurance fees are regulated by New Jersey State Law; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the aggregate amount of \$30,000.00 for additional title searches and title insurance for various land preservation projects, to the following two (2) vendors, being an established pool of title companies, for PROVIDING TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2021 (36 MONTHS) (Ref. #18-60 & PS #50-18):

1. ATTORNEYS LAND TITLE AGENCIES, INC., 222 Highway 35, P.O. Box 4142, Middletown, NJ 07748
2. TRIDENT ABSTRACT TITLE AGENCY, 1340A Campus Parkway, Wall, NJ 07753

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the aggregate amount of \$30,000.00 for additional title searches and title insurance for various land preservation projects, to the above two (2) vendors, being an established pool of title companies, as per original estimated aggregate contract awarded by Resolution #R-19-1-7=29, for PROVIDING TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2021 (36 MONTHS) (Ref. #18-60 & PS #50-18), in the Estimated Aggregate Contract Amount of \$100,000.00, for a NEW ESTIMATED TOTAL AMENDED AGGREGATE CONTRACT AMOUNT OF \$130,000.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

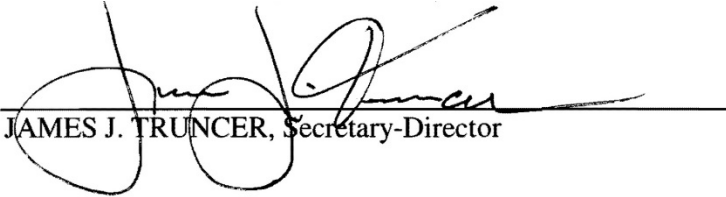
R-21-4-19=138 (Continued)

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2018), Project #00057, in the aggregate amount not to exceed \$30,000.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 19, 2021.

  
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JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Zelina:

**RESOLUTION**

R-21-4-19=139

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 20, LOT 20, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, IMPROVED PROPERTY, OWNED BY BERNARD MASSABROOK, ±1.44 ACRES, PROJECT: ADDITIONS TO CLAYTON PARK, INTEREST: FEE SIMPLE (Ref. #21-16 & PS #25-21), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 6, 2021; and

WHEREAS, COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, has submitted a written proposal dated April 5, 2021, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 20, LOT 20, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, IMPROVED PROPERTY, OWNED BY BERNARD MASSABROOK, ±1.44 ACRES, PROJECT: ADDITIONS TO CLAYTON PARK, INTEREST: FEE SIMPLE (Ref. #21-16 & PS #25-21), in an Amount Not to Exceed \$1,330.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2021), Project #00019, in an amount not to exceed \$1,330.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COMPREHENSIVE APPRAISAL CORPORATION, 330 Mounts Corner Road, #237, Freehold, NJ 07728, as per proposal dated April 5, 2021, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 20, LOT 20, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, IMPROVED PROPERTY, OWNED BY BERNARD MASSABROOK, ±1.44 ACRES, PROJECT: ADDITIONS TO CLAYTON PARK, INTEREST: FEE SIMPLE (Ref. #21-16 & PS #25-21), in the Contract Amount Not To Exceed \$1,330.00; and

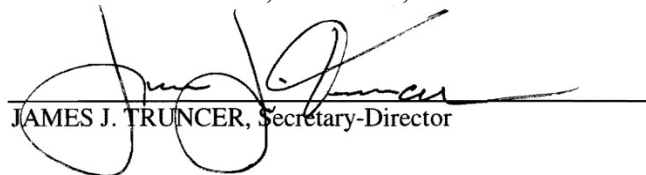
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,330.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 19, 2021.

  
JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Zelina:

**RESOLUTION**

R-21-4-19=140

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 20, LOT 20, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, IMPROVED PROPERTY, OWNED BY BERNARD MASSABROOK, ±1.44 ACRES, PROJECT: ADDITIONS TO CLAYTON PARK, INTEREST: FEE SIMPLE (Ref. #21-16 & PS #25-21), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 6, 2021; and

WHEREAS, STERLING, DISANTO & ASSOCIATES, LLC, Somerville, NJ, has submitted a written proposal dated March 31, 2021, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 20, LOT 20, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, IMPROVED PROPERTY, OWNED BY BERNARD MASSABROOK, ±1.44 ACRES, PROJECT: ADDITIONS TO CLAYTON PARK, INTEREST: FEE SIMPLE (Ref. #21-16 & PS #25-21), in an Amount Not to Exceed \$2,100.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2021), Project #00019, in an amount not to exceed \$2,100.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with STERLING, DISANTO & ASSOCIATES, LLC, 145 West End Avenue, Somerville, NJ 08876, as per proposal dated March 31, 2021, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 20, LOT 20, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, IMPROVED PROPERTY, OWNED BY BERNARD MASSABROOK, ±1.44 ACRES, PROJECT: ADDITIONS TO CLAYTON PARK, INTEREST: FEE SIMPLE (Ref. #21-16 & PS #25-21), in the Contract Amount Not To Exceed \$2,100.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,100.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

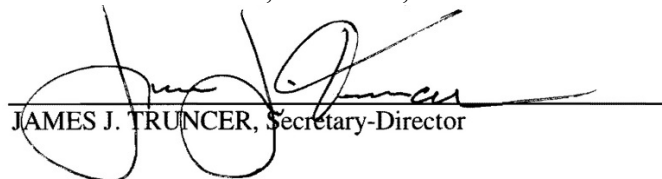
Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Harmon,  
Commissioners Hennessy, Horsnall, Zelina,  
Butch, Adcock, Fiore and Davidson

In the negative: None

Absent: None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 19, 2021.

  
JAMES J. TRUNCER, Secretary-Director

R-21-4-19=140

The following resolution was offered for adoption by Commissioner Zelina:

**RESOLUTION**

R-21-4-19=141

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on April 6, 2021, for FURNISHING AND MAINTAINING AN ON-LINE MEDICAL AND HEALTH DATABASE AND CONTACTLESS HEALTH SCREENING FOR CAMP PARTICIPANTS AND FAMILIES (Bid #0021-21), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that two (2) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$19,392.50:

ePACT NETWORK, LTD.  
267 Esplanade W. #105  
North Vancouver, BC V7M1A5

**ITEMS:** 1-6 for the Period of 04/19/21 through 09/01/21 @\$19,392.50.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for Items 1, 2, 4, 5, & 6 @\$17,992.50 for TWO (2) ADDITIONAL YEARS (2022 & 2023); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

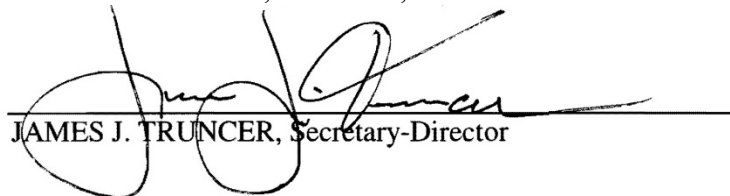
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2021), in the amount of \$19,392.50.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 19, 2021.

  
JAMES J. TRUNCER, Secretary-Director

R-21-4-19=141



The following resolution was offered for adoption by Commissioner Zelina:

**RESOLUTION**

R-21-4-19=142

WHEREAS, the Monmouth County Board of Recreation Commissioners solicited and received requests for proposals on March 25, 2021, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 109, LOT 26, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MILLER, ±1.55 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #21-11 & PS #23-21), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the written proposal of TOM RODRIGUEZ ASSOCIATES, Stockton, NJ, was accepted and a contract was awarded for providing said PROFESSIONAL APPRAISAL SERVICES OF BLOCK 109, LOT 26, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MILLER, ±1.55 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #21-11 & PS #23-21), as per Resolution #R-21-4-5=129, in the Contract Amount Not To Exceed \$1,340.00; and

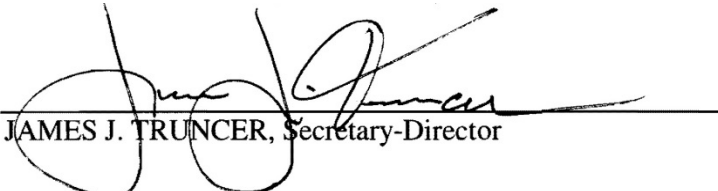
WHEREAS, TOM RODRIGUEZ ASSOCIATES, Stockton, NJ, withdrew their bid.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the contract awarded to TOM RODRIGUEZ ASSOCIATES, 74 Lambert Road, Stockton, NJ 08559, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 109, LOT 26, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MILLER, ±1.55 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #21-11 & PS #23-21), as per Resolution #R-21-4-5=129, in the Contract Amount Not To Exceed \$1,340.00, is hereby RESCINDED, as vendor withdrew their bid.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 19, 2021.

  
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JAMES J. TRUNCER, Secretary-Director

R-21-4-19=142

The following resolution was offered for adoption by Commissioner Zelina:

**RESOLUTION**

R-21-4-19=143

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 109, LOT 26, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MILLER, ±1.55 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #21-11 & PS #23-21), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 25, 2021; and

WHEREAS, COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has submitted a written proposal dated March 22, 2021, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 109, LOT 26, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MILLER, ±1.55 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #21-11 & PS #23-21), in an Amount Not to Exceed \$1,375.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2021), Project #00027, in an amount not to exceed \$1,375.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COMPREHENSIVE APPRAISAL CORP., 330 Mounts Corner Drive, #237, Freehold, NJ 07728, as per proposal dated March 22, 2021, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 109, LOT 26, TOWNSHIP OF HOWELL, NEW JERSEY, IMPROVED PROPERTY, OWNED BY MILLER, ±1.55 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #21-11 & PS #23-21), in the Contract Amount Not To Exceed \$1,375.00; and

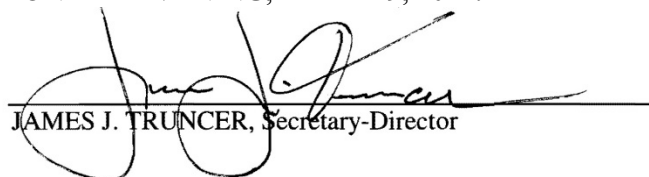
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,375.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 19, 2021.

  
JAMES J. TRUNCER, Secretary-Director

R-21-4-19=143

The following resolution was offered for adoption by Commissioner Zelina:

**RESOLUTION**

R-21-4-19=144

WHEREAS, the Board of Recreation Commissioners advertised for bids for a Temporary Agricultural Use and Occupancy on August 22, 2018, (Bid #0056-18), Proposal #3, Crosswicks Creek Greenway-Middle Reach & Upper Reach for a total five (5) year contract; and

WHEREAS, J. L. Farms, Inc., Cream Ridge, was the highest bidder; and

WHEREAS, a Temporary Agricultural Use and Occupancy Agreement was entered into with J. L. Farms, Inc., Cream Ridge, NJ, for the years 2019, 2020, 2021, 2022 and 2023 being a five (5) year contract.

WHEREAS, J. L. Farms, Inc., is in default of the Temporary Agricultural Use and Occupancy Agreement for failure to pay the temporary use and occupancy fee for 2021 within 30 days of the January 1, 2021 payment date in the Agreement.

NOW THEREFORE BE IT RESOLVED, the Board of Recreation Commissioners does hereby recommend that the Monmouth County Board of County Commissioners declare that J. L. Farms be declared in default of their contract; and

BE IT FURTHER RESOLVED, the Board of Recreation Commissioners does hereby recommend to the Monmouth County Board of County Commissioners the termination of the Temporary Agricultural Use and Occupancy Agreement with J. L. Farms, Inc., 66 Holmes Mill Road, Cream Ridge, NJ 08514, and

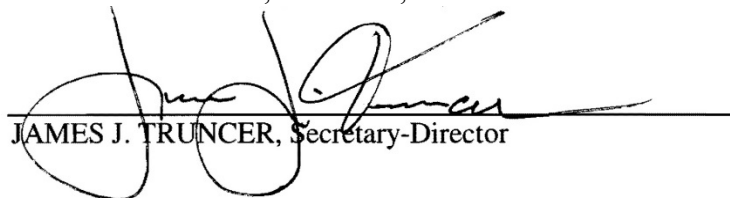
BE IT FURTHER RESOLVED, the Secretary-Director is hereby authorized to advertise for bids for a Temporary Agricultural Use and Occupancy Agreement for lands at Crosswicks Creek Greenway – Middle Reach and Upper Reach for the years 2021, 2022, and 2023 being a three (3) year contract, with the option to extend for an additional five (5) years; and

BE IT FURTHER RESOLVED, a copy of this Resolution shall be forwarded to J. L. Farms, Inc., Cream Ridge, NJ, Kira Dabby, Esq., County Administrator and County Counsel.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 19, 2021

  
JAMES J. TRUNCER, Secretary-Director

R-21-4-19=144

The following resolution was offered for adoption by Commissioner Zelina:

**RESOLUTION**

R-21-4-19=145

WHEREAS, there presently exists a need for ROBERT HALAS, 426 Park Avenue, Union Beach, NJ 07735, hereinafter referred to as “MR. HALAS”, owner of Block 130, Lot 24, located on Fulton Street in Keyport Borough, NJ, which is narrow, with parking allowed on only one side of the street, is in the process of constructing a single family home on said property; and

WHEREAS, the County of Monmouth is the owner of Block 130, Lot 21, Keyport Borough, NJ, within Henry Hudson Trail adjacent to the above property owned by “MR. HALAS”; and

WHEREAS, “MR. HALAS” needs to have a dumpster placed on his property to remove tree/brush material at the rear of his property; and

WHEREAS, “MR. HALAS” has requested a temporary right of entry to cross County’s land, Block 130, Lot 21 to have a dumpster placed on his property to remove said material beginning April 20, 2021 and removed by August 1, 2021, and a TEMPORARY RIGHT OF ENTRY AGREEMENT with the Monmouth County Board of Recreation Commissioners, under the terms of said AGREEMENT.

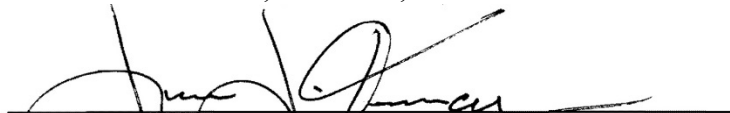
NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the ENTERING INTO a TEMPORARY RIGHT OF ENTRY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS on behalf of the COUNTY OF MONMOUTH and “MR. HALAS” for the PURPOSE OF ENTERING BLOCK 130, LOT 21 TO HAVE A DUMPSTER PLACED ON HIS PROPERTY, BLOCK 130, LOT 24, Keyport Borough, as per the terms and conditions of the TEMPORARY RIGHT OF ENTRY AGREEMENT; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners and the County Administrator.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 19, 2021.

  
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JAMES J. TRUNCER, Secretary-Director

R-21-4-19=145

The following resolution was offered for adoption by Commissioner Zelina:

**RESOLUTION**

R-21-4-19=146

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board previously adopted the MONMOUTH COUNTY PARK SYSTEM FORT MONMOUTH RECREATION AREA FEES AND CHARGES by Resolution #R-20-12-14=467; and

WHEREAS, the Board deems it necessary and advisable to ADOPT the MONMOUTH COUNTY PARK SYSTEM FORT MONMOUTH RECREATION AREA FEES AND CHARGES, to take effect April 19, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MONMOUTH COUNTY PARK SYSTEM FORT MONMOUTH RECREATION AREA FEES AND CHARGES, as hereunto attached, to take effect April 19, 2021; and

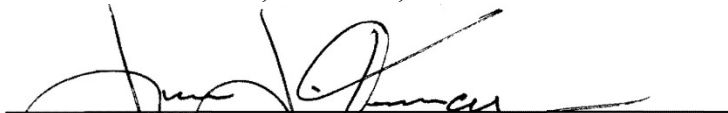
BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-20-12-14=467 as previously adopted December 14, 2020; and

BE IT FURTHER RESOLVED that the above mentioned fees and charges, as hereunto attached, shall take effect upon adoption, and remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 19, 2021.

  
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JAMES J. TRUNCER, Secretary-Director

R-21-4-19=146

The following resolution was offered for adoption by Commissioner Zelina:

**RESOLUTION**

R-21-4-19=147

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF HOWELL, being more particularly described as BLOCK 68, LOT 1, and more commonly known as PROPERTY OWNED BY CAROL AND DOUGLAS MOLOGY, an improved parcel, containing ±2.52 ACRES, as ADDITIONS TO HOWELL PARK GOLF COURSE, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$405,500.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00060.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACQUISITION OF PROPERTY OWNED BY CAROL AND DOUGLAS MOLOGY, being more particularly described as BLOCK 68, LOT 1, TOWNSHIP OF HOWELL, an improved parcel, containing ±2.52 ACRES, as ADDITIONS TO HOWELL PARK GOLF COURSE, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$405,500.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

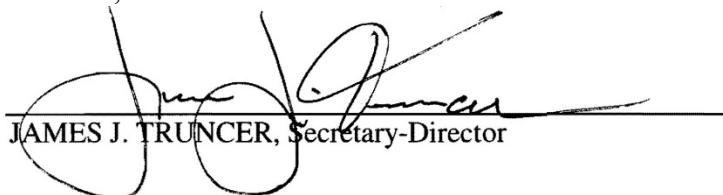
BE IT FURTHER RESOLVED that the Chairman of the Board and the Secretary-Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Harmon,  
Commissioners Hennessy, Horsnall, Zelina,  
Butch, Adcock, Fiore and Davidson  
In the negative: None  
Absent: None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 19, 2021.

  
JAMES J. TRUNCER, Secretary-Director

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