

AGENDA

Tentative: 04/06/22

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, APRIL 11, 2022, AT 7:00 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice
Pledge of Allegiance followed by a moment of silence
- C. Approval of MINUTES — REGULAR MEETING: MONDAY, MARCH 21, 2022
(Excused: Vice Chairman Fiore)
- D. Approval of MINUTES—EXECUTIVE SESSION – PERSONNEL MATTERS: MONDAY,
MARCH 21, 2022 (Excused: Vice Chairman Fiore)
- E. Approval of 2021 VOUCHER LIST
- F. Approval of 2022 VOUCHER LIST
- G. BOARD CORRESPONDENCE RECEIVED:
 - 1. Email, dated March 27, 2022, from Kim Smith, USA Pickleball Ambassador
- H. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
- J. ASSISTANT DIRECTOR'S REPORT:
 - GOLF REPORT – Mike Janoski, Co. Park Supt./Golf Operations
- K. COUNTY COMMISSIONER'S REPORT:

L. PRESENTATION:

- Wolf Hill Recreation Area Draft Master Plan - Paul Gleitz, Principal Park Planner and Laura Lieneck, Principal Landscape Architect

M. CAPITAL PROJECT REVIEW – Andrew J. Spears, Assistant Director

N. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Authorizing the Purchase of Traffic Control Signs, Supports & Hardware Devices, from Garden State Highway Products, Inc., Millville, NJ, Items: Avery TrafficJet Xpert Print System and Avery TrafficJet Roll-to-Roll Laminator; as available under the Somerset County Cooperative Pricing System #2 SOCCP, CC-0099-21, for the Period of 09/28/21 through 09/28/23, in the Total Contract Amount of \$48,570.00.
2. Board Action Item #2 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Automated Building Controls, Inc., Neptune, NJ, for Furnishing, Delivery, and Installation of Replacement of 2 Roof Top Package Units for Henry Hudson Activity Center, Bldg. #1301 (Bid #0035-22), Item: Total Base Bid Price; in the Total Contract Amount of \$37,840.00. **(See Memo)**
3. Board Action Item #3 – Authorizing the Purchase of Commercial Floor Covering & Related Services, from Hannon Floor Covering Corp., Union, NJ, Items: Seven President’s Pavilion Men’s & Women’s Restrooms, Building #1208 – removal of existing epoxy floor, diamond grind exposed ceramic tile, hand grind 12 inch cove base, install system base layer, apply broadcast coat, grout coat, and system topcoat epoxy coating; as available under the Hunterdon County Educational Services Commission (HCESC), #34HUNCCP, #208, for the Period of 10/01/21 through 10/01/23, in the Total Contract Amount of \$42,338.00.
4. Board Action Item #4 – Recommending authorization of payment of tenant relocation assistance services – moving expenses, Block 69, Lot 4, Howell Township, Owner/Seller: TLAC Consulting, LLC, Tenants: Greco and Budhai, Project: Additions to Metedeconk River Greenway in an amount not to exceed \$29,300.00.
5. Board Action Item #5 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Eastern Truck Lift Co., Inc., Piscataway, NJ, for Furnishing and Delivery of Grounds and Turf Equipment Repair Parts and Service, Supplement #1 (Bid #0039-22), Item: 2022 Supply/Service Contract (Period of 04/11/22 through 12/31/22), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$25,000.00.
6. Board Action Item #6 – Recommending acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, as received on March 25, 2022, proposal dated March 23, 2022, for Providing Professional Surveying Services of

Block 17, Lot 1 (P/O) and Block 18, Lot 1 (P/O), Highlands Borough, New Jersey, Vacant Property, Owned by County of Monmouth, Hartshorne Woods Park, Project: Monument Replacement (Ref. #22-14 & PS #16-22), in an Amount Not To Exceed \$2,950.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. (See Memo)

7. Board Action Item #7 – Authorizing the Purchase of Utility, Transportation, and Golf Vehicles Plus Related Accessories, Equipment, Parts and Services from KLBL, Inc., dba Vic Gerard Golf Cars, Farmingdale, NJ, Items: Sixty (60) 2023 Club Car Tempo Golf Cars @\$5,025.00 (\$301,500.00) and Forty-Two (42) 2012 Club Car DS trade-ins @\$1,250.00 (\$-52,500.00); as available under OMNIA Partners National Co-op, #EV2671-01, for the Period of 01/01/20 through 12/21/26, in the Total Contract Amount of \$249,000.00.
8. Board Action Item #8 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Asbestos and Mold Services Corp., Delran, NJ, for Furnishing of Mold Remediation and Decontamination Services at Bldg. #544/544B, Thompson Park, 53 Longbridge Road, Holmdel, NJ 07733 (Bid #0040-22), Item: Total Lump Sum; in the Total Contract Amount of \$22,300.00. (See Memo)
9. Board Action Item #9 – Recommending acceptance of the written proposal of Gagliano & Company, Little Silver, NJ, as received on March 23, 2022, proposal dated March 24, 2022, for Providing Professional Specialized Appraisal Review Services of Block 356, Lot 1, Township of Marlboro, New Jersey, Improved Property, Owner: Harvey Jr. and Consula Holland, ±4.12 Acres, Project: Additions to Henry Hudson Trail, Interest: Fee Simple (Ref. #22-07 & PS #15-22), in an Amount Not To Exceed \$9,200.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. (See Memo)
10. Board Action Item #10 – Recommending award of contract to the highest responsible bidder, as per bid proposal to Dee’s Catering & Concessions, LLC, Toms River, NJ, for Food Concession at Seven Presidents Oceanfront Park, Long Branch, New Jersey (Bid #0036-22), Item: Food Concession at Seven Presidents Oceanfront Park for Two (2) Seasons for the Period of 05/01/22 through 09/30/22 and 05/01/23 through 09/30/23 in the Total Two (2) Season Contract Amount of \$150,000.00. (See Memo)
11. Board Action Item #11 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to James P. Chase, Mechanic, who started work with the Monmouth County Park System on April 13, 1992, and who will retire effective May 1, 2022, with thirty (30) years of service.
12. Board Action Item #12 – Recommending the acceptance of the written proposal of Kupex Exteriors, LLC, Trenton, NJ, for providing Emergency Metal Roof Repair at Seabrook Wilson House, Bayshore Waterfront Park, as per N.J.S.A. 40A:11-6, in the Total Amount Not To Exceed \$10,050.00. (See Memo)

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # _____ through # _____ for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #(blank) through #(blank).

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution **AUTHORIZING the PURCHASE of TRAFFIC CONTROL SIGNS, SUPPORTS & HARDWARE DEVICES**, from **GARDEN STATE HIGHWAY PRODUCTS, INC.**, Millville, NJ, ITEMS: Avery TrafficJet Xpert Print System and Avery TrafficJet Roll-to-Roll Laminator; as available under the Somerset County Cooperative Pricing System Agreement #2 SOCCP, CC-0099-21, for the Period of 09/28/21 through 09/28/23, in the Total Contract Amount of **\$48,570.00**.
2. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **AUTOMATED BUILDING CONTROLS, INC.**, Neptune, NJ, for **FURNISHING, DELIVERY, AND INSTALLATION OF REPLACEMENT OF 2 ROOF TOP PACKAGE UNITS FOR HENRY HUDSON ACTIVITY CENTER, BLDG. #1301 (Bid #0035-22)**, ITEM: Total Base Bid Price; in the Total Contract Amount of **\$37,840.00**.
3. Resolution **AUTHORIZING THE PURCHASE OF COMMERCIAL FLOOR COVERING & RELATED SERVICES**, from **HANNON FLOOR COVERING CORP.**, Union, NJ, ITEMS: Seven President's Pavilion Men's & Women's Restrooms, Building #1208 – removal of existing epoxy floor, diamond grind exposed ceramic tile, hand grind 12 inch cove base, install system base layer, apply broadcast coat, grout coat, and system topcoat epoxy coating; as available under the Hunterdon County Educational Services Commission (HCESC), #34HUNCCP, #208, for the Period of 10/01/21 through 10/01/23, in the Total Contract Amount of **\$42,338.00**.
4. Resolution **AUTHORIZING PAYMENT OF TENANT RELOCATION ASSISTANCE SERVICES—MOVING EXPENSES, BLOCK 69, LOT 4, HOWELL TOWNSHIP, OWNER/SELLER: TLAC CONSULTING, LLC, TENANTS: GRECO AND BUDHAI,**

PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY in an amount not to exceed **\$29,300.00**.

5. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **EASTERN TRUCK LIFT CO., INC.**, Piscataway, NJ, for **FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT REPAIR PARTS AND SERVICE, SUPPLEMENT #1 (Bid #0039-22)**, ITEM: 2022 Supply/Service Contract (Period of 04/11/22 through 12/31/22), with the Board of Recreation Commissioners **RESERVING** the **OPTION TO EXTEND** the **CONTRACT** for **TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024)**, under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$25,000.00**.
6. Resolution **ACCEPTING** the **WRITTEN PROPOSAL** of **JOHNSON, MIRMIRAN & THOMPSON, INC.**, Trenton, NJ, as received on March 25, 2022, proposal dated March 23, 2022, for **PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 17, LOT 1 (P/O) AND BLOCK 18, LOT 1 (P/O), HIGHLANDS BOROUGH, NEW JERSEY, VACANT PROPERTY, OWNED BY COUNTY OF MONMOUTH, HARTSHORNE WOODS PARK, PROJECT: MONUMENT REPLACEMENT (Ref. #22-14 & PS #16-22)**, in an Amount Not To Exceed **\$2,950.00**, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further **AUTHORIZING** the **SECRETARY-DIRECTOR** to **SEND NOTICE** of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
7. Resolution **AUTHORIZING** the **PURCHASE** of **UTILITY, TRANSPORTATION, AND GOLF VEHICLES PLUS RELATED ACCESSORIES, EQUIPMENT, PARTS AND SERVICES**, from **KLBL, INC., DBA VIC GERARD GOLF CARS**, Farmingdale, NJ, ITEMS: Sixty (60) 2023 Club Car Tempo Golf Cars @\$5,025.00 (\$301,500.00) and Forty-Two (42) 2012 Club Car DS trade-ins @\$1,250.00 (\$-52,500.00); as available under OMNIA Partners National Co-op #EV2671-01, for the Period of 01/01/20 through 12/21/26, in the Total Contract Amount of **\$249,000.00**.
8. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **ASBESTOS AND MOLD SERVICES CORP.**, Delran, NJ, for **FURNISHING OF MOLD REMEDIATION AND DECONTAMINATION SERVICES AT BLDG. #544/544B, THOMPSON PARK, 53 LONGBRIDGE ROAD, HOLMDEL, NJ 07733 (Bid #0040-22)**, ITEM: Total Lump Sum; in the Total Contract Amount of **\$22,300.00**. (See Memo)
9. Resolution **ACCEPTING** the **WRITTEN PROPOSAL** of **GAGLIANO & COMPANY**, Little Silver, NJ, as received on March 23, 2022, proposal dated March 24, 2022, for **PROVIDING PROFESSIONAL SPECIALIZED APPRAISAL REVIEW SERVICES OF BLOCK 356, LOT 1, TOWNSHIP OF MARLBORO, NEW JERSEY, IMPROVED PROPERTY, OWNER: HARVEY JR. AND CONSULA HOLLAND, +4.12 ACRES, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #22-07 & PS #15-22)**, in an Amount Not To Exceed **\$9,200.00**, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further **AUTHORIZING** the

SECRETARY-DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

10. Resolution **AWARDING CONTRACT** to the highest responsible bidder, as per bid proposal to **DEE'S CATERING & CONCESSIONS, LLC**, Toms River, NJ, for **FOOD CONCESSION AT SEVEN PRESIDENTS OCEANFRONT PARK, Long Branch, NJ (Bid #0036-22)**, ITEM: Food Concession at Seven Presidents Oceanfront Park for Two (2) Seasons for the Period of 05/01/22 through 09/30/22 and 05/01/23 through 09/30/23 in the **TOTAL TWO (2) SEASON CONTRACT AMOUNT OF \$150,000.00**.
11. Resolution **AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to JAMES P. CHASE, Mechanic**, who started work with the Monmouth County Park System on April 13, 1992, and who will **RETIRE effective May 1, 2022**, with thirty (30) years of service.
12. Resolution **ACCEPTING the WRITTEN PROPOSAL of KUPLEX EXTERIORS, LLC**, Trenton, NJ, for providing **EMERGENCY METAL ROOF REPAIR AT SEABROOK WILSON HOUSE, BAYSHORE WATERFRONT PARK**, as per N.J.S.A. 40A:11-6, in the Total Amount Not To Exceed **\$10,050.00**.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Appraisal Services, Block 69, Lot 3, Howell Township, ± 8.86 Acres, Unimproved Property, Owned by Ford Road Equities, LLC, for Additions to Metedeconk River Greenway (Ref. #22-17) (*FAIR & OPEN—OVER \$17,500.00*)
2. Appraisal Services, Block 66.01, Lot 26 (99), Howell Township, ± 30.7 Acres, Unimproved Property, Owned by Ferreira Family Trust % John G. Hoyle, for Additions to Manasquan Reservoir (Ref. #22-20) (*FAIR & OPEN—OVER \$17,500.00*)
3. Appraisal Services, Block 169, Lot 1, Marlboro Township, ± 6.50 Acres, Unimproved Property, Owned by Croddick Real Estate Holdings, LLC, for Additions to Henry Hudson Trail (Ref. #22-21) (*FAIR & OPEN—OVER \$17,500.00*)
4. Appraisal Services, Block 44, Lot 13, Millstone Township, ± 2.05 Acres, Improved Property, Owned by David A. Bulk, for Additions to Charleston Springs Golf Course (Ref. #22-22) (*FAIR & OPEN—OVER \$17,500.00*)
5. Professional Golf Course Architectural Services at Various Golf Course Locations (Ref. #22-23) (*NON-FAIR & OPEN*)

EXECUTIVE SESSION

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:

- Additions to Big Brook Park
- Environmental Services for Additions to Big Brook Park
- Survey Services for Additions to Big Brook Park

Motion to adjourn Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

DATES TO REMEMBER:

1. **MONDAY EVENING, APRIL 11, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, APRIL 25, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, MAY 9, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MAY 23, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, JUNE 6, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, JUNE 20, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.