

**PRESENT:**

**ABSENT:**

**ALSO PRESENT:**

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**A G E N D A**

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY, APRIL 25, 2011– 7:00 PM**

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",  
1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call \_\_\_\_\_ PM – By \_\_\_\_\_

B. Statement of Adequate Public Notice – Read by \_\_\_\_\_

*Salute to the flag and the Pledge of Allegiance followed by a moment of silence.*

C. Approval of MINUTES—REGULAR MEETING: MONDAY, APRIL 11, 2011  
(Absent: Commissioners Harmon & Peters)

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D. Approval of EXECUTIVE SESSION MINUTES: MONDAY, APRIL 11, 2011  
(Absent: Commissioners Harmon & Peters)

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E. Approval of 2010 VOUCHER LIST

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F. Approval of 2011 VOUCHER LIST

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G. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

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2. REVENUE REPORT—MONTH OF MARCH

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3. ATTENDANCE REPORT—MONTH OF MARCH

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4. HUMAN RESOURCES, TRAINING & SAFETY MONTHLY REPORT—MARCH 2011  
(4/18/11)

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5. TRAINING REQUESTS AS OF APRIL 18, 2011

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6. MCBRC 2011 PURCHASING PERFORMANCE REPORT—FIRST QUARTER:  
JANUARY 1, 2011 – MARCH 31, 2011 (Report Date: April 18, 2011)

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7. MCPS WEBSITE TRAFFIC REPORT—MARCH

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H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)  
(Presentations are limited to three (3) minutes per person.)

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J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)

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K. FREEHOLDER’S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Amendment to the Monmouth County Park System Lands Classification System  
(*Agenda Item For Board Action #1*)

2. Authorizing Agreement with the New Jersey Scholastic Rowing Association (NJSRA) for Permission to use the Manasquan Reservoir and facilities to host their Scholastic Rowing Championship on May 14, 2011, from 6 AM to 12:30 PM, with payment of a user fee in the amount of \$3,853.00, as per the terms and conditions contained in the Agreement, and further Authorizing the Chairman and Secretary-Director of the Board to Enter Into said Agreement.

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3. Authorizing Agreement with the VNA of Central Jersey for Permission to use a portion of Huber Woods Park for parking, located on Browns Dock Road, on April 30, 2011, from 6 PM to 11:30 PM, during their opening of the VNA Stately Homes By-The-Sea Designer Show House, and on May 9, 2011, from 6 PM to 10 PM during their Big Brothers Big Sisters of Monmouth County special event, and further authorizing the Chairman and Secretary-Director of the Board to enter into said Agreement.
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4. Dock Replacement at the Manasquan Reservoir Visitor Center (Bid #0043-11). *(Agenda Item #8 as Added to the Agenda)*
  5. Brinkerhoff Environmental Services, Inc., Manasquan, NJ, for providing Emergency Environmental Services for Underground Storage Tank located at Shark River Park, Block 155, Lot 9.01, Tinton Falls Borough, former Sergi property. *(Agenda Item #9 as added to the Agenda)*
  6. Agenda Items #10 & 11, as added to the Agenda.
  7. Status of Funded Projects as of April 14, 2011.

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_ PM, the following **Resolution of Consent** was offered for adoption by \_\_\_\_\_:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #7 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #8, 9, 10 & 11, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_.

Resolution of Consent seconded by: \_\_\_\_\_.

**ITEMS FOR BOARD ACTION:**

1. Resolution Adopting the MONMOUTH COUNTY PARK SYSTEM LANDS CLASSIFICATION SYSTEM, as amended.  

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2. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISAL, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on January 25, 2011, proposal dated January 20, 2011, for providing APPRAISAL SERVICES OF BLOCK 28, LOTS 9, 10, 13.02, 14.01, 14.02, 19, 20 AND 21, TOWNSHIP OF MILLSTONE, OWNER: CAMPO, ±103.24 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #10-82 & PS #01-11), in an Amount Not To Exceed \$1,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.  

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3. Resolution ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on January 25, 2011, proposal dated January 20, 2011, for providing APPRAISAL SERVICES OF BLOCK 28, LOTS 9, 10, 13.02, 14.01, 14.02, 19, 20 AND 21, TOWNSHIP OF MILLSTONE, OWNER: CAMPO, ±103.24 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #10-82 & PS #01-11), in an Amount Not To Exceed \$2,850.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.  

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4. Resolution AUTHORIZING the PURCHASE of GASOLINE AUTOMOTIVE UNLEADED, from PETROLEUM TRADERS CORP., Ft. Wayne, IN, ITEMS: (Line Item #267) Mid-Grade (89) Octane Unleaded Gasoline for the Period of April 1, 2011 through July 31, 2011 (4<sup>th</sup> Extension Period), delivered on an "On Call" basis; Note: Taxes are subject to Purchase, State Receipt Tax of \$0.184, also Petroleum Franchise Tax of \$0.04, Plus \$0.1575 per gallon, to be delivered to the Monmouth Cove Marina, 200 Port Monmouth Road West, Port Monmouth, NJ 07758; as available under original NJ State Contract #65047, for the Period of April 1, 2006 through March 31, 2009, in the Total Contract Amount of \$50,000.00.  

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5. Resolution Authorizing CHANGE ORDER #2, in the amount of \$5,131.50 for additional playground surfacing repairs at Dorbrook Recreation Area, to RICH PICERNO BUILDERS, LLC, Kenilworth, NJ, for PLAYGROUND RESURFACING AND REPAIRS AT TATUM PARK AND DORBROOK RECREATION AREA (Bid #0045-10), as originally awarded by Resolution #R-10-9-20=315 in the Contract Amount of \$109,697.00, and as modified by Change Order #1 awarded by Resolution #R-10-12-20=465 in the Total Change Order #1 Contract Amount of \$109,697.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$114,828.50.  

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6. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BELSHE LIFEGUARD GEAR, Costa Mesa, CA, for FURNISHING AND DELIVERY OF LIFEGUARD UNIFORMS (Bid #0039-11), ITEMS: #1 & #2, 2011 Supply Contract for the Period of 04/25/11 through 12/31/11, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$1,000.00.
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7. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to THE SPORT SPOT, Shrewsbury, NJ, for FURNISHING AND DELIVERY OF LIFEGUARD UNIFORMS (Bid #0039-11), ITEMS: #3, 4 & 5, 2011 Supply Contract for the Period of 04/25/11 through 12/31/11, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$2,700.00.
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8. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to JAK CONSTRUCTION CORP., t/a DIAMOND CONSTRUCTION, Brick, NJ, for DOCK REPLACEMENT AT THE MANASQUAN RESERVOIR VISITOR CENTER (Bid #0043-11), ITEMS: #1-6, Total Base Bid Price of \$195,540.00 plus the sum of Alternate Bid Item #7 in the Amount of \$55,000.00 and Alternate Bid Item #8 in the Amount of \$28,786.00; in the Total Contract Amount of \$279,326.00.
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9. Resolution accepting the written proposal of BRINKERHOFF ENVIRONMENTAL SERVICES, INC., Manasquan, NJ, dated April 25, 2011, for providing EMERGENCY ENVIRONMENTAL SERVICES FOR UNDERGROUND STORAGE TANK LOCATED AT SHARK RIVER PARK, BLOCK 155, LOT 9.01, TINTON FALLS BOROUGH, FORMER SERGI PROPERTY, as per N.J.S.A. 40A:11-6, in the Total Amount Not To Exceed \$21,741.90.
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10. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on February 15, 2011, proposal dated February 11, 2011, for providing APPRAISAL SERVICES OF BLOCK 28, LOTS 11 AND 13.01, TOWNSHIP OF MILLSTONE, OWNER: BUCK, LLC, ±25 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #11-01 & PS #09-11), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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11. Resolution ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Pt. Pleasant, NJ, as received on February 15, 2011, proposal dated February 4, 2011, for providing APPRAISAL SERVICES OF BLOCK 28, LOTS 11 AND 13.01, TOWNSHIP OF MILLSTONE, OWNER: BUCK, LLC, ±25 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #11-01 & PS #09-11), in an Amount Not To Exceed \$2,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

1. Repair and Resurfacing of Entrance Drive at Seven Presidents Oceanfront Park
  2. Granite Paver Repairs and Cleaning to the 911 Memorial Area At Mt. Mitchill Scenic Overlook
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**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Two (2) Appraisals, Block 152, Lot 9, 9Q, Howell Township, 6 Acres, Farm Regular, Farm Qualified, Improved; Owner: Goldstein, for Additions to Manasquan River Greenway (Ref. #11-29) (*FAIR & OPEN*)
  2. Surveying Services, Block 105, Lot 13, Freehold Township, ±34.92 Acres, Vacant Land, Owner: PrimeTime Real Estate (aka Former Bauer Property), for Additions to Metedeconk River Greenway (Ref. #11-30) (*FAIR & OPEN*)
  3. Preliminary Assessment & Site Investigation, Block 105, Lot 13, Freehold Twp., ±34.92 Acres, Vacant Land, Owner: PrimeTime Real Estate (aka Former Bauer Property), for Additions to Metedeconk River Greenway (Ref. #11-31) (*FAIR & OPEN*)
  4. Surveying Services, Block 53, Lot 17.02 Q P/O, Upper Freehold Township, ±9.5 Acres, Vacant Land, Owner: Petrenko, for Additions to Crosswicks Creek Greenway (Ref. #11-32) (*FAIR & OPEN*)
  5. Preliminary Assessment & Site Investigation, Block 53, Lot 17.02 Q P/O, Upper Freehold Twp., ±9.5 Acres, Vacant Land, Owner: Petrenko, for Additions to Crosswicks Creek Greenway (Ref. #11-33) (*FAIR & OPEN*)
  6. Two (2) Appraisals, Block 104, Lot 34 (P/O) Freehold Township, ±4 Acres, Vacant Land, Owner: Lawrence & Dovel, for Additions to Turkey Swamp Park (Ref. #11-34) (*FAIR & OPEN*)
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**DATES TO REMEMBER:**

1. **WEDNESDAY EVENING, APRIL 27, 2011** – 7 PM. **MCPS Ranger Graduation Ceremony.** Hominy Hill Golf Course Clubhouse.
2. **MONDAY EVENING, MAY 9, 2011** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
3. **MONDAY EVENING, MAY 23, 2011** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
4. **MONDAY EVENING, JUNE 6, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, JUNE 20, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, JULY 18, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **WEDNESDAY, JULY 27—SUNDAY, JULY 31, 2011** – 37<sup>th</sup> Annual Monmouth County Fair. East Freehold Showgrounds, Kozloski Rd., Freehold, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **May 9, 2011**, at **7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

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Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.  
(Time: \_\_\_\_\_PM)

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