

**SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE ISSUANCE/DENIAL OF PERMITS FOR ALCOHOL RELATED EVENTS WITHIN THE BOUNDARIES OF THE MONMOUTH COUNTY PARK SYSTEM AS ADOPTED BY THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS ON JULY 11, 2016, BY RESOLUTION NO. R-16-7-11=239.**

BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the following supplemental rules and regulations are hereby adopted for the issuance or denial of permits to serve alcohol within a designated location of the Monmouth County Park System. These supplemental rules and regulations are in addition to all rules and regulations governing the issuance of Permits for the Monmouth County Park and Recreation Areas as adopted by the Monmouth County Board of Recreation Commissioners. **APPLICANTS ARE REQUIRED TO OBTAIN A COPY OF ALL APPLICABLE RULES AND REGULATIONS GOVERNING THE USE OF PARK LANDS WITHIN MONMOUTH COUNTY.**

**RULES OF GENERAL APPLICABILITY**

The serving of alcohol is permitted in association with the issuance of Permits for the serving and consumption of alcohol within designated areas of the Monmouth County Park System. Any party wishing to serve alcohol shall adhere to the following rules. The following supplemental rules and regulations are written for the serving of **alcoholic beverages at private functions only**. The Monmouth County Park System has final jurisdiction and has the right to disallow the serving of alcohol and/or cancel and/or stop in progress, any event.

- 1) Event hosts must complete and file the Monmouth County Park System "Alcoholic Beverage Permit Application" at least sixty (60) days prior to the proposed event.
- 2) The permit applicant shall be at least twenty-one (21) years of age or older and may be required to show proof of age.
- 3) The distribution and consumption of alcoholic beverages shall comply with all applicable laws, including regulations of the New Jersey Division of Alcoholic Beverage Control and the local municipality. Any organization, private group, or individual utilizing Monmouth County Park System premises shall be solely responsible for obtaining ALL required permits or licenses relating to the distribution and consumption of alcoholic beverages on the premises at least three (3) days prior to the event. The applicant shall secure a social affairs permit from the local municipality and provide a copy of the permit to the Superintendent of Parks at least thirty (30) days prior to the scheduled start of the event.
- 4) Alcohol shall only be served to invited or registered guests. The serving of alcohol to uninvited or unregistered guests is strictly prohibited.
- 5) The selling of alcoholic beverages is strictly prohibited.
- 6) The serving of alcoholic beverages during the event shall be limited to no more than five (5) hours.
- 7) Alcohol shall not be served prior to 11 a.m. nor later than 11 p.m.

- 8) Possession and consumption of alcoholic beverages is restricted to the designated areas as described and depicted on the permit and area map.
- 9) Any person consuming alcohol shall be twenty-one (21) years of age prior to the event. No person under the age of twenty-one (21) shall be permitted to consume alcohol at the event. The permittee shall be responsible for determining the age of all guests prior to the event.
- 10) All attendees under the age of twenty-one (21) shall be supervised by a parent or guardian.
- 11) The permittee shall be responsible for designating a "responsible host" who shall oversee the serving of alcohol and assure that all rules and regulations are followed. The responsible host shall not consume alcohol at the event.
- 12) The "Responsible Host" shall be twenty-one (21) years of age or older and may be required to show proof of age.
- 13) Alcohol shall be served by designated bartender(s) who must be twenty-one (21) years of age or older. The bartender(s) shall not consume alcohol while on duty.
- 14) No "bring your own beverage" or "brown-bagging" is allowed. No alcohol can be served without the provision of food at the event.
- 15) All alcohol and beverages shall be distributed over a bar unit into individual servings or by wait staff. Cups/glasses are to be clear in color (plastic or glass) and limited to serving sizes of five (5) fluid ounces for wine, eight (8) fluid ounces for mixed drinks, twelve (12) fluid ounces serving size for beer, and 1.5 fluid ounce shot of spirits. Maximum of two (2) alcoholic beverages per person allowed to be dispensed per visit to the bar or by wait staff.
- 16) Alcoholic beverage service must be discontinued thirty (30) minutes prior to the scheduled end time of the event.
- 17) No guest shall be in possession of an alcoholic beverage at the conclusion of the event.
- 18) For functions of 100 guests or more, the permittee shall be required to hire a security officer. The officer(s) shall be scheduled to begin their duties thirty (30) minutes prior to the start of the event through thirty (30) minutes after the scheduled ending of the event.
- 19) All alcohol shall be brought into the facility prior to the start of the event and/or before the arrival of guests. No additional alcohol shall be allowed to be brought into the facility after the start of the event.
- 20) The designated person in charge of alcohol for the event shall remove all alcohol beverages at the closure of alcohol service time, from the event area and, from premises at conclusion of the rental.
- 21) The permittee shall meet with the respective Park Manager at least forty-eight (48) hours prior to the event date to review the terms of the permit, the location of the alcohol service areas, and the physical boundaries of the group use area.

- 22) The permittee shall provide a separate proof of insurance for the serving of alcohol. A Certificate of Liability Insurance with commercial general, automobile, and liquor liability in the minimum amounts of coverage naming the County of Monmouth, Monmouth County Board of Recreation Commissioners, and their respective officers, servants and agents shall be named as additional Insured as required and set forth on the permit application. The Certificate Holder shall be listed as the Monmouth County Park System, 805 Newman Springs Road, Lincroft, NJ 07738. A copy of the Certificate of Liability Insurance shall be provided to the Superintendent of Parks at least thirty (30) days prior to the event date.
- 23) The permit applicant shall submit payment for the established fees adopted by the Board of Recreation Commissioners for the Alcohol Permit fee with the permit application.
- 24) The Monmouth County Park System reserves the right to suspend or terminate the service of alcohol for failure to comply with the Monmouth County Park Systems rules and regulations.