

**PRESENT:**

**ABSENT:**

**ALSO PRESENT:**

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**A G E N D A**

Tentative: 06/01/11

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY, JUNE 6, 2011– 7:00 PM**

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",  
1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call \_\_\_\_\_ PM – By \_\_\_\_\_

B. Statement of Adequate Public Notice – Read by \_\_\_\_\_

*Salute to the flag and the Pledge of Allegiance followed by a moment of silence.*

C. Approval of MINUTES—REGULAR MEETING: MONDAY, MAY 23, 2011  
(Absent: None)

\_\_\_\_\_

D. Approval of 2010 VOUCHER LIST

\_\_\_\_\_

E. Approval of 2011 VOUCHER LIST

\_\_\_\_\_

F. SECRETARY—DIRECTOR’S REPORT:

G. BOARD CORRESPONDENCE RECEIVED:

H. Motion to OPEN the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)  
(Presentations are limited to three (3) minutes per person.)

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I. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)

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J. FREEHOLDER'S REPORT:

K. ITEMS FOR BOARD REVIEW:

1. 2010/2011 Deer Management Program Annual Report, Draft dated May 3, 2011, and Recommendations for the 2011/2012 Season. (*Item for Board Action #1.*)
  
  2. Request by Kathleen Herman for permission to use the grass meadow at Huber Woods Park, on Locust Point Road, for parking approximately thirty (30) cars, on Saturday, July 9, 2011, from 3:00 PM until 9:00 PM, for guests of her wedding, with a fee of \$343.00 applied for operational expenditures, along with a facility use fee; and further authorizing the Chairman and Secretary-Director of the Board to sign the MCPS Hold Harmless Release Form for Parking at Locust Point Road.
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3. Status of Funded Projects as of May 31, 2011.

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_ PM, the following **Resolution of Consent** was offered for adoption by \_\_\_\_\_:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #10 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_.

Resolution of Consent seconded by: \_\_\_\_\_.

**ITEMS FOR BOARD ACTION:**

1. Resolution ACCEPTING the 2010/2011 DEER MANAGEMENT PROGRAM ANNUAL REPORT DATED MAY 3, 2011, and APPROVING THE RECOMMENDATIONS FOR THE DEER MANAGEMENT PROGRAM FOR THE 2011/2012 SEASON.

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2. Resolution ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on May 17, 2011, proposal dated May 13, 2011, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 27, LOTS 1, 2.01, 14.01, 15.02, 15.03, 16.01 AND 32, AND BLOCK 28, LOTS 3 AND 4, MILLSTONE TOWNSHIP, NJ, OWNER: LEVCHUK, ±162 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #11-02 & PS #30-11), in an Amount Not To Exceed \$16,843.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

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3. Resolution ACCEPTING the WRITTEN PROPOSAL of ADAMS, REHMANN & HEGGAN ASSOCIATES, Hammonton, NJ, as received on May 17, 2011, proposal dated May 11, 2011, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 27, LOTS 1, 2.01, 14.01, 15.02, 15.03, 16.01 AND 32, AND BLOCK 28, LOTS 3 AND 4, MILLSTONE TOWNSHIP, NJ, OWNER: LEVCHUK ±162 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE PARK (Ref. #11-03 & PS #31-11), in an Amount Not To Exceed \$2,240.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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4. Resolution ACCEPTING the WRITTEN PROPOSAL of GAGLIANO APPRAISAL, LLC, Shrewsbury, NJ, as received on May 17, 2011, proposal dated May 3, 2011, for providing PROFESSIONAL REAL ESTATE/APPRAISAL SERVICES FOR RELOCATION ASSISTANCE, FOUR (4) TENANCIES, 202 MILLSTONE ROAD, AND 44A, 44B AND 44C PINEHILL ROAD, MILLSTONE TOWNSHIP, OWNER/SELLER: LEVCHUK, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, BLOCK 27, LOTS 1, 2.01, 14.01, 15.02, 15.03, 16.02 AND 32, AND BLOCK 28, LOTS 3 AND 4 (Ref. #11-04 & PS #32-11), in an Amount Not To Exceed \$5,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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5. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on May 19, 2011, proposal dated May 17, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 907, LOT 12, TOWNSHIP OF WALL, NJ, OWNER: SMITH, ±9.1 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #11-23 & PS #35-11), in an Amount Not To Exceed \$1,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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6. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on May 19, 2011, proposal dated May 11, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 907, LOT 12, TOWNSHIP OF WALL, NJ, OWNER: SMITH, ±9.1 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #11-23 & PS #35-11), in an Amount Not To Exceed \$1,584.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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7. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on May 25, 2011, proposal dated May 20, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 104, LOT 34 (P/O), TOWNSHIP OF FREEHOLD, NJ, OWNER: LAWRENCE & DOVEL, ±4 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #11-34 & PS #39-11), in an Amount Not To Exceed \$2,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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8. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on May 25, 2011, proposal dated May 11, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 104, LOT 34 (P/O), TOWNSHIP OF FREEHOLD, NJ, OWNER: LAWRENCE & DOVEL, ±4 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #11-34 & PS #39-11), in an Amount Not To Exceed \$2,856.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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9. Resolution ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on May 19, 2011, proposal dated May 17, 2011, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 105, LOT 13, FREEHOLD TOWNSHIP, NJ, OWNER: PRIME TIME REAL ESTATE, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #11-30 & PS #36-11), in an Amount Not To Exceed \$4,929.00 as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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10. Resolution ACCEPTING the WRITTEN PROPOSAL of CREST ENGINEERING ASSOCIATES, INC., Millstone, NJ, as received on May 19, 2011, proposal dated May 16, 2011, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 105, LOT 13, FREEHOLD TOWNSHIP, NJ, OWNER: PRIME TIME REAL ESTATE, ±34.92 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, (Ref. #11-31 & PS #37-11)in an Amount Not To Exceed \$1,625.00 as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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**DATES TO REMEMBER:**

1. **MONDAY EVENING, JUNE 6, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **FRIDAY, JUNE 17, 2011** – 4 PM—5:30 PM. **Coastal Activity Center (CAC)/Urban Recreation Program End of the Year BBQ**, for CAC Participants & Families. Location: Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park, NJ.
3. **MONDAY EVENING, JUNE 20, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, JULY 18, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **WEDNESDAY, JULY 27—SUNDAY, JULY 31, 2011** – 37<sup>th</sup> Annual Monmouth County Fair. East Freehold Showgrounds, Kozloski Rd., Freehold, NJ.
6. **MONDAY EVENING, AUGUST 8, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, AUGUST 22, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by \_\_\_\_\_

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of May 23, 2011, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At \_\_\_\_\_PM, the following Resolution was introduced by \_\_\_\_\_,  
seconded by \_\_\_\_\_, to move into EXECUTIVE SESSION for the  
purpose of discussing POTENTIAL LITIGATION:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “potential litigation”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: \_\_\_\_\_PM)

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NOTE: Minutes of the Executive Session to discuss Potential Litigation would be made available to the public in ninety (90) days, or upon completion of potential litigation.

**ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:**

**ITEMS FOR THE GOOD OF THE ORDER:**

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **June 20, 2011**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

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Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.  
(Time: \_\_\_\_\_PM)

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