

AGENDA

Tentative: 08/31/22

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
TUESDAY EVENING, SEPTEMBER 6, 2022, AT 7:00 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ

- A. Roll Call

- B. Statement of Adequate Public Notice
Pledge of Allegiance followed by a moment of silence

- C. Approval of MINUTES—REGULAR MEETING: MONDAY, AUGUST 22, 2022
(Excused: Commissioners Harmon and Horsnall)

- D. Approval of MINUTES — EXECUTIVE SESSION – LAND ACQUISITION MATTERS:
MONDAY, AUGUST 22, 2022
(Excused: Commissioners Harmon and Horsnall)

- E. Approval of MINUTES— EXECUTIVE SESSION – LITIGATION, POTENTIAL
LITIGATION, CONTRACT NEGOTIATIONS: MONDAY, AUGUST 22, 2022
(Excused: Commissioners Harmon and Horsnall)

- F. Approval of 2021 VOUCHER LIST

- G. Approval of 2022 VOUCHER LIST

- H. BOARD CORRESPONDENCE RECEIVED:

- I. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)

- J. Motion to CLOSE the HEARING OF THE PUBLIC.

- K. ASSISTANT DIRECTOR'S REPORT:
 - 1. PARKS REPORT – Tom Fobes, Supt. of Co. Parks/Park Operations

L. COUNTY COMMISSIONER’S REPORT:

M. PRESENTATIONS:

- Andy North, Chief Landscape Architect, Henry Hudson Trail connections and safety improvements
- Paul Bagdanov, Principal County Park Ranger, and Mike Tomaino, Lifeguard Supervisor, Seven Presidents Oceanfront Park Lifeguards – Season Review

N. CAPITAL PROJECT REVIEW – Andrew J. Spears, Assistant Director

O. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Authorizing Change Order #1, in the amount of \$4,596.00, for an increase in the amount of campers that attended sports camps, to Saint John Vianney High School, Holmdel, NJ, for Furnishing of Facilities and Staff for Sports Camps (Bid #0014-22), Item: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification, as originally awarded by Resolution #R-21-12-6=390 in the Contract Amount of \$78,875.00, for a new Total Change Order #1 Contract Amount of \$83,471.00.
2. Board Action Item #2 – Recommending the acceptance of the written proposal of Hilferty & Associates, Inc., Athens, OH, as received on August 15, 2022, proposal dated August 12, 2022, for Providing Exhibit Design Services for the Manasquan Reservoir Environmental Center at Manasquan Reservoir (Ref. #22-36 & PS #57-22), in an Amount Not To Exceed \$350,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further authorizing the Assistant Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
3. Board Action Item #3 – Authorizing Change Order #1, in the amount of \$4,536.75, for an increase in printing and mail preparation of the Fall Guide, to Indiana Printing and Publishing Company, Inc., Indiana, PA, for Printing and Mail Preparation of the Monmouth County Park System Parks and Programs Guide, Year, 2022, Volumes 1-5 (Bid #0071-20), Items: Volumes 1-5, (Period of 09/01/21 through 08/31/22), as originally awarded by Resolution #R-20-8-10=306, and extended for an additional one (1) year period as per Resolution #R-21-8-9=244, in the Contract Amount of \$73,153.00, for a new Total Change Order #1 Contract Amount of \$77,689.75.
4. Board Action Item #4 – Recommending the acceptance of the written proposal of Bayer-Risse Engineering, Inc., Hampton, NJ, as received on August 18, 2022, proposal dated August 17, 2022, for Providing Professional Engineering Services for Replacement

of Septic Disposal Field at the Sandy Run Area of Turkey Swamp Park (Ref. #22-42 & PS #60-22), in an Amount Not To Exceed \$34,400.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4

5. Board Action Item #5 – Recommending the acceptance of the written proposal of Engineering & Land Planning Associates, Inc., High Bridge, NJ, as received on August 11, 2022, proposal dated August 11, 2022, for Providing Professional Landscape Architectural Design Services to Provide Design, Permit Application Documents, Construction Documents, Bidding Assistance & Construction Administration for Site Improvements at Forest Edge Playground at Holmdel Park, Holmdel, NJ (Ref. #22-41 & PS #56-22), in an Amount Not To Exceed \$50,925.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # through # for Board Action; and

WHEREAS, the Board also reviewed Agenda Item # as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$4,596.00**, for an increase in the amount of campers that attended sports camps, to **SAINT JOHN VIANNEY HIGH SCHOOL**, Holmdel, NJ, for **FURNISHING OF FACILITIES AND STAFF FOR SPORTS CAMPS (Bid #0014-22)**, ITEM: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners **RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024)**, under the same terms and conditions, as per bid specification, as originally awarded by Resolution #R-21-12-6=390 in the Contract Amount of **\$78,875.00**, for a **NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$83,471.00**.
2. Resolution **ACCEPTING the WRITTEN PROPOSAL of HILFERTY & ASSOCIATES, INC.**, Athens, OH, as received on August 15, 2022, proposal dated August 12, 2022, for

PROVIDING EXHIBIT DESIGN SERVICES FOR THE MANASQUAN RESERVOIR ENVIRONMENTAL CENTER AT MANASQUAN RESERVOIR (Ref. #22-36 & PS #57-22), in an Amount Not To Exceed \$350,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further AUTHORIZING the ASSISTANT DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

3. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$4,536.75**, for an increase in printing and mail preparation of the Fall Guide, to **INDIANA PRINTING AND PUBLISHING COMPANY, INC.**, Indiana, PA, for **PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM PARKS AND PROGRAMS GUIDE, YEAR 2022, VOLUMES 1-5 (Bid #0071-20)**, ITEMS: Volumes 1-5, (Period of 09/01/21 through 08/31/22), as originally awarded by Resolution #R-20-8-10=306, and Extended for an Additional One (1) Year Period as per Resolution #R-21-8-9=244, in the Contract Amount of **\$73,153.00**, for a **NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$77,689.75**.

4. Resolution **ACCEPTING the WRITTEN PROPOSAL of BAYER-RISSE ENGINEERING, INC.**, Hampton, NJ, as received on August 18, 2022, proposal dated August 17, 2022, for **PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR REPLACEMENT OF SEPTIC FIELD AT THE SANDY RUN AREA OF TURKEY SWAMP PARK (Ref. #22-42 & PS #60-22)**, in an Amount Not To Exceed **\$34,400.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

5. Resolution **ACCEPTING the WRITTEN PROPOSAL of ENGINEERING & LAND PLANNING ASSOCIATES, INC.**, High Bridge, NJ, as received on August 11, 2022, proposal dated August 11, 2022, for **PROVIDING PROFESSIONAL LANDSCAPE ARCHITECTURAL DESIGN SERVICES TO PROVIDE DESIGN, PERMIT APPLICATION DOCUMENTS, CONSTRUCTION DOCUMENTS, BIDDING ASSISTANCE & CONSTRUCTION ADMINISTRATION FOR SITE IMPROVEMENTS AT FOREST EDGE PLAYGROUND AT HOLMDEL PARK, HOLMDEL, NJ (Ref. #22-41 & PS #56-22)**, in an Amount Not To Exceed **\$50,925.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Roof Replacement for Buildings #1302 & #1312 at Hominy Hill Golf Course, Colts Neck, NJ

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

EXECUTIVE SESSION

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(B)(5) for the purpose of discussing the following:

1. Discussion – Additions to Metedeconk River Greenway
2. Discussion – Additions to Ft. Monmouth Recreation Area

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

DATES TO REMEMBER:

1. **TUESDAY EVENING, SEPTEMBER 6, 2022 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **SUNDAY MORNING, SEPTEMBER 11, 2022 – 9:00 AM. 9/11 Memorial Remembrance Ceremony.** Mt. Mitchill Scenic Overlook, 460 Ocean Blvd., Atlantic Highlands, NJ.
3. **SATURDAY, SEPTEMBER 17, 2022 – 11:00 AM – 5:00 PM. Wind & Sea Festival.** Bayshore Waterfront Park, 719 Port Monmouth Road, Port Monmouth, NJ.
4. **MONDAY EVENING, SEPTEMBER 19, 2022 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **TUESDAY, SEPTEMBER 20, 2022 – Friends of the Parks Golf Outing.** Hominy Hill Golf Course, 92 Mercer Road, Colts Neck, NJ.
6. **SUNDAY, SEPTEMBER 25, 2022 – 9:00 AM. New Jersey Fire Museum Open House,** Crosswicks Creek Park, 4 Polhemustown Road, Allentown, NJ.
7. **SUNDAY, SEPTEMBER 25, 2022 – 11:00 AM – 5:00 PM. Harvest Home Festival.** Historic Longstreet Farm, 44 Longstreet Road, Holmdel, NJ.
8. **SUNDAY, SEPTEMBER 25, 2022 – Friends of the Parks Cornhole Tournament.** Wickatunk Recreation Area, 97 Harbor Road, Marlboro, NJ.
9. **SATURDAY, OCTOBER 1, 2022 – 8:30 AM. Timberbrook Triathlon.** Manasquan Reservoir, 311 Windeler Road, Howell, NJ.
10. **TUESDAY EVENING, OCTOBER 11, 2022 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

11. **SUNDAY, OCTOBER 16, 2022** – 11:00 AM – 5:00 PM. **Thompson Park Day.** Thompson Park, 805 Newman Springs Road, Lincroft, NJ.

DATES TO REMEMBER:

12. **MONDAY EVENING, OCTOBER 24, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

13. **SATURDAY, NOVEMBER 12, 2022** – 9:00 AM – 2:00 PM. **Fall Craft Show.** Fort Monmouth Recreation Area, 2566 Guam Lane, Tinton Falls, NJ.

14. **SATURDAY, DECEMBER 3 THROUGH SATURDAY, DECEMBER 10, 2022** – 11:00 AM – 4:00 PM. **The Creative Arts Center Exhibit & Sale.** Thompson Park Creative Arts Center, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.