

**MINUTES OF THE TUESDAY EVENING, SEPTEMBER 6, 2022 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Assistant Director, at 7:04 PM.

The following were Present on roll call: Chairman Kevin Mandeville  
Vice Chairman Anthony Fiore  
Commissioners:  
Michael G. Harmon  
Thomas E. Hennessy, Jr.  
David W. Horsnall  
Patricia M. Butch  
Thomas W. Adcock  
Brian Foster

The following were Absent on roll call: Commissioner Lori Ann Davidson (Excused)

The following were present on roll call: Kira S. Dabby, Esq.  
Andrew J. Spears, Assistant Director  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design  
Andrew R. Coeyman, Supv./Land Preservation Services  
Andy North, Chief Landscape Architect  
Paul Gleitz, Principal Planner Parks  
Paul Bagdanov, Principal County Park Ranger  
Mike Tomaino, Lifeguard Supervisor  
Dani Zimmerman, Lifeguard  
Peyton Ouano, Lifeguard

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 22, 2021, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 22, 2022**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Butch, Adcock, and Foster. Commissioners Harmon and Horsnall abstained as not being present at the meeting.)

On a motion made by Vice Chairman Fiore, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 22, 2022**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded and modified to note County Commissioner Ross F. Licitra's absence from the room during the discussion of the proposed lease agreement. (Approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Butch, Adcock, and Foster. Commissioners Harmon and Horsnall abstained as not being present at the meeting.)

On a motion made by Vice Chairman Fiore, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 22, 2022**, for the purpose of discussing **LITIGATION, POTENTIAL LITIGATION, CONTRACT NEGOTIATION**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Butch, Adcock, and Foster. Commissioners Harmon and Horsnall abstained as not being present at the meeting.)

The Assistant Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Harmon, the **2021 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Harmon, the **2022 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Assistant Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Adcock, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:07 PM.

### **COUNTY COMMISSIONER'S REPORT:**

The Assistant Director reported that there was no County Commissioner's Report as County Commissioner Ross F. Licitra was unable to attend the meeting.

### **PRESENTATION:**

Mike Tomaino, Supervising Lifeguard, at Seven Presidents Oceanfront Park, provided to the Board an overview of the 2022 beach season. Mr. Tomaino thanked the Board for their support. He explained that he had been working at Seven Presidents for 27 years and appreciated the opportunity to continue to serve as the lead lifeguard. He said that this year the Park System employed 35 guards, who all completed an extensive screening and training program. He said that the program has been successful because it is based on the principles of responsibility, professionalism, leadership, and character.

Accompanying Mr. Tomaino at the meeting were Dani Zimmerman and Peyton Ouano, who both had recently competed in the United States Lifesaving Association National Championship in Hermosa Beach, California. They performed well in their respective divisions and received medals for their achievements.

The Board thanked Mr. Tomaino and his staff for an exceptional beach season, particularly recognizing their importance in providing safe experiences for beach visitors.

Principal Park Planner, Paul Gleitz, and Chief Landscape Architect, Andy North, presented to the Board an overview of active projects on the Henry Hudson Trail. Mr. Gleitz explained that the 24 mile trail is intended to provide: connections between other public spaces in the surrounding communities, a means of bike and pedestrian transportation to and from work and shopping, and a way for residents to exercise and stay connected to their natural surroundings.

Mr. Gleitz and Mr. North then presented maps and images that depicted the three phases of work that are in the planning stages: the extension of the southern of the trail in Freehold Borough from Route 537 in to the recently acquired Hub Site by means of a pedestrian bridge over Center Street, the completion of two trail missing links, from Route 520 to Wyncrest Road in Marlboro, and the section that will connect Matawan/Aberdeen and Keyport using eventual crossings of the North Jersey Coast rail line and the Garden State Parkway, and safety improvements on the Trail's 25 crosswalks in the Bayshore region.

The following people left the Board Meeting: Andy North, Paul Bagdanov, Mike Tomaino, Dani Zimmerman, and Peyton Ouano.

## ITEMS FOR BOARD REVIEW:

The following ITEMS were **REVIEWED WITH THE BOARD**:

1. Board Action Item #1 – Authorizing Change Order #1, in the amount of \$4,596.00, for an increase in the amount of campers that attended sports camps, to Saint John Vianney High School, Holmdel, NJ, for Furnishing of Facilities and Staff for Sports Camps (Bid #0014-22), Item: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification, as originally awarded by Resolution #R-21-12-6=390 in the Contract Amount of \$78,875.00, for a new Total Change Order #1 Contract Amount of \$83,471.00.
2. Board Action Item #2 – Recommending the acceptance of the written proposal of Hilferty & Associates, Inc., Athens, OH, as received on August 15, 2022, proposal dated August 12, 2022, for Providing Exhibit Design Services for the Manasquan Reservoir Environmental Center at Manasquan Reservoir (Ref. #22-36 & PS #57-22), in an Amount Not To Exceed \$350,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further authorizing the Assistant Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
3. Board Action Item #3 – Authorizing Change Order #1, in the amount of \$4,536.75, for an increase in printing and mail preparation of the Fall Guide, to Indiana Printing and Publishing Company, Inc., Indiana, PA, for Printing and Mail Preparation of the Monmouth County Park System Parks and Programs Guide, Year, 2022, Volumes 1-5 (Bid #0071-20), Items: Volumes 1-5, (Period of 09/01/21 through 08/31/22), as originally awarded by Resolution #R-20-8-10=306, and extended for an additional one (1) year period as per Resolution #R-21-8-9=244, in the Contract Amount of \$73,153.00, for a new Total Change Order #1 Contract Amount of \$77,689.75.
4. Board Action Item #4 – Recommending the acceptance of the written proposal of Bayer-Risse Engineering, Inc., Hampton, NJ, as received on August 18, 2022, proposal dated August 17, 2022, for Providing Professional Engineering Services for Replacement of Septic Disposal Field at the Sandy Run Area of Turkey Swamp Park (Ref. #22-42 & PS #60-22), in an Amount Not To Exceed \$34,400.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
5. Board Action Item #5 – Recommending the acceptance of the written proposal of Engineering & Land Planning Associates, Inc., High Bridge, NJ, as received on August 11, 2022, proposal dated August 11, 2022, for Providing Professional Landscape Architectural Design Services to Provide Design, Permit Application Documents, Construction Documents, Bidding Assistance & Construction Administration for Site Improvements at Forest Edge Playground at Holmdel Park, Holmdel, NJ (Ref. #22-41 & PS #56-22), in an Amount Not To Exceed \$50,925.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

6. Board Action Item #6 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to DCRS, LLC, Cream Ridge, NJ, for Fiberglass Reinforced Polymer Trail Bridge for Freneau Woods Park (Bid #0053-22), Items: Total Base Bid Price, Items 1-7 inclusive; in the Total Contract Amount of \$136,731.00.
7. Board Action Item #7 as Added to the Agenda – Requiring two (2) signatures on each check issued from Board Accounts, and specifically Naming James J. Truncer, Secretary-Director or Andrew J. Spears, Assistant Director or Thomas E. Fobes, Superintendent of County Parks or Kevin Dunn, Assistant County Park Superintendent or Barbara Berry, Chief Clerk.
8. Board Action Item #8 as Added to the Agenda – Authorizing Change Order #1, in the amount of \$11,693.13, increasing existing contract by more than twenty percent (20%) due to the cost of additional emergency repairs, to Karl Deigert Ent., Inc., Tinton Falls, NJ, for Furnishing and Delivery of Sewer Line Cleaning Services and Septic System Repair and Installation (Bid #0005-22), Item: 2022 Supply Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024); as originally awarded by Resolution #R-21-10-12=317 in the Contract Amount of \$40,000.00, for a new Total Change Order #1 Contract Amount of \$51,693.13, and further Authorizing the Assistant Director to send notice of Change Order #1 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

At 8:29 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Butch, to approve Agenda Items #1 through #8.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of September 6, 2022, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #5 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #6, 7, & 8, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #8.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Horsnall,  
Butch, Adcock, and Foster

In the Negative: None

Absent: Commissioner Davidson

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-22-9-6=276 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Foster, Authorizing CHANGE ORDER #1, in the amount of \$4,596.00, for an increase in the amount of campers that attended sports camps, to SAINT JOHN VIANNEY HIGH SCHOOL, Holmdel, NJ, for FURNISHING OF FACILITIES AND STAFF FOR SPORTS CAMPS (Bid #0014-22), ITEM: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024), under the same terms and conditions, as per bid specification, as originally awarded by Resolution #R-21-12-6=390 in the Contract Amount of \$78,875.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$83,471.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-9-6=277 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of HILFERTY & ASSOCIATES, INC., Athens, OH, as received on August 15, 2022, proposal dated August 12, 2022, for PROVIDING EXHIBIT DESIGN SERVICES FOR THE MANASQUAN RESERVOIR ENVIRONMENTAL CENTER AT MANASQUAN RESERVOIR (Ref. #22-36 & PS #57-22), in an Amount Not To Exceed \$350,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further AUTHORIZING the ASSISTANT DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-9-6=278 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Foster, Authorizing CHANGE ORDER #1, in the amount of \$4,536.75, for an increase in printing and mail preparation of the Fall Guide, to INDIANA PRINTING AND PUBLISHING COMPANY, INC., Indiana, PA, for PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM PARKS AND PROGRAMS GUIDE, YEAR 2022, VOLUMES 1-5 (Bid #0071-20), ITEMS: Volumes 1-5, (Period of 09/01/21 through 08/31/22), as originally awarded by Resolution #R-20-8-10=306, and Extended for an Additional One (1) Year Period as per Resolution #R-21-8-9=244, in the Contract Amount of \$73,153.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$77,689.75. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-22-9-6=279 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of BAYER-RISSE ENGINEERING, INC., Hampton, NJ, as received on August 18, 2022, proposal dated August 17, 2022, for PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR REPLACEMENT OF SEPTIC FIELD AT THE SANDY RUN AREA OF TURKEY SWAMP PARK (Ref. #22-42 & PS #60-22), in an Amount Not To Exceed \$34,400.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-9-6=280 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of ENGINEERING & LAND PLANNING ASSOCIATES, INC., High Bridge, NJ, as received on August 11, 2022, proposal dated August 11, 2022, for PROVIDING PROFESSIONAL LANDSCAPE ARCHITECTURAL DESIGN SERVICES TO PROVIDE DESIGN, PERMIT APPLICATION DOCUMENTS, CONSTRUCTION DOCUMENTS, BIDDING ASSISTANCE & CONSTRUCTION ADMINISTRATION FOR SITE IMPROVEMENTS AT FOREST EDGE PLAYGROUND AT HOLMDEL PARK, HOLMDEL, NJ (Ref. #22-41 & PS #56-22), in an Amount Not To Exceed \$50,925.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-9-6=281 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DCRS, LLC, Cream Ridge, NJ, for FIBERGLASS REINFORCED POLYMER TRAIL BRIDGE FOR FRENEAU WOODS PARK (Bid #0053-22), ITEMS: Total Base Bid Price, Items 1-7 inclusive; in the Total Contract Amount of \$136,731.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-9-6=282 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Foster, REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING JAMES J. TRUNCER, SECRETARY-DIRECTOR or ANDREW J. SPEARS, ASSISTANT DIRECTOR or THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS or KEVIN DUNN, ASSISTANT COUNTY PARK SUPERINTENDENT or BARBARA BERRY, CHIEF CLERK. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-22-9-6=283 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Foster, Authorizing CHANGE ORDER #1, in the amount of \$11,693.13, increasing existing contract by more than twenty percent (20%) due to the cost of additional emergency repairs, to KARL DEIGERT ENT., INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF SEWER LINE CLEANING SERVICES AND SEPTIC SYSTEM REPAIR AND INSTALLATION (Bid #0005-22), ITEM: 2022 Supply Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024); as originally awarded by Resolution #R-21-10-12=317 in the Contract Amount of \$40,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$51,693.13, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of CHANGE ORDER #1 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Fiore, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Roof Replacement for Buildings #1302 & #1312 at Hominy Hill Golf Course, Colts Neck, NJ
2. Furnishing of Facilities and Staff for Sports Camps

Upon being put to a vote, the motion was unanimously carried.

The Assistant Director noted that there were no **PROFESSIONAL/SPECIALIZED SERVICES** to **SOLICIT**.

R-22-9-6=284 At 8:40 PM, a motion for a resolution was made by Vice Chairman Fiore seconded by Commissioner Horsnall, and by unanimous vote, to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5):

- Discussion – Additions to Metedeconk River Greenway
- Discussion – Additions to Ft. Monmouth Recreation Area

On a motion made by Commissioner Butch, seconded by Commissioner Hennessy, the Board voted unanimously to adjourn the Executive Session at 9:27 PM.

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the Board voted unanimously to reconvene the public portion of the meeting at 9:28 PM.

On a motion made by Commissioner Horsnall seconded by Commissioner Butch, the Board authorized Staff to make a formal conditional offer to purchase property from the Ford Road Equities, LLC, as an addition to Metedeconk River Greenway, at an amount up to the highest appraised value of the parcel.

Upon being put to a vote, the motion was unanimously carried.



On a motion made by Commissioner Horsnall seconded by Commissioner Butch, the Board authorized Staff to move forward to make a formal conditional offer to purchase property from the Fort Monmouth Economic Revitalization Authority (FMERA), as an addition to Ft. Monmouth Recreation Area, at an amount up to the highest appraised value of the parcel.

Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Assistant Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SUNDAY MORNING, SEPTEMBER 11, 2022** – 9:00 AM. **9/11 Memorial Remembrance Ceremony.** Mt. Mitchill Scenic Overlook, 460 Ocean Blvd., Atlantic Highlands, NJ.
2. **SATURDAY, SEPTEMBER 17, 2022** – 11:00 AM – 5:00 PM. **Wind & Sea Festival.** Bayshore Waterfront Park, 719 Port Monmouth Road, Port Monmouth, NJ.
3. **MONDAY EVENING, SEPTEMBER 19, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **TUESDAY, SEPTEMBER 20, 2022** – **Friends of the Parks Golf Outing.** Hominy Hill Golf Course, 92 Mercer Road, Colts Neck, NJ.
5. **SUNDAY, SEPTEMBER 25, 2022** – 9:00 AM. **New Jersey Fire Museum Open House,** Crosswicks Creek Park, 4 Polhemustown Road, Allentown, NJ.
6. **SUNDAY, SEPTEMBER 25, 2022** – 11:00 AM – 5:00 PM. **Harvest Home Festival.** Historic Longstreet Farm, 44 Longstreet Road, Holmdel, NJ.
7. **SUNDAY, SEPTEMBER 25, 2022** – **Friends of the Parks Cornhole Tournament.** Wickatunk Recreation Area, 97 Harbor Road, Marlboro, NJ.
8. **SATURDAY, OCTOBER 1, 2022** – 8:30 AM. **Timberbrook Triathlon.** Manasquan Reservoir, 311 Windeler Road, Howell, NJ.
9. **TUESDAY EVENING, OCTOBER 11, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
10. **SUNDAY, OCTOBER 16, 2022** – 11:00 AM – 5:00 PM. **Thompson Park Day.** Thompson Park, 805 Newman Springs Road, Lincroft, NJ.
11. **MONDAY EVENING, OCTOBER 24, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
12. **SATURDAY, NOVEMBER 12, 2022** – 9:00 AM – 2:00 PM. **Fall Craft Show.** Fort Monmouth Recreation Area, 2566 Guam Lane, Tinton Falls, NJ.
13. **SATURDAY, DECEMBER 3 THROUGH SATURDAY, DECEMBER 10, 2022** – 11:00 AM – 4:00 PM. **The Creative Arts Center Exhibit & Sale.** Thompson Park Creative Arts Center, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Commissioner David Horsnall invited members of the Board and their guests to attend the Open House at the New Jersey Fire Museum at Crosswicks Creek Park on Sunday, September 25, from 9am – 3pm. Mr. Horsnall indicated that there would be a formal program at 12 noon with elected officials from the State.

The Assistant Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Tuesday Evening, September 6, 2022, was **ADJOURNED** at 9:37 PM.

A handwritten signature in black ink, appearing to read "Andrew J. Spears", written in a cursive style.

ANDREW J. SPEARS,  
Assistant Director

The following resolution was offered for adoption by Commissioner Butch:

**RESOLUTION**

R-22-9-6=276

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING OF FACILITIES AND STAFF FOR SPORTS CAMPS (Bid #0014-22), ITEM: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), to SAINT JOHN VIANNEY HIGH SCHOOL, Holmdel, NJ, as per Resolution #R-21-12-6=390; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$4,596.00, for an increase in the amount of campers that attended sports camps, to SAINT JOHN VIANNEY HIGH SCHOOL, Holmdel, NJ, for FURNISHING OF FACILITIES AND STAFF FOR SPORTS CAMPS (Bid #0014-22), as per original contract awarded by Resolution #R-21-12-6=390, ITEM: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024), under the same terms and conditions, as per bid specification; in the Contract Amount of \$78,875.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$83,471.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$4,596.00, for an increase in the amount of campers that attended sports camps, to SAINT JOHN VIANNEY HIGH SCHOOL, 540 Line Road, Holmdel, NJ 07733, for FURNISHING OF FACILITIES AND STAFF FOR SPORTS CAMPS (Bid #0014-22), as per original contract awarded by Resolution #R-21-12-6=390, ITEM: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024), under the same terms and conditions, as per bid specification; in the Contract Amount of \$78,875.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$83,471.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in the estimated amount of \$4,596.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, SEPTEMBER 6, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-9-6=276

The following resolution was offered for adoption by Commissioner Butch:

**RESOLUTION**

R-22-9-6=277

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire EXHIBIT DESIGN SERVICES FOR THE MANASQUAN RESERVOIR ENVIRONMENTAL CENTER AT MANASQUAN RESERVOIR (Ref. #22-36 & PS #57-22), as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from September 6, 2022 through September 5, 2023; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of August 15, 2022; and

WHEREAS, HILFERTY & ASSOCIATES, INC., Athens, OH, has submitted a written proposal dated August 12, 2022, indicating they will provide EXHIBIT DESIGN SERVICES FOR THE MANASQUAN RESERVOIR ENVIRONMENTAL CENTER AT MANASQUAN RESERVOIR (Ref. #22-36 & PS #57-22), in an Amount Not to Exceed \$350,000.00; and

WHEREAS, HILFERTY & ASSOCIATES, INC., Athens, OH, has completed and submitted a Business Entity Disclosure Certification which certifies that HILFERTY & ASSOCIATES, INC., Athens, OH, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of County Commissioners, in the previous one year, and that the contract will prohibit HILFERTY & ASSOCIATES, INC., Athens, OH, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in the Capital Cash Account #92214, Board of Recreation Commissioners, Project #20234, in an amount not to exceed \$350,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with HILFERTY & ASSOCIATES, INC, 14240 State Route 550, Athens, OH 45701, as per proposal dated August 12, 2022, for providing EXHIBIT DESIGN SERVICES FOR THE MANASQUAN RESERVOIR ENVIRONMENTAL CENTER AT MANASQUAN RESERVOIR (Ref. #22-36 & PS #57-22), in the Contract Amount Not To Exceed \$350,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification, the New Jersey Business Registration, and the Political Contribution Disclosure Form are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$350,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

R-22-9-6=277 (Continued)

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution  
adopted by the Monmouth County Board of Recreation  
Commissioners at the regular meeting of the Board on  
TUESDAY EVENING, SEPTEMBER 6, 2022.



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ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Commissioner Butch:

**RESOLUTION**

R-22-9-6=278

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM PARKS AND PROGRAMS GUIDE, YEAR 2022, VOLUMES 1-5 (Bid #0071-20), to INDIANA PRINTING AND PUBLISHING COMPANY, INC., Indiana, PA, as per Resolution #R-20-8-10=306, with the option to extend said contract for an additional one (1) year period (2022); and

WHEREAS, the Board did exercise its option to extend said contract as per Board Resolution #R-21-8-9=244 in the Contract Amount of \$73,153.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$4,536.75, for an increase in printing and mail preparation of the Fall Guide, to INDIANA PRINTING AND PUBLISHING COMPANY, INC., Indiana, PA, for PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM PARKS AND PROGRAMS GUIDE, YEAR 2022, VOLUMES 1-5 (Bid #0071-20), ITEMS: Volumes 1-5, (Period of 09/01/21 through 08/31/22), as per original contract awarded by Resolution #R-20-8-10=306 and extended for an additional one (1) year period (2022), by Resolution #R-21-8-9=244 in the Contract Amount of \$73,153.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$77,689.75.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$4,536.75, for an increase in printing and mail preparation of the Fall Guide, to INDIANA PRINTING AND PUBLISHING COMPANY, INC., 899 Water Street, P.O. Box 10, Indiana, PA 15701, for PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM PARKS AND PROGRAMS GUIDE, YEAR 2022, VOLUMES 1-5 (Bid #0071-20), ITEMS: Volumes 1-5, (Period of 09/01/21 through 08/31/22), as per original contract awarded by Resolution #R-20-8-10=306 and extended for an additional one (1) year period (2022), by Resolution #R-21-8-9=244 in the Contract Amount of \$73,153.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$77,689.75; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2021), in the amount of \$4,536.75.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, SEPTEMBER 6, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-9-6=278

The following resolution was offered for adoption by Commissioner Butch:

**RESOLUTION**

R-22-9-6=279

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL ENGINEERING SERVICES FOR REPLACEMENT OF SEPTIC FIELD AT THE SANDY RUN AREA OF TURKEY SWAMP PARK (Ref. #22-42 & PS #60-22), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from September 6, 2022 through September 5, 2024; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of August 18, 2022; and

WHEREAS, BAYER-RISSE ENGINEERING, INC., Hampton, NJ, has submitted a written proposal dated August 17, 2022, indicating they will provide PROFESSIONAL ENGINEERING SERVICES FOR REPLACEMENT OF SEPTIC FIELD AT THE SANDY RUN AREA OF TURKEY SWAMP PARK (Ref. #22-42 & PS #60-22), in an Amount Not to Exceed \$34,400.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20022, Board of Recreation Commissioners (2022), Project #22004, in an amount not to exceed \$34,400.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with BAYER-RISSE ENGINEERING, INC., 78 Route 173W, Suite 6, Hampton, NJ 08827, as per proposal dated August 17, 2022, for providing PROFESSIONAL ENGINEERING SERVICES FOR REPLACEMENT OF SEPTIC FIELD AT THE SANDY RUN AREA OF TURKEY SWAMP PARK (Ref. #22-42 & PS #60-22), in the Contract Amount Not To Exceed \$34,400.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$34,400.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, SEPTEMBER 6, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-9-6=279

The following resolution was offered for adoption by Commissioner Butch:

**RESOLUTION**

R-22-9-6=280

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL LANDSCAPE ARCHITECTURAL DESIGN SERVICES TO PROVIDE DESIGN, PERMIT APPLICATION DOCUMENTS, CONSTRUCTION DOCUMENTS, BIDDING ASSISTANCE & CONSTRUCTION ADMINISTRATION FOR SITE IMPROVEMENTS AT FOREST EDGE PLAYGROUND AT HOLMDEL PARK, HOLMDEL, NJ (Ref. #22-41 & PS #56-22), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from September 6, 2022 to September 5, 2024; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of August 11, 2022; and

WHEREAS, ENGINEERING & LAND PLANNING ASSOCIATES, INC., High Bridge, NJ, has submitted a written proposal dated August 11, 2022, indicating they will provide PROFESSIONAL LANDSCAPE ARCHITECTURAL DESIGN SERVICES TO PROVIDE DESIGN, PERMIT APPLICATION DOCUMENTS, CONSTRUCTION DOCUMENTS, BIDDING ASSISTANCE & CONSTRUCTION ADMINISTRATION FOR SITE IMPROVEMENTS AT FOREST EDGE PLAYGROUND AT HOLMDEL PARK, HOLMDEL, NJ (Ref. #22-41 & PS #56-22), in an Amount Not to Exceed \$50,925.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92202, Board of Recreation Commissioners (2022), Project #20222, in an amount not to exceed \$50,925.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with ENGINEERING & LAND PLANNING ASSOCIATES, INC., 140 W. Main Street, High Bridge, NJ 08829, as per proposal dated August 11, 2022, for providing PROFESSIONAL LANDSCAPE ARCHITECTURAL DESIGN SERVICES TO PROVIDE DESIGN, PERMIT APPLICATION DOCUMENTS, CONSTRUCTION DOCUMENTS, BIDDING ASSISTANCE & CONSTRUCTION ADMINISTRATION FOR SITE IMPROVEMENTS AT FOREST EDGE PLAYGROUND AT HOLMDEL PARK, HOLMDEL, NJ (Ref. #22-41 & PS #56-22), in the Contract Amount Not To Exceed \$50,925.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$50,925.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, SEPTEMBER 6, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-9-6=280



The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-22-9-6=281

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on August 30, 2022, for FIBERGLASS REINFORCED POLYMER TRAIL BRIDGE FOR FRENEAU WOODS PARK (Bid #0053-22), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that four (4) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$136,731.00:

DCRS, LLC  
140 Meirs Road  
P.O. Box 328  
Cream Ridge, NJ 08514

**ITEMS:** Total Base Bid Price, Items 1-7 inclusive.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20022, Board of Recreation Commissioners, Project #22006, in the amount of \$136,731.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, SEPTEMBER 6, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-9-6=281

The following resolution was offered for adoption by Commissioner Butch:

**RESOLUTION**

R-22-9-6=282

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it to be the Policy of the Board to require TWO (2) SIGNATURES ON EVERY CHECK ISSUED FROM A BOARD ACCOUNT, in order to strengthen segregation of duties; and

WHEREAS, the Board has authorized various employees of the Board to sign checks issued from Board Accounts.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners does hereby require that CHECKS ISSUED FROM BOARD ACCOUNTS shall have TWO (2) SIGNATURES, being any combination of two (2) employees, as listed below:

- JAMES J. TRUNCER, SECRETARY-DIRECTOR
- OR
- ANDREW J. SPEARS, ASSISTANT DIRECTOR
- OR
- THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS
- OR
- KEVIN DUNN, ASSISTANT COUNTY PARK SUPERINTENDENT
- OR
- BARBARA BERRY, CHIEF CLERK

BE IT FURTHER RESOLVED the Board does hereby rescind its previously adopted resolution in regard to this matter; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall remain in force until amended or rescinded by action of the Monmouth County Board of Recreation Commissioners.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

- In the affirmative: Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
- In the negative: None
- Absent: Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Regular Meeting of the Board on TUESDAY EVENING, SEPTEMBER 6, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-9-6=282

The following resolution was offered for adoption by Commissioner Butch:

**RESOLUTION**

R-22-9-6=283

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND DELIVERY OF SEWER LINE CLEANING SERVICES AND SEPTIC SYSTEM REPAIR AND INSTALLATION (Bid #0005-22), to KARL DEIGERT ENT., INC., Tinton Falls, NJ, as per Resolution #R-21-10-12=317, ITEM: 2022 Supply Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024); in the Contract Amount of \$40,000.00; and

WHEREAS, KARL DEIGERT ENT., INC., Tinton Falls, NJ, has submitted a written certification, in accordance with New Jersey Administrative Code 5:30-11.9, justifying the furnishing of services necessitating the issuance of CHANGE ORDER #1 in the amount of \$11,693.13, increasing existing contract by more than twenty percent (20%) due to the cost of additional emergency repairs; and

WHEREAS, the Secretary-Director and or his designee has filed a request with the Monmouth County Board of Recreation Commissioners for the issuance of CHANGE ORDER #1, being in the best interest of the Board, in the amount of \$11,693.13, increasing existing contract by more than twenty percent (20%) due to the cost of additional emergency repairs, to KARL DEIGERT ENT., INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF SEWER LINE CLEANING SERVICES AND SEPTIC SYSTEM REPAIR AND INSTALLATION (Bid #0005-22), as per original contract awarded by Resolution #R-21-10-12=317, ITEM: 2022 Supply Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024); in the Contract Amount of \$40,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$51,693.13,

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the ENTERING INTO a WRITTEN AMENDATORY CONTRACT with KARL DEIGERT ENT., INC., 3300 Shafto Road, Ste. B, Tinton Falls, NJ 07753, for FURNISHING AND DELIVERY OF SEWER LINE CLEANING SERVICES AND SEPTIC SYSTEM REPAIR AND INSTALLATION (Bid #0005-22), in the amount of \$11,693.13, increasing existing contract by more than twenty percent (20%) due to the cost of additional emergency repairs, as per original contract awarded by Resolution #R-21-10-12=317 in the Estimated Contract Amount of \$51,693.13; and

BE IT FURTHER RESOLVED that KARL DEIGERT ENT., INC., Tinton Falls, NJ, has submitted a written certification justifying the furnishing of services necessitating the issuance of Change Order #1 in the amount of \$11,693.13, which increase exceeds the twenty percent (20%) limitation; and

BE IT FURTHER RESOLVED that the Secretary-Director and or his designee has filed a request with the Monmouth County Board of Recreation Commissioners, being in the best interest of the Board, for the issuance of CHANGE ORDER #1, in the amount of \$11,693.13, increasing existing contract by more than twenty percent (20%) due to the cost of additional emergency repairs; and

R-22-9-6=283 (Continued)

BE IT FURTHER RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$11,693.13, increasing existing contract by more than 20% due to the cost of additional emergency repairs to KARL DEIGERT ENT., INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF SEWER LINE CLEANING SERVICES AND SEPTIC SYSTEM REPAIR AND INSTALLATION (Bid #0005-22), ITEM: 2022 Supply Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024); as originally awarded by Resolution #R-21-10-12=317 in the Contract Amount of \$40,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$51,693.13; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that that Assistant Director cause notice of this action to be printed in an official newspaper of the County of Monmouth; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2022), in the amount of \$11, 693.13.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, SEPTEMBER 6, 2022.



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ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-9-6=284

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Secretary-Director that the Board of Recreation Commissioners go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of November 22, 2021.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the following item, and the Minutes of the same to be disclosed as described below.

- Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for:

1. Discussion – Additions to Metedeconk River Greenway
2. Discussion – Additions to Ft. Monmouth Recreation Area

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on TUESDAY EVENING, SEPTEMBER 6, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-9-6=284