

AGENDA

Tentative: 09/17/25

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, SEPTEMBER 22, 2025, AT 7:00 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice

Pledge of Allegiance followed by a moment of silence
- C. Approval of MINUTES—REGULAR MEETING: SEPTEMBER 8, 2025
(Excused: Commissioners Hennessy, Adcock, and Davidson)
- D. Approval of MINUTES - EXECUTIVE SESSION – LAND ACQUISITION MATTERS:
SEPTEMBER 8, 2025 (Excused: Commissioners Hennessy, Adcock, and Davidson)
- E. Approval of 2024 VOUCHER LIST
- F. Approval of 2025 VOUCHER LIST
- G. BOARD CORRESPONDENCE RECEIVED:
- H. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
- J. DIRECTOR'S REPORT:
 - 1. DEPT. HEAD REPORT
 - 2. BUDGET REPORTS
 - 3. REVENUE REPORT—MONTH OF AUGUST
 - 4. ATTENDANCE REPORT—MONTH OF AUGUST
 - 5. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT —AUGUST
(Dated: 9/17/25)
 - 6. MCPS TRAINING REQUESTS AS OF SEPTEMBER 15, 2025
 - 7. MCPS WEBSITE TRAFFIC REPORT — AUGUST COMPARISON BY YEARS
2020 – 2025
- K. COUNTY COMMISSIONER'S REPORT:

L. PRESENTATION:

- “Cemetery Preservation Efforts in the Park System and an update on the Portland Place Carriage House”, by Reagan Miller, Historic Preservation Specialist

M. CAPITAL PROJECT REVIEW – Andrew J. Spears, Director

N. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to All J’s Services, LLC, Shamong, NJ, Furnish and Deliver Demolition and Site Restoration at Hominy Hill Golf Course Maintenance and Swimming River Greenway (Bid F-101-2025), Item: Total Lump Sum Price; in the Total Contract Amount of \$78,800.00. **(see Memo)**
2. Board Action Item #2 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to RWV Land & Livestock South, Inc., Jackson, NJ, for Furnishing and Delivery of Road Maintenance Materials (Bid F-106-2025), Items: 1, 5, 6 (Period of Contract 9/22/25 through 12/31/25); in the Total Contract Amount of \$55,465.00 **(see Memo)**
3. Board Action Item #3 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Stavola Construction Materials, Inc., Tinton Falls, NJ, for Furnishing and Delivery of Road Maintenance Materials (Bid F-106-2025), Items: 3, 4, 7 (Period of Contract 9/22/25 through 12/31/25); in the Total Contract Amount of \$109,520.00. **(see Memo)**
4. Board Action Item #4 – Recommend acceptance of the written proposal of Morgan Engineering LLC, Island Heights, NJ, as received on September 16, 2025, proposal dated September 8, 2025, for Providing Professional Surveying Services of Block 259, Lot 4, Middletown Township, Improved Property, Owned by: Cecelia & Jason Koerner, ±0.342 Acres, Project: Additions to Bayshore Recreation, Interest: Fee Simple (Ref. #25-36 & P-76-2025), in an Amount Not To Exceed \$2,350.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**
5. Board Action Item #5 – Recommend acceptance of the written proposal of Gibson & Stattel Environmental, Inc., Bridgeton, NJ, as received on September 16, 2025, proposal dated September 14, 2025, for Providing Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 259, Lot 4, Middletown Township, Improved Property, Owned by: Cecelia & Jason Koerner, ±0.342 Acres, Project: Additions to Bayshore Recreation, Interest: Fee Simple (Ref. #25-35 & P-75-2025), in an Amount Not To Exceed \$3,489.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**
6. Board Action Item #6 – Recommend Authorizing the Purchase of Grounds Equipment from Storr Tractor Company, Branchburg, NJ, Items: One (1) Multi Pro 5800-G with ExcelaRate, One (1) Reelmaster 5510-D, One (1) Greensmaster TriFlex 3300 Hydraulic, One (1) Mega Twister Leaf Blower (45HP), Two (2) Sand Pro 5040, One (1) Toro 20” Hydraulic Silt Seeder, Three (3) Greensmaster 3250-D, One (1) Multi Pro 1750, One (1) Workman HDX – 2WD (Kubota Gas), Two (2) Workman GTX EFI Lifted, One (1)

Groundsmaster 4000-D (T4), One (1) Workman HDX – 4WD Diesel (Kubota), One (1) Sand Pro 5040 Accessories, One (1) Workman HDX – 2WD (Kubota Diesel), One (1) Pro Force Debris Blower, One (1) Greensmaster 3250-D Accessories; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCECCPS Cooperative Pricing System Agreement, ESCNJ 22/23-12 for the Period of 2/22/23 through 2/21/26, in the Total Contract Amount of \$809,984.99.

7. Board Action Item #7 – Recommend acceptance of the written proposal of Mid-Atlantic Equine Medical Center, Ringoes, NJ, dated September 3, 2025, for Providing Emergency Colic Surgery and Post-Surgical Care for 6-Year-Old Draft Horse, Item: Confirming order for emergency colic surgery for draft horse, Ben at Historic Longstreet Farm, as per N.J.S.A. 40A:11-6, in the Total Amount Not To Exceed \$18,986.45.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # _____ through # _____ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **ALL J'S SERVICES, LLC**, Shamong, NJ, for **FURNISH AND DELIVER DEMOLITION AND SITE RESTORATION AT HOMINY HILL GOLF COURSE MAINTENANCE AND SWIMMING RIVER GREENWAY (Bid F-101-2025)**, ITEMS: Total Lump Sum Price; in the Total Contract Amount of **\$78,800.00**.
2. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **RWV LAND & LIVESTOCK SOUTH, INC.**, Jackson, NJ, for **FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid F-106-2025)**, ITEMS: 1, 5, 6 (Period of Contract 9/22/25 through 12/31/25); in the Total Contract Amount of **\$55,465.00**.
3. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **STAVOLA CONSTRUCTION MATERIALS, INC.**, Tinton Falls, NJ, for **FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid F-106-2025)**,

ITEMS: 3, 4, 7 (Period of Contract 9/22/25 through 12/31/25); in the Total Contract Amount of **\$109,520.00**.

4. Resolution **ACCEPTING the WRITTEN PROPOSAL of MORGAN ENGINEERING LLC**, Island Heights, NJ, as received on September 16, 2025, proposal dated September 8, 2025, for **PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 259, LOT 4, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: CECELIA & JASON KOERNER, +0.342 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #25-36 & P-76-2025)**, in an Amount Not To Exceed **\$2,350.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
5. Resolution **ACCEPTING the WRITTEN PROPOSAL of GIBSON & STATTEL ENVIRONMENTAL**, Bridgeton, NJ, as received on September 16, 2025, proposal dated September 14, 2025, for **PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 259, LOT 4, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: CECELIA & JASON KOERNER, +0.342 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #25-35 & P-75-2025)**, in an Amount Not To Exceed **\$3,489.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
6. Resolution **AUTHORIZING the PURCHASE of GROUNDS EQUIPMENT** from **STORR TRACTOR COMPANY**, Branchburg, NJ, ITEMS: One (1) Multi Pro 5800-G with ExcelsaRate, One (1) Reelmaster 5510-D, One (1) Greensmaster TriFlex 3300 Hydraulic, One (1) Mega Twister Leaf Blower (45HP), Two (2) Sand Pro 5040, One (1) Toro 20” Hydraulic Silt Seeder, Three (3) Greensmaster 3250-D, One (1) Multi Pro 1750, One (1) Workman HDX – 2WD (Kubota Gas), Two (2) Workman GTX EFI Lifted, One (1) Groundsmaster 4000-D (T4), One (1) Workman HDX – 4WD Diesel (Kubota), One (1) Sand Pro 5040 Accessories, One (1) Workman HDX – 2WD (Kubota Diesel), One (1) Pro Force Debris Blower, One (1) Greensmaster 3250-D Accessories; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ 22/23-12 for the Period of 2/22/23 through 2/21/26, in the Total Contract Amount of **\$809,984.99**.
7. Resolution **ACCEPTING the WRITTEN PROPOSAL of MID-ATLANTIC EQUINE MEDICAL CENTER**, Ringoes, NJ, dated September 3, 2025, for providing **EMERGENCY COLIC SURGERY AND POST-SURGICAL CARE FOR 6-YEAR-OLD DRAFT HORSE**, ITEM: Confirming order for emergency colic surgery for draft horse, Ben at Historic Longstreet Farm, as per N.J.S.A. 40A:11-6, in the Total Amount Not To Exceed **\$18,986.45**.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Survey Services, Block 38, Lots 11, 11.01 & 11.02, Freehold Township, Partial Boundary Line Survey-Baysholm Tract, Owned by County of Monmouth (Ref. #25-57) (*FAIR & OPEN—UNDER \$17,500.00*)

EXECUTIVE SESSION

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:

- Discussion – Additions to Yellow Brook Tract

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

DATES TO REMEMBER:

1. **SATURDAY, SEPTEMBER 20, 2025** – 11 AM-5 PM. **Wind & Sea Festival.** Bayshore Waterfront Park
2. **MONDAY EVENING, SEPTEMBER 22, 2025** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **THURSDAY, SEPTEMBER 25, 2025** – 5:30 PM. **Employee Recognition Reception.** Thompson Park Activity Barn
4. **SUNDAY, SEPTEMBER 28, 2025** – 11 AM-5 PM. **Harvest Home Festival.** Historic Longstreet Farm
5. **SUNDAY, SEPTEMBER 28, 2025** – 1-4 PM. **SPUR Barn Dance (fundraiser).** Thompson Park Activity Barn
6. **SUNDAY, OCTOBER 5, 2025** – 2:30-4 PM. **Costume Swap.** Freneau Woods Park
7. **MONDAY EVENING, OCTOBER 6, 2025** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **SUNDAY, OCTOBER 19, 2025** – 11 AM-5 PM. **Thompson Park Day.** Thompson Park
9. **MONDAY EVENING, OCTOBER 20, 2025** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
10. **SATURDAY, NOVEMBER 8, 2025** – 9 AM-2 PM. **Fall Craft Show.** Fort Monmouth Recreation Center
11. **SATURDAY, DEC. 6 – FRIDAY, DEC. 12** – 11 AM-4 PM. **The Creative Arts Center Exhibit & Sale.** Creative Arts Festival, Thompson Park Creative Arts Center

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.