

# AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING  
MONDAY EVENING, OCTOBER 24, 2022, AT 7:00 PM  
THOMPSON PARK VISITOR CENTER,  
"BEECH ROOM", 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
  
- B. Statement of Adequate Public Notice  
  
*Pledge of Allegiance followed by a moment of silence*
  
- C. Approval of MINUTES—REGULAR MEETING: TUESDAY, OCTOBER 11, 2022  
(Excused: Vice Chairman Fiore, Commissioners Harmon & Foster)
  
- D. Approval of MINUTES — EXECUTIVE SESSION – LAND ACQUISITION MATTERS:  
TUESDAY, OCTOBER 11, 2022 (Excused: Vice Chairman Fiore, Commissioners Harmon & Foster)
  
- E. Approval of 2021 VOUCHER LIST
  
- F. Approval of 2022 VOUCHER LIST
  
- G. BOARD CORRESPONDENCE RECEIVED:
  
- H. Excellence in Historic Preservation Award by Leslie Clark, Daughters of the American Revolution.
  
- I. Motion to OPEN the HEARING OF THE PUBLIC.  
*(Presentations are limited to three (3) minutes per person.)*
  
- J. Motion to CLOSE the HEARING OF THE PUBLIC.
  
- K. ASSISTANT DIRECTOR'S REPORT:
  - 1. VISITOR SERVICES REPORT – As Presented by Patti Conroy, Supt. of Recreation

2. REVENUE REPORT—MONTH OF AUGUST
3. REVENUE REPORT—MONTH OF SEPTEMBER
4. ATTENDANCE REPORT—MONTH OF SEPTEMBER
5. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—SEPTEMBER  
(Dated: 10/17/2022)
6. MCPS TRAINING REQUESTS AS OF OCTOBER 17, 2022
7. MCPS WEBSITE TRAFFIC REPORT — SEPTEMBER COMPARISON BY YEARS  
2016 – 2022

L. COUNTY COMMISSIONER’S REPORT:

M. PRESENTATION:

- “Natural Resource Management Projects in the Parks”,  
by Anna Luiten, Environmental Specialist

N. CAPITAL PROJECT REVIEW – Andrew J. Spears, Assistant Director

O. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Whitfield Schneider Enterprise, Inc., W. Long Branch, NJ, for Furnishing, Delivery, and Installation of Replacement of Multiple Oil Furnaces with Installation of Split Air Conditioning Systems (Bid #0063-22), Item: Total Base Bid, Items 1-3; in the Total Contract Amount of \$109,450.00. (See Memo).
2. Board Action Item #2 – Authorizing Change Order #1, in the amount of \$3,560.00, increasing existing aggregate contract by 20% as allowed by law, to the following vendors, for Furnishing and Delivery of Golf Cart Repair Parts and Services (Bid #0034-22), as originally awarded by Resolution #R-22-5-23=168, Item: 2022 Supply Contract for the Period of 05/23/22 through 12/31/22; in the Estimated Total Aggregate Contract Amount of \$17,800.00, for a new Estimated Total Aggregate Change Order #1 Contract Amount of \$21,360.00:

1. Golf Car Specialties, LLC, 136 Washington St., Gloucester City, NJ 08030
2. KLBL, Inc., dba Vic Gerard Golf Cars, 281 Squankum Rd., Farmingdale, NJ 07727

3. Board Action Item #3 – Authorizing the Purchase of Paving Services – Repair & Maintenance – JOC, from Garden State Sealing, Inc., Tinton Falls, NJ, Items: Asphalt Repairs to Nomoco Basketball Court; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ 18/19-66, for the Period of 06/03/19 through 06/02/23, in the Total Contract Amount of \$28,072.00.
  
4. Board Action Item #4 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Taylor Northeast, Inc., Morgantown, PA, for Furnishing and Delivery of Grounds and Turf Equipment Repair Parts and Service, Supplement #1 (Bid #0004-23), Item: 2023 Supply Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$25,000.00.
  
5. Board Action Item #5 – Recommending award of contract to the lowest responsible bidders, as per bid proposal for Furnishing and Delivery of Specialized Automotive Repair Parts & Service (Bid #0002-23), Item: 2023 Supply Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$40,000.00:
  1. Bosun Equipment Contracting, LLC, 116 Samara Drive, Shrewsbury, NJ 07702
  2. Hoffman Service, Inc., 55 E. Bigelow St., Newark, NJ 07714
  3. John Guire Supply, LLC dba Monmouth Truck Hose & Hydraulic, 745 Shrewsbury Ave., Shrewsbury, NJ 07702
  4. Mayo Auto Services, Inc., 165 Monmouth Street, Red Bank, NJ 07701
  5. The Hose Shop, Inc., 55 Route 34, Matawan, NJ 07747
  6. Trans-Bearing Co., Inc., 1771 Rt. 34, Unit 4, Wall, NJ 07719
  7. Trius Inc., 5049 Industrial Road, Farmingdale, NJ 07727
  8. Versalift East, LLC, 2706 Brodhead Road, Bethlehem, PA 18020
  
6. Board Action Item #6 – Recommending award of contract to the lowest responsible bidders, as per bid proposals for Furnishing and Delivery of Automotive Repair Parts & Service (Bid #0003-23), Item: 2023 Supply Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$80,000.00:
  1. Allied Diesel Service, Inc., 869 Hwy. 33 East, Freehold, NJ 07728
  2. AT Northern New Jersey, LLC, dba Mid-Atlantic Truck Centre, Inc., 525 W. Linden Ave., Linden, NJ 07036
  3. Freehold Dodge, 299 South St., Freehold, NJ 07728
  4. Freehold Ford, 3572 US Route 9, Freehold, NJ 07728
  5. Naylor's Auto Parts, 137 First Ave., Atlantic Highlands, NJ 07716
  6. Seabreeze Ford, 1701 Hwy. 35, Wall, NJ 07719
  7. Sea Coast Chevrolet Inc., 3410 Sunset Ave., Ocean, NJ 07712
  8. Van Wickle Auto Supply, Inc., 201 Hwy. 71, Spring Lake Heights, NJ 07762

7. Board Action Item #7 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Karl K. Deigert Ent., Inc., Tinton Falls, NJ, for Furnishing and Delivery of Sewer Line Cleaning, Septic System Repair, and Installation (Bid #0058-22), Item: 2022 Supply Contract, Year 1, October 11, 2022 through December 31, 2022, \$40,000.00, Year 2 Renewal Option (2023) \$80,000.00, Year 3 Renewal Option (2024) \$80,000.00, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$40,000.00. **(See Memo)**
  
8. Board Action Item #8 as Added to the Agenda – Authorizing Change Order #1, in the amount of \$17,000.00, increasing existing aggregate contract by 20% as allowed by law, to the following vendors, for Furnishing and Delivery of Janitorial Supplies (Bid #0016-22), as originally awarded by Resolution #R-21-12-20=404, Item: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Aggregate Contract Amount of \$85,000.00, for a new Estimated Total Aggregate Change Order #1 Contract Amount of \$102,000.00:
  1. General Linen & Paper, 2104 Bridge Ave., Pt. Pleasant, NJ 08742
  2. Interboro Packaging, 114 Bracken Rd., Montgomery, NY 12549
  3. Madsen & Howell, Inc., 500 Market Street, P.O. Box 391,  
Perth Amboy, NJ 08862
  4. SiteOne Landscape Supply, 1385 East 36<sup>th</sup> Street, Cleveland, OH 44114
  5. Spruce Industries, Inc., 759 E. Lincoln Ave., Rahway, NJ 07065
  6. TSP Maintenance Supply, LLC, 52 East Drive, Livingston, NJ 07039
  7. Unipak Corp., 2759 Strickland Ave., Brooklyn, NY 11232
  8. United Sales USA Corp., 185 30<sup>th</sup> Street, Brooklyn, NY 11232
  9. W.B. Mason Co., Inc., 300 Prospect Plains Rd., Cranbury, NJ 08512
  10. Zero Waste USA, Inc., 12316 World Trade Drive, Suite 102,  
San Diego, CA 92128
  
9. Board Action Item #9 as Added to the Agenda – Authorizing Change Order #1, in the amount of \$94,494.50 due to unforeseeable conditions, to Precise Construction, Inc., Freehold, NJ, for Phase 1 Site Remediation and Site Improvements at Swimming River Park, Middletown, NJ (Bid #0032-22), Item: Total Base Bid Price, Items 1-41 inclusive (Period of Contract 03/21/22 through 12/31/22); as originally awarded by Resolution #R-22-3-21=115 in the Contract Amount of \$2,593,730.00, for a new Total Change Order #1 Contract Amount of \$2,688,224.50. **(See Memo)**
  
10. Board Action Item #10 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Precise Construction, Inc., Freehold, NJ, for Swimming River Park Boat Access Dredging, Middletown, NJ (Bid #0065-22), Item: Total Base Bid Price, Items 1-3 inclusive, (Period of Contract 10/24/22 through 12/31/22); in the Total Contract Amount of \$165,700.00. **(See Memo)**

**RESOLUTION OF CONSENT:**

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_ for Board Action; and

WHEREAS, the Board also reviewed Agenda Item # \_\_\_\_\_ as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by: (blank)

**ITEMS FOR BOARD ACTION:**

1. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **WHITFIELD SCHNEIDER ENTERPRISE, INC.**, W. Long Branch, NJ, for **FURNISHING, DELIVERY, AND INSTALLATION OF REPLACEMENT OF MULTIPLE OIL FURNACES WITH INSTALLATION OF SPLIT AIR CONDITIONING SYSTEMS (Bid #0063-22)**, ITEM: Total Base Bid, Items 1-3; in the Total Contract Amount of **\$109,450.00**.
  
2. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$3,560.00**, increasing existing aggregate contract by 20% as allowed by law, to the following vendors, for **FURNISHING AND DELIVERY OF GOLF CART REPAIR PARTS AND SERVICES (Bid #0034-22)**, as originally awarded by Resolution #R-22-5-23=168, ITEM: 2022 Supply Contract for the Period of 05/23/22 through 12/31/22; in the Estimated Total Aggregate Contract Amount of **\$17,800.00**, for a **NEW ESTIMATED TOTAL AGGREGATE CHANGE ORDER #1 CONTRACT AMOUNT OF \$21,360.00**:
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  2. KLBL, Inc., dba Vic Gerard Golf Cars, 281 Squankum Rd., Farmingdale, NJ 07727
  
3. Resolution **AUTHORIZING THE PURCHASE OF PAVING SERVICES – REPAIR & MAINTENANCE – JOC**, from **GARDEN STATE SEALING, INC.**, Tinton Falls, NJ, ITEMS: Asphalt Repairs to Nomoco Basketball Court; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ 18/19-66, for the Period of 06/03/19 through 06/02/23, in the Total Contract Amount of **\$28,072.00**.

4. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **TAYLOR NORTHEAST, INC.**, Morgantown, PA, for **FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT REPAIR PARTS AND SERVICE, SUPPLEMENT #1 (Bid #0004-23)**, ITEM: 2023 Supply Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners **RESERVING** the **OPTION TO EXTEND** the **CONTRACT** for **TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025)**, under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$25,000.00**.
  
5. Resolution **AWARDING CONTRACT** to the lowest responsible bidders, as per bid proposals for **FURNISHING AND DELIVERY OF SPECIALIZED AUTOMOTIVE REPAIR PARTS & SERVICE (Bid #0002-23)**, ITEM: 2023 Supply Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of **\$40,000.00**:
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6. Resolution **AWARDING CONTRACT** to the lowest responsible bidders, as per bid proposals for **FURNISHING AND DELIVERY OF AUTOMOTIVE REPAIR PARTS & SERVICE (Bid #0003-23)**, ITEM: 2023 Supply Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of **\$80,000.00**:
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  7. Sea Coast Chevrolet Inc., 3410 Sunset Ave., Ocean, NJ 07712
  8. Van Wickle Auto Supply, Inc., 201 Hwy. 71, Spring Lake Heights, NJ 07762
  
7. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **KARL K. DEIGERT ENT., INC.**, Tinton Falls, NJ, for **FURNISHING AND DELIVERY OF SEWER LINE CLEANING, SEPTIC SYSTEM REPAIR, AND INSTALLATION**

**(Bid #0058-22)**, ITEMS: 2022 Supply Contract, Year 1, October 11, 2022 through December 31, 2022, \$40,000.00, Year 2 Renewal Option (2023) \$80,000.00, Year 3 Renewal Option (2024) \$80,000.00, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$40,000.00**.

8. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$17,000.00**, increasing existing aggregate contract by 20% as allowed by law, to the following vendors, for **FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0016-22)**, as originally awarded by Resolution #R-21-12-20=404, ITEM: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Aggregate Contract Amount of **\$85,000.00**, for a NEW ESTIMATED TOTAL AGGREGATE CHANGE ORDER #1 CONTRACT AMOUNT OF **\$102,000.00**:

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6. TSP Maintenance Supply, LLC, 52 East Drive, Livingston, NJ 07039
7. Unipak Corp., 2759 Strickland Ave., Brooklyn, NY 11232
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9. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$94,494.50** due to unforeseeable conditions, to **PRECISE CONSTRUCTION, INC.**, Freehold, NJ, for **PHASE 1 SITE REMEDIATION AND SITE IMPROVEMENTS AT SWIMMING RIVER PARK, MIDDLETOWN, NJ (Bid #0032-22)**, ITEM: Total Base Bid Price, Items 1-41 inclusive (Period of Contract 03/21/22 through 12/31/22); as originally awarded by Resolution #R-22-3-21=115 in the Contract Amount of **\$2,593,730.00**, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF **\$2,688,224.50**.

10. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **PRECISE CONSTRUCTION, INC.**, Freehold, NJ, for **SWIMMING RIVER PARK BOAT ACCESS DREDGING, MIDDLETOWN, NJ (Bid #0065-22)**, ITEM: Total Base Bid Price, Items 1-3 inclusive (Period of Contract 10/24/22 through 12/31/22); in the Total Contract Amount of **\$165,700.00**.

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Appraisal Services, Block 105, Lot 12.03, Freehold Township, ±12.03 Acres, Improved Property Owned by Gahler, for Additions to Metedeconk River Greenway (Ref. #22-56) (*FAIR & OPEN—OVER \$17,500.00*)

**EXECUTIVE SESSION**

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:

- Discussion, additions to Toms River Headwaters Project Area
- Discussion, additions in Union Beach

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

**DATES TO REMEMBER:**

1. **SATURDAY, NOVEMBER 12, 2022 – 9:00 AM – 2:00 PM.** Fall Craft Show. Fort Monmouth Recreation Area, 2566 Guam Lane, Tinton Falls, NJ.
2. **SATURDAY, DECEMBER 3 THROUGH SATURDAY, DECEMBER 10, 2022 – 11:00 AM – 4:00 PM.** **The Creative Arts Center Exhibit & Sale.** Thompson Park Creative Arts Center, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.