

**MINUTES OF THE MONDAY EVENING, OCTOBER 21, 2024 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Director at 7:03 PM.

The following were Present on roll call: Chairman Kevin Mandeville  
Vice Chairman Anthony Fiore  
Commissioners:  
Michael G. Harmon  
Thomas W. Adcock  
Lori Ann Davidson  
Brian Foster

Also, Present on roll call via teleconference: Commissioner Patricia M. Butch

The following were Absent on roll call: Commissioners:  
Thomas E. Hennessy (Excused)  
David W. Horsnall (Excused)  
Ross F. Licitra, Deputy Director/MCPS Liaison

The following were present on roll call: Special County Counsel Nick Carlson  
Andrew J. Spears, Director  
Michael E. Janoski, Deputy Director  
Beau Byrtus, Deputy Director  
Matthew Coleman, Supt. of Co. Parks/Park Operations  
Kevin Dunn, Land & Planning  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Anna Luiten, Design & Resource Management  
Jeremy Schaefer, General Mgr., Golf Courses  
Maria Wojciechowski, Exec. Director Friends of the Parks  
Gina & Ari Campo  
Peter Sugarman  
Ken & Karen Miller  
Maria Campo  
Werner Aehlich  
Joan Bruno  
Mariann Musella, Board Member, Friends of the Parks

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of December 18, 2023, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, OCTOBER 7, 2024**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson, and Foster.

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, OCTOBER 7, 2024**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson, and Foster.

The Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Davidson, seconded by Commissioner Adcock, the **2023 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Davidson, seconded by Commissioner Adcock, the **2024 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Harmon, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:07 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Vice Chairman Fiore, seconded by Commissioner Harmon, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:08 PM.

#### **DIRECTOR'S REPORT:**

Andrew J. Spears, Director, reviewed with the Board the following **REPORTS**:

##### **1. BUDGET REPORTS**

On a motion made by Vice Chairman Fiore, seconded by Commissioner Davidson, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF SEPTEMBER**

On a motion made by Vice Chairman Fiore, seconded by Commissioner Davidson, the **REVENUE REPORT** for the **MONTH OF SEPTEMBER** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF SEPTEMBER**

On a motion made by Vice Chairman Fiore, seconded by Commissioner Davidson, the **ATTENDANCE REPORT** for the **MONTH OF SEPTEMBER** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **MCPS TRAINING REQUESTS AS OF OCTOBER 15, 2024**

On a motion made by Vice Chairman Fiore, seconded by Commissioner Davidson, the **MCPS TRAINING REQUESTS AS OF OCTOBER 15, 2024**, was upon being put to a vote, unanimously accepted as reported. (MCPS Training Requests in Minute Book)

5. **MCPS WEBSITE TRAFFIC REPORT— SEPTEMBER COMPARISON BY YEARS 2019 – 2024**

On a motion made by Vice Chairman Fiore, seconded by Commissioner Davidson, the **MCPS WEBSITE TRAFFIC REPORT —SEPTEMBER COMPARISON BY YEARS** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

**COUNTY COMMISSIONER’S REPORT:**

County Commissioner Ross F. Licitra was unable to attend the meeting.

**PRESENTATION:**

Dr. Ken Miller, Professor in the Department of Earth and Planetary Sciences at Rutgers University, gave a presentation on a proposed partnership with the County on the establishment of a geological park at the Campo and Buck sand mine sites in Millstone Township. Dr. Miller explained that the site has exposed soil faces that provide exceptional opportunities to show visitors the geological history of our area, going back 66 million years. He explained that many Rutgers students have visited the site as part of their course work.

Chairman Mandeville thanked Dr. Miller for his presentation.

**ITEMS FOR BOARD REVIEW:**

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to JayAdit Builders, LLC, Edison, NJ, for Furnishing and Delivery of New 10’ x 10’ Portable Horse Stalls (Bid #0065-24), Item: Total Price; in the Total Contract Amount of \$79,760.00.

2. Board Action Item #2 – Authorizing Change Order #1, in the amount of \$35,000.00, increasing existing aggregate contract by 20% as allowed by law, to the following vendors, for Furnishing and Delivery of Electrical Equipment and Supplies (Bid #0002-24), as originally awarded by Resolution #R-23-10-10=395 (2024) and Extended for an Additional One (1) Year Period (2025), as per Resolution #R-24-9-23=368, Item: 2025 Supply Contract, for the Period of 1/1/25 through 12/31/25; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2026), under the same terms and conditions, as per bid specification; to the following vendors in the Estimated Total Aggregate Contract Amount of \$175,000.00, for a new Estimated Total Aggregate Change Order #1 Contract Amount of \$210,000.00:
  1. CooperFriedman Electric Supply Co., Inc., dba Cooper Electric  
315 Cranbury Half Acre Road, Cranbury, NJ 08512
  2. Graybar Electric Co., Inc., 800 Huyler Street, Teterboro, NJ 07608
  3. US Electrical Services dba Yale Electrical Services, 5 Second St.,  
Trenton, NJ 08611
  4. Warshauer Electric Supply, 800 Shrewsbury Ave.,  
Tinton Falls, NJ 07724
3. Board Action Item #3 – Retaining the Extraordinary Unspecifiable Services of Hanlon Sculpture Studio LLC, Toms River, NJ, to provide Artistic Services for a Public Art Project, Items: Design and Cast Seven (7) Life-Sized Bronze Figures for the Monmouth County Revolutionary War Monument at Swimming River Park, Red Bank, NJ, Contract Duration: Eight (8) to Nine (9) Months, Installation by May 1, 2026, in an amount not to exceed \$842,500.00, as per proposal dated September 24, 2024, and further Authorizing the Director to send notice of contract award to The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
4. Board Action Item #4 - Introducing amendment to Supplemental Rules and Regulations Governing Public Deer Hunting on Lands Managed by the Monmouth County Park System, and further Authorizing the Director to Post & Publish Notice of Public Hearing on their Adoption scheduled for November 18, 2024, as required by law.
5. Board Action Item #5 - Recognizing the New Ownership by Vinayak Ventures, LLC; dba Snapology of Monmouth County, Edison, NJ, of the firm formerly trading as Shannon Russell Ventures, LLC; dba Snapology of Monmouth County, Tinton Falls, NJ, and further Amending professional service contracts as awarded by Board Resolution No. R-23-9-18=358 for Furnishing and Delivery of a Lego Engineering Program for Children of Mixed Ages from Kindergarten to Fifth Grade (Bid #0023-22), Item: 2024 Supply/Service Contract (Period of 01/01/24 through 12/31/24), in the Estimated Total Contract Amount of \$50,000.00, to reflect the Change in Ownership.
6. Board Action Item #6 - Recommending award of contract to the lowest responsible bidder, as per bid proposal to Vinayak Ventures, LLC; dba Snapology of Monmouth County, Edison, NJ, for Furnishing and Delivery of a Lego Engineering Program for Children of Mixed Ages from Kindergarten to Fifth Grade (Bid #0003-25), Item: 2025 Supply/Service Contract (Period of Contract 01/01/25 through 12/31/25), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2026 & 2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$60,000.00.

7. Board Action Item #7 – Rejecting bid proposal of High Caliper Renovations, LLC, Rahway, NJ, for Construction of a Pavilion Building at Manasquan Reservoir, Howell, NJ (Bid #0064-24), as the Bid bond did not include required wording.
8. Board Action Item #8 – Rejecting bid proposal of Dutchman Contracting, LLC, Reinholds, PA, for Construction of a Pavilion Building at Manasquan Reservoir, Howell, NJ (Bid #0064-24), as a list of Designated Subcontractors was not included in the bid submission.
9. Board Action Item #9 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to SDW Construction, Inc., Morganville, NJ, for Construction of a Pavilion Building at Manasquan Reservoir, Howell, NJ (Bid #0064-24), Item: Total Base Bid Price (Item #1 & Item #2); in the Total Contract Amount of \$214,000.00.
10. Board Action Item #10 – Authorizing Contract Amendment #1, in the Amount of \$25,075.00, to address four areas of concern, to Kenny Environmental Services, LLC, Marlton, NJ, for Providing Preliminary Assessment/Site Investigation (PA/SI) of Block 42, Lot 12, Freehold Township, New Jersey, and Block 42, Lot 1, Colts Neck Township, New Jersey, ±4.84 Acres, Owned by: BG Invest, Vacant Property, Project: Additions to Baysholm Tract (Ref. #24-39 & PS #39-24), as originally awarded by Resolution #R-24-9-9=327, in the Contract Amount Not To Exceed \$2,090.00, for a new Total Amended Contract Amount of \$27,165.00, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
11. Board Action Item #11 – Recommend Authorizing Change Order #1, in the amount of \$904.00, due to an increase in the cost of printing additional golf materials, to Roelynn Litho, Inc., Lakewood, NJ, for Furnishing and Delivery of Printing Services (Rebid) (Bid #0026-24), Items: Proposal 1, Items 1-28, \$32,951.00; Proposal 3, Items 1-24, \$28,880.00; Proposal 4, Item 1, \$15,200.00; Proposal 5, Items 1-12, \$24,141.00; Proposal 6, Items 1-10; \$10,149.00 (Period of Contract 03/11/24 through 12/31/24); as originally awarded by Resolution #R-24-3-11=109 in the Contract Amount of \$111,321.00, for a new Total Change Order #1 Contract Amount of \$112,225.00.
12. Board Action Item #12 – Recommend acceptance of the written proposal of Johnson, Mirmiran, Thompson, Inc., Trenton, NJ, as received on October 11, 2024, proposal dated October 7, 2024, for Providing Professional Surveying Services of Block 43, Lots 37 & 38, Freehold Township, New Jersey, ±5.87 Acres, Owned by: 170 Center Street, LLC, Improved Property, Project: Additions to East Freehold Showgrounds (Ref. #24-44 & PS #46-24), in an Amount Not To Exceed \$5,850.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
13. Board Action Item #13 – Recommend acceptance of the written proposal of Gibson & Stattel Environmental, Inc., Bridgeton, NJ, as received on October 11, 2024, proposal dated October 10, 2024, for Providing Preliminary Assessment/Site Investigation (PA/SI) of Block 43, Lots 37 & 38, Freehold Township, New Jersey, ±5.87 Acres, Owned by: 170 Center Street, LLC, Improved Property, Project: Additions to East Freehold Showgrounds (Ref. #24-45 & PS #45-24), in an Amount Not To Exceed \$1,935.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

14. Board Action Item #14 – Recommend acceptance of the written proposal of Stuart Appraisal Company, LLC, Tinton Falls, NJ, as received on October 11, 2024, proposal dated October 9, 2024, for Providing Professional Appraisal Services of Block 26, Lot 2, Upper Freehold Township, Improved Property, Owned by: Cranstoun, ±1.67 Acres, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #24-58 & PS #47-24), in an Amount Not To Exceed \$1,545.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
  
15. Board Action Item #15 – Recommend acceptance of the written proposal of Wade Appraisal, LLC, Metuchen, NJ, as received on October 11, 2024, proposal dated October 2, 2024, for Providing Professional Appraisal Services of Block 26, Lot 2, Upper Freehold Township, Improved Property, Owned by: Cranstoun, ±1.67 Acres, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #24-58 & PS #47-24), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
  
16. Board Action Item #16 as Added to the Agenda – Recommend Authorizing the Exercising of Option to Extend Contract as per bid proposal, for an Additional One (1) Year Period (2025), as originally awarded by Resolution #R-23-3-6=103 (2023), and Extended by Resolution #R-23-10-23=407 (2024), reserving the option to extend the contract for an additional one (1) year period (2025), to Anthony’s Affordable Tree Care, LLC, Washington, NJ, for Furnishing and Delivery of Tree Trimming Services (Bid #0037-23), Item: 2025 Service Contract for the Period of 01/01/25 through 12/31/25, under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$133,200.00.

At 7:51 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Harmon, to approve Agenda Items #1 through #16.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of October 21, 2024, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #15 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #16, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #16.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the Negative:	None
Absent:	Commissioners Hennessy and Horsnall

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

R-24-10-21=383 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to JAYADIT BUILDERS, LLC, Edison, NJ, for FURNISHING AND DELIVERY OF NEW 10' X 10' PORTABLE HORSE STALLS (Bid #0065-24), ITEM: Total Price; in the Total Contract Amount of \$79,760.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-24-10-21=384 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, Authorizing CHANGE ORDER #1, in the amount of \$35,000.00, increasing existing aggregate contract by 20% as allowed by law, to the following vendors, for FURNISHING AND DELIVERY OF ELECTRICAL EQUIPMENT AND SUPPLIES (Bid #0002-24), as originally awarded by Resolution #R-23-10-10=395 (2024) and Extended for an Additional One (1) Year Period (2025), as per Resolution #R-24-9-23=368, ITEM: 2025 Supply Contract, for the Period of 1/1/25 through 12/31/25; with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2026), under the same terms and conditions, as per bid specification; to the following vendors in the Estimated Total Aggregate Contract Amount of \$175,000.00, for a NEW ESTIMATED TOTAL AGGREGATE CHANGE ORDER #1 CONTRACT AMOUNT OF \$210,000.00: Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

1. CooperFriedman Electric Supply Co., Inc., dba Cooper Electric  
315 Cranbury Half Acre Road, Cranbury, NJ 08512
2. Graybar Electric Co., Inc., 800 Huyler Street, Teterboro, NJ 07608
3. US Electrical Services dba Yale Electrical Services, 5 Second St.,  
Trenton, NJ 08611
4. Warshauer Electric Supply, 800 Shrewsbury Ave., Tinton Falls, NJ 07724

R-24-10-21=385 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of HANLON SCULPTURE STUDIO LLC, Toms River, NJ, to provide ARTISTIC SERVICES FOR A PUBLIC ART PROJECT, ITEMS: Design and Cast Seven (7) Bronze Life-Sized Figures for the Monmouth County Revolutionary War Monument at Swimming River Park, Red Bank, NJ, Contract Duration: Eight (8) to Nine (9) Months, Installation by May 1, 2026, in an amount not to exceed \$842,500.00, as per proposal dated September 24, 2024, and further AUTHORIZING the DIRECTOR to SEND NOTICE of contract award to The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-10-21=386 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, INTRODUCING AMENDMENT TO SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM, AND FURTHER AUTHORIZING THE DIRECTOR TO POST & PUBLISH NOTICE OF PUBLIC HEARING ON THEIR ADOPTION SCHEDULED FOR NOVEMBER 18, 2024, AS REQUIRED BY LAW. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-10-21=387 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, RECOGNIZING THE NEW OWNERSHIP BY VINAYAK VENTURES, LLC; DBA SNAPOLOGY OF MONMOUTH COUNTY, Edison, NJ, of the firm formerly trading as Shannon Russell Ventures, LLC; dba Snapology of Monmouth County, Tinton Falls, NJ, and further AMENDING professional service contracts as awarded by Board Resolution No. R-23-9-18=358 for FURNISHING AND DELIVERY OF A LEGO ENGINEERING PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO FIFTH GRADE (Bid #0023-22), ITEM: 2024 Supply/Service Contract (Period of 01/01/24 through 12/31/24), in the Estimated Total Contract Amount of \$50,000.00, to reflect the Change in Ownership. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-10-21=388 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to VINAYAK VENTURES, LLC; dba SNAPOLOGY OF MONMOUTH COUNTY, Edison, NJ, for FURNISHING AND DELIVERY OF A LEGO ENGINEERING PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO FIFTH GRADE (Bid #0003-25), ITEM: 2025 Supply/Service Contract (Period of Contract 01/01/25 through 12/31/25), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2026 & 2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$60,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-10-21=389 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, REJECTING bid proposal of HIGH CALIPER RENOVATIONS, LLC, Rahway, NJ, for CONSTRUCTION OF A PAVILION BUILDING AT MANASQUAN RESERVOIR, HOWELL, NJ (Bid #0064-24), as the Bid bond did not include required wording. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-10-21=390 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, REJECTING bid proposal of DUTCHMAN CONTRACTING, LLC, Reinholds, PA, for CONSTRUCTION OF A PAVILION BUILDING AT MANASQUAN RESERVOIR, HOWELL, NJ (Bid #0064-24), as a list of Designated Subcontractors was not included in the bid submission. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



- R-24-10-21=391 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SDW CONSTRUCTION, INC., Morganville, NJ, for CONSTRUCTION OF A PAVILION BUILDING AT MANASQUAN RESERVOIR, HOWELL, NJ (Bid #0064-24), ITEM: Total Base Bid Price (Item #1 & Item #2); in the Total Contract Amount of \$214,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-10-21=392 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$25,075.00, to address four areas of concern, to KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 42, LOT 12, FREEHOLD TOWNSHIP, NEW JERSEY, AND BLOCK 42, LOT 1, COLTS NECK TOWNSHIP, NEW JERSEY, ±4.84 ACRES, OWNED BY: BG INVEST, VACANT PROPERTY, PROJECT: ADDITIONS TO BAYSHOLM TRACT (Ref. #24-39 & PS #39-24), as originally awarded by Resolution #R-24-9-9=327, in the Contract Amount Not To Exceed \$2,090.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$27,165.00, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-10-21=393 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, Authorizing CHANGE ORDER #1, in the amount of \$904.00, due to an increase in the cost of printing additional golf materials, to ROELYNN LITHO, INC., Lakewood, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (REBID) (Bid #0026-24), ITEMS: Proposal 1, Items 1-28, \$32,951.00; Proposal 3, Items 1-24, \$28,880.00; Proposal 4, Item 1, \$15,200.00; Proposal 5, Items 1-12, \$24,141.00; Proposal 6, Items 1-10; \$10,149.00 (Period of Contract 03/11/24 through 12/31/24); as originally awarded by Resolution #R-24-3-11=109 in the Contract Amount of \$111,321.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$112,225.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-10-21=394 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN, THOMPSON, INC., Trenton, NJ, as received on October 11, 2024, proposal dated October 7, 2024, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 43, LOTS 37 & 38, FREEHOLD TOWNSHIP, NEW JERSEY, ±5.87 ACRES, OWNED BY: 170 CENTER STREET, LLC, IMPROVED PROPERTY, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS (Ref. #24-44 & PS #46-24), in an Amount Not To Exceed \$5,850.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-10-21=395 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL of GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, as received on October 11, 2024, proposal dated October 10, 2024, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 43, LOTS 37 & 38, FREEHOLD TOWNSHIP, NEW JERSEY, +5.87 ACRES, OWNED BY: 170 CENTER STREET, LLC, IMPROVED PROPERTY, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS (Ref. #24-45 & PS #45-24), in an Amount Not To Exceed \$1,935.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-10-21=396 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL OF STUART APPRAISAL COMPANY, LLC, Tinton Falls, NJ, as received on October 11, 2024, proposal dated October 9, 2024, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 26, LOT 2, UPPER FREEHOLD TOWNSHIP, IMPROVED PROPERTY, OWNED BY: CRANSTOUN, +1.67 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #24-58 & PS #47-24), in an Amount Not To Exceed \$1,545.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-10-21=397 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL OF WADE APPRAISAL, LLC, Metuchen, NJ, as received on October 11, 2024, proposal dated October 2, 2024, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 26, LOT 2, UPPER FREEHOLD TOWNSHIP, IMPROVED PROPERTY, OWNED BY: CRANSTOUN, +1.67 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #24-58 & PS #47-24), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-10-21=398 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Davidson, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2025), as originally awarded by Resolution #R-23-3-6=103 (2023), and Extended by Resolution #R-23-10-23=407 (2024), reserving the option to extend the contract for an additional one (1) year period (2025), to ANTHONY'S AFFORDABLE TREE CARE, LLC, Washington, NJ, for FURNISHING AND DELIVERY OF TREE TRIMMING SERVICES (Bid #0037-23), ITEM: 2025 Service Contract for the Period of 01/01/25 through 12/31/25, under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$133,200.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The Director reported to the Board that there were **no BIDs to be advertised.**

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES:**

1. Professional Engineering Services for Access Improvements, Hillside Road Area at Shark River Park, Neptune, New Jersey (Ref. #24-62) (*FAIR & OPEN—OVER \$17,500.00*)
2. Survey Services, Block 16, Lot 6, Upper Freehold Township,  $\pm$ 16.93 Acres, Improved Property Owned by Friends of Old Yellow Meeting House, for Partial Boundary Survey (Ref. #24-63) (*FAIR & OPEN—UNDER \$17,500.00*)
3. Professional Design, Architectural, and Engineering Services for the Construction of an Aquatic and/or Recreation Center at the former Port Monmouth Elementary School site.
4. Appraisal Services, Block 119, Lots 17Q, 18Q, 19Q, Marlboro Township,  $\pm$ 18.21 Acres, Improved Property Owned by GlenGeran Farm LP, for Additions to Freneau Woods Park (Ref. #24-67) (*FAIR & OPEN—UNDER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

R-24-10-21=399 At 8:03 PM, a motion for a resolution was made by Commissioner Foster seconded by Commissioner Davidson to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5). (Resolution in Minute Book)

- Additions – Seven Presidents Oceanfront Park.

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Butch, Adcock,  
Davidson and Foster

In the Negative: None

Absent: Commissioners Hennessy and Horsnall

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the Board voted unanimously to adjourn the Executive Session at 8:35 PM.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, the Board voted unanimously to reconvene the public portion of the meeting.

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, NOVEMBER 4, 2024 – 7:00 PM. Regular Board Meeting.**  
Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, NOVEMBER 18, 2024 – 7:00 PM. Regular Board Meeting.**  
Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, DECEMBER 2, 2024 – 7:00 PM. Regular Board Meeting.**  
Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

4. **MONDAY EVENING, DECEMBER 16, 2024 – 7:00 PM. Regular Board Meeting.**  
Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Commissioner Butch noted that Dr. Ken Miller’s proposal for a geological park in Millstone presents a unique opportunity for the County.

Commissioner Adcock said that he was happy to see Commissioners Foster and Harmon, along with County Commissioners Arnone and Licitra at the recent opening of the Neptune City Waterfront Park. He said that he looks forward to the site being improved with basic amenities to promote passive enjoyment of the waterfront.

Commissioner Foster noted that the Golf Committee continues to meet to discuss fees and programs for 2025, that will be presented to the Board by the end of the year.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Davidson, seconded by Commissioner Foster, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, October 21, 2024, was **ADJOURNED** at 8:46 PM.



ANDREW J. SPEARS,  
Director

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=383

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on September 13, 2024, for FURNISHING AND DELIVERY OF NEW 10' X 10' PORTABLE HORSE STALLS (Bid #0065-24), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$79,760.00:

JAYADIT BUILDERS, LLC  
47 Rosewood Road  
Edison, NJ 08817  
**ITEM:** Total Price.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the amount of \$79,760.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



ANDREW J. SPEARS, Director

R-24-10-21=383

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=384

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded an aggregate contract for FURNISHING AND DELIVERY OF ELECTRICAL EQUIPMENT AND SUPPLIES (Bid #0002-24), 2024 Supply Contract (Period of 1/1/24 through 12/31/24), as per Resolution #R-23-10-10=395, with the option to extend said aggregate contract for two (2) additional one (1) year periods (2025 & 2026); and

WHEREAS, the Board did exercise its option to extend said aggregate contract as per Board Resolution #R-24-9-23=368, ITEM: 2025 Supply Contract, for the Period of 1/1/25 through 12/31/25, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2026), under the same terms and conditions as per bid specifications, in the Estimated Total Aggregate Contract Amount of \$175,000.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$35,000.00, increasing existing aggregate contract by 20% as allowed by law, for FURNISHING AND DELIVERY OF ELECTRICAL EQUIPMENT AND SUPPLIES (Bid #0002-24), for a NEW ESTIMATED TOTAL CHANGE ORDER #1 AGGREGATE CONTRACT AMOUNT OF \$210,000.00, to the following vendors:

1. CooperFriedman Electric Supply Co., Inc., dba Cooper Electric  
315 Cranbury Half Acre Road, Cranbury, NJ 08512
2. Graybar Electric Co., Inc., 800 Huyler Street, Teterboro, NJ 07608
3. US Electrical Services dba Yale Electrical Services, 5 Second St., Trenton, NJ 08611
4. Warshauer Electric Supply, 800 Shrewsbury Ave., Tinton Falls, NJ 07724

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$35,000.00, increasing existing aggregate contract by 20% as allowed by law, to the above vendors, as per original contract awarded by Resolution #R-23-10-10=395 and extended by Resolution #R-24-9-23=368, for ITEM: 2025 Supply Contract, for the Period of 1/1/25 through 12/31/25; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2026), under the same terms and conditions as per bid specifications, in the Estimated Total Aggregate Contract Amount of \$175,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 AGGREGATE CONTRACT AMOUNT OF \$210,000.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the amount of \$35,000.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Butch, Adcock,  
Davidson and Foster

In the negative: None

Absent: Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



ANDREW J. SPEARS, Director

R-24-10-21=384

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=385

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire ARTISTIC SERVICES FOR A PUBLIC ART PROJECT, ITEMS: Design and Cast Seven (7) Bronze Life-Sized Figures for the Monmouth County Revolutionary War Monument at Swimming River Park, Red Bank, NJ, Contract Duration: Eight (8) to Nine (9) Months, Installation by May 1, 2026. The service is specialized and qualitative in nature requiring the need for expertise; and

WHEREAS, it is necessary to retain the professional services of a qualified and experienced bronze sculptor with the ability to design, form, cast, and install seven bronze life-sized figures for the Monmouth County Revolutionary War Monument at Swimming River Park. The figures in the sculpture will represent the patriots, soldiers, and ordinary citizens of the day who played a role in the historic events in the region. It is important to select an artist who can effectively interpret historic themes in an attractive and accessible format to commemorate the important role that Monmouth County played in America's Revolution. The year 2026 will mark the 250<sup>th</sup> anniversary of the United States' independence and the dedication of this sculpture will be the highlight of the year-long commemoration; and

WHEREAS, HANLON SCULPTURE STUDIO, LLC, 10 Allen Street, Suite 2B, Toms River, NJ 08753, submitted a written proposal for furnishing said ARTISTIC SERVICES FOR A PUBLIC ART PROJECT, as outlined in his proposal dated September 24, 2024, in an amount not to exceed \$842,500.00; and

WHEREAS, the Director has certified to the Monmouth County Board of Recreation Commissioners that said services are of an extraordinary unspecifiable nature.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners:

1. That HANLON SCULPTURE STUDIO, LLC, 10 Allen Street, Suite 2B, Toms River, NJ 08753, be, and he is hereby retained to perform ARTISTIC SERVICES FOR A PUBLIC ART PROJECT, ITEMS: Design and Cast Seven (7) Bronze Life-Sized Figures for the Monmouth County Revolutionary War Monument at Swimming River Park, Red Bank, NJ, Contract Duration: Eight (8) to Nine (9) Months, Installation by May 1, 2026, as outlined in his proposal of September 24, 2024; and
2. That this contract shall be awarded without competitive bid as the services required are of an extraordinary, unspecifiable service, and the Director of has certified the reasons why competitive bidding is not possible; and
3. That notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

BE IT FURTHER RESOLVED that any fees for additional work over the \$842,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29801, Board of Recreation Commissioners (2024), Project #29137; in an amount not to exceed \$842,500.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



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ANDREW J. SPEARS, Director



The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=386

WHEREAS, the Monmouth County Board of Recreation Commissioners operates and maintains various county park and recreation areas pursuant to N.J.S.A. Title 40:12-1 et. seq., for the public's benefit and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners has the authority to establish suitable Rules and Regulations Governing the Public's Use of County Park and Recreation Areas as provided for under N.J.S.A. Title 40:12-6; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary to ESTABLISH SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the attached SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM are hereby INTRODUCED; and

BE IT FURTHER RESOLVED that a PUBLIC HEARING with regard to the adoption by the Monmouth County Board of Recreation Commissioners of the above rules and regulations shall be held at the Board's regular public meeting scheduled for 7:00 PM, on Monday Evening, November 18, 2024, in the "Beech Room" of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ; and

BE IT FURTHER RESOLVED that the BOARD does hereby AUTHORIZE the DIRECTOR to post and publish notice, as required by law.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 20224.



ANDREW J. SPEARS, Director

R-24-10-21=386

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=387

WHEREAS, the Board of Recreation Commissioners did, by Resolution No. R-23-9-18=358, enter into a professional contract with the firm of SHANNON RUSSELL VENTURES, LLC; DBA SNAPOLOGY OF MONMOUTH COUNTY, Tinton Falls, NJ, for FURNISHING AND DELIVERY OF A LEGO ENGINEERING PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO FIFTH GRADE (Bid #0023-22), ITEM: 2024 Supply/Service Contract (Period of 01/01/24 through 12/31/24), in the Estimated Total Contract Amount of \$50,000.00; and

WHEREAS, the Board of Recreation Commissioners has RECEIVED NOTICE that as of SEPTEMBER 17, 2024, the firm of SHANNON RUSSELL VENTURES, LLC; DBA SNAPOLOGY OF MONMOUTH COUNTY, Tinton Falls, NJ, has been acquired by the firm of VINAYAK VENTURES, LLC; DBA SNAPOLOGY OF MONMOUTH COUNTY, Edison, NJ.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners does hereby RECOGNIZE the NEW OWNERSHIP by VINAYAK VENTURES, LLC; DBA SNAPOLOGY OF MONMOUTH COUNTY, Edison, NJ; and

BE IT FURTHER RESOLVED that the CONTRACTS for the above professional services shall be AMENDED to reflect the CHANGE IN OWNERSHIP; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the attention of Surya Singh, at the firm of Vinayak Ventures, LLC; dba Snapology of Monmouth County, 8 Menlo Terrace, Edison, NJ 08820.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Butch, Adcock,  
Davidson and Foster

In the negative: None

Absent: Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



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ANDREW J. SPEARS, Director

R-24-10-21=387

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=388

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on September 27, 2024, for FURNISHING AND DELIVERY OF A LEGO ENGINEERING PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO FIFTH GRADE (Bid #0003-25), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$60,000.00:

VINAYAK VENTURES, LLC; dba SNAPOLOGY OF MONMOUTH COUNTY  
8 Menlo Terrace  
Edison, NJ 08820

**ITEM:** 2025 Supply/Service Contract.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025), in the estimated amount of \$60,000.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



ANDREW J. SPEARS, Director

R-24-10-21=388

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=389

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on September 4, 2024, for CONSTRUCTION OF A PAVILION BUILDING AT MANASQUAN RESERVOIR, HOWELL, NJ (Bid #0064-24); and

WHEREAS, HIGH CALIPER RENOVATIONS, LLC, Rahway, NJ, submitted a bid proposal for the above; and

WHEREAS, the Bid bond did not include required wording.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of HIGH CALIPER RENOVATIONS, LLC, 417 Madison Avenue, Rahway, NJ 07065, as received on September 4, 2024, for CONSTRUCTION OF A PAVILION BUILDING AT MANASQUAN RESERVOIR, HOWELL, NJ (Bid #0064-24), is hereby REJECTED as the Bid bond did not include required wording.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



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ANDREW J. SPEARS, Director

R-24-10-21=389

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=390

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on September 4, 2024, for CONSTRUCTION OF A PAVILION BUILDING AT MANASQUAN RESERVOIR, HOWELL, NJ (Bid #0064-24); and

WHEREAS, DUTCHMAN CONTRACTING, LLC, Reinholds, PA, submitted a bid proposal for the above; and

WHEREAS, the list of Designated Subcontractors was not included in the bid submission.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of DUTCHMAN CONTRACTING, LLC, 278 N. Ridge Road, Reinholds, PA 17569, as received on September 4, 2024, for CONSTRUCTION OF A PAVILION BUILDING AT MANASQUAN RESERVOIR, HOWELL, NJ (Bid #0064-24), is hereby REJECTED as the list of Designated Subcontractors was not included in the bid submission.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



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ANDREW J. SPEARS, Director

R-24-10-21=390

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=391

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on September 4, 2024, for CONSTRUCTION OF A PAVILION BUILDING AT MANASQUAN RESERVOIR, HOWELL, NJ (Bid #0064-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that seven (7) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$214,000.00:

SDW CONSTRUCTION, INC.  
251 Tennent Road  
Morganville, NJ 07751

**ITEM:** Total Base Bid Price (Item #1 & Item #2).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92304, Board of Recreation Commissioners, Project #23004, in the amount of \$214,000.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



ANDREW J. SPEARS, Director

R-24-10-21=391

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=392

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 42, LOT 12, FREEHOLD TOWNSHIP, NEW JERSEY, AND BLOCK 42, LOT 1, COLTS NECK TOWNSHIP, NEW JERSEY, ±4.84 ACRES, OWNED BY: BG INVEST, VACANT PROPERTY, PROJECT: ADDITIONS TO BAYSHOLM TRACT (Ref. #24-39 & PS #39-24), as originally awarded by Resolution #R-24-9-9=327, in the Estimated Total Contract Amount of \$2,090.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$25,075.00, to address four areas of concern.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$25,075.00, to address four areas of concern, to KENNY ENVIRONMENTAL SERVICES, LLC, 4 Sheffield Drive, Marlton, NJ 08053, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 42, LOT 12, FREEHOLD TOWNSHIP, NEW JERSEY, AND BLOCK 42, LOT 1, COLTS NECK TOWNSHIP, NEW JERSEY, ±4.84 ACRES, OWNED BY: BG INVEST, VACANT PROPERTY, PROJECT: ADDITIONS TO BAYSHOLM TRACT (Ref. #24-39 & PS #39-24), as per original contract awarded by Resolution #R-24-9-9=327, in the Estimated Total Contract Amount of \$2,090.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$27,165.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20022, Board of Recreation Commissioners (2022), Project #22001, in an amount not to exceed \$25,075.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



ANDREW J. SPEARS, Director

R-24-10-21=392

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=393

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND DELIVERY OF PRINTING SERVICES (REBID) (Bid #0026-24), ITEMS: Proposal 1, Items 1-28, \$32,951.00; Proposal 3, Items 1-24, \$28,880.00; Proposal 4, Item 1, \$15,200.00; Proposal 5, Items 1-12, \$24,141.00; Proposal 6, Items 1-10; \$10,149.00 (Period of Contract 03/11/24 through 12/31/24), to ROELYNN LITHO, INC., Lakewood, NJ, as per Resolution #R-24-3-11=109; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$904.00, due to an increase in the cost of printing additional golf materials, to ROELYNN LITHO, INC., Lakewood, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (REBID) (Bid #0026-24), as per original contract awarded by Resolution #R-24-3-11=109, ITEM: Proposal 1, Items 1-28, \$32,951.00; Proposal 3, Items 1-24, \$28,880.00; Proposal 4, Item 1, \$15,200.00; Proposal 5, Items 1-12, \$24,141.00; Proposal 6, Items 1-10; \$10,149.00 (Period of Contract 03/11/24 through 12/31/24); in the Contract Amount of \$111,321.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$112,225.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$904.00, due to an increase in the cost of printing additional golf materials, to ROELYNN LITHO, INC., 687 Prospect Street, Unit 410, Lakewood, NJ 08701, for FURNISHING AND DELIVERY OF PRINTING SERVICES (REBID) (Bid #0026-24), as per original contract awarded by Resolution #R-24-3-11=109, ITEM: Proposal 1, Items 1-28, \$32,951.00; Proposal 3, Items 1-24, \$28,880.00; Proposal 4, Item 1, \$15,200.00; Proposal 5, Items 1-12, \$24,141.00; Proposal 6, Items 1-10; \$10,149.00 (Period of Contract 03/11/24 through 12/31/24); in the Contract Amount of \$111,321.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$112,225.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the amount of \$904.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



ANDREW J. SPEARS, Director

R-24-10-21=393



The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=394

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 43, LOTS 37 & 38, FREEHOLD TOWNSHIP, NEW JERSEY, +5.87 ACRES, OWNED BY: 170 CENTER STREET, LLC, IMPROVED PROPERTY, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS (Ref. #24-44 & PS #46-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of October 11, 2024; and

WHEREAS, JOHNSON, MIRMIRAN, THOMPSON, INC., Trenton, NJ, has submitted a written proposal dated October 7, 2024, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 43, LOTS 37 & 38, FREEHOLD TOWNSHIP, NEW JERSEY, +5.87 ACRES, OWNED BY: 170 CENTER STREET, LLC, IMPROVED PROPERTY, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS (Ref. #24-44 & PS #46-24), in an Amount Not to Exceed \$5,850.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00008; in an amount not to exceed \$5,850.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with JOHNSON, MIRMIRAN, THOMPSON, INC., 1200 Lennox Drive, Suite 101, Trenton, NJ 08648, as per proposal dated October 7, 2024, for PROFESSIONAL SURVEYING SERVICES OF BLOCK 43, LOTS 37 & 38, FREEHOLD TOWNSHIP, NEW JERSEY, +5.87 ACRES, OWNED BY: 170 CENTER STREET, LLC, IMPROVED PROPERTY, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS (Ref. #24-44 & PS #46-24), in the Contract Amount Not To Exceed \$5,850.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$5,850.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



ANDREW J. SPEARS, Director

R-24-10-21=394

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=395

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 43, LOTS 37 & 38, FREEHOLD TOWNSHIP, NEW JERSEY, ±5.87 ACRES, OWNED BY: 170 CENTER STREET, LLC, IMPROVED PROPERTY, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS (Ref. #24-45 & PS #45-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of October 11, 2024; and

WHEREAS, GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, has submitted a written proposal dated October 10, 2024, indicating they will provide a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 43, LOTS 37 & 38, FREEHOLD TOWNSHIP, NEW JERSEY, ±5.87 ACRES, OWNED BY: 170 CENTER STREET, LLC, IMPROVED PROPERTY, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS (Ref. #24-45 & PS #45-24), in an Amount Not to Exceed \$1,935.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00008; in an amount not to exceed \$1,935.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with GIBSON & STATTEL ENVIRONMENTAL, INC., 549 Stow Creek Road, Bridgeton, NJ 08302, as per proposal dated October 10, 2024, for a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 43, LOTS 37 & 38, FREEHOLD TOWNSHIP, NEW JERSEY, ±5.87 ACRES, OWNED BY: 170 CENTER STREET, LLC, IMPROVED PROPERTY, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS (Ref. #24-45 & PS #45-24), in the Contract Amount Not To Exceed \$1,935.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,935.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



ANDREW J. SPEARS, Director

R-24-10-21=395

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=396

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 26, LOT 2, UPPER FREEHOLD TOWNSHIP, IMPROVED PROPERTY, OWNED BY: CRANSTOUN, ±1.67 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #24-58 & PS #47-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of October 11, 2024; and

WHEREAS, STUART APPRAISAL COMPANY, LLC, Tinton Falls, NJ, has submitted a written proposal dated October 9, 2024, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 26, LOT 2, UPPER FREEHOLD TOWNSHIP, IMPROVED PROPERTY, OWNED BY: CRANSTOUN, ±1.67 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #24-58 & PS #47-24), in an Amount Not to Exceed \$1,545.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00013; in an amount not to exceed \$1,545.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with STUART APPRAISAL COMPANY, LLC, 44 Apple Street, Suite 9, Tinton Falls, NJ 07724, as per proposal dated October 9, 2024, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 26, LOT 2, UPPER FREEHOLD TOWNSHIP, IMPROVED PROPERTY, OWNED BY: CRANSTOUN, ±1.67 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #24-58 & PS #47-24), in the Contract Amount Not To Exceed \$1,545.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,545.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



ANDREW J. SPEARS, Director

R-24-10-21=396

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=397

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 26, LOT 2, UPPER FREEHOLD TOWNSHIP, IMPROVED PROPERTY, OWNED BY: CRANSTOUN,  $\pm 1.67$  ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #24-58 & PS #47-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of October 11, 2024; and

WHEREAS, WADE APPRAISAL, LLC, Metuchen, NJ, has submitted a written proposal dated October 2, 2024, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 26, LOT 2, UPPER FREEHOLD TOWNSHIP, IMPROVED PROPERTY, OWNED BY: CRANSTOUN,  $\pm 1.67$  ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #24-58 & PS #47-24), in an Amount Not to Exceed \$1,800.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00013; in an amount not to exceed \$1,800.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with WADE APPRAISAL, LLC, 460 Main Street, Metuchen, NJ 08840, as per proposal dated October 2, 2024, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 26, LOT 2, UPPER FREEHOLD TOWNSHIP, IMPROVED PROPERTY, OWNED BY: CRANSTOUN,  $\pm 1.67$  ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #24-58 & PS #47-24), in the Contract Amount Not To Exceed \$1,800.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,800.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



ANDREW J. SPEARS, Director

R-24-10-21=397

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-10-21=398

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded a contract to ANTHONY'S AFFORDABLE TREE CARE, LLC, Washington, NJ, on March 6, 2023, by Resolution #R-23-3-6=103, for FURNISHING AND DELIVERY OF TREE TRIMMING SERVICES (Bid #0037-23), ITEM: 2023 Service Contract for the Period of 03/06/23 through 12/31/23; in the Estimated Total Contract Amount of \$133,200.00, and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, on October 23, 2023, by Resolution #R-23-10-23=407, the Board did exercise the option to extend said contract for an additional one (1) year period (2024), under the same terms and conditions as per bid specification; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND THE CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2025), as per bid proposal, under the same terms and conditions as per bid specifications.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2025), as originally awarded by Resolution #R-23-3-6=103 (2023), and extended by Resolution #R-23-10-23=407 (2024), to ANTHONY'S AFFORDABLE TREE CARE, LLC, 6 Rosewood Lane, Washington, NJ 07882, for FURNISHING AND DELIVERY OF TREE TRIMMING SERVICES (Bid #0037-23), ITEM: 2025 Service Contract for the Period of 01/01/25 through 12/31/25; in the Estimated Total Contract Amount of \$133,200.00; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2025), in the amount of \$133,200.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



ANDREW J. SPEARS, Director

R-24-10-21=398

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-10-21=399

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of December 18, 2023.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing:

- Additions to Seven Presidents Oceanfront Park

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 21, 2024.



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ANDREW J. SPEARS, Director

R-24-10-21=399