

MINUTES OF THE MONDAY EVENING, OCTOBER 20, 2025 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Andrew J. Spears, Director at 7:01 PM.

The following were Present on roll call:

- Chairman Kevin Mandeville
- Vice Chairman Anthony Fiore
- Commissioners:
 - Michael G. Harmon
 - Patricia M. Butch
 - Thomas W. Adcock
 - Lori Ann Davidson
 - Brian Foster
 - Rachael Stolte

The following were Absent on roll call:

- Commissioner Thomas E. Hennessy, Jr. (Excused)
- Ross F. Licitra, County Commissioner/MCPS Liaison

The following were present on roll call:

- Special County Counsel Nick Carlson
- Andrew J. Spears, Director
- Michael E. Janoski, Deputy Director
- Beau Byrtus, Deputy Director
- Matthew Coleman, Supt. of Co. Parks/Park Operations
- Kevin Dunn, Land & Planning
- Patti Conroy, Superintendent of Recreation
- Karen Livingstone, Public Information/Volunteers
- Susan Molzon, Principal Engineer
- Chris Gammons, Colliers Engineering & Design, Inc.
- Steven Sihota, Colliers Engineering & Design, Inc.

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time, and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of December 2, 2024, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, OCTOBER 6, 2025**, were upon being put to a vote, approved as recorded by Commissioners Harmon, Butch, Adcock, Davidson, and Foster. Chairman Mandeville, Vice Chairman Fiore, and Commissioner Stolte abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, OCTOBER 6, 2025**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Commissioners Harmon, Butch, Adcock, Davidson, and Foster. Chairman Mandeville, Vice Chairman Fiore, and Commissioner Stolte abstained as not being present at the meeting.

The Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Butch, the **2024 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Butch, the **2025 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Commissioner Michael Harmon requested that staff provide additional information on the voucher reports that are reviewed and approved by the Board at each meeting. He asked that future reports include the date of the invoice, the invoice number, the dates(s) of service, and the location of the service.

Deputy Director Mike Janoski shared with the Board a sample of a Utility Report which includes more detail on invoices than the general voucher list. Mr. Janoski said that he would explore options for adding detail to the voucher reports.

Andrew J. Spears, Director indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Foster, seconded by Commissioner Butch, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:18 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Davidson, seconded by Commissioner Foster, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:19 PM.

Andrew J. Spears, Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Vice Chairman Fiore, seconded by Commissioner Butch, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF SEPTEMBER**

On a motion made by Vice Chairman Fiore, seconded by Commissioner Butch, the **REVENUE REPORT** for the **MONTH OF SEPTEMBER** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF SEPTEMBER**

On a motion made by Vice Chairman Fiore, seconded by Commissioner Butch, the **ATTENDANCE REPORT** for the **MONTH OF SEPTEMBER**, as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **MCPS WEBSITE TRAFFIC REPORT — SEPTEMBER COMPARISON BY YEARS 2020-2025**

On a motion made by Vice Chairman Fiore, seconded by Commissioner Butch, the **MCPS WEBSITE TRAFFIC REPORT SEPTEMBER COMPARISON BY YEARS 2020 – 2025** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report is in the Minute Book.)

COUNTY COMMISSIONER’S REPORT:

County Commissioner Ross F. Licitra was unable to attend the meeting.

PRESENTATION:

Colliers Engineering representative Chris Gannon provided the Board an update on the construction plans for the new park facilities at the DeBois Creek Recreation Area in Freehold Township. He said that the plans were near completion and that the project should be ready to bid by February 2026. He also reviewed with the Board options for types of synthetic turf and field lighting.

CAPITAL PROJECT REVIEW:

Director Andrew Spears provided the Board an update on active construction projects in the parks.

Chairman Kevin Mandeville asked staff to prepare a summary of costs-to-date on the Swimming River Park Monmouth 250 Monument.

ITEMS FOR BOARD REVIEW:

The following ITEMS were **REVIEWED WITH THE BOARD**:

1. Board Action Item #1 – Recommend Authorizing the Exercising of Option to Extend Contracts as per bid proposals, for an Additional One (1) Year Period (2026), as originally awarded by Resolution #R-24-12-2=437, for Furnishing and Delivery of Golf Products, Resale Merchandise, and Clothing (Bid #0008-25), Items: 2026 Supply Contract (Period of 1/1/26 through 12/31/26), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2027), under the same terms and conditions as per bid specification; to the following vendors, in the Estimated Total Aggregate Contract Amount of \$160,000.00:
 1. Acushnet Company, 333 Bridge Street, Fairhaven, MA 02719
 2. Golf Max, 535 E. 42nd Street, Paterson, NJ 07513
 3. Jack Jolly & Son Inc., 855 Industrial Hwy, Ste. 2, Cinnaminson, NJ 08077
2. Board Action Item #2 – Recommend Authorizing the Exercising of Option to Extend Contract, as per bid proposal, for an Additional One (1) Year Period (2026), as originally awarded by Resolution #R-24-12-16=483, to Swannies Golf Apparel, Inver Grove Heights, MN, for Furnishing and Delivery of Golf Products, Resale Merchandise, and Clothing, Supplement #1 (Bid #0016-25), Item: 2026 Supply Contract (Period of 1/1/26 through 12/31/26) with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$32,000.00.
3. Board Action Item #3 – Recommend Authorizing the Exercising of Option to Extend Contract, as per bid proposal, for an Additional One (1) Year Period (2026), as originally awarded by Resolution #R-23-10-10=398 (2024) and Extended by Resolution #R-24-9-23=358 (2025), for Furnishing and Delivery of Lumber and Building Materials and Supplies (Bid #0004-24), Item: 2026 Supply Contract (Period of 1/1/26 through 12/31/26); to the following vendors, in the Estimated Total Aggregate Contract Amount of \$150,000.00:
 1. Continental Hardware, Inc., 400 Delancy Street, Newark, NJ 07105
 2. Dykes Lumber Co., Inc., 1218 Route 34, Aberdeen, NJ 07747
 3. Garden State Building Supply, 2420 Urbanowitz Ave., Linden, NJ 07036
4. Board Action Item #4 – Retaining the Extraordinary Unspecifiable Services of Aspiring Artists, LLC, Spring Lake, NJ, to provide Instruction in Impressionistic Painting Classes, for the Period of January 1, 2026 through December 31, 2026, in an amount not to exceed \$57,120.00, as per proposal dated September 18, 2025, and further Authorizing the Director to send notice of contract award to The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

5. Board Action Item #5 – Retaining the Extraordinary Unspecifiable Services of Two River Art, LLC dba Kidzart, Atlantic Highlands, NJ, to provide Instruction in Specialized Drawing & Painting Classes, for the Period of January 1, 2026 through December 31, 2026, in an amount not to exceed \$64,524.00, as per proposal dated September 23, 2025, and further Authorizing the Director to send notice of contract award to The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
6. Board Action Item #6 – Retaining the Extraordinary Unspecifiable Services of Gina Torello t/a Lightscares Studio, LLC, Oakhurst, NJ, to provide Instruction in Specialty Fine Arts and Printmaking Programs for the Period of January 1, 2026 through December 31, 2026, in an Amount Not to Exceed \$60,092.00, as per proposal dated September 25, 2025, and further Authorizing the Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
7. Board Action Item #7 – Rejecting bid proposal of Best Restoration Services, Inc., Melville, NY, for Furnish and Deliver Exterior Roof Coating, Balcony Roof Coating, and Chimney Painting Services (Bid F-103-2025), as the Contractor was unresponsive to our requests for verifying job qualifications and references.
8. Board Action Item #8 – Recommending award of contract to the second lowest responsible bidder, as per bid proposal to Arco Construction, Inc., West Caldwell, NJ, for Furnish and Deliver Exterior Roof Coating, Balcony Roof Coating, and Chimney Painting Services (Bid F-103-2025), Item: Total Lump Sum; in the Total Contract Amount of \$145,000.00.
9. Board Action Item #9 as added to the Agenda – Recommend authorization of Contract Amendment #1, in the \$29,268.00, for additional time needed for on-site construction inspections, to Van Cleef Engineering Associates, LLC, Hillsborough, NJ, for Providing Professional Engineering Services for the Henry Hudson Trail Waackaack Creek Bridge Replacement Project (Ref. #24-09 & PS #20-24), as originally awarded by Resolution #R-24-5-6=194, in the Contract Amount Not To Exceed \$35,200.72, for a new Total Amended Contract Amount of \$64,468.72, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
10. Board Action Item #10 as added to the Agenda – Recommend Authorizing the Purchase of Traffic and Security Coverage for the 2025 Monmouth County Fair, from Visual Computer Solutions (Jobs 4 Blue), Freehold, NJ, Item: Traffic & Security Coverage for the 2025 Monmouth County Fair (Period of Contract July 23 through July 27, 2025), in the Contract Amount of \$39,105.50.
11. Board Action Item #11 as added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Brennan Brothers Contracting, LLC, Old Bridge, NJ, for Monmouth 250 Monument and Plaza at Swimming River Park, Middletown, NJ (Bid F-114-2025), Item: Total Base Bid Price (Item #1 - Item #28); in the Total Contract Amount of \$275,758.00.

12. Board Action Item #12 as added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to NDP Construction, LLC, Tinton Falls, NJ, for Wood Shingle Roof Replacement at Historic Walnford, Upper Freehold, NJ, and Historic Longstreet Farm, Holmdel, NJ (Bid F-105-2025), Item: Total Base Bid Price (Items #1-4), Alternate Bid #1 & Alternate Bid #2; in the Total Contract Amount of \$156,800.00.

At 8:25 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Foster, to approve Agenda Items #1 through #10 and #12.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of October 20, 2025, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #8 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #9, #10, and #12, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #10 and #12.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Butch, Adcock,
Davidson, Foster, and Stolte
In the Negative: None
Absent: Commissioner Hennessy

On a motion made by Commissioner Harmon, seconded by Commissioner Butch, the Board adopted Item #11, as added to the Agenda, on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Commissioners Harmon,
Butch, Adcock, Davidson, Foster, and Stolte
In the Negative: Vice Chairman Fiore
Absent: Commissioner Hennessy

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-25-10-20=337 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACTS, as per bid proposals, for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as originally awarded by Resolution #R-24-12-2=437, for FURNISHING AND DELIVERY OF GOLF PRODUCTS, RESALE MERCHANDISE, AND CLOTHING (Bid #0008-25), ITEMS: 2026 Supply Contract (Period of 1/1/26 through 12/31/26), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2027), under the same terms and conditions as per bid specification; to the following vendors, in the Estimated Total Aggregate Contract Amount of \$160,000.00:

1. Acushnet Company, 333 Bridge Street, Fairhaven, MA 02719
2. Golf Max, 535 E. 42nd Street, Paterson, NJ 07513
3. Jack Jolly & Son Inc., 855 Industrial Hwy, Ste. 2, Cinnaminson, NJ 08077

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-25-10-20=338 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as originally awarded by Resolution #R-24-12-16=483, to SWANNIES GOLF APPAREL, Inver Grove Heights, MN, for FURNISHING AND DELIVERY OF GOLF PRODUCTS, RESALE MERCHANDISE, AND CLOTHING, SUPPLEMENT #1 (Bid #0016-25), ITEM: 2026 Supply Contract (Period of 1/1/26 through 12/31/26) with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$32,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-25-10-20=339 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACTS, as per bid proposals, for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as originally awarded by Resolution #R-23-10-10=398 (2024) and Extended by Resolution #R-24-9-23=358 (2025), for FURNISHING AND DELIVERY OF LUMBER AND BUILDING MATERIALS AND SUPPLIES (Bid #0004-24), ITEM: 2026 Supply Contract (Period of 1/1/26 through 12/31/26); to the following vendors, in the Estimated Total Aggregate Contract Amount of \$150,000.00:

1. Continental Hardware, Inc., 400 Delancy Street, Newark, NJ 07105
2. Dykes Lumber Co., Inc., 1218 Route 34, Aberdeen, NJ 07747
3. Garden State Building Supply, 2420 Urbanowitz Ave., Linden, NJ 07036

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-25-10-20=340 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of ASPIRING ARTISTS, LLC, Spring Lake, NJ, to provide INSTRUCTION IN IMPRESSIONISTIC PAINTING CLASSES, for the Period of January 1, 2026 through December 31, 2026, in an amount not to exceed \$57,120.00, as per proposal dated September 18, 2025, and further Authorizing the Director to send notice of contract award to The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-25-10-20=341 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of TWO RIVER ART, LLC, dba KIDZART, Atlantic Highlands, NJ, to provide INSTRUCTION IN SPECIALIZED DRAWING & PAINTING CLASSES, for the Period of January 1, 2026 through December 31, 2026, in an amount not to exceed \$64,524.00, as per proposal dated September 23, 2025, and further AUTHORIZING the DIRECTOR to SEND NOTICE of contract award to The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-25-10-20=342 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of GINA TORELLO t/a LIGHTSCAPES STUDIO, LLC, Oakhurst, NJ, to provide INSTRUCTION IN SPECIALTY FINE ARTS AND PRINTMAKING PROGRAMS for the Period of January 1, 2026 through December 31, 2026, in an AMOUNT NOT TO EXCEED \$60,092.00, as per proposal dated September 25, 2025, and further AUTHORIZING the DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-25-10-20=343 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, REJECTING bid proposal of BEST RESTORATION SERVICES, INC., Melville, NY, for FURNISH AND DELIVER EXTERIOR ROOF COATING, BALCONY ROOF COATING, AND CHIMNEY PAINTING SERVICES (Bid F-103-2025), as the Contractor was unresponsive to our requests for verifying job qualifications and references. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-25-10-20=344 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, AWARDING CONTRACT to the second lowest responsible bidder, as per bid proposal to ARCO CONSTRUCTION, INC., West Caldwell, NJ, for FURNISH AND DELIVER EXTERIOR ROOF COATING, BALCONY ROOF COATING, AND CHIMNEY PAINTING SERVICES (Bid F-103-2025), ITEM: Total Lump Sum; in the Total Contract Amount of \$145,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-25-10-20=345 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$29,268.00, for additional time needed for on-site construction inspections, to VAN CLEEF ENGINEERING ASSOCIATES, LLC, Hillsborough, NJ, for PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE HENRY HUDSON TRAIL WAACKAACK CREEK BRIDGE REPLACEMENT PROJECT (Ref. #24-09 & PS #20-24), as originally awarded by Resolution #R-24-5-6=194, in the Contract Amount Not To Exceed \$35,200.72, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$64,468.72, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-25-10-20=346 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, AUTHORIZING the PURCHASE OF TRAFFIC AND SECURITY COVERAGE FOR THE 2025 MONMOUTH COUNTY FAIR, from VISUAL COMPUTER SOLUTIONS (JOBS 4 BLUE), Freehold, NJ, ITEM: Traffic & Security Coverage for the 2025 Monmouth County Fair (Period of Contract July 23 through July 27, 2025), in the Contract Amount of \$39,105.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-25-10-20=347 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Butch, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BRENNAN BROTHERS CONTRACTING, LLC, Old Bridge, NJ, for MONMOUTH 250 MONUMENT AND PLAZA AT SWIMMING RIVER PARK, MIDDLETOWN, NJ (Bid F-114-2025), ITEM: Total Base Bid Price (Item #1 – Item #28); in the Total Contract Amount of \$275,758.00. Upon being put to a vote, the resolution was adopted by Chairman Mandeville, Commissioners Harmon, Butch, Adcock, Davidson, Foster, and Stolte. In the negative: Vice Chairman Fiore (Resolution in Minute Book)

R-25-10-20=348 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Butch, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to NDP CONSTRUCTION, LLC, Tinton Falls, NJ, for WOOD SHINGLE ROOF REPLACEMENT AT HISTORIC WALNFORD, UPPER FREEHOLD, NJ, AND HISTORIC LONGSTREET FARM, HOLMDEL, NJ (Bid F-105-2025), ITEM: Total Base Bid Price (Items #1-4), Alternate Bid #1 & Alternate Bid #2; in the Total Contract Amount of \$156,800.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The Director reported to the Board that there were **no BIDs to be advertised.**

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES:**

1. Environmental, sewer operator, Sampling, Testing, and Report Preparation for NJPDES Permit 2026, Charleston Springs Golf Course (Ref. #25-63) (*FAIR & OPEN—OVER \$17,500.00*)
2. 2026 Arboriculture Services, various Monmouth County Parks (Ref. #25-64) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SATURDAY, NOVEMBER 8, 2025 – 9 AM-2 PM. Fall Craft Show.** Fort Monmouth Recreation Center
2. **MONDAY EVENING, NOVEMBER 17, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ
3. **MONDAY EVENING, DECEMBER 1, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ
4. **SATURDAY, DEC. 6 – FRIDAY, DEC. 12 – 11 AM-4 PM. The Creative Arts Center Exhibit & Sale.** Creative Arts Festival, Thompson Park Creative Arts Center
5. **MONDAY EVENING, DECEMBER 15, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ

ITEMS FOR THE GOOD OF THE ORDER:

Vice Chairman Fiore, Commissioners Adcock and Davidson commented that they attended Thompson Park Day and it appeared to have been a great success.

Commissioner Harmon asked the Commissioners to post open space signs in their respective neighborhoods.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Harmon, seconded by Commissioner Davidson, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, October 20, 2025, was **ADJOURNED** at 8:43 PM.

A handwritten signature in black ink, appearing to read 'Andrew J. Spears', written in a cursive style.

ANDREW J. SPEARS,
Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-10-20=337

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded contracts for FURNISHING AND DELIVERY OF GOLF PRODUCTS, RESALE MERCHANDISE, AND CLOTHING (Bid #0008-25), ITEM: 2025 Supply Contract (Period of 1/1/25 through 12/31/25), with the Board of Recreation Commissioners reserving the option to extend contracts for two (2) additional one (1) year periods (2026 & 2027), as per bid specifications; and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contracts for two (2) additional one (1) year periods (2026 & 2027); the contracts shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND CONTRACTS for an ADDITIONAL ONE (1) YEAR PERIOD (2026), to the following vendors, ITEM: 2026 Supply Contract (Period of 1/1/26 through 12/31/26), as per bid proposals, under the same terms and conditions as per bid specifications:

1. Acushnet Company, 333 Bridge Street, Fairhaven, MA 02719
2. Golf Max, 535 E. 42nd Street, Paterson, NJ 07513
3. Jack Jolly & Son Inc., 855 Industrial Hwy, Ste. 2, Cinnaminson, NJ 08077

NOW, THEREFORE, BE IT RESOLVED the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND CONTRACTS for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as originally awarded by Resolution #R-24-12-2=437, to the above listed vendors, for FURNISHING AND DELIVERY OF GOLF PRODUCTS, RESALE MERCHANDISE, AND CLOTHING (Bid #0008-25), ITEM: 2026 Supply Contract (Period of 1/1/26 through 12/31/26), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2027), under the same terms and conditions as per bid specification; in the Estimated Total Aggregate Contract Amount of \$160,000.00; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contracts on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2026), in the estimated total aggregate amount of \$160,000.00.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson, Foster, and Stolte
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 20, 2025.



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-10-20=338

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded a contract to SWANNIES GOLF APPAREL, Inver Grove Heights, MN, on December 16, 2024, by Resolution #R-24-12-16=483, for FURNISHING AND DELIVERY OF GOLF PRODUCTS, RESALE MERCHANDISE, AND CLOTHING, SUPPLEMENT #1 (Bid #0016-25), ITEM: 2025 Supply Contract for the Period of 1/1/25 through 12/31/25, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2026 & 2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$32,000.00; and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contract for two (2) additional one (1) year periods (2026 & 2027); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND THE CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as per bid proposal, under the same terms and conditions as per bid specifications.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as originally awarded by Resolution #R-24-12-16=483, to SWANNIES GOLF APPAREL, 6250 Claude Way E., Inver Grove Heights, MN 55076, for FURNISHING AND DELIVERY OF GOLF PRODUCTS, RESALE MERCHANDISE, AND CLOTHING, SUPPLEMENT #1 (Bid #0016-25), ITEM: 2026 Supply Contract (Period of 1/1/26 through 12/31/26) with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$32,000.00; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2026); in the estimated total amount of \$32,000.00.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson, Foster, and Stolte
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 20, 2025.



ANDREW J. SPEARS, Director

R-25-10-20=338

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-10-20=339

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded contracts for FURNISHING AND DELIVERY OF LUMBER AND BUILDING MATERIALS AND SUPPLIES (Bid #0004-24), ITEM: 2024 Supply Contract (Period of 1/1/24 through 12/31/24) by Resolution #R-23-10-10=398 and Extended for an Additional One (1) Year Period (2025) as per Resolution #R-24-9-23=358, with the Board of Recreation Commissioners reserving the option to extend contracts for an additional one (1) year period (2026), as per bid specifications; and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contracts for an additional one (1) year period (2026); the contracts shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND CONTRACTS for an ADDITIONAL ONE (1) YEAR PERIOD (2026), to the following vendors, ITEM: 2026 Supply Contract (Period of 1/1/26 through 12/31/26), as per bid proposals, under the same terms and conditions as per bid specifications:

1. Continental Hardware, Inc., 400 Delancy Street, Newark, NJ 07105
2. Dykes Lumber Co., Inc., 1218 Route 34, Aberdeen, NJ 07747
3. Garden State Building Supply, 2420 Urbanowitz Ave., Linden, NJ 07036

NOW, THEREFORE, BE IT RESOLVED the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND CONTRACTS for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as originally awarded by Resolution #R-23-10-10=398, and Extended for an Additional One (1) Year Period (2025) as per Resolution #R-24-9-23=358 to the above listed vendors, for FURNISHING AND DELIVERY OF LUMBER AND BUILDING MATERIALS AND SUPPLIES (Bid #0004-24), ITEM: 2026 Supply Contract (Period of 1/1/26 through 12/31/26), in the Estimated Total Aggregate Contract Amount of \$150,000.00; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contracts on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2026), in the estimated total aggregate amount of \$150,000.00.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson, Foster, and Stolte
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 20, 2025.



ANDREW J. SPEARS, Director

R-25-10-20=339

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-10-20=340

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to provide INSTRUCTION IN IMPRESSIONISTIC PAINTING CLASSES, for the Period of January 1, 2026 through December 31, 2026; and

WHEREAS, it is necessary to retain the services of a qualified individual with expertise, extensive training in art painting and proven reputation, as well as possessing teaching skills, knowledge of painting techniques and the use of all types of paints, the ability to effectively communicate with, and constructively critique students, and possess interpersonal skills that inspire and motivate students to achieve the desired results; and

WHEREAS, DEBRA STASIAK t/a ASPIRING ARTISTS, LLC, Spring Lake, NJ, submitted a written proposal for providing said INSTRUCTION IN IMPRESSIONISTIC PAINTING CLASSES as outlined in her proposal dated September 18, 2025, in an amount not to exceed \$57,120.00; and

WHEREAS, the Director has certified to the Monmouth County Board of Recreation Commissioners that said services are of an extraordinary unspecifiable nature.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners:

1. That DEBRA STASIAK t/a ASPIRING ARTISTS, LLC, P.O. Box 443, Spring Lake, NJ 07762, be, and she is hereby retained to provide INSTRUCTION IN IMPRESSIONISTIC PAINTING CLASSES for the Period of January 1, 2026 through December 31, 2026, as outlined in her proposal of September 18, 2025; and
2. That this contract shall be awarded without competitive bid as the services required are of an extraordinary, unspecifiable service, and the Director has certified the reasons why competitive bidding is not possible; and
3. That notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

BE IT FURTHER RESOLVED that any fees for additional work over the \$57,120.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2026), in an amount not to exceed \$57,120.00.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson, Foster, and Stolte
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 20, 2025.



ANDREW J. SPEARS, Director

R-25-10-20=340

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-10-20=341

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to provide INSTRUCTION IN SPECIALIZED DRAWING & PAINTING CLASSES, for the Period of January 1, 2026 through December 31, 2026; and

WHEREAS, it is necessary to retain the services of a qualified individual with expertise, extensive training in drawing, art painting and proven reputation, as well as possessing teaching skills, knowledge of painting techniques and the use of all types of paints, the ability to effectively communicate with, and constructively critique students, and possess interpersonal skills that inspire and motivate students to achieve the desired results; and

WHEREAS, TWO RIVER ART, LLC, dba KIDZART, Atlantic Highlands, NJ, submitted a written proposal for furnishing said INSTRUCTION IN SPECIALIZED DRAWING & PAINTING CLASSES, as outlined in her proposal dated September 23, 2025, in an amount not to exceed \$64,524.00; and

WHEREAS, the Director has certified to the Monmouth County Board of Recreation Commissioners that said services are of an extraordinary unspecifiable nature.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners:

1. That, TWO RIVER ART, LLC, dba KIDZART, 250 Hillside Avenue, Atlantic Highlands, NJ 07716, be, and she is hereby retained to perform INSTRUCTION IN SPECIALIZED DRAWING & PAINTING CLASSES for the Period of January 1, 2026 through December 31, 2026, as outlined in her proposal of September 23, 2025; and
2. That this contract shall be awarded without competitive bid as the services required are of an extraordinary, unspecifiable service, and the Director has certified the reasons why competitive bidding is not possible; and
3. That notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

BE IT FURTHER RESOLVED that any fees for additional work over the \$64,524.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2026), in an amount not to exceed \$64,524.00.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson, Foster, and Stolte
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 20, 2025.



ANDREW J. SPEARS, Director

R-25-10-20=341

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-10-20=342

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to provide INSTRUCTION IN SPECIALTY FINE ARTS AND PRINTMAKING PROGRAMS, for the Period of January 1, 2026 through December 31, 2026; and

WHEREAS, it is necessary to retain the services of a qualified individual with expertise, extensive training in art painting and proven reputation, as well as possessing teaching skills, knowledge of painting techniques and the use of all types of paints, the ability to effectively communicate with, and constructively critique students, and possess interpersonal skills that inspire and motivate students to achieve the desired results; and

WHEREAS, GINA TORELLO t/a LIGHTSCAPES STUDIO, LLC, Oakhurst, NJ, submitted a written proposal for furnishing said INSTRUCTION IN SPECIALTY FINE ARTS AND PRINTMAKING PROGRAMS, as outlined in her proposal dated September 25, 2025, in an amount not to exceed \$60,092.00; and

WHEREAS, the Director has certified to the Monmouth County Board of Recreation Commissioners that said services are of an extraordinary unspecifiable nature.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners:

1. That, GINA TORELLO t/a LIGHTSCAPES STUDIO, LLC, 190 Highwood Road, Oakhurst, NJ 07755, be, and she is hereby retained to perform INSTRUCTION IN SPECIALTY FINE ARTS AND PRINTMAKING PROGRAMS for the Period of January 1, 2026 through December 31, 2026, as outlined in her proposal of September 25, 2025; and
2. That this contract shall be awarded without competitive bid as the services required are of an extraordinary, unspecifiable service, and the Director has certified the reasons why competitive bidding is not possible; and
3. That notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

BE IT FURTHER RESOLVED that any fees for additional work over the \$60,092.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2026), in an amount not to exceed \$60,092.00.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson, Foster, and Stolte
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 20, 2025.



ANDREW J. SPEARS, Director

R-25-10-20=342

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-10-20=343

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on August 26, 2025, for FURNISH AND DELIVER EXTERIOR ROOF COATING, BALCONY ROOF COATING, AND CHIMNEY PAINTING SERVICES (Bid F-103-2025); and

WHEREAS, BEST RESTORATION SERVICES, INC., Melville, NY, submitted a bid proposal for the above; and

WHEREAS, the Contractor was unresponsive to our requests for verifying job qualifications and references.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of BEST RESTORATION SERVICES, INC., 25 Melville Park Road, Ste. 79., Melville, NY 11747, as received on August 26, 2025, for FURNISH AND DELIVER EXTERIOR ROOF COATING, BALCONY ROOF COATING, AND CHIMNEY PAINTING SERVICES (Bid F-103-2025) is hereby REJECTED as the Contractor was unresponsive to our requests for verifying job qualifications and references.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson, Foster, and Stolte
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 20, 2025.



ANDREW J. SPEARS, Director

R-25-10-20=343

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-10-20=344

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on August 26, 2025, for FURNISH AND DELIVER EXTERIOR ROOF COATING, BALCONY ROOF COATING, AND CHIMNEY PAINTING SERVICES (Bid F-103-2025), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that ten (10) bids were received, and the following was the second lowest responsible bid received in the Total Contract Amount of \$145,000.00:

ARCO CONSTRUCTION, INC.
15 Fairfield Place
West Caldwell, NJ 07006
ITEM: Total Lump Sum.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20025, Board of Recreation Commissioners, Project #20001, in the amount of \$145,000.00.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson, Foster, and Stolte
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 20, 2025.



ANDREW J. SPEARS, Director

R-25-10-20=344

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-10-20=345

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of VAN CLEEF ENGINEERING ASSOCIATES, LLC, Hillsborough, NJ, for PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE HENRY HUDSON TRAIL WAACKAACK CREEK BRIDGE REPLACEMENT PROJECT (Ref. #24-09 & PS #20-24), as originally awarded by Resolution #R-24-5-6=194, in the Estimated Total Contract Amount of \$35,200.72; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$29,268.00, for additional time needed for on-site construction inspections.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$29,268.00, for additional time needed for on-site construction inspections, to VAN CLEEF ENGINEERING ASSOCIATES, LLC, 32 Brower Lane, Hillsborough, NJ 08844, for PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE HENRY HUDSON TRAIL WAACKAACK CREEK BRIDGE REPLACEMENT PROJECT (Ref. #24-09 & PS #20-24), as per original contract awarded by Resolution #R-24-5-6=194, in the Estimated Total Contract Amount of \$35,200.72, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$64,468.72; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20023, Board of Recreation Commissioners (2024), Project #23010, in an amount not to exceed \$29,268.00.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson, Foster, and Stolte
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 20, 2025.



ANDREW J. SPEARS, Director

R-25-10-20=345

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-10-20=346

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to AUTHORIZE the TRAFFIC AND SECURITY COVERAGE FOR THE 2025 MONMOUTH COUNTY FAIR; and

WHEREAS, said TRAFFIC AND SECURITY COVERAGE FOR THE 2025 MONMOUTH COUNTY FAIR is available from VISUAL COMPUTER SOLUTIONS (JOBS 4 BLUE), Freehold, NJ, ITEM: Traffic & Security Coverage for the 2025 Monmouth County Fair (Period of Contract July 23-July 27, 2025), in the Contract Amount of \$39,105.50.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby AUTHORIZED to execute the necessary contracts and agreements required for the TRAFFIC AND SECURITY COVERAGE FOR THE 2025 MONMOUTH COUNTY FAIR is available from VISUAL COMPUTER SOLUTIONS (JOBS 4 BLUE), 440 US 9 South, Suite 3500, Freehold, NJ 07728, ITEM: Traffic & Security Coverage for the 2025 Monmouth County Fair (Period of Contract July 23-July 27, 2025), in the Contract Amount of \$39,105.50; and

BE IT FURTHER RESOLVED that Certification of the Chief Financial Officer as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025), in the amount of \$39,105.50.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson, Foster, and Stolte
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 20, 2025.



ANDREW J. SPEARS, Director

R-25-10-20=346

The following resolution was offered for adoption by Commissioner Harmon:

RESOLUTION

R-25-10-20=347

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on October 8, 2025, for MONMOUTH 250 MONUMENT AND PLAZA AT SWIMMING RIVER PARK, MIDDLETOWN, NJ (Bid F-114-2025), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$275,758.00:

BRENNAN BROTHERS CONTRACTING, LLC
28 Maple Street
Old Bridge, NJ 08857

ITEM: Total Base Bid Price (Item #1 – Item #28).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29801, Board of Recreation Commissioners, Project #29138, in the amount of \$275,758.00.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Butch, Adcock, Davidson, Foster, and Stolte
In the negative:	Vice Chairman Fiore
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 20, 2025.



ANDREW J. SPEARS, Director

R-25-10-20=347

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-10-20=348

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on September 3, 2025, for WOOD SHINGLE ROOF REPLACEMENT AT HISTORIC WALNFORD, UPPER FREEHOLD, NJ, AND HISTORIC LONGSTREET FARM, HOLMDEL, NJ (Bid F-105-2025), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that eight (8) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$156,800.00:

NDP CONSTRUCTION, LLC
200 Tornillo Way
Tinton Falls, NJ 07712

ITEM: Total Base Bid Price (Items #1-4), Alternate Bid #1 & Alternate Bid #2.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20025, Board of Recreation Commissioners, Project #20009, in the amount of \$156,800.00.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson, Foster, and Stolte
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, OCTOBER 20, 2025.



ANDREW J. SPEARS, Director

R-25-10-20=348