

# **A G E N D A**

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING  
MONDAY EVENING, NOVEMBER 8, 2021, AT 7:00 PM  
THOMPSON PARK VISITOR CENTER  
"BEECH ROOM", 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call

B. Statement of Adequate Public Notice

*Pledge of Allegiance followed by a moment of silence*

C. Approval of MINUTES—REGULAR MEETING: MONDAY, OCTOBER 25, 2021  
(Excused: Commissioners Zelina and Fiore)

D. Approval of 2021 VOUCHER LIST

E. BOARD CORRESPONDENCE RECEIVED:

F. Motion to OPEN the HEARING OF THE PUBLIC.  
*(Presentations are limited to three (3) minutes per person.)*

G. Motion to CLOSE the HEARING OF THE PUBLIC.

H. SECRETARY—DIRECTOR'S REPORT:

1. VISITOR SERVICES REPORT – Patti Conroy, Supt. of Recreation
2. GOLF REPORT – Mike Janoski, Co. Park Supt./Golf Operations
3. PARKS REPORT – Tom Fobes, Supt. of Co. Parks/Park Operations

I. COUNTY COMMISSIONER'S REPORT:

J. PRESENTATION:

- Budget Proposal 2022 – Andrew Spears

K. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommending acceptance of the written proposal of Sockler Realty Services, Group, Inc., Hightstown, NJ, as received on October 14, 2021, proposal dated October 7, 2021, for Providing Professional Appraisal Services of Block 39.01, Lots 13.02Q, 15.02Q-15.05Q, 16.04Q, 16.05Q, 20.02Q, 20.04Q, 20.05Q, 21Q, 21.01Q-21.03Q, 21.08Q, 21.10Q, 21.12Q, 30.02Q, 30.03Q, ±139 acres, Block 49, Lots 2.03Q, 2.04Q, 4.03Q, 5Q & 6Q, ±32.86 Acres, Township of Millstone, Total Acreage ±171.86, Vacant Property, Owned by Manzo Business Ventures, LLC, Project: Additions to Perrineville Lake Park, Interest: Fee Simple (Ref. #21-64 & PS #68-21), in an Amount Not To Exceed \$3,750.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. (See Memo)
2. Board Action Item #2 – Recommending acceptance of the written proposal of Wade Appraisal, LLC, Metuchen, NJ, as received on October 14, 2021, proposal dated October 4, 2021, for Providing Professional Appraisal Services of Block 39.01, Lots 13.02Q, 15.02Q-15.05Q, 16.04Q, 16.05Q, 20.02Q, 20.04Q, 20.05Q, 21Q, 21.01Q-21.03Q, 21.08Q, 21.10Q, 21.12Q, 30.02Q, 30.03Q, ±139 acres, Block 49, Lots 2.03Q, 2.04Q, 4.03Q, 5Q & 6Q, ±32.86 Acres, Township of Millstone, Total Acreage ±171.86, Vacant Property, Owned by Manzo Business Ventures, LLC, Project: Additions to Perrineville Lake Park, Interest: Fee Simple (Ref. #21-64 & PS #68-21), in an Amount Not To Exceed \$5,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. (See Memo)
3. Board Action Item #3 – Recommending acceptance of the written proposal of Environmental Alliance, Inc., Wilmington, DE, as received on October 14, 2021, proposal dated October 11, 2021, for Providing a Professional Preliminary Assessment Site Investigation (PASI) of Block 20, Lot 20, Upper Freehold Township, New Jersey, ±1.44 Acres, Owned by Estate of Bernard Massabrook, Improved Property, Project: Additions to Clayton Park (Ref. #21-41 & PS #67-21), in an Amount Not To Exceed \$8,180.50, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. (See Memo)
4. Board Action Item #4 – Recommending acceptance of the written proposal of Morgan Municipal Services, LLC, Island Heights, NJ, as received on October 14, 2021, proposal dated October 12, 2021, for Providing Professional Surveying Services of Block 20, Lot 20, Upper Freehold Township, New Jersey, ±1.44 Acres, Owned by Estate of Bernard Massabrook, Improved Property, Project: Additions to Clayton Park (Ref. #21-40 & PS #66-21), in an Amount Not To Exceed \$3,700.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. (See Memo)
5. Board Action Item #5 – Recommending acceptance of the written proposal of Environmental Tactics, Inc., Matawan, NJ, as received on October 19, 2021, proposal dated

October 18, 2021, for Furnishing and Delivery of Professional Services Required in the Sampling and Analysis of Material, and the Monitoring of the Removal of Asbestos Containing Material and Mold (PS #02-22), (Period of 01/1/22 through 12/31/22), in the Estimated Total Contract Amount of \$30,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. (See Memo)

6. Board Action Item #6 – Authorizing the Purchase of Grounds Maintenance Equipment, from Deere & Company, Cary, NC, Items: Five (5) John Deere Gators XUV835M, Model Year 2022 (@\$15,154.06); as available under NJ State Contract #Sourcewell (NJPA) #031121-DAC, for the Period of 04/30/21 through 04/30/25, in the Total Contract Amount of \$75,770.30.
7. Board Action Item #7 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Antoinette A. Reinhardt, Keyboarding Clerk 2, who started work with the Monmouth County Park System Part Time from April 3, 1989 through July 2, 1993 and May 4, 1998 through April 4, 1999 and then Full Time from April 5, 1999 through November 30, 2021, who will Retire effective December 1, 2021, with over twenty-seven (27) years of service.
8. Board Action Item #8 – Declaring Various Items of Personal Property, as on file with the Purchasing Agent, Surplus to the needs of the Monmouth County Park System, and Recommending to the Monmouth County Board of County Commissioners that said Items be Declared Surplus and Sold at the County’s Public Auction. (See Memo)
9. Board Action Item #9 as Added to the Agenda – Recommending acceptance of the written proposal of J. R. Henderson Labs, Inc., Beachwood, NJ, as received on October 19, 2021, proposal dated November 3, 2021, for Furnishing and Delivery of a Potable Well-Water Monitoring Program (PS #01-22), (Period of 01/1/22 through 12/31/22), in an Amount Not To Exceed \$12,976.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
10. Move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(B)(5) for the purpose of discussing the following:
  - Additions to Perrineville Lake Park
  - Environmental Services, Perrineville Lake Park
  - Survey Services, Perrineville Lake Park
11. Status of Park Improvement Projects as of October 27, 2021 (Emailed).

**RESOLUTION OF CONSENT:**

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_ for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #, \_\_\_\_\_, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by: (blank).

**ITEMS FOR BOARD ACTION:**

1. Resolution **ACCEPTING the WRITTEN PROPOSAL of SOCKLER REALTY SERVICES GROUP, INC.,** Hightstown, NJ, as received on October 14, 2021, proposal dated October 7, 2021, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 39.01, LOTS 13.02Q, 15.02Q-15.05Q, 16.04Q, 16.05Q, 20.02Q, 20.04Q, 20.05Q, 21Q, 21.01Q-21.03Q, 21.08Q, 21.10Q, 21.12Q, 30.02Q, 30.03Q, ±139 ACRES, BLOCK 49, LOTS 2.03Q, 2.04Q, 4.03Q, 5Q & 6Q, ±32.86 ACRES, TOWNSHIP OF MILLSTONE, TOTAL ACREAGE ±171.86, VACANT PROPERTY, OWNED BY MANZO BUSINESS VENTURES, LLC, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK INTEREST: FEE SIMPLE, (Ref. #21-64 & PS #68-21),** in an Amount Not To Exceed **\$3,750.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
  
2. Resolution **ACCEPTING the WRITTEN PROPOSAL of WADE APPRAISAL, LLC,** Metuchen, NJ, as received on October 14, 2021, proposal dated October 4, 2021, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 39.01, LOTS 13.02Q, 15.02Q-15.05Q, 16.04Q, 16.05Q, 20.02Q, 20.04Q, 20.05Q, 21Q, 21.01Q-21.03Q, 21.08Q, 21.10Q, 21.12Q, 30.02Q, 30.03Q, ±139 ACRES, BLOCK 49, LOTS 2.03Q, 2.04Q, 4.03Q, 5Q & 6Q, ±32.86 ACRES, TOWNSHIP OF MILLSTONE, TOTAL ACREAGE ±171.86, VACANT PROPERTY, OWNED BY MANZO BUSINESS VENTURES, LLC, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK INTEREST: FEE SIMPLE (Ref. #21-64 & PS #68-21),** in an Amount Not To Exceed **\$5,000.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
  
3. Resolution **ACCEPTING the WRITTEN PROPOSAL of ENVIRONMENTAL ALLIANCE, INC.,** Wilmington, DE, as received on October 14, 2021, proposal dated October 11, 2021, for **PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT SITE INVESTIGATION (PASI) OF BLOCK 20, LOT 20, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±1.44 ACRES, OWNED BY ESTATE OF BERNARD MASSABROOK, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CLAYTON PARK (Ref. #21-41 & PS #67-21),** in an Amount Not To Exceed **\$8,180.50**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
  
4. Resolution **ACCEPTING the WRITTEN PROPOSAL of MORGAN MUNICIPAL SERVICES, LLC,** Island, Heights, NJ, as received on October 14, 2021, proposal dated October 12, 2021, for **PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 20, LOT 20, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±1.44 ACRES, OWNED BY ESTATE OF BERNARD MASSABROOK, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CLAYTON PARK (Ref. #21-40 & PS #66-21),** in an Amount Not To Exceed **\$3,700.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

5. Resolution **ACCEPTING the WRITTEN PROPOSAL of ENVIRONMENTAL TACTICS, INC.**, Matawan, NJ, as received on October 19, 2021, proposal dated October 18, 2021, for **FURNISHING AND DELIVERY OF PROFESSIONAL SERVICES REQUIRED IN THE SAMPLING AND ANALYSIS OF MATERIAL, AND THE MONITORING OF THE REMOVAL OF ASBESTOS CONTAINING MATERIAL AND MOLD (PS #02-22)**, (Period of 01/1/22 through 12/31/22), in the Estimated Total Contract Amount of **\$30,000.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
6. Resolution **AUTHORIZING the PURCHASE of GROUNDS MAINTENANCE EQUIPMENT**, from **DEERE & COMPANY**, Cary, NC, ITEMS: Five (5) John Deere Gators XUV835M, Model Year 2022 (@\$15,154.06); as available under NJ State Contract #Sourcewell (NJPA) #031121-DAC, for the Period of 04/30/21 through 04/30/25, in the Total Contract Amount of **\$75,770.30**.
7. Resolution **AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to ANTOINETTE A. REINHARDT**, Keyboarding Clerk 2, who started work with the Monmouth County Park System Part Time from April 3, 1989 through July 2, 1993 and May 4, 1998 through April 4, 1999 and then Full Time from April 5, 1999 through November 30, 2021, **who will RETIRE effective DECEMBER 1, 2021**, with over twenty-seven (27) years of service.
8. Resolution **DECLARING VARIOUS ITEMS OF PERSONAL PROPERTY**, as on file with the Purchasing Agent, **SURPLUS to the needs of the MONMOUTH COUNTY PARK SYSTEM**, and **RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that said ITEMS be DECLARED SURPLUS and SOLD at the COUNTY'S PUBLIC AUCTION**.
9. Resolution **ACCEPTING the WRITTEN PROPOSAL of J. R. HENDERSON, LABS, INC.**, Beachwood, NJ, as received on October 19, 2021, proposal dated November 3, 2021, for **FURNISHING AND DELIVERY OF A POTABLE WELL-WATER MONITORING PROGRAM (PS #01-22)**, (Period of 01/1/22 through 12/31/22), in the Estimated Total Contract Amount of **\$12,976.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
10. Resolution to **MOVE INTO EXECUTIVE SESSION FOR POTENTIAL PROPERTY ACQUISITIONS OR SALES – N.J.S.A. 10:4-12-(B)(5) FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:**
  - Additions to Perrineville Lake Park
  - Survey Services, Perrineville Lake Park
  - Environmental Services, Perrineville Lake Park

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

1. Catering and Event Management Services for Tatum Park Holland Activity Center and Spring Valley at Wickatunk Recreation Area

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

**DATES TO REMEMBER:**

1. **MONDAY EVENING, NOVEMBER 22, 2021** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, DECEMBER 6, 2021** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, DECEMBER 20, 2021** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.